



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 24, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2025-03-01

ADB Airfield Lighting System Parts

Vendor: Allen Enterprises, Inc.

(Cost: \$1,150,000.00 Funding: 00000.17111 and Various)

Sole Source Public Posting: March 12, 2025 - April 1, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: ADB Airfield Lighting System Parts / Allen Enterprises, Inc.	Cost: \$1,150,000.00
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 00000.17111 and Various

Attached / Supporting Documents

- Exhibit "A"** – Allen Enterprises Price Sheet
- Exhibit "B"** – Sole Source Verification Letter, Sole Source Form, Public Posting

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Procurement Storeroom, in collaboration with JAA's Engineering & Facilities Department and General Aviation Airports, is responsible for maintaining airfield lighting parts. A large percentage of JAA's airfield lighting equipment is manufactured by ADB Airfield Solutions, which is Federal Aviation Administration (FAA) approved. As indicated by attached "Exhibit A," Procurement has identified Allen Enterprises as the sole source provider of ADB Airfield Solutions and related replacement parts.

Spend reports for the last three years indicate an average annual expenditure of approximately \$220,000.00. In order to maintain current inventory levels to support JAA's preventative maintenance programs and for outages due to inclement weather, JAA anticipates a future annual expenditure of \$230,000.00 over the next 5 years.

RECOMMENDATION:

Procurement recommends that JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to Allen Enterprises, Inc., for FAA-approved ADB Airfield Lighting System and related replacement parts, in a total potential not-to-exceed award amount of \$1,150,000.00 over a five-year term.



AC2025-03-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Eric Powell, Storeroom Manager
Signature:	<p>Signed by:Eric Powell Signed at:2025-03-20 16:16:42 +00:00 Reason:Witnessing Eric Powell</p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Eric Powell
Storeroom Manager

Signed by:Eric Powell
Signed at:2025-03-20 16:17:02 +00:00
Reason:Witnessing Eric Powell

Signature and Date

PROCUREMENT REVIEW:

Meghan Miles
Procurement Administrator

Signed by:Meghan Miles
Signed at:2025-03-20 17:01:48 +00:00
Reason:Witnessing Meghan Miles

Signature and Date

LeNedda Esquivel
Director of Procurement

Signed by:LeNedda Esquivel
Signed at:2025-03-20 18:36:28 +00:00
Reason:Witnessing LeNedda Esquivel

Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signed by:Devin Reed
Signed at:2025-03-20 18:42:11 +00:00
Reason:Witnessing Devin Reed

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: March 24, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2025-03-02

**Jetway Passenger Boarding Bridge
Preventative Maintenance and Repair Services
Vendor: JSM Airport Services, LLC
(Cost: \$10,031,098.00 Funding: 45123.77280 /45123.77420)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services / JSM Airport Services, LLC	Cost: \$10,031,098.00
Solicitation No: ITB No. 25-11-45123	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: 45123.77280 / 45123.77420

Attached / Supporting Documents

- Exhibit "A"** – Scope of Work, Bid Tabulation, and SPIS
- Exhibit "B"** – JSM Airport Services Proposal

BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently has 20 Jetway Passenger Boarding Bridges, commonly referred to as jetbridges, at the Jacksonville International Airport, with an anticipated six additional units for Concourse B. Jetbridges include, not only the Jetway Passenger Boarding Bridge unit, but also pre-conditioned air units, ground power units and Jetway water cabinets.

Procurement issued ITB No. 25-11-45123 on January 23, 2025 for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair. On March 12, 2025, three conforming bids were received and JSM was the most responsive, responsible bidder.

Bidder	Total Cost (Years 1-5)
JSM Airport Services, LLC	\$5,031,098.00
ERMC Aviation LLC	\$5,349,243.22
Oxford Electronics, Inc. dba Oxford Airport Technical Services	\$5,389,897.70

In addition to preventative maintenance and repair costs, JAA’s Engineering & Facilities Department also requests approval for annual repair parts costs in the amount of \$1,000,000.00 for each year of the contract.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to JSM Airport Services, LLC the lowest of three responsive, responsible bidders, for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services, in a total potential not-to-exceed amount of \$10,031,098.00, based upon a term of three-years, with two annual renewal options. Funds for Jetbridge preventative maintenance and repair services are budgeted within cost center 45123.77280 and 77420.

Initial Year	Year 2	Year 3	Renewal - Year 4	Renewal - Year 5
\$1,947,628.00	\$1,976,060.00	\$2,005,340.00	\$2,035,500.00	\$2,066,570.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, VP of Engineering and Facilities
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight
Sr. Manager Airside Facilities

Signature and Date

PROCUREMENT REVIEW:

Meghan Miles
Procurement Administrator

Signature and Date

LeNedda Esquivel
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: March 24, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 24, 2025

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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2025-03-03

Electrical Shop Mobile Office Lease

Vendor: Williams Scotsman, Inc.

(Cost: \$76,615.28 Funding: 45133.77320)

Piggyback Public Posting: March 12-18, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Electrical Shop Mobile Office Lease / Williams Scotsman, Inc.	Cost: \$76,615.28
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45133.77320

Attached / Supporting Documents

- Exhibit "A"** – Approved Award AC2024-02-04
- Exhibit "B"** – Contract Spend Analysis and Updated Public Notice Posting

BACKGROUND:

On February 26, 2024, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award No. AC2024-02-04 to Williams Scotsman, Inc. for a modular office trailer lease and related costs for the Engineering & Facilities Electrical Shop until the completion of JIA Concourse B. Engineering & Facilities is satisfied with the office trailer and lease. On May 21, 2024, an amendment was executed for the delivery of a sanitation holding tank with weekly dump service. The requirement for the sanitation holding tank was an oversight when the initial lease was contemplated, and contingencies contained in the referenced award were not sufficient to address this issue.

Pursuant to Section 3.01(E) of the Procurement Code, the Director of Procurement has approved an increase of \$2,154.28 to partially address this overage; however, additional spend of \$74,461.00 is required through contract expiration of March 31, 2027.

RECOMMENDATION:

Procurement recommends properly noticed JAA Award No. AC2024-02-04, awarded to Williams Scotsman, Inc. for an Electrical Shop Mobile Office Lease, utilizing GSA Contract No. 47QSWA23D006P, be amended to: (i) ratify \$2,154,28 in accordance with Section 3.01 (E) of the Procurement Code; and (ii) increase the awarded funding by \$74,461.00 for use through contract expiration of March 31, 2027, resulting in a new potential total not-to-exceed amount of \$171,615.28. Funds are budgeted within 45133.77320.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, VP of Engineering and Facilities
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight
Sr. Manager Airside Facilities _____
Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator _____
Signature and Date

LeNedda Esquivel
Director of Procurement _____
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer _____
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: March 24, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2025-03-04

Airline Supplemental Advertising

Vendor: R&R Partners

(Cost: \$150,000.00 Funding: 11105)

Exempt Public Posting: March 11-18, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airline Supplemental Advertising / R&R Partners	Cost: \$150,000.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 11105

Attached / Supporting Documents

- Exhibit "A"** – Approved Award AC2024-12-01
- Exhibit "B"** – Advertising Documentation and Updated Public Notice Posting

BACKGROUND:

In December 2024, the Jacksonville Aviation Authority (JAA) approved JAA Award No. AC2024-12-01 for Airline Supplemental Advertising to R&R Partners. As part of the air service incentive program, JAA endeavors to promote all new routes for the first two years of their operation. Allegiant Airlines will start flying nonstop from Jacksonville International Airport (JAX) to Akron/Canton, Des Moines and Grand Rapids.

These are new markets that qualify for the program. Allegiant’s success on these routes means additional capacity at JAX, lower fares for the community and new nonstop markets.

Allegiant currently has a marketing relationship with R&R Partners, its advertising agency of record, a relationship from which JAA desires to benefit, particularly as it relates to continued and consistent advertising promotions and similar services relating to JAX. The agency will purchase advertising on behalf of the airline in the outbound markets to promote the new service.

RECOMMENDATION:

Marketing recommends JAA Award No. AC2024-12-01 to R&R Partners, as agent-of-record for Allegiant Air, for airline supplemental advertising of various platforms, be amended to increase awarded funding by \$150,000.00 for promotion of service to Akron/Canton, Des Moines and Grand Rapids, resulting in a new total potential not-to-exceed amount of \$187,475.99. This award is consistent with FAA guidance. Funding for this purchase is budgeted within Cost Center 11105.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Barbara Halverstadt, Chief Marketing Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Greg Willis
Marketing & Public Relations Manager

Signature and Date

PROCUREMENT REVIEW:

LeNedda Esquivel
Director of Procurement

Signature and Date

Devin Reed
Chief Compliance Officer

Signature and Date

SUBMITTED FOR APPROVAL:

Barbara Halverstadt
Chief Marketing Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, March 24, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2025-03-05

Airline Supplemental Advertising

Vendor: Advance Aviation

(Cost: \$100,000.00 Funding: 11105)

Exempt Public Posting: March 11-18, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airline Supplemental Advertising / Advance Aviation	Cost: \$100,000.00
Solicitation No: Exempt (§2.05(A)(14))	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 11105

Attached / Supporting Documents

Exhibit "A" – Advertising Documentation
Exhibit "B" – Public Notice Posting

BACKGROUND:

Avelo Airlines has started flying nonstop to New Haven, CT and Wilmington Airport near the Philadelphia/Delaware Valley area. As part of the air service incentive program, the Jacksonville Aviation Authority (JAA) endeavors to promote all new routes for the first two years of their operation. Both markets are new and qualify for the program. Avelo’s success with these routes means additional capacity at JAX, lower fares for the community and new nonstop markets.

Avelo currently has a marketing relationship with Advance Aviation, an airline/airport marketing firm. This is a relationship from which JAA desires to benefit, particularly as it relates to continued and consistent advertising promotions and similar services relating to JAX. The agency will purchase advertising on behalf of the airline in the outbound markets to promote the new service.

This award request is exempt from competition pursuant to §2.05(A)(14) of JAA’s Procurement Code.

RECOMMENDATION:

Marketing recommends that JAA make a properly noticed award, pursuant to §2.05(A)(14) of the Procurement Code, to Advance Aviation, as a vendor to promote Avelo’s new service to New Haven, CT and Wilmington, DE for airline supplemental advertising in a total potential not-to-exceed amount of \$100,000.00. This award is consistent with FAA guidance. Funding for this purchase is budgeted within Cost Center 11105.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Barbara Halverstadt, Chief Marketing Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Greg Willis
Marketing & Public Relations Manager _____
Signature and Date

PROCUREMENT REVIEW:

LeNedda Esquivel
Director of Procurement _____
Signature and Date

Devin Reed
Chief Compliance Officer _____
Signature and Date

SUBMITTED FOR APPROVAL:

Barbara Halverstadt
Chief Marketing Officer _____
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, March 24, 2025 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 24, 2025

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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2025-03-06

**ACDBE-DBE Consulting Services
Vendor: Ken Weeden & Associates, Inc.
(Cost: \$67,390.99 Funding: 26201.77230)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: ACDBE-DBE Consulting Services / Ken Weeden & Associates, Inc.	Cost: \$67,390.99
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 26201.77230

Attached / Supporting Documents

- Exhibit "A"** – Approved Awards AC2021-09-04 and AC2023-05-03
- Exhibit "B"** – Ken Weeden & Associates, Inc.’s Proposal for FY25 and Contract Spend Analysis

BACKGROUND:

The Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award Nos. AC2021-09-04 and AC2023-05-03 to Ken Weeden & Associates, Inc. for ACDBE-DBE, Title VI and Community Participation Plan Consulting Services. Ken Weeden & Associates, Inc. has proven to be a valuable resource and was tasked with additional projects during FY24 that reduced approved funding, which additional projects included updates to DBE documents and the new small business element as mandated by the FAA.

Consequently, the referenced contract award requires additional funding of \$30,812.99 to complete FY25 contract services. The final contract renewal from October 1, 2025, through September 30, 2026, is estimated at a not-to-exceed amount of \$36,578.00 pursuant to “Exhibit B.”

RECOMMENDATION:

Procurement recommends JAA Award No. AC2021-09-04, awarded to Ken Weeden & Associates, Inc., for ACDBE-DBE, Title VI, Community Participation Plan Consulting and related services, be further amended to increase the contract amount by \$67,390.99, to address an FAA mandated scope increase and for use through contract expiration of September 30, 2026, resulting in a new total potential not-to-exceed amount of \$148,000.99.



AC2025-03-06

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	LeNedda Esquivel, Director of Procurement
Signature:	<p>Signed by LeNedda Esquivel Signed at: 2025-03-20 15:37:25 +00:00 Reason: Witnessing LeNedda Esquivel</p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Signed by Monica Frazier
Signed at: 2025-03-20 19:17:25 +00:00
Reason: Witnessing Monica Frazier

Monica M. Frazier
Contract Administrator

Signature and Date

PROCUREMENT REVIEW:

Signed by LeNedda Esquivel
Signed at: 2025-03-20 21:08:44 +00:00
Reason: Witnessing LeNedda Esquivel

LeNedda Esquivel
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Signed by Devin Reed
Signed at: 2025-03-20 21:30:41 +00:00
Reason: Witnessing Devin Reed

Devin Reed
Chief Compliance Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ___ Ayes; ___ Nays)

Meeting Date: March 24, 2025 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2025-03-07

JIA Air Cargo 3 Apron Expansion

Vendor: Superior Construction Company Southeast, LLC

(Cost: \$6,183,445.00 Funding: Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: JIA Air Cargo 3 Apron Expansion / Superior Construction Company Southeast, LLC	Cost: \$6,183,445.00
Solicitation No: ITB C-886	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Capital

Attached / Supporting Documents

Exhibit "A" – Bid Tab, Solicitation Sheet, DBE Memo

BACKGROUND:

The Air Cargo 3 Apron Expansion project at Jacksonville International Airport (JIA) includes construction of approximately 11,600 SY of airfield concrete pavement; site grading; airfield lighting improvements; new high mast lighting; stormwater pond modifications; and other miscellaneous drainage improvements. One bid alternate was also included in the bid documents for resealing the joints in the existing concrete apron.

Seven responsive bids (Base Bid plus Alternate No. 1) were received on March 11, 2025, as follows:

Superior Construction Company, LLC	\$ 6,183,445.00
Webber, LLC	\$ 6,745,890.00
J.D. Hinson Company	\$ 6,751,404.32
IPC Paving, LLC	\$ 7,145,116.00
CGC, Inc.	\$ 7,899,747.00
Gosalia Concrete Constructors, Inc.	\$ 8,144,391.00
HA Contracting Corp.	\$ 9,908,237.00

The low bid submitted by Superior Construction Company, LLC is approximately 32 percent higher than the Engineer’s estimate of \$4,680,425.00. This is primarily due to higher than estimated costs for the two concrete pavement items. However, the low bid is approximately 9 percent lower than the average of the next two low bidders, indicating that it is a reasonable price and reflects the current market conditions for the work included in this project. There is currently \$4,529,031.00 remaining in the project budget, so a budget transfer will be required for the award of the contract.

RECOMMENDATION:

Engineering & Facilities recommends an award to Superior Construction Company, LLC, the lowest responsive, responsible bidder of seven (7) bidders in response to ITB C-886, for the JIA Air Cargo 3 Apron Expansion Project, in the amount of \$6,183,445.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ashley Shorter, Senior Manager of Planning & Development
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder
Sr. Manager, Engineering & Facilities _____
Signature and Date

PROCUREMENT REVIEW:

LeNedda Esquivel
Director of Procurement _____
Signature and Date

Devin Reed
Chief Compliance Officer _____
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer _____
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: March 24, 2025 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 24, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2025-03-08

Motorola Radios, Peripherals, & Accessories
Vendor: Mobile Communications America
(Cost: \$20,643.16 Funding: Various)
Piggyback Public Posting: March 12-19, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Motorola Radios, Peripherals, & Accessories / Mobile Communications America	Cost: \$20,643.16
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Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
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On-Going Maintenance Cost:	Funding Source: Various
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Attached / Supporting Documents

Exhibit "A" – Approved Award AC2023-02-03
Exhibit "B" – Spend Analysis and Updated Public Posting

BACKGROUND:

On February 27, 2023, the Jacksonville Aviation Authority (JAA) approved JAA Award No. AC2023-02-03 to Mobile Communications America to provide Motorola radios, peripherals and accessories that included informal spend and \$50,000.00, for a not-to-exceed total of \$74,999.00. Pursuant to Section 3.01(E) of the Procurement Code, the Director of Procurement approved an increase of \$2,298.76 to clear a project invoice. Additionally, due to administrative oversight, the approved funds are depleted and require: (i) a ratification in the amount of \$8,643.16; and (ii) an additional need of \$12,000.00 to meet organization operational needs through contract expiration.

RECOMMENDATION:

Procurement recommends that JAA Award No. AC2023-02-03, awarded to Mobile Communications America, utilizing State of North Carolina Information Technology Contract No. 725G, pursuant to Sections 2.05 (A)(12) and/or 3.08 of JAA's Procurement Code, for Motorola radios, peripherals and accessories, be amended to: (i) ratify the spend authority resulting from an administrative oversight in the amount of \$8,643.16; and (ii) increase the spending authority in the amount of \$12,000.00, for a new potential total not-to-exceed amount of \$97,940.92 through contract expiration of June 30, 2025.



AC2025-03-08



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Various
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:



Marilyn V. Fryar
Contract Administrator

Signed by Marilyn V. Fryar
Signed at 2025-03-21 13:29:46 +00:00
Reason: Witnessing Marilyn V. Fryar
 

Signature and Date

PROCUREMENT REVIEW:



LeNedda Esquivel
Director of Procurement

Signed by LeNedda Esquivel
Signed at 2025-03-21 13:47:07 +00:00
Reason: Witnessing LeNedda Esquivel
 

Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signed by Devin Reed
Signed at 2025-03-21 14:35:49 +00:00
Reason: Witnessing Devin Reed
 

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: March 24, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 24, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2025-03-09

**Rental Machines, Tools, and Equipment from
CAT and 70+ brands
Vendor: Caterpillar Inc.(agent of Ring Power)
(Cost: \$105,141.49 Funding: Various)
Piggyback Public Posting: March 12-19, 2025**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rental Machines, Tools, and Equipment from CAT and 70+ brands / Caterpillar Inc. (authorized agent of Ring Power Corporation)	Cost: \$105,141.49
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: Various

Attached / Supporting Documents

- Exhibit "A"** – Approved Award AC2023-11-06
- Exhibit "B"** – Spend Analysis, Sourcewell Contract Extension and Updated Public Posting

BACKGROUND:

On November 20, 2023, the Jacksonville Aviation Authority (JAA) approved JAA Award No. AC2023-11-06 to Caterpillar Inc., through its authorized agent, Ring Power Corporation, to provide rental machines, tools, and equipment from Caterpillar and over 70 other brands. The approved expenditures for this award have been exceeded.

Pursuant to Section 3.01(E) of the Procurement Code, the Director of Procurement has approved an increase of \$3,747.40 to partially address this overage; however, an additional ratification in the amount of \$29,394.09 is needed. Furthermore, Procurement estimates an additional \$72,000.00 will be necessary through contract expiration, based upon historic spend data.

RECOMMENDATION:

Procurement recommends that JAA Award No. AC2023-11-06, awarded to Caterpillar Inc., through its authorized agent, Ring Power Corporation, utilizing Sourcewell Contract No 062320-CAT, pursuant to Sections 2.05 (A)(12) and/or 3.08 of JAA's Procurement Code, for rental machines, tools, and equipment from Caterpillar and over 70 other brands, be amended to: (i) ratify the spend authority in the amount of \$33,141.49, resulting from an administrative oversight; and (ii) increase the spending authority in the amount of \$72,000.00 for a new total potential not-to-exceed amount of \$305,141.49 through contract expiration of August 27, 2025.



AC2025-03-09

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Various Funding
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Marilyn V. Fryar
Contract Administrator

Signed by Marilyn V. Fryar
Signed at: 2025-03-21 13:30:33 +00:00
Reason: Witnessing Marilyn V. Fryar

Marilyn V. Fryar _____
Signature and Date

PROCUREMENT REVIEW:

LeNedda Esquivel
Director of Procurement

Signed by LeNedda Esquivel
Signed at: 2025-03-21 13:48:04 +00:00
Reason: Witnessing LeNedda Esquivel

LeNedda Esquivel _____
Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signed by Devin Reed
Signed at: 2025-03-21 14:34:12 +00:00
Reason: Witnessing Devin Reed

Devin Reed _____
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: March 24, 2025 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):
