

**BID FORM
COPIER SERVICES
ITB #12-20-26201**

LEASED - MULTIFUNCTIONAL COPIER EQUIPMENT								
LOCATION	Current Copier	Proposed Copier Make and Model	Cost - Equipment Lease Per Month	Proposed Allowance Number of Copies Per Month, Black/White and Color	Cost - Allowance Number of Copies Per Month, Black/White and Color	Cost - LESS Than Monthly Allowance Number of Copies Per Month, Black/White and Color	Cost - MORE Than Monthly Allowance Number of Copies Per Month, Black/White and Color	Cost - ACTUAL Number of Copies Per Month, Black/White and Color
			INITIAL YEAR	INITIAL YEAR	INITIAL YEAR	INITIAL YEAR	INITIAL YEAR	INITIAL YEAR
Operations (JIA)	Canon IRC5180							
Police (JIA)	Sharp ARM277							
Badge Office (JIA)	Sharp ARM317							
Facilities (JIA)	Sharp ARM455NB							
AOCC (JIA)	Sharp ARM455NB							
Parking Plaza	Sharp ARM4550N							
Garage	Sharp ARM355NB							
Central Receiving	Canon C5185I							
Engineering (2nd Floor, Administration Building)	Canon C3220							
Mailroom (2nd Floor, Administration Building)	Sharp MX6201							
Human Resources (2nd Floor, Administration Building)	Sharp MX4501N							
Copy Room (3rd Floor, Administration Building)	Sharp AR455NB							
Executive File Room (3rd Floor, Administration Building)	Canon C5185I							
Finance (3rd Floor, Administration Building)	Sharp MXM700U							
Cecil Airport (2nd Floor)	Canon IRC5185							
Herlong Airport	Sharp ARM237							
JAXEX	Sharp ARM317							
OTHER SERVICES	Cost - Initial Year							
Relocation Services, Per Copier								
All-Inclusive Maintenance - Purchased Equipment								
LEASE COST MUST INCLUDE ALL MAINTENANCE AND REPAIRS, PARTS AND SUPPLIES, EXCLUDING PAPER AND STAPLES.								
Bidder Name:								
Bidder Signature:								