



# JACKSONVILLE AVIATION AUTHORITY SPECIAL AWARDS COMMITTEE MEETING AGENDA

JULY 15, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 AM. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 1: AC2019-07-01S**

**Concourse B Terminal Expansion – AE & CMR  
Vendor: Jacobs Engineering (AE)  
Balfour Beatty Construction (CMR)**

**(Cost: \$21,000,000.00; Funding: Capital)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Concourse B Terminal Expansion – AE & CMR / Jacobs Engineering (AE) Balfour Beatty Construction (CMR)	<b>Cost:</b> \$21,000,000 (+10% Cont.)
<b>Solicitation No:</b> RFQ No. 19-17-42001 RFQ No. 19-20-42001	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital

### Attached / Supporting Documents

- Exhibit "A":** Solicitation Summaries, Memoranda and related Documents – AE
- Exhibit "B":** Solicitation Summaries, Memoranda and related Documents – CMR

**BACKGROUND:**

In anticipation of current and future passenger traffic at its Jacksonville International Airport (JIA), the Jacksonville Aviation Authority (JAA) simultaneously released RFQ No. 19-17-42001 for design related services (AE) and RFQ No. 19-20-42001 for construction management at risk related services (CMR) in order to expand Concourse B (the "Project").

As indicated by Exhibits A and B, the responses received were evaluated and ranked as follows:

RFQ No. 19-17-42001 – AE Services for JIA Terminal Expansion			
Jacobs Engineering	94.40	Michael Baker International	79.60
Gresham Smith	85.00	CBRE Heery	76.00
HOK	83.00	Estudio Lamela – RGA	65.80


RFQ No. 19-20-42001 – CMR Services for JIA Terminal Expansion			
Balfour Beatty Construction	97.00	Walbridge	75.95
Austin Commercial	83.90	The Haskell Company	75.90
PCL Construction Services	82.70	Ajax Building Corp.	67.00
		Perry-McCall Construction	66.00

Based upon negotiations, it remains Planning and Development’s estimate that design services for the Project will cost approximately \$21 million, \$2 million of which is estimated for CMR pre-construction services. These amounts are consistent with the FY 2020 capital budget.

**RECOMMENDATION:**

**Planning and Development recommends JIA’s Concourse B Terminal Expansion Project awards be made to: (i) Jacobs Engineering, the highest ranked of six respondents to RFQ No. 19-17-42001, for design services in an amount not to exceed \$19 million; and (ii) Balfour Beatty Construction, the highest ranked of seven respondents to RFQ No. 19-20-42001, for construction management at risk (CMR) pre-construction services in an amount not to exceed \$2 million. It is also requested that a 10% contingency be collectively granted for these awards. Planning and Development will return to this Awards Committee for CMR construction services approval.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	Kimberly Howard, Sr Manager of Planning
<b>Signature:</b>	


I have verified that, as of 7/11/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).


**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Sr Manager Engineering & Construction  
 7/10/19  
Signature and Date

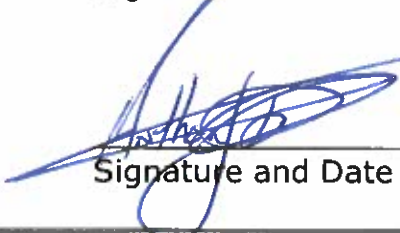
Jaime Eaton  
Design & Construction Engineer  
 7/10/19  
Signature and Date

**PROCUREMENT REVIEW:**

Buyer: Samantha Smid  
 7/10/19  
Signature and Date

Devin J. Reed  
Procurement Director  
 07/10/19  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer  
 7/10/19  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



# JACKSONVILLE AVIATION AUTHORITY SPECIAL AWARDS COMMITTEE MEETING AGENDA

JULY 15, 2019

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 2: AC2019-07-02S**

**JIA Employee Parking Relocation  
Vendor: Pond & Company  
(Cost: \$651,362.00; Funding: Capital)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Employee Parking Relocation / Pond & Company		<b>Cost:</b> \$651,362.00
<b>Solicitation No:</b> RFQ No. 19-13-42001	<b>Budgeted, Transferred, or Contingency:</b> Budgeted	
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital	
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A":</b> Proposal Summary (full version available upon request)		
<b>Exhibit "B":</b> Evaluation Matrix		

**BACKGROUND:**

JAA released Request for Qualifications No. 19-13-42001 (RFQ) for design and related services associated with modifying existing Economy-3 parking lot for new employee parking. The project also includes similar services necessary to modify existing vendor and employee lots to accommodate a new valet pick up/drop off location, as well as expanded storage capabilities.

On February 19, 2019, six responses were received and were subsequently evaluated and ranked as follows:

Pond and Company	111.33*	The Haskell Company	79.67
Jacobs Engineering	109.70*	C&ES Consultants, Inc.	75.53
Michael Baker International	79.80	The Gibbs Group, Inc.	56.20

*\*Presentations were completed on March 26, 2019 by Pond and Jacobs.*

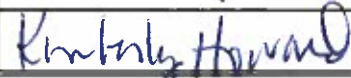
Based on the results, the Evaluation Committee recommended entering into contract negotiations with Pond & Company. Consistent with the recommendation below, JAA has negotiated an acceptable Project Proposal with Pond.

The project budget is \$7,000,000 for FY20. A budget transfer in the amount of \$250,000 will be required for FY19 to begin the design prior to FY20. Phases 1.0 (Concept Design Phase) through 3.0 (50% Design Phase) will be authorized in FY19 and the remaining design fee will be authorized in FY20.

**RECOMMENDATION:**

**Planning and Development recommends an award be made to Pond & Company, the highest ranked of six respondents to RFQ No. 19-13-42001, for Engineering Consultant Services on the JIA Employee Parking Relocation Project, in a total not to exceed amount of \$651,362.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	Kimberly Howard, Sr Manager of Planning
<b>Signature:</b>	

I have verified that, as of 7/11/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Jaime Eaton  
Design & Construction Engineer

 7/9/2019  
Signature and Date

**PROCUREMENT REVIEW:**

Buyer: Samantha Smid

 7/10/19  
Signature and Date

Devin J. Reed  
Procurement Director

 07.09.19  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

 7/10/19  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote:      Ayes;      Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**