



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
DECEMBER 16, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2019-12-01

Ford F-350 4x4

Vendor: Duval Ford

(Cost: \$63,798.00; Funding: 45133 FY 2020 Small Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Ford F-350 4x4 / Duval Ford	Cost: \$63,798.00
Solicitation No: Piggy Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$1,500.00 for initial five years	Funding Source: 45133 FY 2020 Small Capital
Attached / Supporting Documents	
Exhibit "A" – Quote from Duval Ford Fleet Sales (references FSA Contract No. FSA 19-VEH 1)	
Exhibit "B" – Approved Capital Purchase Budget Request Form	
Exhibit "C" – Approved Budget Transfer Form	

BACKGROUND:

The Facilities Department requests authorization to purchase a 2020 Ford F-350 4x4 pickup truck for use by the Grounds Department at the Jacksonville International Airport. The new vehicle will be used primarily with the new Thunder SLT-G3 660 Gallon Custom Trailer to transport fuel and oil and can be utilized in other landside and airside landscape maintenance capacities as required.

The requested equipment has been coordinated with JAA’s Garage Foreman and the estimated annual maintenance cost of \$1,500.00 covers routine servicing and periodic replacement of tires, batteries and brake pads for the initial five years.

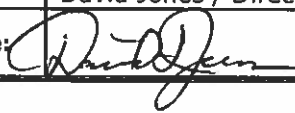
Procurement has reviewed this purchase request against various vendors and cooperative purchasing sources and is of the opinion that, pursuant to § 3.08 of the Procurement Code, it is in JAA’s best interest to purchase the requested equipment by utilizing Florida Sheriff’s Association Contract No. FSA 19-VEH 17, which was competitively awarded to Duval Ford.

RECOMMENDATION:

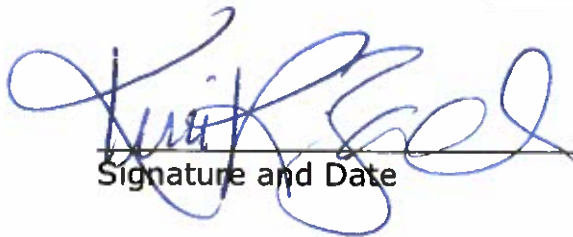
Facilities recommends that JAA utilize Florida Sheriff’s Association Contract No. FSA-19-VEH 17 to make a properly noticed award to Duval Ford in a total not-to-exceed amount of \$63,798.00 for the purchase of one Ford F-350 4x4 vehicle. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. A budget transfer has been processed and funds for this purchase are available within 45133 FY 2020.

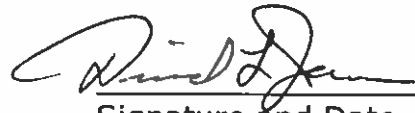



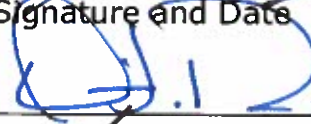
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

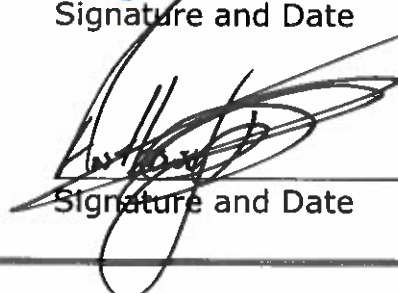
Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **12/3/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:
 Kira Zander
 Facilities Administrator

 Signature and Date

SUBMITTED FOR APPROVAL BY:
 David Jones
 Director, Facilities
 4 DEC 2019
 Signature and Date

PROCUREMENT REVIEW:
 Buyer: David Bonner
 12/05/19
 Signature and Date
 Devin J. Reed
 Contracts & Administration Director
 12.11.19
 Signature and Date

SUBMITTED FOR APPROVAL:
 Anthony Cugno
 Chief Operating Officer
 12/12/19
 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
DECEMBER 16, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2019-12-02

ARFF Vehicle

Vendor: Duval Ford

(Cost: \$64,789.00; Funding: J2016-13 Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: ARFF Vehicle / Duval Ford	Cost: \$64,789.00
Solicitation No: Piggy Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$1,500.00 for initial five years	Funding Source: J2016-13 Capital
Attached / Supporting Documents	
Exhibit "A" - Quote from Duval Ford Fleet Sales (references FSA Contract No. FSA 19-VEH 1)	
Exhibit "B" - Public posting	

BACKGROUND:

The Facilities Department requests authorization to purchase a 2020 Ford F-550 4x4 pickup truck for use by Aircraft Rescue and Firefighting or ARFF at the Jacksonville International Airport. The new vehicle will be used primarily as an Airfield/Airside quick response vehicle and will replace Crash-16, Combined Agent Vehicle, which has exceeded its useful life.

The requested vehicle has been coordinated with JAA's Garage Foreman and the estimated annual maintenance cost of \$1,500.00 covers routine servicing and periodic replacement of parts for the initial five years.


Procurement has reviewed this purchase request against various vendors and cooperative purchasing sources and is of the opinion that, pursuant to § 3.08 of the Procurement Code, it is in JAA's best interest to purchase the Ford F-550 by utilizing Florida Sheriff's Association Contract No. FSA 19-VEH 17, which was competitively awarded to Duval Ford.

RECOMMENDATION:


Facilities recommends that JAA utilize Florida Sheriff's Association Contract No. FSA-19-VEH 17 to make a properly noticed award to Duval Ford for the purchase of one Ford F-550 4x4 vehicle, in a total not-to-exceed award amount of \$64,789.00. Funds for this purchase are available within Capital Project No. J2016-13.





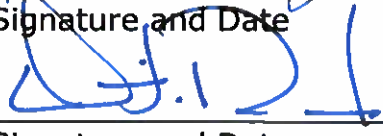
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

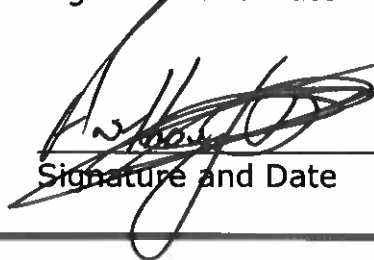
Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **12/4/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:
 Kira Zander
 Facilities Administrator

 Signature and Date 12/4/19

SUBMITTED FOR APPROVAL BY:
 David Jones
 Director, Facilities

 Signature and Date 4DEC2019

PROCUREMENT REVIEW:
 Buyer: David Bonner

 Signature and Date 12/6/19
 Devin J. Reed
 Contracts & Administration Director

 Signature and Date 12.11.19

SUBMITTED FOR APPROVAL:
 Anthony Cugno
 Chief Operating Officer

 Signature and Date 12/12/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary _____

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

Signature and Date _____

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2019-12-03

Print and Digital Media Buy
Vendor: Times Union / Jacksonville.com
(Cost: \$150,000.00; Funding: 11105)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Print and Digital Media Buy / Times Union/ Jacksonville.com		Cost: \$180,000.00
Solicitation No: Exempt (§2.05(A)(14))	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	11105
Attached / Supporting Documents		
Exhibit "A" – Times Union Proposal and Public Posting Notice		

BACKGROUND:

The Jacksonville Aviation Authority’s Marketing Department has identified Times-Union Media as an effective method for promoting new nonstop service at Jacksonville International Airport.

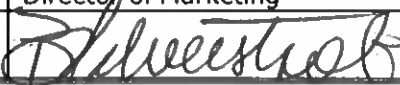
Pursuant to the Authority’s request, Times Union Media created a cost-effective digital media campaign that can be rolled out with each new route. With each potential new route, JAA will receive the following: targeted digital display advertising; Jacksonville.com rich media; sponsored Facebook posts, direct email access; native advertising stories and ¼ print ads. Each new route campaign will be executed for a total cost to the Authority of \$10,000.00. These campaigns will be rolled out on an “as needed” basis, JAA does not expect the total cost to exceed \$60,000.00 in any fiscal year.

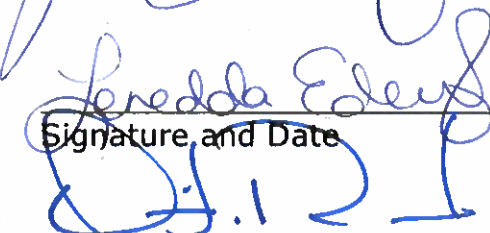

RECOMMENDATION:

Marketing recommends a requirements award be made to Times-Union Media, in an annual not-to-exceed amount of \$60,000.00, to promote new nonstop routes at Jacksonville International Airport, with renewals of up to two years. This award is exempt from competition pursuant to § 2.05(A)(14). Funding for this purchase is budgeted within Cost Center 11105 for FY20 thru FY22.

FY20	FY21	FY22
\$60,000.00	\$60,000.00	\$60,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding		I have verified that, as of <u>11/26/2019</u> there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).
Name/Title:	Barbara Halverstadt Director of Marketing	
Signature:		

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Greg Willis Marketing & Public Relations Manager	 _____ 11/26/19 Signature and Date
PROCUREMENT REVIEW:	
Buyer: LeNedda Edwards	 _____ 12/10/19 Signature and Date
Devin J. Reed Contracts & Administration Director	 _____ 12.11.19 Signature and Date
SUBMITTED FOR APPROVAL:	
Barbara Halverstadt Marketing Director	 _____ 11/26/19 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2019-12-04

Ford F150 4WD

Vendor: Duval Ford

(Cost: \$36,850.80; Funding: 44202 FY 2020 Small Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Ford F150 XL 4WD/ Duval Ford	Cost: \$ 36,850.80
Solicitation No: Piggy-Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$1,500	Funding Source: Small Capital FY20 44202

Attached / Supporting Documents

- Exhibit "A"** - Quote
- Exhibit "B"** - Signed JAA Vehicle Request Form (See attached e-mail price change)

BACKGROUND:

Cecil Airport requests authorization for the purchase of a 2020 Ford F150 XL 4WD. In accordance with JAA's Vehicle Standard Practice and Fleet Management Plan, this vehicle will replace a 2008 Ford Explorer (Asset No. 51287), which will be auctioned.


This vehicle request has been reviewed and confirmed by JAA's Garage Foreman, who estimates the above-referenced on-going maintenance cost, which is an average of service, tires, brake pads and battery replacement for an initial five-year period, will total \$7,500.00 (\$1,500.00 per year).

Procurement has reviewed this vehicle purchase request against various vendors and cooperative purchasing sources and is of the opinion that, pursuant to § 3.08 of the Procurement Code, it is in JAA's best interest to purchase the requested vehicles by piggy-backing or utilizing State of Florida Contract No. 25100000-15-1, which was competitively awarded to Duval Ford Fleet Sales of Jacksonville, Florida (see Exhibit "A" for vehicle specification summary).

RECOMMENDATION:

Cecil Airport recommends that JAA utilize State of Florida Contract No. 25100000-15-1 to make a properly noticed award to Duval Ford Fleet Sales in a not-to-exceed amount of \$36,850.80, for the purchase of one 2020 Ford F150 XL 4WD for Cecil Airport. JAA reserves the right to make similar purchases from other vendors when it is in JAA's best interest to do so.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Kelly Dollarhide/Cecil Airport Director
Signature:	

I have verified that, as of 12/ 2 /2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Kelly Dollarhide
Cecil Airport Director



Signature and Date

PROCUREMENT REVIEW:

Buyer: Marilyn Fryar

Devin J. Reed
Contracts & Administration Director



Signature and Date



Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief, Industrial and General Aviation



Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2019-12-05

GScan Software

Vendor: GKB Labs

(Cost: \$49,121.00; Funding: Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: GScan Software / GKB Labs		Cost: \$49,121.00
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: \$5,000	Funding Source: Capital	
Attached / Supporting Documents		
Exhibit "A" - GKB Labs Quote		
Exhibit "B" - Sole Source Form and Public Posting		

BACKGROUND:

JAA utilizes GKB Labs software "GScan" to scan, OCR (optical character recognition), and transfer documents to electronic records storage. The current deployment is a single-seat license. As JAA is pleased with the functionality of GScan software, and desires to expand its scanning and document management capabilities to Accounts Payable, Information Technology recommends increasing GScan licenses from a single-seat to a server-based deployment.

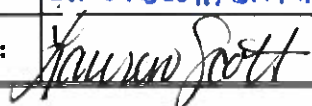
This purchase is a sole source purchase from GKB Labs and was contemplated as part of JAA's most recent Oracle Upgrade Project.

RECOMMENDATION:

Information Technology recommends that JAA make a properly noticed sole source award to GKB Labs for GScan software and related deployment professional services in a total potential first-year award of \$29,121.00, with renewals of up to four years in an annual software maintenance amount of \$5,000.00, for a total potential award amount of \$49,121.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$29,121.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Lauren Scott, Sr. Mngr Planning
Signature:	

I have verified that, as of 12/11/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

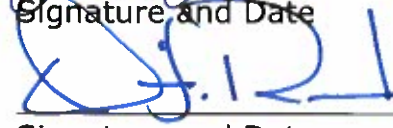
 09-DEC-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

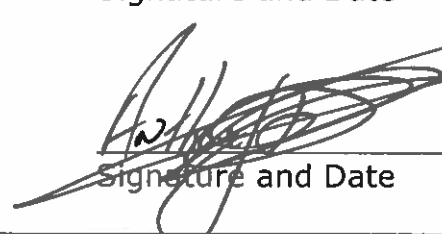
 12/9/19
Signature and Date

Devin J. Reed
Contracts & Administration Director

 12.11.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 12/12/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2019-12-06

ZoHo Software

Vendor: CDW-G

(Cost: \$96,016.24; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: ZoHo Software / CDW-G	Cost: \$96,016.24
Solicitation No: Piggyback	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: 24001
Attached / Supporting Documents	
Exhibit "A" – CDW-G Quote LBCB873	
Exhibit "B" – Public Posting Notice	

BACKGROUND:

The Jacksonville Aviation Authority currently utilizes ZoHo software to log user account activity and create security alerts if user account or server permissions are modified. This functionality is integral to maintaining JAA’s cyber security posture, as well as maintaining PCI compliance and FDLE compliance.

This award request is for on-going software maintenance for ZoHo software already in use at JAA.


The ZoHo brand of products is available to JAA via piggy-back on Florida NVP Software Contract No. 43230000-NASPO-16-ACS-SVAR (ADSP016-130652) through CDW-G.

RECOMMENDATION:

Information Technology recommends that JAA utilize Florida NVP Software Contract No. 43230000-NASPO-16-ACS-SVAR (ADSP016-130652) to make a properly noticed award to CDW-G for ZoHo software necessary to maintaining cyber security and PCI / FDLE compliance, in a not-to-exceed first-year amount of \$17,376.52, with renewals of up to four years at an annual increase of five percent, resulting in a total potential not-to-exceed award amount of \$96,016.24.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$17,376.52	\$18,245.35	\$19,157.61	\$20,115.49	\$21,121.27

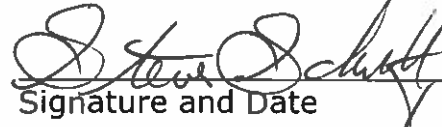
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that, as of 12/9/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

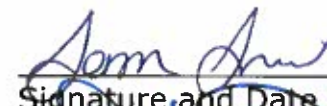
Steven Schultz
Director of Information Technology


 Signature and Date

09-DEC-2019

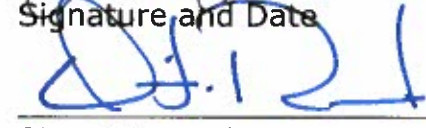
PROCUREMENT REVIEW:

Buyer: Samantha Smid


 Signature and Date

12/9/19


Devin J. Reed
Contracts & Administration Director


 Signature and Date

12.11.19

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer


 Signature and Date

12/12/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____ Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

 Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2019-12-07

UPS Maintenance

Vendor: Computer Sites, Inc.

(Cost: \$94,112.99.; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: UPS Maintenance / Computer Sites, Inc.		Cost: \$94,112.99
Solicitation No: Piggyback	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost:	Funding Source: 24001	
Attached / Supporting Documents		
Exhibit "A" – Computer Sites Quote Exhibit "B" – Public Posting Notice		

BACKGROUND:

The Jacksonville Aviation Authority currently utilizes UPS (Uninterruptible Power Supply) to provide constant, conditioned power to JAA IT equipment in various locations. This equipment requires inspection and maintenance to continue to operate optimally and provide reliable service.

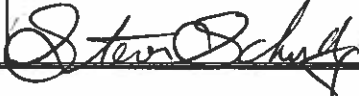
Unified Power provides inspection and maintenance for JAA’s older UPS units, which is more cost effective than replacing the units to maintain manufacturer warranty. Unified Power provides this service under GSA Contract No. GS-07F-0079T through Computer Sites, Inc.

RECOMMENDATION:

Information Technology recommends that JAA utilize GSA Contract No. GS-07F-0079T to make a properly noticed award to Computer Sites, Inc. for UPS inspection and maintenance in the initial year amount of \$17,032.08, with renewals of up to four years at JAA’s sole discretion totaling \$77,080.91, resulting in a total potential not-to-exceed award amount of \$94,112.99.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$17,032.08	\$17,883.68	\$18,777.87	\$19,716.76	\$20,702.60


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that, as of 12/9/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

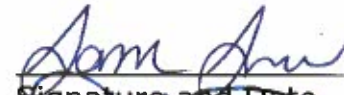
ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

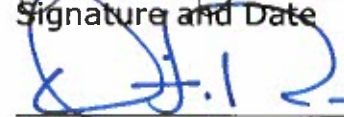
 09-DEC-2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

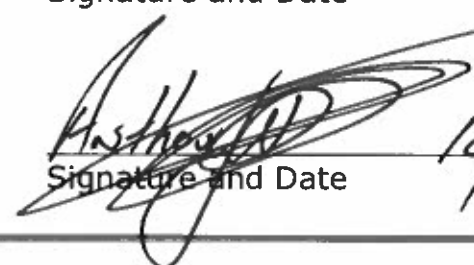
 12/9/19
Signature and Date

Devin J. Reed
Contracts & Administration Director

 12.11.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 12/12/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
DECEMBER 16, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2019-12-08

**JIA Wildlife Fencing
Vendor: Maner Builders Supply
(Cost: \$1,128,375.00; Funding: Capital)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: JIA Wildlife Fencing / Maner Builders Supply	Cost: \$1,128,375.00
Solicitation No: C-840	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Capital

Attached / Supporting Documents

Exhibit "A": Bid Tab and Solicitation Sheet

BACKGROUND:

The project includes the removal and replacement of the existing security fence with the proposed 10' high chain-link security fence with wildlife deterrent details. The placement areas include West of Runway 14-32 and Southeast of Runway 8-26.

Four bids were received on November 12, 2019. Maner Builders Supply submitted a total low bid of \$1,128,375.00. The other total bids provided were:

Long Fence Co., Inc.	\$1,145,320.00
Abel Fence LLC	\$1,149,655.00
Charles Perry Partners, Inc.	\$2,000,602.50

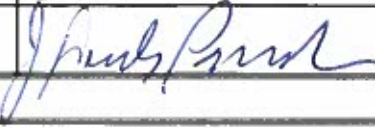
The Engineer's Estimate was \$1,214,250.00. Therefore, the Maner Builders Supply bid is considered acceptable for award of the contract.

The total available budget is \$1,211,105.35.

RECOMMENDATION:

Planning and Engineering recommends an award be made to Maner Builders Supply, the lowest responsive, responsible bidder of four bidders, in response to ITB C-840, for JIA Wildlife Fencing, in the amount of \$1,128,375.00.


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Derek Powder, Sr Engineering & Construction
Signature:	

I have verified that, as of 12/9/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:


Jaime Eaton
Design & Construction Engineer

 12/10/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: n/a

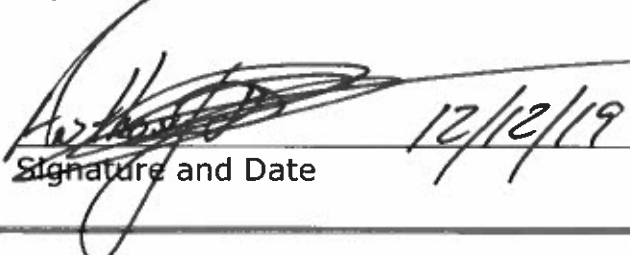
Devin J. Reed
Contracts & Administration Director

 12.11.19
Signature and Date

FORM APPROVED

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 12/12/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
DECEMBER 16, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2019-12-09

JAX Federal Inspection Station IT Equipment
Vendor: United States Customs and Border Protection
(Cost: \$288,000.00; Funding: 46204.77350)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: JAX Federal Inspection Station (FIS) IT Equipment / United States Customs and Border Protection	Cost: \$288,000.00 (+24K annual service)
Solicitation No: Exempt (§2.05(A)(10))	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$24,000.00	Funding Source: O&M

Attached / Supporting Documents

Exhibit "A" – Budget Transfer, Free Space Agreement, Invoices and Related Documents

BACKGROUND: The United States Customs and Border Protection Agency (CBP) has the federal authority to grant international landing rights of aircraft at Jacksonville International Airport (JAX) and may permit U.S. Nationals and foreign citizens the right to enter the United States after traveling abroad. To accommodate this activity, CBP operates a Federal Inspection Station (FIS) located on Concourse C at Gate C5. The Jacksonville Aviation Authority (JAA) provides this space to CBP at no cost pursuant to a Free Space Memorandum of Agreement executed by the parties. Under the Agreement, JAA is responsible to maintain and equip the space according to CBP standards and CBP is responsible to staff the space with officers as needed, grant international landing rights and process international passengers into the United States through JAX.

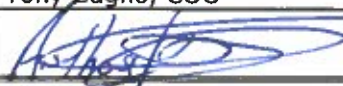
During an inspection conducted in the first quarter of 2018, CBP’s Office of Information Technology determined all IT equipment in the FIS had reached the end of its service life. The total cost to replace the equipment is \$288,000.00, which has been budgeted and approved in the FY 2020 Operations Department Operations and Maintenance budget (see CC 46204).

Given the security sensitive nature of the information contained on this equipment and the national security requirements associated with the network on which this data travels, CBP uses a Department of Homeland Security (DHS) trusted vendor who ships the equipment directly to the local CBP offices and DHS employees perform the installation of the equipment. CBP is responsible for purchasing all equipment and JAA is required to reimburse CBP for its direct cost, which also includes an estimated annual service cost of \$24,000.00.

RECOMMENDATION:

Operations recommends a properly noticed retroactive reimbursement award be made to the United States Customs and Border Protection Agency pursuant to an evergreen Free Space Memorandum of Agreement executed by the parties, for the replacement of Federal Inspection Station IT equipment in a not-to-exceed amount of \$288,000.00, plus an estimated annual circuit service cost of \$24,000.00. This award is exempt from competition pursuant to § 2.05(A)(10). Funding for this purchase is budgeted within Cost Center 46204.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Tony Cugno, COO
Signature:	

I have verified that, as of 12/13/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Tony Cugno
COO


 Signature and Date 12/13/19

PROCUREMENT REVIEW:

Buyer: n/a

Devin J. Reed
Contracts & Administration Director


 Signature and Date 12.12.19

SUBMITTED FOR APPROVAL:

Tony Cugno
COO


 Signature and Date 12/13/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: