



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
MARCH 25, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2019-03-01

AC Units Replacement Building One

Vendor: Howard Services Inc.

(Cost: \$59,575.00; Funding: Small Cap FY19-44302)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: AC Units Replacement Building One / Howard Services Inc.		Cost: \$59,575.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	Small Cap FY19 - 44302

Attached / Supporting Documents

Exhibit "A" – Quote from Howard Services
Exhibit "B" – AC2017-06-02S and Subsequent Amendments

BACKGROUND:

The Jacksonville Aviation Authority’s JAXEX at Craig Airport has budgeted FY 2019 Small Cap Funds to purchase and install six roof mounted air conditioning units for Building One. This purchase will replace the six 13-year-old units currently installed. The condition of these units ranges from poor to very poor. Pursuant to original Award No. AC2017-06-02S and subsequent amendments to the same, JAXEX’s current HVAC service provider is Howard Services, which has provided the attached quote for replacement (see Exhibit "A"). The following represents an amendment summary of JAA’s original award to Howard Services:

Award No.	Cecil	Herlong	JaxEX	Award Total
AC2017-06-02S	\$290,708.00			\$290,708.00
AC2017-08-08		\$45,124.00	\$37,401.00	\$82,525.00
AC2017-10-08	\$86,890.00			\$86,890.00
AC2018-01-04	\$209,672.00			\$209,672.00
AC2018-04-03		\$54,876.00		\$54,876.00
AC2018-08-02S			\$101,940.00	\$101,940.00
AC2019-03-01			\$59,575.00	\$59,575.00
Award Totals:	\$587,270.00	\$100,000.00	\$198,916.00	\$886,186.00

RECOMMENDATION:

JAXEX recommends JAA Award No. AC2017-06-02S, under which Howard Services, Inc. currently provides HVACR Maintenance and Repair Services, be further amended to: (i) increase the scope of services to include the purchase and installation of six air conditioning units for Building One; and (ii) revise the total Howard Services award amount for JAXEX by an additional \$59,575.00, for a new potential not-to-exceed amount of \$198,916.00 (reference Award Nos. AC2017-08-08 and AC2018-08-02S). This recommendation represents a new total potential award to Howard Services of \$886,186.00. Funding for this purchase is within Cost Center 44302 Small Cap, FY 2019.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Brad Martin JAXEX Operations/Facilities Manager
Signature:	

I have verified that, as of 3/8/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Brad Martin
Operations & Facilities Manager

3/8/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

3/12/19
Signature and Date

Devin J. Reed
Procurement Director

03.21.19
Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief of General Aviation

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark D. VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2019-03-02

**Jetway Bridge Maintenance and Repair Services
Vendor: John Bean Technologies Corp.
(Cost: \$300,000.00; Funding: 45123.77420)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Jetway Bridge Maintenance and Repair Services / John Bean Technologies Corp.	Cost: \$300,000.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Transferred
On-Going Maintenance Cost: N/A	Funding Source: 45123.77420

Attached / Supporting Documents

Exhibit "A" – Approved Award No. AC2017-07-05

BACKGROUND:

On July 25, 2017, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2017-07-05 to amend the original award to John Bean Technologies Corporation (JBT) for Jetway Passenger Boarding Bridge Maintenance and Repair Services at the Jacksonville International Airport (JIA). The amended award increased the budget for repairs and parts for each remaining year of the contract from \$350,000.00 to \$500,000.00, resulting in the following not-to-exceed amounts for each of the current and remaining renewal years.


Second Renewal	Third Renewal	Fourth Renewal
\$903,108.00	\$911,170.00	\$919,394.00

JAA is currently within the fourth and final renewal option year of our contract with JBT and the cost of repairs and parts will exceed the previously amended amount. As of February 28, 2019, JAA has incurred \$379,210.13 in repair and parts costs, with seven months remaining in the fiscal year. Facilities requests authorization to increase the amended approved budgeted amount for parts by \$300,000.00 for the remainder of the final contract year due to increased costs. Canopy replacement and painting on the exterior of all 20 jet bridges have contributed to the increase in overall costs.

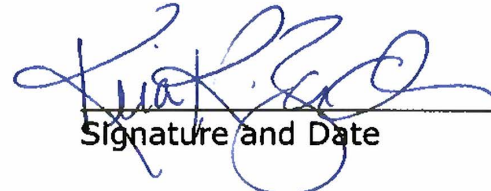
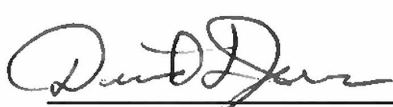


RECOMMENDATION:

Facilities recommends that Award No. AC2017-07-05 to John Bean Technologies Corporation, for Jetway passenger boarding bridge preventative maintenance and repair services at the Jacksonville International Airport, be further amended to increase the annual approved budgeted amount for repairs and parts by \$300,000.00, for a new potential not-to-exceed amount of \$1,219,394.00 for the fourth and final renewal option year of the award. Funding is within cost center 45123.77420.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **3/13/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:	
Kira Zander Facilities Administrator	 <u>3/13/19</u> Signature and Date
SUBMITTED FOR APPROVAL BY:	
David Jones Director, Facilities	 <u>3/13/19</u> Signature and Date
PROCUREMENT REVIEW:	
Buyer: Monica Frazier	 <u>3.18.19</u> Signature and Date
Devin J. Reed Procurement Director	 <u>03.21.19</u> Signature and Date
SUBMITTED FOR APPROVAL:	
Anthony Cugno Chief Operating Officer	_____ Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2019-03-03

**Exterior Painting and Pressure Washing
Vendor: The Rose Group, LLC
(Cost: \$69,212.16; Funding: 45133.77430)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Exterior Painting and Pressure Washing / The Rose Group, LLC	Cost: \$69,212.16
Solicitation No: RFQ No. 1920-45123	Budgeted, Transferred, or Contingency: Contingency
On-Going Maintenance Cost: N/A	Funding Source: 45133.77430

Attached / Supporting Documents

Exhibit "A" – RFQ No. 1920-45123 Contractor Summary Forms

BACKGROUND:

The paint on the exterior of the Jacksonville Aviation Authority’s (JAA) Administration Building and surrounding areas need repainting and pressure washing due to excessive wear and tear. Areas for painting include the main building, three bridges connecting to the courtesy lot, two dumpster enclosures and one generator enclosure. The blue dome of the Administration Building is in desperate need of pressure washing.

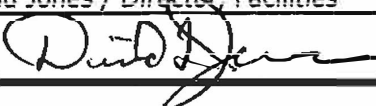
Consistent with approved Award No. AC2019-02-04 for Small Construction, General Repair and Maintenance Services, Procurement issued Request for Quotes No. 1920-45123 and only received the following responsive and responsible quote from The Rose Group, LLC:

Location	Quote
Administration Building Painting	\$56,042.60
Painting of Three (3) Bridges	\$5,988.90
Painting of Two (2) Dumpster and One (1) Generator Enclosure	\$5,002.62
Blue Rooftop Dome Pressure Washing	\$2,178.04
Total	\$69,212.16

RECOMMENDATION:

Facilities recommends an award be made to The Rose Group, LLC, the only bidder in response to RFQ No. 1920-45123, in the not-to-exceed amount of \$69,212.16, for pressure washing and exterior painting of JAA’s Administration Building and surrounding areas. Funds for these services are budgeted within cost center 45133.77430.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **3/12/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:

Kira Zander
Facilities Administrator

 3/13/19
 Signature and Date

SUBMITTED FOR APPROVAL BY:

David Jones
Director, Facilities

 3/13/19
 Signature and Date

PROCUREMENT REVIEW:

Buyer: Monica Frazier

 3.18.19
 Signature and Date

Devin J. Reed
Procurement Director

 03.21.19
 Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Item 4: AC2019-03-04

**Ford F-250 4X4 Extended Cab Maintenance Truck
Vendor: Coggin Ford
(Cost: \$43,380.00; Funding: Small Cap FY19-44402)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Ford F-250 4X4 Extended Cab Maintenance Truck / Coggin Ford **Cost:** \$43,380.00

Solicitation No: Piggy Back **Budgeted, Transferred, or Contingency:** Budgeted
On-Going Maintenance Cost: \$750.00/Year **Funding Source:** Small Cap
FY19-44402

Attached / Supporting Documents

- Exhibit "A"** – Quotation from Coggin Ford (reference FSA Contract 18-VEL-26.0)
- Exhibit "B"** – Vehicle Request Form and Public Posting Notice

BACKGROUND:

Herlong Recreational Airport would like to purchase one 2019 Ford F250 4x4 Extended Cab Maintenance Truck (see Exhibit "A" for vehicle specification summary). In accordance with JAA's Vehicle Standard and Fleet Management Plan, the new vehicle will replace the following vehicle currently in the JAA fleet:

Ford F250 Maintenance Truck – Asset No. 50607-06 to be repurposed within JAA's Fleet

The requested vehicle has been coordinated with JAA's Garage Foremen and Fleet Manager, who has established an estimated annual on-going maintenance cost for tires, brake pads, battery replacement and related preventive maintenance for an initial three-year period of \$750.00 per year.

Procurement has reviewed the purchase of this vehicle against vendors and cooperative purchasing sources and is in the opinion that, pursuant to 3.08 of the Procurement Code, it is in JAA's best interest to purchase the requested vehicle by utilizing Florida Sheriff Association Contract 18-VEL26.0, which was competitively awarded to Coggin Ford.

RECOMMENDATION:

Herlong Recreational Airport recommends that JAA utilize Florida Sheriff Contract No. 18-VEL26.0 to make a properly noticed award to Coggin Ford Government Fleet Sales, in a not-to-exceed amount of \$43,380.00, for the purchase of one Ford F250 4x4 Extended Cab Maintenance Truck. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funding for this purchase is within Cost Center 44402 Small Capital FY-2019.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Chris Guest Manager, First Coast Flight Center
Signature:	<i>Chris Guest</i>

I have verified that, as of 3 / 8 /2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Chris Guest
Manager, First Coast Flight Center

Chris Guest 3/8/19

Signature and Date

PROCUREMENT REVIEW:

Buyer: Marilyn Fryar

Marilyn Fryar 03.15.19

Signature and Date

Devin J. Reed
Procurement Director

D.J. Reed 03.21.19

Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief of General Aviation

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:

Empty box for conditions of approval.