



Call To Professional Artist
RFQ&I #12-22-42001

Evaluation Meeting Minutes

June 12, 2012 @ 9:00 AM (local time)

Ed Austin Boardroom, 3rd Floor Administration Building

Evaluators: Jeanne Ward, Larry Wilson, Marcelle Polednik, Ginny Steiger and Cabeth Cornelius (Non-Voting, Technical Advisor)

Facilitator: Monica M. Frazier, Buyer.

The meeting was called to order at approximately 9:50 AM (local time).

Agenda Items:

Welcome of Board Members

Approve Minutes from past meeting: April 10, 2012

Monica Frazier, JAA Procurement Services: Description of solicitation process

Review 93 artist submissions: Professional fine artists were invited to submit past work.

- A. Round One: Review all for an overview
- B. Round Two: Review all and confirm: Yes, No, Maybe
- C. Continue Rounds until five finalist are selected

Each Artist will be evaluated on the following criteria:

- A. Artistic Merit: Quality of Execution, Execution of Concept, Style and Subject Matter Appropriateness
- B. Media Not Appropriate for Site
- C. Not Appropriate for Site – Already in JAX or does not fit in site collection

Develop commentary for each finalist:

- A. What about their submission confirmed their inclusion as a finalist
- B. Are there any comments to assist the artist as they move forward with a proposal?

Schedule reminder: Next meeting. Adjournment

The Evaluation Committee unanimously recommended that the following (5) five Artist: Amy Cheng, Jeanine Centouri, Brian J. Boldon and Amy Baur, Lynn Basa and Carl and Sandra Bryant be selected to develop concept proposal and present on August 14, 2012.

The meeting adjourned at or near 3:00 PM.

Minutes prepared and submitted by Monica Frazier.