



JAA SOLICITATION



Our Goal is To Be An Airport System Financially Sound and Self Supporting, Operated in a Safe, Secure, Efficient and Environmentally Responsible Manner.



REQUEST FOR QUOTATIONS (RFQ) No.: 1928-45133

55 Gallon Trash Receptacles and Accessories

JACKSONVILLE INTERNATIONAL AIRPORT– JACKSONVILLE, FL

**Assigned Buyer: David Bonner
Procurement Director: Devin Reed**

**JAA • Department of Procurement • 14201 Pecan Park Road, Jax. FL 32218
Email: david.bonner@flyjacksonville.com • Phone: 904.741.2353**

REQUEST FOR QUOTE (RFQ) 1828-45123

DESCRIPTION

45 EA Ultra Site Model PR-55

Trash receptacles, Thermoplastic coated metal, perforated pattern, 55 gallon with flat lid and liner. Dark green color.

45 EA Ultra Site Model RBR-55-14

14" Rain Bonnet Top for PR-55

45 EA Ultra Site Model PL-55

Plastic Liner for PR-55

In your quote itemize the following, if applicable:

- Cost of freight
- Estimated Delivery ARO
- Timeframe quote is valid.

CHANGE IN SCOPE OF SERVICES

JAA, without invalidating the Contract, may order extra work or make changes by altering, adding to, or deducting from the work, and the Contract will be adjusted accordingly, based on a mutually agreed upon negotiated price. Changes in the work and the Contract sum may only be changed by prior written agreement executed by the parties with proper authorization to do so.

ADDENDA - CHANGES WHILE QUOTING

No interpretation of the meaning of any part of the RFQ or other Contract Documents, or corrections of any apparent ambiguity, inconsistency or error therein, will be made to any Respondent orally. All requests for written interpretations or corrections **MUST** be submitted in writing and addressed to JAA's Procurement Department.

Requests may be transmitted via email to: david.bonner@flyjacksonville.com. Each Respondent is fully responsible for ensuring that its requests for written interpretations or corrections is timely received, and shall assume the risk of non-delivery or untimely delivery caused by its chosen delivery method, whether by Email, US mail, public carrier or otherwise.

All requests must be received by Friday May 31, 2019, 9:00 AM (local time) in order to be given any consideration.

All such interpretations and supplemental instructions will be in the form of written Addenda to the RFQ Documents, which, if issued, will be emailed to the Contractors. However, it is the responsibility of each Respondent, prior to submitting its Quotation, to contact JAA Procurement Department at 904.741.2353 to determine if any Addenda were issued and to make such Addenda a part of its Quote. In case any Respondent fails to acknowledge receipt of any such Addenda in the space provided on the Quotation Form, its Quotation will nevertheless be construed as though the Addenda has been received and acknowledged. Only the interpretations or corrections so given by JAA Procurement Department in writing will be binding, and prospective Respondents are advised that no other source is authorized to give information concerning, or to explain or interpret the RFQ Documents.

WARRANTY ON WORKMANSHIP

- A. Contractor shall provide a minimum of one-year warranty on all parts or as provided by the manufacturer, whichever is greater. Any parts/material furnished by the Contractor will have a percentage markup not to exceed the amount as indicated on the Quotation Form.

This RFQ and subsequent contract are subject to the provisions of the Uniform Commercial Code as it relates to warranties. No disclaimers will be allowed. All warranties will begin at the time of final acceptance by JAA.

DEFECTIVE PARTS

The Contractor will be notified verbally of deficiencies observed in the requested parts. JAA will use reasonable efforts to confirm all deficiencies in writing. These deficiencies shall be immediately corrected and the JAA designated representative shall be notified when corrections have been completed.

EVALUATION AND AWARD

JAA reserves the right to accept or reject any or all Quotes, in whole or in part. JAA reserves the right to award the RFQ to the lowest responsive and responsible Respondent submitting a quotation which is most advantageous and in the best interests of JAA. If there are tie quotes, JAA will award the RFQ in the manner determined to be in the best interests of JAA. JAA will be the sole judge of the bids and the resulting award that is in its best interest and its decision will be final. The JAA's CEO has final approval authority for any resulting agreement. This RFQ is subject to the availability of budgeted funds.

Order will be placed via Purchase Order or Visa.

TIME REQUIREMENT

For every requirement of this RFQ and the resulting Contract, time is of the essence.

COMPENSATION

Compensation will be paid in accordance with the Respondent's quotation price submitted on the Quotation Form and accepted by JAA, subject to post quotation negotiations, value engineering, etc. The invoice, which must reference the purchase order number, should be mailed to JAA, Attn: Accounts Payable, 14201 Pecan Park Road, Jacksonville, FL 32218. Invoices may also be submitted via email to: accountspayable@flyjacksonville.com. Invoices will be processed in accordance with normal JAA procedures, which is 30 days net after receipt of an approved invoice. JAA, at its sole discretion, may authorize advance payments, deposit or partial payments.

ACH PAYMENT PARTICIPATION ACKNOWLEDGEMENT

JAA is endeavoring to process its accounts payable transactions even more efficiently through the Automated Clearing House (ACH) payment method. Submitting a quote in response to this solicitation shall represent an acknowledgement that, as a condition precedent to Respondent receiving an award in this matter and receiving payments thereunder, Respondent will complete and return JAA's ACH Authorization Form, a draft copy of which is attached hereto as **Exhibit C**. JAA will make every effort to secure the information obtained through this initiative in accordance with Florida Law, under which banking information and account numbers are currently considered confidential and exempt from public record.

PLEASE BE ADVISED THAT JAA'S ACH AUTHORIZATION FORM SHOULD NOT BE COMPLETED AND SUBMITTED AS PART OF RESPONDENT'S BID OR PROPOSAL DOCUMENTS.

The completion and return of JAA's ACH Authorization Form is only required if Respondent is notified of a potential award, at which time an actual copy of the form will be provided. If it has previously completed and returned this form and there has been no changes to the information contained therein, Respondent shall provide JAA written notice and documentation of the same.

DELIVERY OF QUOTATIONS

ALL QUOTATIONS MUST BE SUBMITTED NO LATER THAN JUNE 4, 2019, 11:00 AM (LOCAL TIME).

Quotations must be submitted via email to david.bonner@flyjacksonville.com.

Subject to JAA's discretion to waive minor irregularities that will not result in an unfair economic or competitive advantage or disadvantage to any Respondent, any Quotations received after the above stated time and date will NOT be accepted and/or evaluated. Each Respondent is fully responsible for ensuring that its Quotation is timely received, and shall assume the risk of non-delivery or untimely delivery caused by its chosen delivery method, whether by email, US mail, public carrier or otherwise.

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**QUOTATION FORM
RFQ 1928-45133**

Respondent's Name: _____
(Page 1 of 4)

The following checklist is provided for convenience. The Respondent is responsible for carefully reviewing the submittal requirements in the RFQ and submits all information requested. JAA will not pay any insurance and/or import charges.

- A. Respondent shall submit Conflict of Interest Certificate, Exhibit B.
- B. Proposed Price:

45 EA Ultra Site Model PR-55
Trash receptacles, Thermoplastic coated metal, perforated pattern,
55 gallon with flat lid and liner. Dark green color.

Price Each \$ _____ x 45 Total \$ _____

45 EA Ultra Site Model RBR-55-14
14" Rain Bonnet Top for PR-55

Price Each \$ _____ x 45 Total \$ _____

45 EA Ultra Site Model PL-55
Plastic Liner for PR-55

Price Each \$ _____ x 45 Total \$ _____

Freight: \$ _____

Additional Fees: \$ _____
(Specify Below)

TOTAL \$ _____

Additional Fees/Notes:

C. Estimated Delivery after Receipt of Order: _____

D. Timeframe Quote is Valid: _____

E. Addendum Acknowledgement, if applicable

Acknowledgment of the following Addenda is hereby made:

Addenda No. _____ Date: _____

Respondent's Initial: _____

F. Acknowledgement Respondent will accept a Purchase Order and invoice JAA:

Respondent's Initial: _____

G. Acknowledgement of Warranty Acceptance is hereby made, if applicable:

Respondent's Initial: _____

By submitting this bid, the Respondent certifies that the Respondent has read and reviewed all of the documents pertaining to this solicitation, that the person signing below is an authorized representative of the Company, that the Respondent is legally authorized to do business in the State of Florida, and that the Respondent maintains in active status all appropriate licenses required for the work.

Authorized Agent's Signature: _____

Date: _____

Printed Name: _____

Email: _____

Title: _____

Bidder is a: Corporation Partnership Individual

Remittance Address:

EXHIBIT A

JAA'S ACH AUTHORIZATION FORM – DRAFT

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EXHIBIT B

CONFLICT OF INTEREST CERTIFICATE

Respondent must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either section may result in rejection of this bid.

SECTION I

I hereby certify that no official or employee of JAA requiring the goods or services described in these specifications has any financial interest in this company.

Signature

Company Name

Name of Official (type or print)

Business Address

City, State, Zip Code

SECTION II

I hereby certify that the following named JAA official(s) and/or employees(s) has a financial interest(s) in this company have filed Conflict of Interest Statements with the JAA CEO Office, 14201 Pecan Park Road, Jacksonville, FL 32218 prior to the time of bid opening.

Name	Title or Position	Date of Filing
_____	_____	_____

Signature

Company Name

Name of Official (type or print)

Business Address

City, State, Zip Code

SECTION III

PUBLIC OFFICIAL DISCLOSURE

JAA requires that a public official who has a financial interest in a bid, proposal or contract make a disclosure at the time that the bid, proposal or contract is submitted or at the time that the public official acquires a financial interest in the bid, proposal or contract. Please provide disclosure, if applicable, with bid.

Public Official: _____

Position Held: _____

Position/Relationship with Respondent: _____

NO BID FORM

If your company cannot submit a quote at this time, please provide the information requested in the space provided below and return this form to:

**Jacksonville Aviation Authority
Attn: Procurement Department
14201 Pecan Park Road
Jacksonville, FL 32218**

Please be sure "NO QUOTATION" and the Bid Number are clearly shown on the outside of the envelope. **RETURN THIS FORM ONLY.**

We are unable to submit a quote at this time due to the following reasons:

- 1. We are unable to provide the nature of the service/products requested. _____
- 2. Requested specifications are too restrictive. (Please elaborate) _____
- 3. We are unable to comply with other terms of this invitation/request. _____
- 4. Request was not sufficiently clear. _____
- 5. Other: Please state the reasons in detail. _____

Comments: _____

Name of Firm: _____

Signature: _____

Printed Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

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