



MINUTES

**Board of Directors Meeting
JAA Administration Bldg.
3rd FL Ed Austin Board Room
March 26, 2018
(immediately following an 8:30am Finance and Audit
Committee meeting)**

Chair of the Board Giselle Carson called the March 26, 2018 Board of Directors meeting to order at 9:10am. The following board members were present at the call to order:

Mrs. Giselle Carson, Chair
Mrs. Terri Davlantes, Treasurer
Mr. Patrick Kilbane, Member
Mr. Ray Alfred, Member
Mr. Frank Mackesy, Member (attended via telephone)
(Mr. Jay Demetree, Vice Chair and Mr. Russ Thomas, Secretary were absent)

Also present at the call to order were:

Mr. Steve Grossman, Chief Executive Officer (CEO)
Mr. Tony Cugno, Chief Operating Officer (COO)
Mr. Rusty Chandler, Chief Cecil Airport & General Aviation (CCAGA)
Mrs. Debra Braga, Chief Legal Officer (CLO)
Mr. Richard Rossi, Chief Financial Officer (CFO)
Mrs. Rosa Beckett, Chief Administrative Officer (CAO)
Councilman Doyle Carter, JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant/Recording Secretary
A listing of all attendees is on file in the office of the Recording Secretary

Welcome, Announcements, Pledge

Chair Carson welcomed everyone and advised that a quorum was in place, she then called upon Chief Administrative Officer Rosa Beckett to lead the Pledge of Allegiance.

Report from Finance and Audit Committee

Chair Carson then called upon Committee Chair Terri Davlantes to present the report from her committee meeting. Chair Davlantes advised that the committee met for the purpose of hearing the report from independent external auditor RSM US LLP and voted to recommend the report to the full board for approval. Upon motion duly made by Mrs. Davlantes and seconded by Mr. Mackesy, the board members in attendance voted unanimously to approve the Finance and Audit Committee's recommendation that the independent external auditor report be approved.

Chair Carson thanked Mrs. Davlantes for her committee report.

Chief Executive Officer Report

Chair Carson called on Mr. Steve Grossman to present his CEO report.

- (1) "Dazzle and Delight" Moment
- (2) JAA Police Department accreditation
- (3) ASQ survey results

Mr. Grossman advised that the "Dazzle & Delight" Moment at this meeting is a video recapping the 2005 Super Bowl hosted by Jacksonville. *Unfortunately due to technical difficulty the video was not able to be shown but Mrs. Marcha-Lee advised she would send it to the board members at a later time.*

Mr. Grossman then called upon Lieutenant Mark Stevens, JAA Director of Public Safety and Security, who gave a presentation about the JAA Police Department's recent accreditation. The board congratulated Mr. Grossman, Lt. Stevens and the entire department on a job well done.

Lastly, Mr. Grossman called on Mr. Bryan Long, JAX Terminal Operations Manager, who gave a presentation on our recent ASQ #1 ranking. The board congratulated Mr. Grossman, Mr. Long and the entire staff on a job well done.

Mr. Grossman advised that this concluded his CEO report.

Old Business

Chair Carson asked the board if there was any old business to be discussed. Mr. Kilbane advised that he feels further discussion is needed regarding the on-going unfunded pension liability issue and he would like to see it as a separate agenda item at a future board meeting. Chair Carson agreed and directed Mr. Grossman to place the discussion item on a future agenda. Hearing no further old business, Chair Carson moved to the next agenda item.

Public Comment

Chair Carson advised that no speaker cards had been submitted, and moved to the next item on the agenda.

New Business Submissions

BD2018-03-01

**Jeffrey Taylor/Properties
Administrator**

Specialty Gift & Retail Concession Agreement between Jacksonville Aviation Authority and Rain or Shine, Inc. ("Insight") at Jacksonville International Airport

Chair Carson called upon Mr. Taylor to present the submission and after discussion, and upon motion made by Mr. Kilbane and seconded by Mr. Alfred, the board members in attendance

voted unanimously to approve Submission BD2018-03-01, Specialty Gift & Retail Concession Agreement between Jacksonville Aviation Authority and Rain or Shine, Inc. ("Insight") at Jacksonville International Airport.

Approval of Minutes

Chair Carson called for approval of the minutes from the January 22, 2018 Board of Directors meeting, with Ms. Braga's title correction as pointed out by Recording Secretary Marcha-Lee, and upon motion made by Mrs. Davlantes and seconded by Mr. Kilbane, the board members in attendance voted unanimously to approve the minutes.

Updates/Other Reports

Financial Update

***Richard Rossi/Chief
Financial Officer***

Chair Carson called upon Mr. Rossi to present the unaudited financial report for the five months ended February 28, 2018 as contained in their board package (in the non-meeting month of February Mr. Rossi provided the board with the unaudited financial report for the four months ended January 31, 2018, together with his written summary in memo form).

City Council Update

***Councilman Doyle Carter/City
Council Liaison***

Councilman Carter advised he had no specific comments, sharing that all is well and he is proud to be our Council Liaison.

Board Communication

Chair Carson advised that the next bi-monthly board meeting will be on Monday, May 21, 2018 at 8:30am at the JAA administration building (changed from May 28th due to the Memorial Day holiday). Chair Carson thanked Dr. Johnny Gaffney (the Mayor's Office Boards and Commissions Liaison) for attending, then asked the board if there were any further comments. Mr. Alfred asked for a spaceport update, and Mr. Grossman advised that Generation Orbit will be doing testing in the next 30-60 days and the first launch should be approximately this time next year. Hearing no further comments, Chair Carson proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chair Carson adjourned the meeting at 10:05 am.