



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

September 28, 2026

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2026-09-01

Airport Casualty and Property Insurance Broker Services

Vendor: Southeast Series of Lockton

(Cost: \$110,000.00 Funding: 31001.77720, 31001.77740)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airport Casualty and Property Insurance Broker Services/ Southeast Series of Lockton **Cost:** \$110,000.00

Solicitation No: RFP No. 26-31-26101

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: 31001.77720
31001.77740

Attached / Supporting Documents

Exhibit "A" – RFP Scope of Services, Evaluation Matrix and SPIS Form
Exhibit "B" – Southeast Series of Lockton Proposal Forms

BACKGROUND: The Jacksonville Aviation Authority's (JAA) current Airport Casualty and Property Insurance Brokerage Services contract expires on September 30, 2026. JAA continues to have a need for insurance broker services. JAA issued Request for Proposals (RFP) No. 26-31-26101 to secure a new contract for these services. JAA received three (3) conforming proposals which were evaluated and ranked as follows:

Airport Casualty Broker Services:

Rank Order	Respondents	Scores
1	Southeast Series of Lockton Companies	90.89
2	Arthur J. Gallaher	76.05
3	Alliant Insurance Services	68.29

Airport Property Broker Services:

Rank Order	Respondents	Scores
1	Southeast Series of Lockton Companies	92.89
2	Arthur J. Gallagher	73.79
3	Alliant Insurance Services	66.13

RECOMMENDATION: Risk Management recommends an award be made to Southeast Series of Lockton Companies LLC, the highest ranked of three (3) respondents in response to RFP No. 26-31-26101, for Airport Casualty and Property Insurance Brokerage Services, for a five (5) year term in a total not-to-exceed amount of \$110,000.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ivon Gnanasekaram, Director of Accounting
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Roger Studenski
Risk and Safety Manager

Signature and Date

SUBMITTED FOR APPROVAL:

Monica Frazier
Contract Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Ross Jones
Chief Financial Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 28, 2026

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

September 28, 2026

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2026-09-02

Airport Casualty and Property Insurance Premiums

Vendor: Southeast Series of Lockton & Various Insurance Companies

(Cost: \$10,481,815.00 Funding: 31001.77720, 31001.77740)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airport Casualty and Property Insurance
Broker Services and Premiums/ Southeast
Series of Lockton and Various Insurance
Companies **Cost:** \$10,481,815.00

Solicitation No: RFP No. 26-31-26101

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: N/A

Funding Source: 31001.77720
31001.77740

Attached / Supporting Documents

Exhibit "A" – FY21-Sept 22, 2026 Payments for Airport Casualty and Property Insurance

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Airport Casualty and Property Insurance Brokerage Services is effective October 1, 2026, through September 30, 2031. Payments of annual insurance premiums will become due through the contract term. Costs for various insurance premiums are variable and unknown until the insurance broker goes to market and confirms the insurance policy based on JAA's needs. Risk Management will annually review and pay premiums associated with airport casualty and property insurance based upon availability of funding and annual premiums not exceeding 20 percent over the previous year.

RECOMMENDATION:

Risk Management recommends, pursuant to the approval of Award No. AC2026-09-01 to Southeast Series of Lockton, be amended to: (i) reflect JAA's discretion over the term of this award to annually review and pay premiums to various insurance companies associated with Airport Casualty and Property Insurance, and (ii) include an additional 20% contingency for additional insurance policies through contract expiration of September 30, 2031, for a maximum total potential award of \$10,481,815.21.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ross Jones, Chief Financial Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Roger Studenski
Risk and Safety Manager

Signature and Date

SUBMITTED FOR APPROVAL:

Monica Frazier
Contract Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Ross Jones
Chief Financial Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: September 28, 2026

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

September 28, 2026

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2026-09-03

General Liability Insurance Premiums

Vendor: City of Jacksonville

(Cost: \$4,136,587.95 Funding: 31001.77720, 31001.77760)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: General Liability and Workers Compensation Insurance Premiums FY2027 / City of Jacksonville **Cost:** \$4,235,588.65

Solicitation No: Exempt **Budgeted, Transferred, or Contingency:** Budgeted

On-Going Maintenance Cost: N/A **Funding Source:** 31001.77720
31001.77760

Attached / Supporting Documents

Exhibit "A" – Historical Spend General Liability and Workers Compensation FY2022-FY2026

BACKGROUND:

The Jacksonville Aviation Authority (JAA) obtains its general liability and workers compensation insurance coverage through an agreement with the City of Jacksonville (City). The City administers liability claims for JAA employees that occur off airport premises and for in-state auto liability. Inasmuch as the City furnishes these services as a governmental entity, they are exempt from competitive solicitation pursuant to § 2.05(A)(10) of JAA's Procurement Code. Therefore, Risk Management desires to continue its contractual relationship with the City for the provision of general liability, claim administration and workers compensation insurance coverage for fiscal year 2027.

RECOMMENDATION:

Risk Management recommends an award be made to the City of Jacksonville, pursuant to §2.05(A)(1A) of JAA's Procurement Code, of \$555,873.55, for the provision of general liability insurance coverage, claim administration and worker's compensation for fiscal year 2027. It is also recommended that JAA retain its sole discretion to continue the scopes of work under this award for renewal options of up to four years at an annual maximum 20% increase in pricing over the previous year for a total not-to-exceed amount of \$4,235,588.65.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ross Jones, Chief Financial Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Roger Studenski
Risk and Safety Manager

Signature and Date

SUBMITTED FOR APPROVAL:

Monica Frazier
Contract Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Ross Jones
Chief Financial Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 28, 2026

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

September 28, 2026

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2026-09-04

Professional Planning Consultant Services

**Vendors: Crawford, Murphy & Tilly, Garver LLC, Landrum & Brown, Inc., and
RS&H, Inc.**

(Cost: \$2,000,000.00 Funding: Various)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Professional Planning Consultant Services / Crawford, Murphy & Tilly (CMT), Garver, LLC, Landrum & Brown, Inc., and RS&H, Inc. **Cost:** \$2,000,000.00

Solicitation No: RFQ No. 26-26-42001

**Budgeted, Transferred,
or Contingency:** Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" - Scope of Services, Evaluation Matrix, and SPIS Form

Exhibit "B" - Fee Proposals from Crawford, Murphy & Tilly (CMT), Garver, LLC, Landrum & Brown, Inc., and RS&H, Inc.

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a need for professional planning consulting services on an on-call basis to support long-term master planning, strategic planning, environmental planning, sustainability, as well as analysis and definition of near-term strategies which align with the long-term vision in the JAA Airport System.

On July 10, 2026, JAA released Request for Qualifications (RFQ) No. 26-26-42001 to obtain one or more consultants for professional planning consulting services. On August 11, 2026, JAA received eight (8) conforming Statement of Qualifications, which were evaluated and ranked as follows:

Rank	Respondents	Scores
1	RS&H, Inc.	97.08
2	Crawford, Murphy & Tilly (CMT)	96.42
3	Landrum & Brown, Inc.	96.00
4	Garver, LLC	95.50
5	McFarland Johnson, Inc.	93.75
6	AECOM Technical Services, Inc.	93.50
7	AtkinsRéalis	91.50
8	Ricondo & Associates, Inc.	87.00

The Evaluation Committee recommends entering into a requirements contracts with the four highest ranked proposers, in a total not-to-exceed amount of \$2,000,000.00 for "as-needed" services, which does not represent any guarantee of work or payment to any of the proposers.

RECOMMENDATION:

Engineering & Facilities recommends a requirements award be made to Crawford, Murphy & Tilly (CMT), Garver, LLC, Landrum & Brown, Inc., and RS&H, Inc., the four highest ranked Respondents in response to RFQ No. 26-26-42001, for an initial term of three (3) years, with renewals of up to two (2) additional years at JAA's sole discretion, collectively representing a total potential not-to-exceed amount of \$2,000,000.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Ashley Shorter
Sr. Manager Aviation Planning
and Development

Signature and Date

SUBMITTED FOR APPROVAL:

Samantha Smid
Procurement Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: September 28, 2026

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

September 28, 2026

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2026-09-05

Architectural / Engineering Consultant Services

Vendors: Jacobs Engineering Group, Inc., Garver LLC, Michael Baker International, Inc., Crawford, Murphy & Tilly, Inc.

(Cost: \$30,000,000.00 Funding: Various)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Architectural/Engineering Consultant Services/Jacobs Engineering Group, Inc., Garver LLC, Michael Baker International, Inc., Crawford, Murphy & Tilly, Inc. (CMT), and RS&H, Inc.	Cost: \$30,000,00.00
Solicitation No: RFQ No. 26-25-42001	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Scope of Services, Evaluation Matrix, and SPIS Form
Exhibit "B" – Contract Award Estimates from Jacobs Engineering Group, Inc., Garver LLC, Michael Baker International, Inc., Crawford, Murphy & Tilly, Inc. (CMT), and RS&H, Inc.

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a need for Architectural and Engineering (A/E) Consultants to perform the planning, design and construction administration services for the Authority's Capital Improvement Program (CIP). The current contract will expire on September 30, 2026.

On July 23, 2026, JAA released Request for Qualifications (RFQ) No. 26-25-42001 to obtain two or more consultants for A/E consulting services. On August 25, 2026, JAA received ten (10) conforming Statement of Qualifications, which were evaluated and ranked as follows:

Rank	Respondents	Scores	Rank	Respondents	Scores
1	Jacobs Engineering Group, Inc.	98.83	6	Langan Engineering	73.72
2	RS&H, Inc.	95.28	7	EXP	69.25
3	Garver, LLC	93.25	8	Woolpert	62.06
4	Michael Baker International, Inc.	89.67	9	PQH	60.50
5	Crawford, Murphy & Tilly, Inc.	84.75	10	Ware Malcomb	55.44

The Evaluation Committee recommends entering into a requirements contracts with the five (5) highest ranked proposers, for "as-needed" services, based on unique capabilities of various firms, which does not represent any guarantee of work or payment to any of the proposers.

RECOMMENDATION:

Engineering & Facilities recommends a requirements award be made to Jacobs Engineering Group, Inc.; RS&H, Inc.; Garver, LLC.; Michael Baker International, Inc.; and Crawford, Murphy & Tilly, Inc. (CMT), the five (5) highest ranked Respondents in response to RFQ No. 26-25-42001, for a contract term of five (5) years at JAA's sole discretion, collectively representing a total potential not-to-exceed amount of \$30,000,00.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder
Sr. Manager, Engineering & Construction

Signature and Date

SUBMITTED FOR APPROVAL:

Willie Watts
Procurement Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: September 28, 2026

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):