



## **Nest Parking Hourly Garage Employee Parking Rules and Regulations**

1. This program is available to **approved active employees** of current tenants working at the Jacksonville International Airport (JAX).
2. The JAX ID Badge is your parking pass to access the Hourly Garage.
3. The JAX ID Badge issued is for parking during working hours. The JAX ID Badge may not be used for vacation parking or personal use other than work or business.
4. Discounted parking rate will be provided **only** in the **Hourly Garage**.
5. Your JAX ID Badge will be the only pass issued to each employee. Use of JAX ID Badge by anyone other than the approved employee is strictly prohibited and shall result in revocation of JAA parking program privileges.
6. Employees may register maximum of two vehicles under this program; however, only one vehicle is allowed to park in the lot at one time. The entry/exit system requires that the JAX ID Badge and/or license plate be used for one complete transaction in and out of the parking facility. This feature prohibits passing your JAX ID Badge back to another user – one entry, one exit. There will be no ticket issued.
7. All parking is subject to availability of space and no specific parking space or location is reserved for employees. The 4<sup>th</sup> level of the Hourly Garage is reserved for Valet.
8. The JAA is not liable or responsible for theft or damage to any vehicle or its contents.
9. Storing or abandoning vehicles in the lot is prohibited. Campers, motor homes, trailers, and RV's are prohibited. Conversion vans and oversized vehicles that take up more than one parking space are not allowed.
10. **Vehicles parked in a public or employee-parking facility for more than 45 days using a parking pass will be deemed abandoned. Said vehicles will be impounded and processed for auction in accordance with Florida Statute 705. If you plan to park longer than 45 days, notify the Parking Office at 904-741-2277.**
11. Do not damage any Airport property. This will be cause for prosecution. The same will apply for any employee caught breaking the entry/exit gates and/or tampering with the card reader.
12. Any fees incurred due to parking in an unapproved lot will be **NON-REFUNDABLE**.
13. Any violation of this policy and parking privileges will be terminated with no refund given to employee.
14. The Authority may have the right to relocate the Hourly Garage Parking at any time with a 15-day notice.
15. The JAA reserves the right to revoke, amend or discontinue JAA parking program at its discretion.
16. The Authority reserves the right to revise, amend or modify this policy and procedures at any time with or without notice.
17. Violation of any applicable rules or regulations of the JAA or abuse of the privileges granted under this program shall be grounds for immediate termination of parking program privileges.
18. You must immediately notify the Airport Access Control Office (904-741-2016) or Airport Communication Center (904-741-2020) with lost, damaged or stolen JAX ID Badge to avoid unauthorized JAX ID Badge usage as well as to request a new JAX ID Badge.
19. The employee agrees to pay **\$349.38 annually prior to January 1<sup>st</sup> of each year** thru our on-line payment portal. The first year will be prorated for new employees depending on date of issuance. The individual will be required to renew Hourly Garage Parking prior to January 1<sup>st</sup> of each year. The expiration date of your JAX ID Badge won't match the expiration date for parking. **The employee will be responsible for any parking fees accrued after expiration date.**

**I have read and understand the rules of the Jacksonville Aviation Authority Hourly Garage Employee Parking Program; and I agree to comply with the rules and regulations as presented herein.**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**