



JACKSONVILLE AVIATION AUTHORITY  
**AWARDS COMMITTEE MEETING AGENDA**  
MAY 20, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

**(Exhibits available upon request)**

**Item 1: AC2019-05-01**

**Herlong Aviation Fuel Service & Truck Lease  
Vendor: Titan Aviation Fuels  
(Cost: \$2,130,000.00; Funding: 44402-77810)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Herlong Aviation Fuel Service & Truck Lease / Titan Aviation Fuels	<b>Cost:</b> \$2,130,000.00
<b>Solicitation No:</b> RFP 19-05-44402	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> \$500.00	<b>Funding Source:</b> 44402-77810

### Attached / Supporting Documents

**Exhibit "A"** – Evaluation Matrix  
**Exhibit "B"** – SPIS Sheet

### BACKGROUND:

First Coast Flight Center (FCFC), the JAA-operated FBO at Herlong Recreational Airport, purchases AVGAS 100LL and Jet-A Fuel to resale to users of the airport. FCFC also leases an AVGAS fuel truck from our current fuel provider, which is used to dispense fuel into aircraft on the airport. In an effort to continue these services, Procurement issued RFP No. 19-05-44402 to solicit aviation fuel services, credit card processing, FBO software / support, lineman training and a leased AVGAS fuel truck. JAA received two proposals, with Titan Aviation Fuels proposal being selected.

Fuel pricing is market-driven and varies day to day. Our purchase price will be determined by adding wholesale rack prices to set a proposed cost. Please consider the following annual fuel estimate:

***FY-2020 AVGAS Fuel Estimate: \$317,250.00***  
***FY-2020 Jet A Fuel Estimate: \$105,750.00***  
***Estimated Annual Fuel Total: \$423,000.00***

In addition to the above, it is requested that JAA be permitted to lease a 2013 Ford F-450 chassis, 1200-gallon AVGAS Fuel Truck for up to five years at a contract rate of \$250.00 per month, for an annual cost of \$3,000.00.

### RECOMMENDATION:

**JAA-operated FBO, First Coast Flight Center, recommends an award be made to Titan Aviation Fuels, the higher ranked of two proposers in response to RFP No. 19-05-44402, in an annual not-to-exceed amount of \$423,000.00 for AVGAS and Jet-A Fuel, plus \$3,000.00 for the annual rental of a fuel truck, for an initial one-year term, with renewal options of up to four years, representing a total potential award amount of \$2,130,000.00. The renewal options are at JAA's sole discretion based on vendor performance and approved budgeted funds. This purchase is budgeted in FY2020-77810.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$	\$	\$	\$	\$

Verification of Funding	
Name/Title:	Chris Guest / MGR, FCFC
Signature:	<i>Chris Guest</i>

I have verified that, as of 5 / 7 /2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

### ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Chris Guest  
MGR, First Coast Flight Center

*Chris Guest 5-7-19*  
\_\_\_\_\_  
Signature and Date

### PROCUREMENT REVIEW:

Buyer: Marilyn Fryar

*Marilyn Fryar 05.15.19*  
\_\_\_\_\_  
Signature and Date

Devin J. Reed  
Procurement Director

*[Signature] 05.15.19*  
\_\_\_\_\_  
Signature and Date

### SUBMITTED FOR APPROVAL:

Rusty Chandler  
Chief General Aviation

*[Signature] 5/7/19*  
\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

### CEO APPROVAL:

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

### CONDITIONS OF APPROVAL, IF ANY:

Empty box for conditions of approval.



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 20, 2019

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 2: AC2019-05-02**

**Herlong Building H-1 & H-2 Lease  
Vendor: North Florida Aviation, Inc.  
(Cost: Revenue; Funding: N/A)**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Herlong Building H-1 & H-2 Lease/ North Florida Aviation, Inc. **Cost:** Revenue

**Solicitation No:** RFI 18-25-43101 **Budgeted, Transferred, or Contingency:** N/A

**On-Going Maintenance Cost:** N/A **Funding Source:** N/A

### Attached / Supporting Documents

**Exhibit "A"**- Evaluation Matrix

**Exhibit "B"**- SPIS Sheet

### BACKGROUND:

Buildings H-1 and H-2 at Herlong Recreational Airport ("Herlong") have sat vacant since January 2017. Within the past 12 months, several aeronautical companies have expressed interest in leasing space at Herlong. As such, Request for Interest No. 18-25-43101 ("RFI") was issued, in response to which three proposals were received, reviewed and evaluated (one proposal was withdrawn prior to the conclusion of evaluations). Evaluations resulted in an award recommendation to North Florida Aviation, Inc., which has been a tenant at Herlong since 2016 and currently acts as the sole maintenance and repair station on the airport.

### RECOMMENDATION:

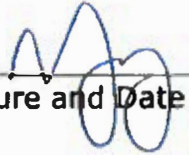
**Business Development, with concurrence from Herlong Recreational Airport Management, seeks Awards Committee approval to begin negotiations with North Florida Aviation, Inc., for the lease of Buildings H-1 and H-2 at Herlong Recreational Airport. To the extent negotiations result in a lease term beyond five years, Board approval will be sought; otherwise, Business Development will return to this Awards Committee to amend this award consistent with the negotiated terms.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Jay Cunio  
Director, Business Development


 5.14.19  
\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Buyer: Marilyn V. Fryar

 05.14.19  
\_\_\_\_\_  
Signature and Date

Devin J. Reed  
Procurement Director

 05.15.19  
\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Richard Rossi  
Chief Financial Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



JACKSONVILLE AVIATION AUTHORITY  
**AWARDS COMMITTEE MEETING AGENDA**  
MAY 20, 2019

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2019-05-03SR**

**Standardization Amendment**

**Vendor: DELL**

**(Cost: N/A; Funding: N/A)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Request for Standardization:** Standardization Amendment - DELL

**Department:** Information Technology

**Manufacturer / Brand Name:** DELL

**Competition:** Material Sole Source /  
Various Vendors for Installation

**Period of Standardization:** Five Years

## Attached / Supporting Documents

**Exhibit "A"** - AC2018-10-16SR Standardization on DELL desktop and storage solutions

### BACKGROUND:

JAA previously defined DELL as the equipment standard for desktop hardware and storage hardware in award AC2018-10-16SR. Since this standard definition, DELL desktop and laptop hardware has become sub-standard, creating difficulties in effectively deploying equipment to meet JAA's business needs. As such, JAA IT recommends amending this standardization to include **only DELL storage**, which remains of high quality and continues to serve the JAA business need well.

In an effort to achieve various efficiencies in the area of technological support, JAA's Information Technology Department ("IT") desires and now formally requests permission pursuant to § 3.01(C), JAA Procurement Code, to standardize on an enterprise-wide DELL solution for storage only.

IT is confident that this standardization will result in:

1. Supportability of the Technology environment;
2. Compatibility and familiarity with currently deployed equipment; and
3. Interoperability, i.e., data exchange, interface and/or the ability of two or more computer systems to exchange information and automatically interpret the information exchanged meaningfully and accurately in order to produce useful results as defined by the end users of both systems.

This standard applies to only to JAA's storage environments. Furthermore, any products and services provided by DELL that are inter-operable with DELL hardware would fall under this standard definition, such as peripherals, managed solutions, software, etc. Inasmuch as this is not an exclusive designation, deviations from this standard are permitted and may be approved by the Director of IT, particularly where a DELL product is not practical in the JAA environment and a more practical alternative exists to achieve supportability, compatibility and interoperability.

### RECOMMENDATION:

**Information Technology formally requests permission pursuant to § 3.01(C), JAA Procurement Code, to amend AC2018-10-16SR to remove desktops from the standard definition and to continue the non-exclusive standardization only for an enterprise-wide DELL storage solution. There is no funding required for this submission.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	N/A
<b>Signature:</b>	

I have verified that, as of 5/\_\_\_/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

  
Signature and Date

13 MAY 2019

**PROCUREMENT FORM APPROVAL:**

Buyer: Samantha Smid

  
Signature and Date

5/13/19

Devin J. Reed  
Procurement Director

  
Signature and Date

05.15.19

**SUBMITTED FOR APPROVAL:**

Anthony Cugno  
Chief Operating Officer

  
Signature and Date

5/16/19

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**EXECUTIVE DIRECTOR APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 4: AC2019-05-04SR**

**Non-Exclusive Desktop and Laptops**

**Vendor: Hewlett Packard**

**(Cost: N/A; Funding: N/A)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Request for Standardization:** Hewlett Packard Non-Exclusive Desktop and Laptops

**Department:** Information Technology

**Manufacturer / Brand Name:** Microsoft

**Competition:** Various Vendors

**Period of Standardization:** Five Years

## Attached / Supporting Documents

**Exhibit "A"** – AC2018-10-16SR Standardization on DELL desktop and storage solutions

**Exhibit "B"** – Updated Public Notice Posting

### BACKGROUND:

In an effort to achieve various efficiencies in the area of technological support, JAA's Information Technology Department ("IT") desires and now formally requests permission pursuant to § 3.01(C), JAA Procurement Code, to standardize on an enterprise-wide Hewlett-Packard (HP) solution. More specifically, IT is of the opinion that it is in JAA's best interest to use as a standard specification the HP product line, particularly as it relates to laptops and desktops, for at least five years after the approval of this request. IT is confident that this standardization will result in:

1. Supportability of the Technology environment;
2. Compatibility and familiarity with currently deployed equipment; and
3. Interoperability, i.e., data exchange, interface and/or the ability of two or more computer systems to exchange information and automatically interpret the information exchanged meaningfully and accurately in order to produce useful results as defined by the end users of both systems.

This standard applies to JAA's Laptop and desktop environments. JAA's standard for all laptop, and desktop devices is currently DELL (but see Award Submission No. AC2019-05-03SR). However, HP devices have been field tested in our environment and have proven to be more effective than previous Dell alternatives. Furthermore, any products and services provided by HP that are interoperable with HP hardware would fall under this standard definition such as, but not limited to, desktop peripherals, managed solutions, software, etc. Inasmuch as this is not an exclusive designation, deviations from this standard are permitted and may be approved by the Director of IT, particularly where a HP product is not practical in the JAA environment and a more practical alternative exists to achieve supportability, compatibility and interoperability.

### RECOMMENDATION:

**Information Technology has properly noticed and now requests pursuant to § 3.01(C), JAA Procurement Code, permission to establish a non-exclusive standardization on an enterprise-wide Hewlett-Packard solution for laptops, desktops and related software and accessories, for a period of five years after the date of final approval. There is no funding required for this submission.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	N/A
Signature:	

I have verified that, as of \_\_\_/\_\_\_/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

  
Signature and Date

13-MAY-2019

**PROCUREMENT FORM APPROVAL:**

Buyer: Samantha Smid

Devin J. Reed  
Procurement Director

  
Signature and Date

5/13/19  
0515-19

**SUBMITTED FOR APPROVAL:**

Anthony Cugno  
Chief Operating Officer

  
Signature and Date

5/16/19

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 5: AC2019-05-05**

**On-Site Network Support  
Vendor: Enterprise Integration (EI)  
(Cost: \$4,500.00; Funding: 24001)**

## **SUBMISSION FOR AWARDS COMMITTEE APPROVAL**

<b>Subject/Awardee:</b> On-Site Network Support / Enterprise Integration (EI)	<b>Cost:</b> \$4,500.00
<b>Solicitation No:</b> Ratification	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b>	<b>Funding Source:</b> 24001

### **Attached / Supporting Documents**

**Exhibit "A" - AC2017-12-09**

### **BACKGROUND:**

JAA previously awarded AC2017-12-09 to Enterprise Integration for supplemental Help Desk services. This award expired in February, 2019.

JAA has been expanding its IT service hours, as well as deploying self-service functionality. IT believes that the Help Desk service provided by Enterprise Integration is no longer necessary and planned to terminate the contract once the necessary staffing and supporting technology is in place. The termination date of the service agreement is May 31, 2019.

An administrative oversight caused the gap between the Award termination date and the service termination date to be missed. As a result, there are \$4,500 of services rendered by Enterprise Integration that fell outside the award effective date.

This request is to ratify the costs during the period that fell outside of the award effective period. Please note that IT does not expect any further costs related to this item.

### **RECOMMENDATION:**

**Information Technology requests JAA Award No. AC2017-12-09 to Enterprise Integration, for work associated with help desk services, be amended and ratified to account for an overage in the amount of \$4,500.00, for a new not-to-exceed amount of \$614,204.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: <u>Steven Schultz, Dir. IT</u>	I have verified that, as of ___/___/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i> )
Signature: <u><i>Steven Schultz</i></u>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

*Steven Schultz*     13-MAY-2019  
Signature and Date

**PROCUREMENT FORM APPROVAL:**

Buyer: Samantha Smid

*Samantha Smid*     5/13/19

Devin J. Reed  
Procurement Director

*Devin J. Reed*     05.15.19  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Anthony Cugno  
Chief Operating Officer

*Anthony Cugno*     5/10/19  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 20, 2019

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 6: AC2019-05-06**

**Cecil EOC Equipment**

**Vendor: CCS**

**(Cost: \$75,000.00; Funding: O&M)**





## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Cecil EOC Equipment / CCS	<b>Cost:</b> \$75,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Contingency
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> O&M

### Attached / Supporting Documents

**Exhibit "A"** - CCS quote for equipment and services  
**Exhibit "B"** - Budget Transfer from Contingency

### BACKGROUND:

This project includes the addition of audio / visual equipment necessary to create an Emergency Operations Center (EOC) at Cecil Airport. This EOC will provide for a coordinated response effort during emergencies.

The work includes data cabling, a video wall, multiple video inputs around the room, control equipment for input switching and screen lay-out, and installation services for the same (see attached Exhibits for equipment specific details).

JAA IT recommends that A/V equipment be procured and deployed through piggyback from the St. Johns County Contract 2017-10 with CCS. CCS has previously deployed A/V equipment in JAA conference rooms and the Admin AEOC and, for maintenance and support reasons, it is desirable to have consistent equipment and installation throughout JAA's Airport System.

### RECOMMENDATION:

**Information Technology recommends that JAA make a properly noticed piggy-back award, pursuant to Section 3.08 of JAA's Procurement Code, to CCS for audio / visual equipment for Cecil Airport's Emergency Operations Center, in a not-to-exceed amount of \$75,000.00.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>		I have verified that, as of ___/___/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).
Name/Title:	Steven Schultz	
Signature:	<i>Steven Schultz</i>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

*Steven Schultz* 13-MAY-2019  
Signature and Date

**PROCUREMENT FORM APPROVAL:**

Buyer: Samantha Smid

Devin J. Reed  
Procurement Director

*Samantha Smid* 5/13/19  
*Devin J. Reed* 05-15-19  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Rusty Chandler  
Chief General Aviation

*Rusty Chandler* 5/15/19  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_ Ayes; \_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**

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JACKSONVILLE AVIATION AUTHORITY  
**AWARDS COMMITTEE MEETING AGENDA**  
MAY 20, 2019

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 7: AC2019-05-07**

**Designated Aviation Channeling Services  
Vendor: Telos Identity Management Solutions, LLC  
(Cost: \$232,500.00; Funding: 46104)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Designated Aviation Channeling Services / Telos Identity Management Solutions, LLC		<b>Cost:</b> \$232,500.00
<b>Solicitation No:</b> RFP 19-08-46104	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	46104
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> - Cost Analysis, Summary of Scope of Work, Evaluation Matrix, SPIS		
<b>Exhibit "B"</b> - Telos Identity Management Solutions, LLC proposal forms		

**BACKGROUND:**

JAA is required by Department of Homeland Security and Transportation Security Administration (TSA) regulations to ensure applicants for identification media meet established standards. In accordance with the Code of Federal Regulation (CFR) Title 49, Part 1542 and TSA Aviation Security Directive 1542-04-08G, applications are required to undergo a fingerprint-based criminal history records check or CHRC and have an approved Security Threat Assessment or STA from TSA before receiving a badge and obtaining unescorted access to secured airport areas. As such, on March 1, 2019, JAA released RFP No. 19-08-46104 for a Designated Aviation Channeling Service Provider and received proposals from two companies, which were evaluated and ranked as follows:

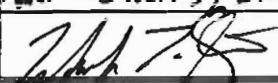
Rank Order	Respondents	Scores
1	Telos Identity Management Solutions, LLC.	104.23
2	American Association of Airport Executives Airport Research and Development Foundation <i>dba</i> Transportation Security Clearinghouse	100.43

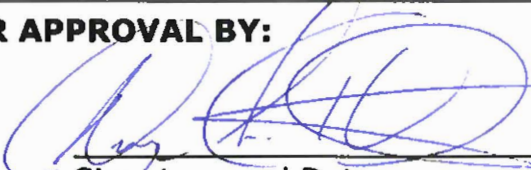
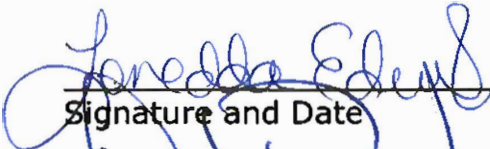

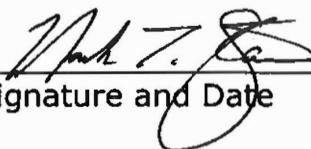
**RECOMMENDATION:**

**Access Control recommends an award be made to Telos Identity Management Solutions, LLC, the higher ranked of two proposers in response to RFP No. 19-08-46104, for Designated Aviation Channeling and related services, in an estimated annual not-to-exceed amount of \$46,500.00, for an initial year and renewals of up to four years, at JAA's sole discretion. This represents a total potential award amount of \$232,500.00, which is based on rates outlined below for a Criminal History Records Check ("CHRC"), Security Threat Assessment ("STA") and TSA FBI – Rap Back Subscription (JAA currently averages approximately 542 applicants per month). Funding for this purchase is within Cost Center 46104 of FY19 Operating Budget.**

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
CHRC - \$12.25 STA - \$0.75 TSA Rap Back - \$0.75	CHRC - \$12.25 STA - \$0.75 TSA Rap Back - \$0.75	CHRC - \$12.25 STA - \$0.70 TSA Rap Back - \$0.70	CHRC - \$12.25 STA - \$0.60 TSA Rap Back - \$0.60	CHRC - \$12.25 STA - \$0.60 TSA Rap Back - \$0.60

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>		I have verified that, as of <u>05/15/2019</u> there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).
<b>Name/Title:</b>	Mark T. STEVENS / Dir. of PS+S	
<b>Signature:</b>		

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Arayna Hamilton Manager, Access Control	 5-15-2019 Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Buyer: LeNedda Edwards	 5-15-2019 Signature and Date
Devin J. Reed Procurement Director	 05-15-19 Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Mark Stevens Director, Public Safety and Security	 05/15/19 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_ Ayes; \_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**