



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
MARCH 22, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 AM. in the 2<sup>nd</sup> Floor Conference Room of JAA's Cecil Administration Building, which is located at 13365 Simpson Way, Jacksonville, Florida 32221. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

*\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 112 2820#*  
*\*Please note this meeting is held in accordance with Governor's Order #20-69.*

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 1: AC2021-03-01**

**JIA Baggage Claim Information Booth Modifications**  
**Vendor: Zephyr Construction Management, LLC**  
**(Cost: \$79,899.82 Funding: Small Capital 46204-2019)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JIA Baggage Claim Information Booth Modifications / Zephyr Construction Management, LLC **Cost:** \$79,899.82

**Solicitation No:** C-848 **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Small Cap 46204-2019

### Attached / Supporting Documents

**Exhibit "A":** Bid Tabulation and Zephyr Price Increase Documentation

**Exhibit "B":** Solicitation Sheet

**BACKGROUND:** This project consists of modifications to the existing Visitor’s Booth near Baggage Claim. The scope of the work includes minor demolition, millwork modifications, fabrication and installation of new touch screen monitor enclosures, installation of new LED lighting, electrical work, resurfacing of the existing millwork finishes and the replacement of existing counter surfaces. Mounting hardware is to be included in the project; however, the touch screen monitors and associated computer equipment are supplied by JAA.

Three bids shown in the table below were received on February 11, 2020. Zephyr Construction Management, LLC submitted a total low bid of \$74,572.16. The other total bids provided were:

ACON Construction	\$ 145,621.00
Auld & White	Non-Conforming

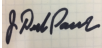

These bids were received just prior to COVID-19 and JAA’s resulting freeze on capital projects and, therefore, this solicitation has been on hold beyond the required period for contractors to honor their bid prices. As such, Zephyr was asked to review its bid. Zephyr has re-evaluated the project and would be able to complete it with a 7% increase in cost, which represents a new total lump sum of \$79,899.82. A review of Zephyr’s increase in prices seem reasonable and consistent with the increase in the construction market from February 2020 to March 2021. The documented price increases are attached.

There is currently \$88,132.50 remaining in the project budget.

**RECOMMENDATION:**

**Engineering and Facilities recommends an award be made to Zephyr Construction Management, LLC, the lowest responsive, responsible bidder of three (3) bidders, in response to ITB C-848, for JIA Baggage Claim Information Booth Modifications, in the amount of \$79,899.82.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
<b>Name/Title:</b>	Derek Powder, Sr. Mgr., Engineering and Construction
<b>Signature:</b>	<div style="font-size: small;">Signed by: Derek Powder Signed at: 2021-03-16 10:57:14 -04:00 Reason: Witnessing Derek Powder</div>  

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Jaime Eaton  
Engineer, Eng. & Const.

Signed by: Jaime Eaton  
Signed at: 2021-03-16 15:43:25 +00:00  
Reason: Witnessing Jaime Eaton

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Signature and Date



**PROCUREMENT REVIEW:**

Buyer: N/A

Devin J. Reed  
Chief Legal Officer

Signed by: Devin Reed  
Signed at: 2021-03-16 15:52:23 +00:00  
Reason: Witnessing Devin Reed

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Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2021-03-16 19:17:53 +00:00  
Reason: Witnessing Tony Cugno

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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: 3/22/21

\_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY: (if over \$325,000.00, Board approval or ratification must be made pursuant to HB-915):**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
MARCH 22, 2021

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***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 112 2820#***  
***\*Please note this meeting is held in accordance with Governor's Order #20-69.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2021-03-02**

**JIA Terminal Carpet Replacement**  
**Vendor: Interface Americas, Inc.**  
**(Cost: \$362,294.64 Funding: 45123.77430)**  
**Piggyback Posting: March 12-18, 2021**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Terminal Carpet Replacement / Interface Americas, Inc.		<b>Cost:</b> \$362,294.64
<b>Solicitation No:</b> Piggy-Back	<b>Budgeted, Transferred, or Contingency:</b> Budgeted	
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77430	

### Attached / Supporting Documents

**Exhibit "A"** – Concourse A and C Diagram  
**Exhibit "B"** – Interface Services Carpet Replacement Quote and  
**Exhibit "C"** – Public Notice Posting and Sourcewell Approved Contract Information

**BACKGROUND:**

The carpet in the holding areas along Concourses A and C of the Jacksonville International Airport (JIA) requires replacement due to the degraded condition and appearance from high passenger traffic. The total area at issue is approximately 60,000 square feet (see attached Exhibit "A"). The new carpet to be installed is the same as the existing carpet, which is Entropy Modular, Deep Blue No. 7233.

Procurement has reviewed this request against various vendors and cooperative purchasing sources and is of the opinion, pursuant to §3.08 of JAA's Procurement Code, it is in JAA's best interest to utilize Sourcewell Contract No. 080819-IFA, for Carbon Neutral Modular Carpet Tile, LVT, Rubber Flooring and Services, which was competitively awarded to Interface Americas, Inc. The total cost of services includes all costs associated with the purchase of materials and installation, to include the removal and reinstallation of cove bases. Engineering and Facilities also requests an additional 10% to cover any unforeseen costs that may arise during the carpet installation project.

**RECOMMENDATION:**

**Engineering and Facilities recommends JAA utilize Sourcewell Contract No. 080819-IFA, for Carbon Neutral Modular Carpet Tile, LVT, Rubber Flooring and Services, to make a properly noticed award to Interface Americas, Inc., in the amount of \$329,358.77, for the purchase and installation of new carpet for Concourses A and C of the Jacksonville International Airport. It is also recommended that the award amount be increased by an additional 10% to cover any unforeseen costs associated with this carpet replacement project, which results in a total potential award amount of \$362,294.64. Funds for this project are available within cost center 45123.77430. The authority for the unforeseen out of scope funding is requested and budgeted within the referenced cost center, only to be used as required for this award.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	David Jones / Director Engineering and Facilities
<b>Signature:</b>	<i>David Jones</i>

I have verified that, as of **3/9/2021** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED BY:</b></p> <p>Kira Zander Facilities Administrator</p>	<p style="font-size: small;">Signed by: Kira Zander Signed at: 2021-03-16 15:33:29 +00:00 Reason: Witnessing Kira Zander</p> <p style="text-align: center;"><i>Kira Zander</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p><b>SUBMITTED FOR APPROVAL BY:</b></p> <p>David Jones Director Engineering and Facilities</p>	<p style="font-size: small;">Signed by: David Jones Signed at: 2021-03-16 14:21:23 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;"><i>David Jones</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p><b>PROCUREMENT REVIEW:</b></p> <p>Buyer: Monica Frazier</p>	<p style="font-size: small;">Signed by: Monica Frazier Signed at: 2021-03-16 18:35:08 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>LeNedda Edwards Procurement Manager</p>	<p style="font-size: small;">Signed by: LeNedda Edwards Signed at: 2021-03-16 15:22:53 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Anthony Cugno Chief Operating Officer</p>	<p style="font-size: small;">Signed by: Tony Cugno Signed at: 2021-03-16 19:55:00 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;"><i>Tony Cugno</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: 3/22/21

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$325,000.00, Board approval or ratification must be obtained made pursuant to HB-915):



**JACKSONVILLE AVIATION AUTHORITY**  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2021-03-03**

**Purchase of ARFF Vehicle**  
**Vendor: E-One Incorporated**  
**(Cost: \$28,689.00 Funding: Capital J2021-04)**  
**Piggyback Posting: March 12-18, 2021**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Purchase of ARFF Vehicle / E-One Incorporated		<b>Cost:</b> \$28,689.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted	
<b>On-Going Maintenance Cost:</b> \$3,500.00 for initial five years	<b>Funding Source:</b> Capital Project No. J2021-04	

### Attached / Supporting Documents

- Exhibit "A"** – Updated E-One pricing
- Exhibit "B"** – Approved CPED Form Updated
- Exhibit "C"** – Approved Award No. AC2020-09-05
- Exhibit "D"** – Public Posting

### BACKGROUND:

On September 21, 2020, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2020-09-05, for the purchase of a new E-One Titan P811 6x6 ARFF vehicle, which will be made utilizing Sourcewell Contract No. 022818-EOI for Emergency Vehicles, Fire Trucks and Equipment, competitively awarded to E-One, Inc. The new vehicle will replace Crash-18, a 2006 Oshkosh Stricker Fire Truck, which will remain in our fleet inventory as a back-up vehicle.

Due to unanticipated funding delays caused in part by the COVID-19 pandemic, the total cost of the new Aircraft Rescue and Fire Fighting vehicle has increased from \$780,541.00 to \$809,230.00. Engineering and Facilities considers this increase reasonable under the circumstances and requests authorization to amend the original award amount by \$28,689.00 to cover the difference of the new total purchase cost. Procurement has reviewed this matter and remains of the opinion that utilizing Sourcewell Contract No. 022818-EOI for this purchase is still in JAA’s best interest.

### RECOMMENDATION:

**Engineering and Facilities recommends JAA Award No. AC2020-09-05, awarded to E-One, Inc. for the purchase of one E-One Titan P811 6x6 Aircraft Rescue and Fire Fighting vehicle, be amended to increase the total purchase amount by \$28,689.00 as a result of unanticipated funding delays caused in part by the COVID-19 pandemic. This increase represents a new total not-to-exceed amount of \$809,230.00. Funding for this purchase is available within Capital Project No. J2021-04.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	David Jones / Director Engineering and Facilities
<b>Signature:</b>	<i>David Jones</i>

I have verified that, as of **3/9/2021** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED BY:</b></p> <p>Kira Zander Facilities Administrator</p> <p><b>SUBMITTED FOR APPROVAL BY:</b></p> <p>David Jones Director Engineering and Facilities</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Buyer: David Bonner</p> <p>LeNedda Edwards Procurement Manager</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Anthony Cugno Chief Operating Officer</p>	<div style="text-align: right; font-size: small;">             Signed by: Kira Zander              Signed at: 2021-03-16 15:32:34 +00:00              Reason: Witnessing Kira Zander           </div> <div style="text-align: center; margin-top: 10px;"> <i>Kira Zander</i> </div> <hr/> <div style="text-align: center;">Signature and Date</div> <div style="text-align: right; font-size: small;">             Signed by: David Jones              Signed at: 2021-03-16 14:20:28 +00:00              Reason: Witnessing David Jones           </div> <div style="text-align: center; margin-top: 10px;"> <i>David Jones</i> </div> <hr/> <div style="text-align: center;">Signature and Date</div> <div style="text-align: right; font-size: small;">             Signed by: David Bonner              Signed at: 2021-03-16 15:56:24 +00:00              Reason: Witnessing David Bonner           </div> <div style="text-align: center; margin-top: 10px;"> </div> <hr/> <div style="text-align: center;">Signature and Date</div> <div style="text-align: right; font-size: small;">             Signed by: LeNedda Edwards              Signed at: 2021-03-16 11:57:19 -04:00              Reason: Witnessing LeNedda Edwards           </div> <div style="text-align: center; margin-top: 10px;"> <i>LeNedda Edwards</i> </div> <hr/> <div style="text-align: center;">Signature and Date</div> <div style="text-align: right; font-size: small;">             Signed by: Tony Cugno              Signed at: 2021-03-16 19:02:31 +00:00              Reason: Witnessing Tony Cugno           </div> <div style="text-align: center; margin-top: 10px;"> <i>Tony Cugno</i> </div> <hr/> <div style="text-align: center;">Signature and Date</div>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: 3/22/21

\_\_\_\_\_

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

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