



A/E Design Services for a Consolidated Maintenance and Warehouse Facility
RFQ No. 15-13-42001

Addendum No. 2
March 25, 2015
Questions and Answers

CHANGES TO RFQ NO. 15-13-42001:

We have updated the points for the Statements of Qualifications:

Part A: Mandatory Minimum Qualification	Pass or Fail
Part B: Statement of Qualifications:	
Section 1: General Corporate Overview/Capabilities	15 points maximum
Section 2: Project Organization and Staffing	20 points maximum
Section 3: Progress, Quality Assurance, and Cost Control	15 points maximum
Section 4: Approach to the Project	20 points maximum
Section 5: Workload	10 points maximum
Section 6: References	10 points maximum
Section 7: Disadvantaged and Local Small Business Opportunity	10 points maximum
Section 8: Location	Do Not Provide
Total:	100 points

Local Preference Policy:

Since there will be FDOT funding on this project, JAA's Local Preference Policy will not apply.

Page Limit:

Page limit will be 20 pages.



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- Q1. Can you provide clarification on Appendix 2, Indemnification and Insurance? Does the Respondent need to submit anything at this time with regards to a guarantee for the items discussed in Appendix 2? If there are any requested exceptions with regards to the indemnification and/or insurance, do they need to be provided with the proposal response?
- R1. You do not have to provide these at this time. They will be required if your firm is selected.**
- Q2. In the delivery of submittals, it states one electronic version and five (5) copies. During the pre-proposal conference, there was a statement made that the references (Appendix 4) only required one original copy. Can you verify that the Appendix 4 Reference Questionnaire is the only document that requires the originals? There is nowhere in the RFQ that states one of the five submittal copies should be an original.
- R2. Delivery of Submittals is amended as follows: Proposers shall provide 1 original, 5 copies, and 1 electronic version of the Statement of Qualifications. For the References, only the original is needed.**
- Q3. How should we submit the sealed envelopes with Reference Questionnaires? Should they be submitted separately or included in an Appendix?
- R3. The signed and sealed envelopes can be submitted with the proposals in whichever way is convenient (together in a manila envelope, front pocket of Original Proposal folder, etc), or the Reference Respondent can send them directly to JAA. If they choose this option, make sure they write the RFQ number and the company that they are referencing on the outside of the envelope.**
- Q4. Do the Reference Questionnaires count toward the 15-page limit?
- R4. No, and it is now a 20-page limit.**
- Q5. Should the required forms (Conflict of Interest Certificate, Local Business Verification Form, and Acknowledgement of Addenda) be included in an Appendix? Do they count toward the 15-page limit?
- R5. You can include this in an Appendix, and these will not count towards the page limit, which has been increased to 20 pages.**



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- Q6.** Is the Local Business Verification Form (Appendix 6) required from all firms on a particular team which qualify as a Local Business, or just from the prime?
- R6.** **We are removing Appendix 6 from the requirements. Since there will be FDOT funding on this project, JAA's Local Preference Policy will not apply.**
- Q7.** Are the JAA Forms 1-5 (Schedule of Participation, Participant Identification Affidavit, Letter of Intent to Perform as a Subcontractor, Unavailability Certification, and Monthly Report) required to be included with the Statement of Qualifications submittal? If so, should they be included in the Appendix, and do they count toward the page limit?
- R7.** **JAA DBE Forms 1 through 5 should not be submitted. However, the Proposer's response to Section 7 should include a percentage of the overall contract value that they intend to have performed by DBE firms, and Letters of Intent from DBE firms to provide subconsultant services. The Letters of Intent can be included in an appendix and will not count towards the 20-page limit.**

The Question and Answer period is closed.

Bid Due Date is April 2, 2015, 4:00 PM (local time)