



REQUEST FOR QUOTE

1266-45123

The Jacksonville Aviation Authority (JAA) is seeking competitive quotes from companies interested in providing services for annual fire extinguisher inspections, testing, repairs, recharges and replacement parts as needed (o-rings, badger, buckeye, etc). Please provide a list with pricing for replacement parts.

Extinguishers Annual Inspections as following:	<u>Initial Yr</u>	<u>Yr1</u>	<u>Yr 2</u>	<u>Yr 3</u>
- AFFF				
- 2.5# BC				
- 2.5# ABC				
- 5# ABC				
- 10# ABC				
- 20# ABC				
- 20# PKP				
- 20# CO2				
- Class D 30#				
- Hydrotest				
- Recharge #10				
- Recharge #20				
- Continuity Test				
- Service Charge				

If upon inspection of required work, the contractor determines that any fire extinguisher shall require such the contractor shall be responsible for notifying designated JAA personnel and for providing an estimate for approval and when repairs or replacement can be completed.

Term of Agreement:

The agreement will be for an initial one year period, with three (3) one-year renewal options available at the sole option of the JAA. The agreement may be terminated at any time with 30 days written notice, with or without cause by the JAA and is subject to the availability of budgeted funds

Include all applicable charges in your quote for the above items including miscellaneous replacement parts for initial year and option years (i.e. pricing for each of the renewal years or a percentage increase for the renewal years).

Warranty

List in quote all offered warranties and guarantees if applicable on repairs, etc.

INDEMNIFICATION

Any Contract resulting from the RFQ will include the following provisions:

To the fullest extent permitted by law, the Contractor agrees to indemnify, defend and hold harmless the JAA, its officers, agents, volunteers, and employees from and against all claims,



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damages, losses, and expenses, including but not limited to all fees and charges of engineer(s), architect(s), attorney(s) and other professional(s), court costs, or other alternative dispute resolution costs arising out of, resulting from, or otherwise but for the performance or furnishing of Contractor's work or services under this Agreement; provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, death or personal injury, or

property damage, including the loss of use or diminution in value resulting there from; but only to the extent caused in whole or in part by the actual or alleged negligent acts, errors, or omissions of the Contractor, Contractor's Subcontractor(s) or anyone directly or indirectly employed or hired Contractor, or anyone for whose acts Contractor may be liable. The JAA reserves the right, but not the obligation, to participate in defense without relieving Contractor of any obligation hereunder.

Insurance

Any Agreement resulting from this RFQ will include the following provisions:

Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of this contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as JAA's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this contract.

Commercial General Liability: Contractor agrees to maintain Commercial General Liability at a limit of liability not less than \$2,000,000 Each Occurrence. Contractor further agrees coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability, Cross Liability nor Professional Liability.

Business Automobile Liability: Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than \$1,000,000 (non-AOA access) Each Occurrence. Contractor further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy. In the event the contractor requires AOA access, then the Business Automobile Liability Limit will be not less than \$5,000,000

Worker's Compensation Insurance & Employers Liability. Contractor shall maintain Worker's Compensation Insurance & Employer Liability in accordance with Chapter 440, Florida Statutes, as now or hereafter amended. Coverage shall be provided on a primary basis.

Additional Insured: Contractor agrees to endorse JAA as an Additional Insured with a CG2026 Additional Insured – Designated Person or Organization endorsement or similar endorsement, to the Commercial General Liability and Business Auto Liability. The Additional Insured shall read "Jacksonville Aviation Authority."



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Waiver of Subrogation: Contractor agrees by entering into this contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Contractor to enter into an pre-loss agreement to waive subrogation without

an endorsement, then Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver

of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Contractor enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance: Contractor agrees to provide JAA a Certificate(s) of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. Said Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. The Certificate Holder address shall read:

Jacksonville Aviation Authority
Risk Management Department
14201 Pecan Park Road South
Jacksonville, FL 32218

Umbrella or Excess Liability: Contractor may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. CONTRACTOR agrees to endorse JAA as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a pure "True Follow-Form" basis.

Right to Revise or Reject: JAA reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. Additionally, the JAA reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein or any insurer providing coverage due.

Addenda

No interpretation of the meaning of any part of the RFQ, or corrections of any apparent ambiguity, inconsistency or error therein, will be made to any Bidder orally. Every request for written interpretations or corrections MUST be in writing via US mail, fax or email to:

Jacksonville Aviation Authority
Procurement Department



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Attn: Juanita Henderson
14201 Pecan Park Road
Jacksonville FL 32218
Fax: 904.741.6404
Email: juanita.henderson@flyjacksonville.com

Award of Agreement:

The JAA reserves the right to accept and reject any or all quotes, in whole or in part. The JAA shall be under no obligation or duty to award the agreement to the lowest proposed price. The JAA reserves the right to award the agreement to the company submitting the bid which will be most advantageous and beneficial to the JAA. The JAA will be the sole judge of the bids and the resulting award that is in its best interest and its decision will be final. JAA reserves the right to open negotiations with the next rank Bidder until a successful completion of negotiations and execution of a contract. This bid is subject to the availability of budgeted funds.

JAA HOLIDAYS

JAA will only pay holiday pay for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Payment Terms:

An original monthly invoice, which must reference the purchase order number, should be mailed to the JAA, Attn: Accounts Payable, 14201 Pecan Park Road, Jacksonville, FL 32218. Invoices will be processed in accordance with normal JAA procedures, which is 30 days net after receipt of an approved invoice.

Quote Delivery

Mailed:

Jacksonville Aviation
Authority
Procurement Department
14201 Pecan Park Road
Jacksonville, Fl 32229

Hand Delivered:

Jacksonville Aviation
Authority
Procurement Department
14201 Pecan Park Road
2nd Floor
Jacksonville, Fl 32218

Fax:

Jacksonville Aviation
Authority
Procurement Department
Juanita Henderson
(904) 741-6404

You may email your quote to Juanita.henderson@flyjacksonville.com. Call Juanita Henderson at 741-2209 with any questions.

Quotes are due by close of business July 17, 2012