



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JUNE 24, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2019-06-01

**Jetway Passenger Boarding Bridge Preventative Maintenance
and Repair Services**

**Vendor: John Bean Technologies
(Cost: \$200,000.00; Funding: 45123.77420)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services / John Bean Technologies **Cost:** \$200,000.00

Solicitation No: Amendment **Budgeted, Transferred, or Contingency:** Transferred

On-Going Maintenance Cost: NA **Funding Source:** 45123.77420

Attached / Supporting Documents

Exhibit "A" – Original and Amended Awards
Exhibit "B" – Approved Budget Transfer

BACKGROUND:

On August 25, 2014, the Jacksonville Aviation Authority's (JAA) Awards Committee approved award No. AC2014-08-01 to John Bean Technologies Corporation (JBT) for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services at the Jacksonville International Airport. The original and subsequent award amendments can be summarized as follows:


| Award | Scope | Total |
|---------------|---|-----------------------|
| AC2014-08-01 | Jetway Maintenance and Repair Services | \$2,016,331.00 |
| AC2015-09-06 | Inclusion of Parts (\$290K initial year; \$250 each renewal year) | \$1,290,000.00 |
| AC2016-07-03 | Add \$100,000 for each renewal year | \$400,000.00 |
| AC2017-07-05 | Add \$150,000 for each of remaining three renewal years | \$450,000.00 |
| AC2019-03-02 | Add \$300,000 for the final renewal year | \$300,000.00 |
| AC2019-04-02 | Add \$200,000 for increased 24/7 manpower | \$200,000.00 |
| Total: | | \$4,656,331.00 |

The current award authorizes an amount of \$800,000.00 for parts and repairs outside the scope of contract. Costs for repainting all 20 passenger boarding bridges (PBB) and parts such as canopies, trolley systems and doors, have resulted in increased parts costs over the past several months. Facilities anticipates parts costs to be around \$50,000.00 each month for the remainder of the fiscal year. As such, Facilities requests authorization to increase the amount for PBB parts and repairs by \$200,000.00 for the final contract term.

RECOMMENDATION:

Facilities recommends Award No. AC2014-08-01 to John Bean Technologies Corporation, for Jetway passenger boarding bridge preventative maintenance and repair services at JIA, be further amended to add \$200,000.00 for the cost of parts and repairs outside the contract scope, which results in a potential final contract year not to exceed amount of \$1,619,394.00 and a total potential award amount of \$4,856,331.00. A budget transfer has been processed and funds for this service are available within cost center 45123.77420.


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

| Verification of Funding | |
|-------------------------|---|
| Name/Title: | David Jones, Director, Facilities |
| Signature: |  |

I have verified that, as of **6/10/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

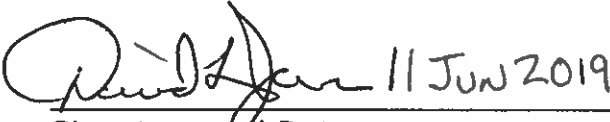
ORIGINATED BY:

Kira Zander
Facilities Administrator

 6/11/19
Signature and Date

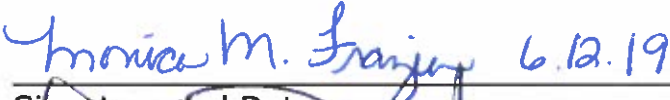
SUBMITTED FOR APPROVAL BY:

David Jones
Director, Facilities

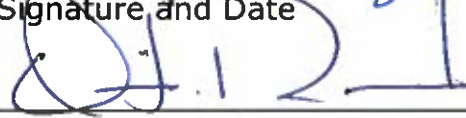
 11 JUN 2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Monica Frazier

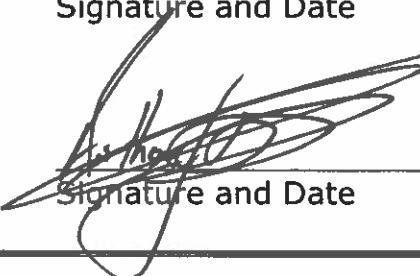
 6.12.19
Signature and Date

Devin J. Reed
Procurement Director

 06.19.19
Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

 6/20/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2019-06-02

**Cabinetry and Countertop Projects at JIA
Vendor: BCS, LLC
(Cost: \$40,992.75; Funding: 45123.77430)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

| | |
|--|---|
| Subject/Awardee: Cabinetry and Countertop Projects at JIA / BCS, LLC | Cost: \$40,992.75 (+ Contingency \$4,099.27) |
| Solicitation No: RFQ 1914-45123 | Budgeted, Transferred, or Contingency: Budgeted |
| On-Going Maintenance Cost: N/A | Funding Source: 45123.77430 |
| Attached / Supporting Documents | |
| Exhibit "A" – BCS LLC Quotes | |

BACKGROUND:

In March of 2019, the Jacksonville Aviation Authority’s (JAA) Procurement Department issued RFQ No. 1914-45123 for a commercial millwork contractor for the Upper Level Curbside Airline Kiosk Rehab project at the Jacksonville International Airport (JIA). One responsive and responsible quote was received from BCS, LLC. The resulting contract included award of projects up to the informal threshold amount of \$25,000.00 and the right to award as-needed additional projects up to one (1) year following the initial project.


Facilities requests authorization to proceed with various cabinetry and countertop refurbishment projects at the JIA under the current contract with BCS, LLC. Quotes were obtained from BCS, LLC for the following:

| Project Description | Total |
|---|--------------------|
| ADO Restrooms: Solid Surface Countertop and Sink Installation | \$2,522.50 |
| JAAPD Restrooms: Solid Surface Countertop and Sink Installation; Locking Laminate Gear Boxes | \$7,227.50 |
| Facilities Break Area: Cabinet and Countertop Replacement | \$2,820.00 |
| AOCC Break Area: Cabinet and Countertop Replacement | \$8,431.50 |
| JFRD: Cabinet and Countertop Replacement | \$12,836.25 |
| Terminal Restrooms: Repairs to existing changing tables in men’s restrooms | \$240.00 |
| Shop drawings for total job | \$300.00 |
| Upper Level Curbside Kiosk Rehab (previously completed) | \$6,615.00 |
| Total | \$40,992.75 |

RECOMMENDATION:

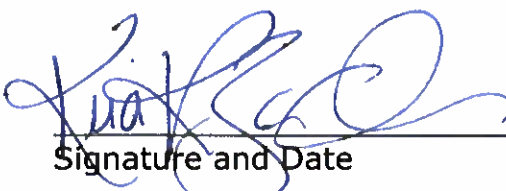
Facilities recommends an award be made to BCS LLC, pursuant to RFQ No. 1914-45123, for various cabinetry and countertop projects and upper level kiosk refurbishment at the Jacksonville International Airport, in a total not to exceed amount of \$40,992.75, plus a 10 percent contingency for unforeseen circumstances for a total potential award amount of \$45,092.02. Funds for these projects are budgeted within cost center 45123.77430.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

| Verification of Funding | |
|-------------------------|--|
| Name/Title: | David Jones / Director, Facilities |
| Signature: |  <small>I have verified that, as of 6/10/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</small> |

ORIGINATED BY:

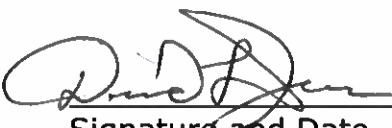
Kira Zander
Facilities Administrator


 Signature and Date

6/11/2019

SUBMITTED FOR APPROVAL BY:


David Jones
Director, Facilities


 Signature and Date

11 JUN 2019

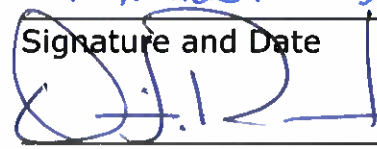
PROCUREMENT REVIEW:

Buyer: Monica Frazier


 Signature and Date

6/12/19

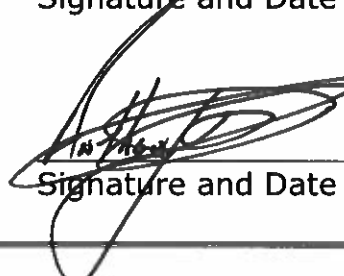
Devin J. Reed
Procurement Director


 Signature and Date

06.19.19

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer


 Signature and Date

6/20/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2019-06-03

**Cecil Surveillance Cameras
Vendor: Johnson Controls Inc.
(Cost: \$35,165.00; Funding: Capital)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

| | | |
|--|---|--|
| Subject/Awardee: Cecil Surveillance Cameras / Johnson Controls Inc. | | Cost: \$35,165.00 (+Contingency of \$5,275.00) |
| Solicitation No: Amendment | Budgeted, Transferred, or Contingency: | Budgeted |
| On-Going Maintenance Cost: N/A | Funding Source: | Capital |
| Attached / Supporting Documents | | |
| Exhibit "A" – Award AC2018-09-01S | | |
| Exhibit "B" – JCI AIPhone Proposal | | |
| Exhibit "C" – JCI Gate 33 Proposal | | |
| Exhibit "D" – JCI Readers Proposal | | |
| Exhibit "E" – JCI Spaceport Camera Proposal | | |

BACKGROUND:

The Jacksonville Aviation Authority previously approved Award No. AC2018-09-01S to Johnson Controls to deploy the Victor Video Surveillance at Cecil Airport. During the deployment of the agreed-upon scope, Cecil Airport management identified additional security related needs, including additional cameras and related parts. A summary of the requested scope change is in the table below:

| Item | Cost |
|---|-----------------|
| Additional Badge Card Readers | \$13,850 |
| Gate 33 Camera Addition | \$5,790 |
| Spaceport Camera Addition | \$6,980 |
| AIPhone Camera / Intercom / Security Addition | \$8,545 |
| Total | \$35,165 |

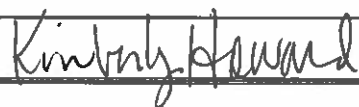
This change request has been reviewed by the Security Systems Steering Committee and the Technology Oversight Committee.

Information Technology recommends a 15% contingency of \$5,275 be included for unforeseen circumstances during deployment.

RECOMMENDATION:

Information Technology recommends that JAA Award No. AC2018-09-01S, under which Johnson Controls, Inc. deployed the Victor Video Surveillance system at Cecil Airport, be amended to increase the original award amount of \$120,727 by an additional \$35,165 for additional cameras and other security related items, plus a 15% contingency of \$5,275 for unforeseen conditions, for a new total not-to-exceed amount of \$161,167.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

| Verification of Funding | |
|-------------------------|---|
| Name/Title: | Kimberly Howard, Sr. Manager of Planning |
| Signature: |  |

I have verified that, as of 6/17/2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

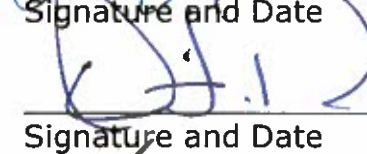
 14-JUN-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

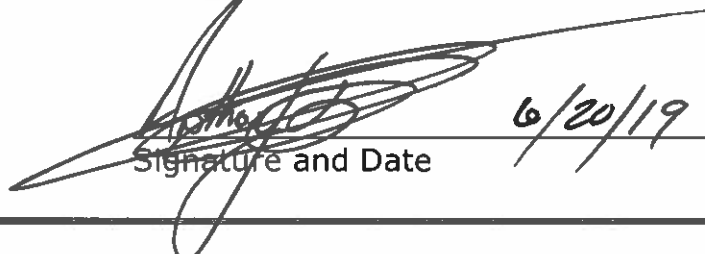
 6/13/19
Signature and Date

Devin J. Reed
Procurement Director

 06.14.19
Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

 6/20/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: