



**RFP No. 24-19-43605
Valet Parking Services**

**Release Date: October 23, 2024
Addendum No. 04**

Submitted Questions and Responses

Question #1. In reference to RFP Section 6, please clarify how the 3% ACDBE participation goal established for this contract will be measured. Will it be based on the percentage of the Minimum Annual Guarantee, Percentage Fees, Gross Revenues, or some other measure?

Response: It will be based on the Minimum Annual Guarantee.

Question #2. Will the proposal due date be extended? We'd like at least one week from the time the answers to questions are published.

Response: The proposal due date has been extended to Monday, November 4, 2024.

Question #3. What is the expected start date of the contract?

Response: There is not a start date at this time. The contract will be negotiated with the successful Respondent after the submittal is approved by the JAA Awards Committee and by JAA CEO Mark VanLoh.

Question #4. What are the union requirements for any portion of the contract?

Response: There are no union requirements for any portion of the contract.

Question #5. What are the valet volumes? Can you provide detailed data on drop-off and pick-up dates and time for the past 12 months? Knowing the demand cycles is critical to building an effective staffing model.

Response: That information is not available. The valet vendor is only required to furnish monthly reports of gross revenue. Refer to Exhibit E.



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Question #6. Are there cameras with video recording available in the pickup/drop areas? Will we have access to that video?

Response: Yes, there are cameras but only for JAA's Police Department to view. Valet does not have access to the cameras.

Question #7. Can we install our own video monitoring system?

Response: Yes, but approval must be given by the Authority before installing.

Question #8. What are the current wait times for valet drop-off and pick-up? What are the maximum times you'd like to see in the future?

Response: JAA does not have the current wait times, as the valet vendor is only required to furnish monthly reports of gross revenue. Wait times should be no less than five minutes.

Question #9. Are there Department of Homeland Security or other local requirements for vehicle inspections at drop-off?

Response: Refer to the Agreement, Article 6.8.

Question #10. What utilities (electricity and water especially) will be available in the designated valet parking lot to provide additional services?

Response: There is 277v power available in the newly constructed valet lot. Respondents and/or their contractor will be responsible for connecting to the distribution box if they would like it to be run to a specific location or their leasehold. Water will not be available.



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Question #11. What utilities (electricity and water especially) will be available in another on property location to provide additional services?

Response: Valet will not have any other locations on Airport other than stated in the Agreement.

Question #12. Are we required to accept cash payments for valet services or can we use 100% cashless and touchless payment options?

Response: No, you are not required to accept cash.

Question #13. If cash is required, what armored car service companies currently service the JAX airport?

Response: Cash is not required. JAA does not have their own contract with an armored car service. Concessionaires have their own contracts with various vendors.

Question #14. What are the minimum or living wage requirements?

Response: Please refer to U.S. Department of Labor for minimum wage requirements.

Question #15. How will the designated valet parking area be separated from the non-valet parking spaces in the same lot?

Response: Either by stanchions or barricades.

Question #16. What utilities are available for the outdoor valet kiosk/booth in the departure area? Please indicate type (electrical, internet, etc.) and specifications (voltage, amperage, bandwidth/speed, etc.). For electrical, please also indicate if there is a dedicated breaker or disconnect and it's rating.

Response: Internet is provided by Operator. There are two breakers. 277Volts/30 Amp.



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Question #17. Can you provide architectural/construction plans for the area of the new valet kiosk inside the terminal order to coordinate infrastructure? What existing HVAC systems can be extended to provide HVAC to the new kiosk? What electrical wiring, breakers, etc. are available? What internet connection is available? Please indicate type (electrical, internet, etc.) and specifications (voltage, amperage, bandwidth/speed, etc.). For electrical, please also indicate if there is a dedicated breaker or disconnect and its rating.

Response: Drawings will be provided to the highest-ranked Respondent. HVAC is already in place for the office and power is 277 volts.

Question #18. Are construction permits required? Are these facilitated through the city of Jacksonville or JAA?

Response: Yes. Construction permits are obtained by the City of Jacksonville. All plans must be approved by JAA, prior to submitting permits to the City of Jacksonville. Refer to the Agreement, Article 8.6.

Question #19. What is the expected completion date of valet parking/staging area (exhibit C)? Can we be provided with a timeline of the project?

Response: The estimated completion date is April 2025. Yes, we will provide a timeline once JAA receives a signed contract for the project.

Question #20. What are the expected start and end dates for construction of the new valet kiosks?

Response: Refer to the Agreement, Article 8.2.

Question #21. Can a list of all concurrent projects with vendors, point of contact, and start & end dates be provided?

Response: The estimated completion date for the new Valet Staging Area will be April 2025, and valet operations will not be impacted during construction. Once the Valet Staging Area is complete, Valet's operation will be impacted due to



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the relocation from the Hourly Garage and Daily Surface Lot. The construction of the new garage and new roads being built should not impact valet operations due to the timing of the new Valet Staging Area.

The Question and Answer period is closed.

Submittal Due Date is Monday, November 4, 2024 at 2:00 PM (local time)