



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 23, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2019-09-01

Interior Plant Maintenance Services
Vendor: Anything with Plants and Flowers
(Cost: \$31,680.00; Funding: 45523.77280)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Interior Plant Maintenance Services / Anything with Plants and Flowers	Cost: \$31,680.00 +\$10k Conting.
Solicitation No: ITB No. 19-33-45523	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45523.77280

Attached / Supporting Documents

- Exhibit "A"** – Bid Matrix
- Exhibit "B"** – Solicitation Process Information Sheet

BACKGROUND:

In 2014, the courtyard of the Jacksonville International Airport (JIA) was updated with a variety of palm trees and plants. Additional plants were purchased in 2016 for the administration building. For plant maintenance in the terminal and administration buildings, the Jacksonville Aviation Authority (JAA) has utilized a service contract, which expires on September 30, 2019. Facilities desires to continue with vendor services for interior plant maintenance.


Procurement issued Invitation to Bid (ITB) No. 19-33-45523 for Interior Plant Maintenance Services and received two bids. Anything with Plants and Flowers was the lowest most responsive bidder. In an effort to maintain aesthetics and plant health, Facilities would like to proceed with a new contract for weekly interior plant maintenance services in a potential five-year total amount of \$31,680.00, plus an additional \$2,000.00 each year for unforeseen costs associated with maintenance services and/or plant replacement.

Respondent	Total Five-Year Annual Bi-Weekly	Total Annual Weekly
Anything with Plants and Flowers	\$26,760.00	\$31,680.00
ERMC LLC	\$59,817.80	\$97,635.44

RECOMMENDATION:

Facilities recommends an award be made to Anything with Plants and Flowers, the lower of two bidders in response to ITB No. 19-33-45523, for weekly interior plant maintenance services, in a five-year total amount of \$31,680.00, plus an additional \$2,000.00 annual contingency to cover unforeseen maintenance costs and/or plant replacement, resulting in a total potential not-to-exceed amount of \$41,680.00. Funds for this service are budgeted within cost center 45523.77280.

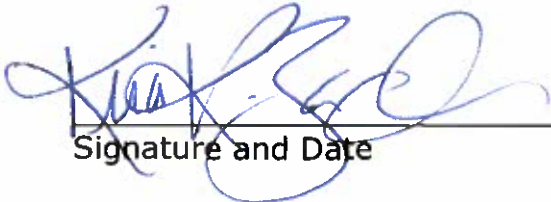
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **9/10/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:


Kira Zander
Facilities Administrator

 9/17/19

 Signature and Date

SUBMITTED FOR APPROVAL BY:

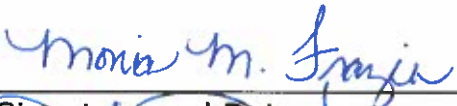
David Jones
Director, Facilities

 9/17/19

 Signature and Date

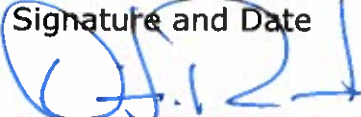
PROCUREMENT REVIEW:

Buyer: Monica Frazier

 9.17.19

 Signature and Date

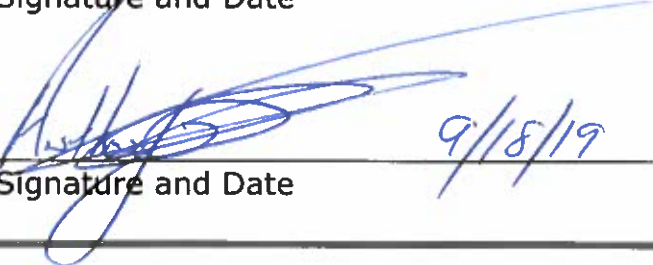
Devin J. Reed
Procurement Director

 09.18.19

 Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

 9/18/19

 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 23, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2019-09-02

Amendment to Metasys Planned Service Agreement
Vendor: Johnson Controls, Inc.
(Cost: \$100,000.00; Funding: 45123.77420)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Amendment to Metasys Planned Service Agreement / Johnson Controls, Inc.	Cost: \$100,000.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45123.77420

Attached / Supporting Documents

Exhibit "A"- AC2018-09-03

BACKGROUND:

On September 17, 2018, the Jacksonville Aviation Authority's (JAA) Awards Committee approved Award No. AC2018-09-03 to Johnson Controls, Inc. for two planned service agreements associated with JIA's: (i) Metasys Building Automation System; and (ii) Chiller Systems. The original award includes annual contingency costs associated with repairs outside the scope of the chiller agreement. However, no annual contingency costs were included for repairs outside the scope of the Metasys building automation agreement.

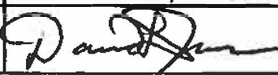
As such, Facilities requests an amendment to the Metasys building automation agreement to include annual contingency costs in the amount of \$20,000.00 for the current contract year and each remaining renewal year, resulting in the following:

Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4
\$181,778.00 + \$20K Contingency	\$185,414.00 + \$20K Contingency	\$189,123.00 + \$20K Contingency	\$192,906.00 + \$20K Contingency	\$196,764.00 + \$20K Contingency

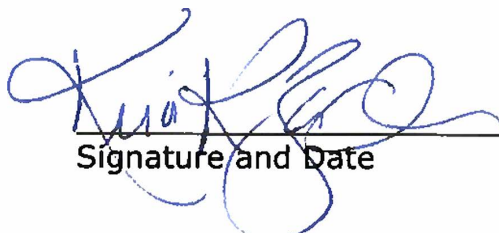


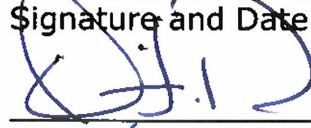
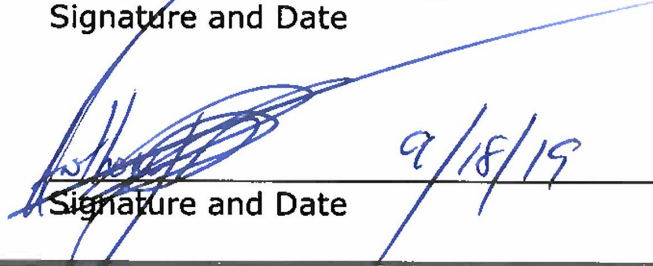
RECOMMENDATION:

Facilities recommends that JAA Award No. 2018-09-03 to Johnson Controls, Inc., for building automation and chiller maintenance services, be amended to include contingency costs for repairs outside the scope of the Metasys building automation agreement, in an annual amount of \$20,000.00, for the current contract year and each of the four remaining renewal years, for a total potential increase of \$100,000.00. Funds are budgeted within cost center 45123.77420.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **9/9/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY: Kira Zander Facilities Administrator	 _____ Signature and Date
SUBMITTED FOR APPROVAL BY: David Jones Director, Facilities	 _____ Signature and Date
PROCUREMENT REVIEW: Buyer: Monica Frazier	 _____ Signature and Date
Devin J. Reed Procurement Director	 _____ Signature and Date
SUBMITTED FOR APPROVAL: Anthony Cugno Chief Operating Officer	 _____ Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2019-09-03

JIA Moving Walkway Replacement- Shoring Requirements

Vendor: ACON Construction

(Cost: \$135,900.00; Funding: Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: JIA Moving Walkway Replacement – Shoring Requirements / ACON Construction **Cost:** \$135,900.00

Solicitation No: C-846 **Budgeted, Transferred, or Contingency:** Budgeted

On-Going Maintenance Cost: N/A **Funding Source:** Capital

Attached / Supporting Documents

Exhibit "A": Bid Tab and Solicitation Sheet

BACKGROUND:

This project is a portion of the overall moving walkway replacement project currently ongoing in the Hourly Garage at JIA. This scope of work includes installation of temporary shoring, barricades, and signage during the replacement of the existing moving walkway equipment. The shoring is required to provide structural support to the deck surrounding the moving walkway due to the equipment loads required to demo and replace the walkway. During the demo of the moving walkways, the pedestrian walkway on the 1st floor will need to be closed and pedestrians rerouted to the 3rd floor. The signage package contained within this project will direct vehicles around the affected areas in the garage.

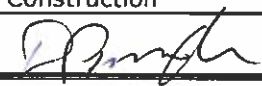
In response to ITB C-846, one bid was received on September 10th, 2019. ACON submitted a total low bid of \$135,900.00, which is considered acceptable for contract award. Planning and Engineering is of the opinion that there is no guarantee resoliciting this scope of services will result in additional competition.

Currently, there remains \$1,182,603.85 in the project budget.

RECOMMENDATION:

Planning and Engineering recommends an award be made to ACON Construction, the only responsive, responsible bidder in response to ITB C-846, for the JIA Moving Walkway Replacement – Shorting Requirements project, in the amount of \$135,900.00.


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Derek Powder, PE Senior Manager, Design & Construction
Signature:	

I have verified that, as of 9/11/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder, PE
Senior Manager, Design & Construction


 Signature and Date

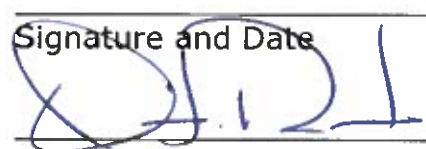
9/13/19

PROCUREMENT REVIEW:

Buyer: n/a

 Signature and Date

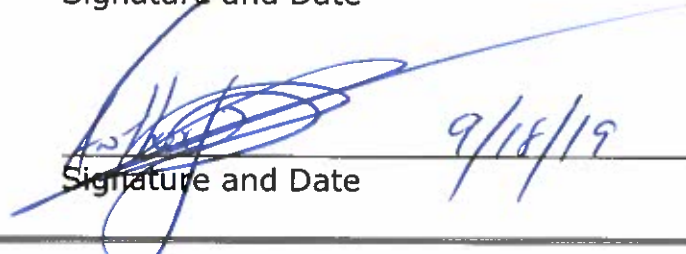
Devin J. Reed
Procurement Director
FORM APPROVED


 Signature and Date

09-17-19

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer


 Signature and Date

9/18/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2019-09-04

Food & Beverage Concession

Vendor: HMS Host

(Cost: Revenue Gen.; Funding: N/A)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Food & Beverage Concession / HMSHost	Cost: Revenue Gen.
Solicitation No: RFP 19-29-43101	Budgeted, Transferred, or Contingency: N/A
On-Going Maintenance Cost: N/A	Funding Source: N/A
Attached / Supporting Documents	
Exhibit "A" - Evaluation Matrix	

BACKGROUND:

On May 1, 2019, JAA released RFP No. 19-29-43101 for Food & Beverage Concession, seeking a company to develop, manage and operate a Fast Casual concept and coffee concept at the Jacksonville International Airport.

Responsive proposals were received from eight firms and were evaluated based on the following criteria: (i) concept, menu selection, level of service and pricing; (ii) design of facilities and tenant finishes; (iii) experience, qualifications, background; (iv) management and operations plan; (v) minimum annual guarantee; and (iv) ACDBE/DBE participation, resulting in the following scores (highest possible score of 100):

Rank Order	Respondents	Scores
1	HMSHost	83.05
2	Grove Bay Hospitality Group	74.74
3	JAX Hospitality Partners / MCA	72.26
4	Elevate Gourmet Brands	69.79
5	SSP America	69.78
6	The Grove, Inc.	61.77
7	Paradies Lagardere	57.44
8	MSE/CCD Branded Foods	51.91

Evaluations resulted in a recommendation that negotiations begin HMSHost for the proposed concepts BurgerFi and Southern Grounds for a ten-year term, starting upon the completion of the leasehold improvements.

RECOMMENDATION:

Business Development recommends an award be made to Host International, Inc., who provided the highest ranked proposal in response to RFP No. 19-29-43101, for Food and Beverage Concession services, in an initial potential term of 10 years period effective on the Date of Beneficial Occupancy, with rent terms being the greater of a Minimum Annual Guarantee of \$828,000.00 or the percentage fees of 12% of annual gross sales of food and non-alcoholic beverage sales, and 16.3% on alcoholic beverage sales.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	N/A
Signature:	

I have verified that, as of ___/___/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Jeff Taylor
Senior Properties Administrator



 Signature and Date 09/12/2019

PROCUREMENT REVIEW:

Buyer: Marilyn V. Fryar



 Signature and Date 09.12.19

Devin J. Reed
Procurement Director



 Signature and Date 09.17.19

SUBMITTED FOR APPROVAL:

Richard Rossi
Chief Financial Officer



 Signature and Date 9/12/2019

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2019-09-05

PC Refresh

Vendor: Strictly Tech (HP)

(Cost: \$351,590.00; Funding: Various)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: PC Refresh / Strictly Tech (HP)		Cost: \$351,590.00 +\$17,159.00 Conting.
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: Various	
Attached / Supporting Documents		
Exhibit "A" – Award AC2019-07-12		
Exhibit "B" – Strictly Tech Quote Refresh		
Exhibit "C" – Strictly Tech Quote Players		

BACKGROUND:

JAA previously approved and issued Award No. AC2019-07-12 to Strictly Tech / HP for the purchase of laptops, PC's and related equipment in a not-to-exceed first year amount of \$60,000.00. As a result of previous hardware provider delays and pending Microsoft de-support of Windows 7, JAA:

- (i) did not purchase PC refresh equipment until the end of FY 2019; and
- (ii) needs to move PC refresh work efforts planned for later FY 2020 to earlier in the year.

Although budgeted, the above will cause the maximum "first year" dollar threshold of the original award to be exceeded, as it partly spans two fiscal budgets. Additionally, JAA anticipates upgrading its FIDS/BIDS/GIDS systems in FY 2020 as part of a capital project effort, the scope of which includes replacing computer "Players."

In order to accommodate the issues raised herein, this award request is to amend the first-year amount of Award No. AC2019-07-12 to:

- (i) Timing of the next phase of PC refresh – \$64,751; and
- (ii) Accommodate capital project needs - \$106,839.00

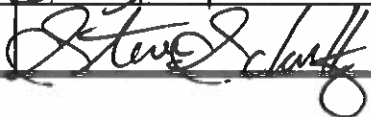
JAA Information Technology also recommends a 10% contingency of \$17,159.00 be included to accommodate unforeseen PC hardware needs.

RECOMMENDATION:

Information Technology recommends that JAA Award No. AC2019-07-12, under which Strictly Tech was awarded HP laptops, desktops, and related equipment, be amended to increase the first-year award amount of \$60,000.00 by an additional \$171,590.00 for continued PC refresh needs, plus a 10% contingency of \$17,159.00 for unforeseen PC hardware needs, for a new first-year amount of \$248,749.00 and a new total potential not-to-exceed amount of \$368,749.00.

Initial Year	First Renewal
\$231,590.00 + \$17,159.00 Contingency	\$120,000.00

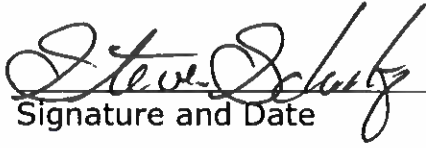
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz Dir. IT
Signature:	

I have verified that, as of 9/18/2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology


 18-SEP-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

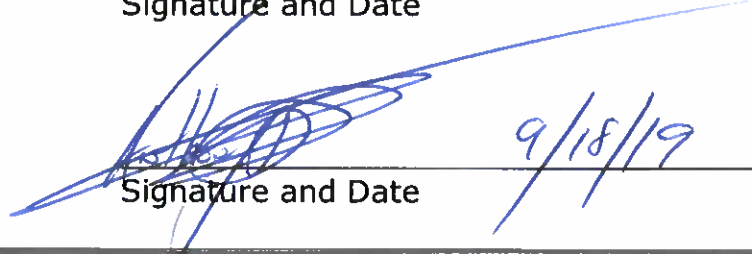
 9/13/19
Signature and Date

Devin J. Reed
Procurement Director

 09.17.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 9/18/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2019-09-06

Dell Storage

Vendor: Dell

(Cost: \$114,900.09.; Funding: Various)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Dell Storage / Dell		Cost: \$114,900.09 +\$5,000.00 conting
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: Various	
Attached / Supporting Documents		
Exhibit "A" – Quote Dell Corporate Storage Exhibit "B" – Quote Dell Video Storage Exhibit "C" – Public Posting		

BACKGROUND:

JAA has standardized on DELL storage for all of its corporate storage needs, totaling approximately five Petabytes. To ensure continued operation and availability, it is prudent to ensure that this storage is under manufacturer support and maintenance. As Dell is the manufacturer and the sole supplier of firmware for these devices, this is a sole source award request.

Please note that JAA’s support cost is related to the amount of storage in use, and JAA’s storage will continue to grow over time. Therefore, JAA IT recommends an annual \$1,000.00 contingency be included to accommodate unforeseen storage changes.

RECOMMENDATION:

Information Technology recommends that JAA make a properly noticed sole source award to Dell for support and maintenance of JAA’s storage systems, in a first-year amount of \$20,794.01, with renewals of up to four years totaling \$94,106.03, plus an annual \$1,000.00 contingency for unforeseen storage needs, resulting in a total potential not-to-exceed award amount of \$119,900.04.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$20,794.01 + \$1,000.00 Contingency	\$21,833.71 + \$1,000.00 Contingency	\$22,925.40 + \$1,000.00 Contingency	\$24,071.67 + \$1,000.00 Contingency	\$25,275.25 + \$1,000.00 Contingency

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: <u>Steve Schultz Dir IT</u>	I have verified that, as of <u>9 / 18</u> /2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).
Signature: <u>Steve Schultz</u>	

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

Steve Schultz 18-SEP-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

Samantha Smid 9/13/19
Signature and Date

Devin J. Reed
Procurement Director

[Signature] 09-17-19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

[Signature] 9/18/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 23, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2019-09-07

Financial Budget Software

Vendor: Questica, Inc.

(Cost: \$33,094.22; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Financial Budget Software / Questica, Inc.		Cost: \$33,094.22
Solicitation No: Amendment / Sole Source	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: \$5,989.22	Funding Source: 24001	
Attached / Supporting Documents		
Exhibit "A" – JAA Award AC2015-10-04, AC2016-02-07, and AC2016-04-04		
Exhibit "B" – Questica Quote		
Exhibit "C" – Public Posting Notice		

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes Questica software to prepare, manage budgets, and automate the annual budget process. As such, it is prudent for JAA to renew support and maintenance with Questica to remain on currently supported versions and to receive support from Questica when necessary. The history of this award can be summarized as follows:

Award No.	Description	Amount
AC2015-10-04	Financial Budgeting Software & related services	\$76,007.00
AC2016-02-07	Additional Budget Allocation Module	\$17,084.00
AC2016-04-04	Custom Business Rule System Enhancements & related services	\$7,000.00
Total:		\$100,091.00

Current spend is at \$101,693.72, which equates to a small ratification of \$1,602.72 in addition to the current request for additional funds.

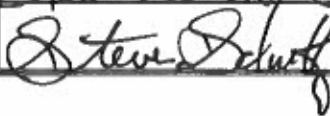
Please note that Questica is the manufacturer of the software, and the sole provider of support and maintenance of the platform. As such, this request is a sole-source.

RECOMMENDATION:

Information Technology recommends that JAA Award No. AC2015-10-04 to Questica, Inc., for Financial Budget Software, be further amended to: (i) ratify an overage of \$1,602.72; and (ii) increase the previously amended award amount by \$5,989.22 for the initial year of continued support and maintenance of Questica software, with renewals of up to four years totaling \$27,105.00, resulting in a new total potential not-to-exceed amount of \$134,787.94.

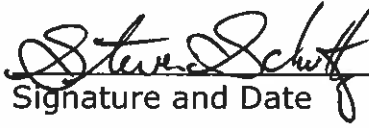
FY20	FY21	FY22	FY23	FY24
\$5,989.22	\$6,288.68	\$6,603.12	\$6,933.27	\$7,279.93

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: <u>Steven Schultz, Dir IT</u>	I have verified that, as of <u>9/18/2019</u> , there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).
Signature: 	


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology


 18 SEP 2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

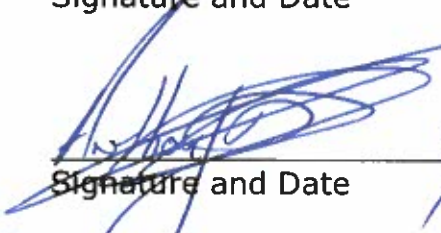
 9/13/19
Signature and Date

Devin J. Reed
Procurement Director

 09.17.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 9/18/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 23, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2019-09-08

VMWare Support

Vendor: CDW-G

(Cost: \$309,590.95; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: VMWare Support / CDW-G	Cost: \$309,590.95
Solicitation No: Piggyback	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 24001
Attached / Supporting Documents	
Exhibit "A" – CDW-G Quote	
Exhibit "B" – State of FL Alternate Contract No. 43230000-NASPO-16-ACS-SVAR documentation and Public Posting Notice	
Exhibit "C" – Public Posting	

BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently uses VMWare software to virtualize its server environment, reducing the need for physical hardware and providing JAA’s disaster recovery medium. As this product is essential to the availability and reliability of JAA’s critical business systems, it is important that this software platform remain under manufacturer support and maintenance.


Procurement has reviewed this purchase request against various vendors and cooperative purchasing sources and believes, pursuant to §3.08 of the Procurement Code, it is in JAA’s best interest to purchase the requested software utilizing State of Florida Alternate Contract No. 43230000-NASPO-16-ACS-SVAR Software Value Added Reseller, which was competitively awarded to multiple vendors including CDW-G.

RECOMMENDATION:

Information Technology recommends that JAA utilize State of Florida Alternate Contract No. 43230000-NASPO-16-ACS-SVAR Software Value Added Reseller to make a properly noticed award to CDW-G for VMWare Support and Maintenance in an initial year amount of \$56,028.16, with renewals of up to four years at JAA’s sole discretion totaling \$253,562.80, resulting in a total potential not-to-exceed award amount of \$309,590.96.

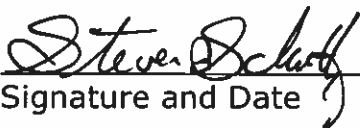
Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$56,028.16	\$58,829.57	\$61,771.05	\$64,859.60	\$68,102.58

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: <u>Steven Schultz Dir IT</u>	I have verified that, as of <u>9 / 18 / 2019</u> , there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i>)
Signature: <u></u>	


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

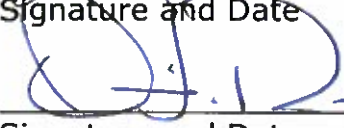
 18-SEP-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

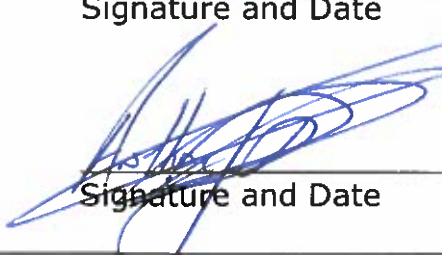
 9/13/19
Signature and Date

Devin J. Reed
Procurement Director

 9.17.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 9/18/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 23, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2019-09-09

Electrical Services at Herlong & JaxEx
Vendor: Advanced Electric of North Florida
(Cost: \$100,000.00; Funding: 44302.77420, 44402.77280)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Electrical Services at Herlong & JaxEx / Advanced Electric of North Florida	Cost: \$100,000.00
Solicitation No: ITB 19-34-44302	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 44302.77420 44402.77280

Attached / Supporting Documents

Exhibit "A" - Vendor Pricing

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Herlong Recreational Airport and Jacksonville Executive at Craig Airport have the obligation and requirement to perform routine and emergency electrical services. As part of this responsibility, JAA issued ITB No. 19-34-44302, in response to which it received only one response: Advanced Electric of North Florida.

Below is Herlong and JaxEx's estimated man-hour costs at scheduled rates pursuant to Advanced Electric of North Florida's bid response:

Herlong	Initial Year	Option Year No. 1	Option Year No. 2	Option Year No. 3	Option Year No. 4
Amount	\$100/Hr.	\$110/Hr.	\$120/Hr.	\$130/Hr.	\$140/Hr.
Total Hours	500	454.5	416.6	384.6	357.1

JAXEX	Initial Year	Option Year No. 1	Option Year No. 2	Option Year No. 3	Option Year No. 4
Amount	\$100/Hr.	\$110/Hr.	\$120/Hr.	\$130/Hr.	\$140/Hr.
Total Hours	500	454.5	416.6	384.6	357.1

Herlong and JaxEx are of the opinion that there is no guarantee resoliciting this scope of services will result in additional competition beyond the one response received.

RECOMMENDATION:

Herlong Airport and Jacksonville Executive at Craig Airport recommend an award be made to Advanced Electric of North Florida Inc., the only bidder in response to ITB No. 19-34-44302, for electrical services for Herlong and JaxEx in a collective not-to-exceed amount of \$100,000.00, to be appropriated equally between airports.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	<i>Rusty Chandler</i>
Signature:	<i>[Signature]</i>

I have verified that, as of **09/16/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Brad Martin
Operations & Maintenance Supervisor

[Signature] 9/16/19

Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

[Signature] 9/19/19

Signature and Date

Devin J. Reed
Procurement Director

[Signature] 09.18.19

Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief of General Aviation

[Signature] 9/18/19

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: