



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

DECEMBER 18, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 1: AC2023-12-01**

**JIA Economy Lot 1 Expansion**

**Vendor: Baker Constructors, Inc.**

**(Cost: \$2,378,298.99 Funding: Capital)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Economy Lot 1 Expansion / Baker Constructors, Inc.		<b>Cost:</b> \$2,378,298.99
<b>Solicitation No:</b> ITB C-878	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Capital
<b>Attached / Supporting Documents</b>		
Exhibit "A" - Bid Tab, SPIS Sheet, DBE Memo		

### BACKGROUND:

This project includes expansion of Economy Parking Lot 1 located at Jacksonville International Airport. The expansion project will add 287 parking spaces, 2 additional ADA Van Accessible Spaces, and one additional bus stop shelter. The parking lot construction includes approximately 11,000 square yards of asphalt pavement, traffic signage, pavement striping, stormwater facilities, and lighting.

Three responsive bids were received on December 12, 2023.

### JIA Economy Lot 1 Expansion

Baker Constructors, Inc.	\$ 2,378,298.99
Hubbard Construction Company	\$ 2,708,500.48
J.D. Hinson Company	\$ 2,931,848.34

The low bid, submitted by Baker Constructors, Inc., is approximately 21 percent higher than the engineer's estimate of \$1,967,814.75. However, the low bid is approximately 18 percent lower than the average of the other two bidders, indicating that it is a reasonable price, and reflects the current market conditions for the work included in this project. There are currently \$6,446,306.00 remaining in the project budget.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make an award to Baker Constructors, Inc., the lowest responsive, responsible bidder of three bidders in response to ITB C-878, for the JIA Economy Lot 1 Expansion, in the amount of \$2,378,298.99.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning and Development
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Amani Dudley  
Design & Construction Engineer \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**  
LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

Devin Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**  
Tony Cugno  
Chief Operations Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
DECEMBER 18, 2023

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2023-12-02**

**Miscellaneous Accessories, Hardware, Software, and Professional Services**

**Vendors: CDW-G**

**(Cost: \$1,400,000.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Miscellaneous Accessories, Hardware, Software, and Professional Services / CDW-G		<b>Cost:</b> \$1,400,000.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – JAA Awards No. AC2022-10-09; AC2023-02-09		
<b>Exhibit "B"</b> – Spend Analysis		
<b>Exhibit "C"</b> –Sourcewell and State of Florida Contract Documentation and Public Posting Notice		

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously approved JAA Awards No. AC2022-10-09 and AC2023-02-09 for miscellaneous IT accessories, hardware, software, and professional services. The intent of these awards is to cover purchasing needs to maintain IT infrastructure and devices "as needed." Due to on-going technological needs, to include upgrades to software and hardware, the approved spending authority is approaching depletion.

IT is requesting additional funding and usage of multiple piggyback contracts in which CDW-G was awarded and/or is an authorized reseller. Upon providing quotations to JAA, CDW-G does review which contract provides the best pricing for JAA.

Contracts	Expiration Date
Sourcewell Contract No. 081419-CDW	October 30, 2024
State of Florida Contract No. 43230000-NASPO-19-ACS	September 30, 2024
State of Florida Contract No. 43230000-23-NASPO-ACS	April 24, 2027

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement has reviewed this award against various cooperative and competitively awarded contracts which offer favorable pricing and deemed it to be in JAA’s best interest to utilize the various contracts awarded to CDW-G for "as-needed" purchases through the expiration of the piggybacked contracts referenced.

### RECOMMENDATION:

**Information Technology recommends that JAA Award No. AC2022-10-09, for miscellaneous accessories, hardware, software, and professional services with CDW-G be further amended to increase funding by \$1,400,000.00 for a new potential not-to-exceed amount of \$2,005,665.00, through piggybacking various publicly and competitively awarded contracts pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code. Funds are budgeted within various cost centers.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	n/a
Signature:	n/a

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director of Information Technology \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**  
Marilyn Fryar  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**  
Ross Jones  
Chief Financial Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

DECEMBER 18, 2023

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 3: AC2023-12-03**

**SharePoint Upgrade**

**Vendor: Planet Technologies, Inc.**

**(Cost: \$27,025.00 Funding: 24001)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> SharePoint Upgrade / Planet Technologies, Inc.		<b>Cost:</b> \$27,025.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	24001
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> - GSA 47QTCA19D0036 Documentation		
<b>Exhibit "B"</b> - Planet Technologies Quotation and Public Notice Posting		

### BACKGROUND:

Since 2015, the Jacksonville Aviation Authority (JAA) has been using Microsoft SharePoint Online software. During this time, Microsoft has released updates to enhance security and included technological advances in how SharePoint pages are presented to end users. To ensure JAA's SharePoint software is secure, there is a current need to update SharePoint.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement reviewed General Services Administration (GSA) Contract No. 47QTCA19D0036, which was competitively awarded to Planet Technologies. IT has previous experience with this vendor performing SharePoint updates for JAA, and IT was pleased with the outcome of that work effort. Upon review, Procurement determined this contract provides favorable pricing, with a current contract term through December 10, 2038; however, JAA is authorized to utilize this contract only for a five-year term through December 10, 2028.

The expected dollar value of the contemplated work is \$23,500.00. Information Technology recommends including an additional 15% (\$3,525.00) for unexpected scope related to JAA's complexity of its current SharePoint environment, for a total not-to-exceed award amount of \$27,025.00.

### RECOMMENDATION:

**Information Technology recommends JAA make a properly noticed award to Planet Technologies, utilizing GSA Contract No. 47QTCA19D0036, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for Microsoft SharePoint Online software upgrades through December 10, 2028, resulting in a not-to-exceed amount of \$27,025.00.**





# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director of Information Technology \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**  
Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**  
Ross Jones  
Chief Financial Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 4: AC2023-12-04**

**Fire Protection System Maintenance and Repair Services**  
**Vendor: Siemen Industry, Inc.**  
**(Cost: \$1,190,077.00 Funding: Various)**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Fire Protection System Maintenance and Repair Services / Siemens Industry, Inc.	<b>Cost:</b> \$1,190,077.00 + \$35K annual contingency
<b>Solicitation No:</b> RFQ No. 23-18-45123	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> \$35,000.00	<b>Funding Source:</b> Various
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – Scope of Work, Evaluation Matrix, and SPIS	
<b>Exhibit "B"</b> – Siemens Qualifications and Price Proposal	

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) is required to provide fire protection panels, alarms and monitoring, preventative maintenance, and repair services (the "Services") for Jacksonville International Airport (JIA). On August 15, 2023, in preparation of contract expiration on October 31, 2023, Procurement released Request for Qualifications (RFQ) No. 23-18-45123, Fire Protection System Maintenance and Repair Services, in response to which Procurement received three conforming statements of qualifications that were reviewed and evaluated on October 9, 2023. The Evaluation Committee unanimously recommended that JAA negotiate with and issue an award to Siemens Industry, Inc.



While coverage may expand, JIA locations associated with this award are: (i) Administration Building; (ii) Main Airport Terminal; (iii) FAA Sector Building; (iv) Flex Building; (v) Consolidated Warehouse; (vi) Hourly/Daily Parking Garage; (vii) Parking Booth; and (viii) Fire Station.

**RECOMMENDATION:**







**Engineering & Facilities recommends that JAA make an award to Siemens Industry, Inc., the highest ranked of three respondents to RFQ No. 23-18-45123, Fire Protection System Maintenance and Repair Services, with an initial three-year term and renewal options of up to two years, for a not-to-exceed amount of \$1,190,077.00, with an annual contingency request of \$35,000.00 for unforeseen parts and repairs, at JAA's sole discretion, based on the vendor's performance, adherence to contract terms and conditions and approved budgeted funds. Funds are budgeted in various cost centers.**

Initial Three-Year Term	1 <sup>st</sup> Renewal	2 <sup>nd</sup> Renewal
\$683,428.00	\$246,545.00	\$260,104.00

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones – Sr. Director, Engineering & Facilities
<b>Signature:</b>	<small>Signed by David Jones Signed at 2023-12-14 21:03:16 +00:00 Reason: Witnessing David Jones</small>  

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Tanmay Bhatt Projects & Contract Manager	<small>Signed by Tanmay Bhatt Signed at 2023-12-14 17:12:33 -05:00 Reason: Witnessing Tanmay Bhatt</small>   _____ Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Samantha Smid Procurement Administrator	<small>Signed by Samantha Smid Signed at 2023-12-14 17:32:48 -05:00 Reason: Witnessing Samantha Smid</small>   _____ Signature and Date
LeNedda Edwards Director of Procurement	<small>Signed by LeNedda Edwards Signed at 2023-12-14 17:35:07 -05:00 Reason: Witnessing LeNedda Edwards</small>   _____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2023-12-05

**Facility Security, Fire, and Building Automation Systems**

**Vendor: Siemens Industry, Inc.**

**(Cost: \$200,000.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Facility Security, Fire, and Building Automation Systems / Siemens Industry, Inc.	<b>Cost:</b> \$200,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – Sourcewell Contract No. 030421-SIE documentation	
<b>Exhibit "B"</b> – Siemens Proposals and Public Notice Postings	

### BACKGROUND:

In November 2023, services for fire protection system maintenance and repair expired and the new solicitation was still under negotiations. This gap in coverage required Procurement to review available cooperative piggyback contracts. Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement reviewed Sourcewell Contract No. 030421-SIE, which provided favorable pricing to meets the needs created by this gap in coverage until negotiations for the new solicitation are formally approved.

Procurement posted a public notice of informal award to Siemens Industry, Inc. for scopes publicly and competitively awarded via Sourcewell Contract No. 030421-SIE (Exhibit A); however, no purchase order has yet been issued due to additional requests. This separate award is being requested since services listed are outside the scope of the recent solicitation and would require a contract amendment, which contract is still pending award and execution.

The additional scopes of service requested are (i) repairs to sprinkler lines due to damage at various areas, (ii) relocation and repairs of fire systems conduits / lines at Elev. 11 and 12, (iii) assessments, relocation, integration, and upgrades to Air Cargo 4 Building services, and (iv) unforeseen repairs and upgrades on an as-needed basis. As such, to provide immediate services to Facilities, it is in JAA’s best interest to piggyback the referenced Sourcewell contract to provide services as quoted \$37,859.00. Facilities anticipate unforeseen adjustments and requests \$162,141.00 for use “as-needed”.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Siemens Industry, Inc., for facility security, fire, and building automation systems and services, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, utilizing Sourcewell Contract No. 030421-SIE, through contract expiration of April 22, 2025, in a total potential not-to-exceed amount of \$200,000.00. Funds are budgeted within various cost centers.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Sr. Director of Engineering & Facilities
<b>Signature:</b>	<p>Signed by David Jones Signed at 2023-12-14 22:10:22 +00:00 Reason Witnessing David Jones</p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Tanmay Bhatt  
Projects & Contract Manager \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 6: AC2023-12-06**

**Workplace Solutions**  
**Vendor: Cintas Corporation**  
**(Cost: \$110,000.00 Funding: Various)**





# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Workplace Solutions / Cintas Corporation	<b>Cost:</b> \$110,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> - Omnia Partners / University of Nebraska Contract No. 001299 documentation	
<b>Exhibit "B"</b> - Historical Spend and Public Notice Posting	

### BACKGROUND:

The current five-year piggyback award for First Aid and related supplies is approaching depletion. The Jacksonville Aviation Authority (JAA) has a continuing need for these supplies and services, which require Procurement to solicit and/or research cooperatives for the same.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement reviewed Omnia Partners / University of Nebraska's publicly and competitively awarded Contract No. 001299 for workplace solutions. This contract has a wide catalog of products and services to include first aid and safety that will maintain the operational needs of the organization with favorable pricing through contract expiration of May 31, 2028.

Based on historic spend data attached hereto as Exhibit B, Procurement is requesting an award in a total not-to-exceed amount of \$110,000.00 to be utilized through May 31, 2028.

### RECOMMENDATION:

Procurement recommends that JAA make a properly noticed award to Cintas Corporation utilizing Omnia Partners / The University of Nebraska Contract No. 001299, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for workplace solutions in a total potential not-to-exceed amount of \$110,000.00 for use through May 31, 2028, based upon historic spend data of consumption by various cost centers. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so.

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	-VARIOUS-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Monica M. Frazier  
Contract Administrator

Signed by Monica Frazier  
Signed at 2023-12-14 18:53:31 +00:00  
Reason: Witnessing Monica Frazier





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Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-12-14 14:00:25 -05:00  
Reason: Witnessing LeNedda Edwards





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Signature and Date

Devin Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 19:03:18 +00:00  
Reason: Witnessing Devin Reed




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*Devin Reed*

Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 19:03:18 +00:00  
Reason: Witnessing Devin Reed




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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

DECEMBER 18, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 7: AC2023-12-07**

**Electrical Energy Power Generation Equipment**

**Vendor: Caterpillar Inc, (Authorized Agent Ring Power Corporation)**

**(Cost: \$500,000.00, Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Electrical Energy Power Generation Equipment / Caterpillar Inc. (authorized agent Ring Power Corporation) **Cost:** \$500,000.00

**Solicitation No:** Piggy-Back **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Various

### Attached / Supporting Documents

- Exhibit "A"** – Sourcewell Contract No. 092222-CAT
- Exhibit "B"** – New service agreement for generators located at JAX, JAXEX, Herlong and Cecil Airport
- Exhibit "C"** – Public Notice Posting

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes emergency generators for critical emergency power throughout its four airport system. The service agreement with Ring Power covers all routine maintenance, analysis of engine fluids, engine and generator thermal scans, yearly load bank testing, technical services and parts as required.

The previous five-year piggyback utilized from St. Johns County Contract expired, requiring Procurement to solicit services or research cooperatives. Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement reviewed Sourcewell Contract No. 092222-CAT competitively awarded to Caterpillar, Inc. for electrical energy power generation equipment. Upon review, Procurement determined this contract provides favorable pricing for a new service agreement for annual maintenance, repair, and replacement parts “as needed” to maintain organizational needs. The contract is active through November 22, 2026, with one additional annual renewal.

Caterpillar, Inc.’s local dealer under the potential piggyback contract is Ring Power Corporation (Exhibit A), which will provide discounted pricing quotes to JAA for “as-needed” repair parts. Based upon historic spend data and the pricing displayed in attached Exhibit B, JAA is requesting a total of \$500,000.00 to be utilized through November 22, 2026, including the optional 1-year renewal through November 22, 2027.

### RECOMMENDATION:

**Procurement recommends JAA make a properly noticed award to Caterpillar, Inc., through its authorized agent, Ring Power Corporation, utilizing Sourcewell Contract No. 092222-CAT, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, for electrical energy power generation equipment from Caterpillar, for use by all JAA departments and various cost centers, in a total potential not-to-exceed amount of \$500,000.00 through November 22, 2026, with renewals options as are or will become available under the utilized contract.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	-VARIOUS FUNDING-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Meghan Miles  
Procurement Administrator

Signed by Meghan Miles  
Signed at 2023-12-14 16:23:31 -05 00  
Reason Witnessing Meghan Miles




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Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-12-14 13:58:30 -05 00  
Reason Witnessing LeNedda Edwards





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Signature and Date

Devin Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 13:00:11 -05 00  
Reason Witnessing Devin Reed





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Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 18:00:25 -05 00  
Reason Witnessing Devin Reed




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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):

Page 2 of 2

Form Revision Date: 2-2022



JACKSONVILLE AVIATION AUTHORITY  
**AWARDS COMMITTEE MEETING AGENDA**

DECEMBER 18, 2023

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 8: AC2023-12-08**

**Workplace Solutions – Fireplace Extinguishers**

**Vendor: Cintas Corporation**

**(Cost: \$125,000.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Workplace Solutions / Cintas Corporation	<b>Cost:</b> \$125,000.00
<b>Solicitation No:</b> PiggyBack	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – Omnia Partners / University of Nebraska Contract No. 001299 documentation	
<b>Exhibit "B"</b> – Cintas Quotation and Public Notice Posting	

### BACKGROUND:

In November 2023, JAA’s current piggyback agreement for fire extinguisher inspections, repairs and maintenance with Cintas Corporation expired. The Jacksonville Aviation Authority (JAA) has a continuing need for services that requires Procurement to solicit services or research cooperatives.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement reviewed Omnia Partners / University of Nebraska competitively awarded Contract No. 001299 for workplace solutions, which contract has a wide catalog of products and services to include alarm monitoring and other related services that will maintain the operational needs of the organization. The contract pricing is available for use through May 31, 2028.

Based on historical spend for fire alarm and fire protection services, as well as accounting for upcoming additional garages and other facilities that require usage of this equipment, Procurement is requesting a total not-to-exceed amount of \$125,000.00 to be utilized through contract expiration of May 31, 2028.

### RECOMMENDATION:

**Procurement recommends JAA make a properly noticed award to Cintas Corporation, utilizing Omnia Partners / The University of Nebraska Contract No. 001299, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, for workplace solutions in a total potential not-to-exceed amount of \$125,000.00 for use through May 31, 2028, based upon historic spend data by various cost centers. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
<b>Title:</b>	-VARIOUS FUNDING-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Meghan Miles  
Procurement Administrator

Signed by Meghan Miles  
Signed at 2023-12-14 19:25:17 +00:00  
Reason Witnessing Meghan Miles



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Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-12-14 14:29:01 -05:00  
Reason Witnessing LeNedda Edwards







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Signature and Date

Devin Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 19:41:22 +00:00  
Reason Witnessing Devin Reed


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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
DECEMBER 18, 2023

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 9: AC2023-12-09**

**Pressure Washing and Window Cleaning Job Order Contracting Services**  
**Vendor: Fleetwash dba Krystal Klean**  
**(Cost: \$564,975.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Pressure Washing and Window Cleaning Job Order Contracting Services / Fleetwash, Inc.; d/b/a Krystal Klean		<b>Cost:</b> \$564,975.00
<b>Solicitation No:</b> Piggy-back	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – Florida State College at Jacksonville (FSCJ) Contract		
<b>Exhibit "B"</b> – Spend Analysis, JAX Current Project Quotes and Public Notice Postings		

### BACKGROUND:

Since 2020, the Jacksonville Aviation Authority (JAA) has utilized Fleetwash, Inc., d/b/a Krystal Klean, to provide pressure washing and window cleaning services on an as-needed basis. Procurement posted a public notice of informal award to Fleetwash, Inc., d/b/a Krystal Klean from a competitively awarded contract by Florida State College at Jacksonville (FSCJ) Contract No. 2020C-13K/F (Exhibit A).

Jacksonville International Airport (JIA) and the General Aviation (GA) Airports continue to have a need to provide pressure washing and window cleaning services on an as-needed basis and costs will soon exceed the informal award, requiring awards committee approval.

Therefore, this request is to obtain approval to utilize referenced piggyback pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code and increase awarded funding by \$564,975.00 for usage by all JAA departments for the duration of the term through May 31, 2026.

### RECOMMENDATION:

**Procurement recommends that JAA make a properly noticed award to Fleetwash, Inc., d/b/a Krystal Klean, for pressure washing & window cleaning job order contracting services, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing FSCJ Contract No. 2020C-13K/F through contract expiration May 31, 2026, increasing funding by \$564,975.00, for a potential not-to-exceed amount of \$718,045.00. Funds are budgeted within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	-VARIOUS FUNDING-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Marilyn V. Fryar  
Contract Administrator

Signed by Marilyn V. Fryar  
Signed at 2023-12-14 18:32:10 +00:00  
Reason Witnessing Marilyn V. Fryar




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Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-12-14 14:02:19 -05:00  
Reason Witnessing LeNedda Edwards

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Signature and Date

Devin J. Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 19:04:44 +00:00  
Reason Witnessing Devin Reed




---

Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin J. Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-12-14 19:04:44 +00:00  
Reason Witnessing Devin Reed




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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
DECEMBER 18, 2023

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 10: AC2023-12-10**

**On Call Roofing and Gutter Services**

**Vendor: Register Roofing & Sheet Metal, Inc and Advanced Roofing, Inc.**  
**(Cost: \$507,500.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> On-Call Roofing and Gutter Services / Register Roofing & Sheet Metal, Inc. and Advanced Roofing, Inc.		<b>Cost:</b> \$507,500.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
Exhibit "A" – JAA Award No. AC2022-06-02		
Exhibit "B" – Spend Analysis		

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously approved JAA Award No. AC2022-06-02 for on-call roofing and gutter services to support JAA's four airports. The services were awarded to Register Roofing & Sheet Metal, Inc. and Advanced Roofing, Inc.

Due to on-going needs for roof and gutter services requested from all airport locations, the approved spending authority is approaching depletion. Therefore, this award is a request to increase funding for on-call roofing and gutter services in the amount of \$507,500.00 through contract expiration of July 14, 2027.

### RECOMMENDATION:

Procurement recommends that JAA Award No. AC2022-06-02, awarded to Register Roofing & Sheet Metal, Inc. and Advanced Roofing, Inc., for on-call roofing and gutter services, be amended to increase funding in the amount of \$507,500.00 as a result of an increased need, for a new potential not-to-exceed amount of \$707,500.00. Funding for on-call roofing and gutter services is budgeted within various cost centers.

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	N/A
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<p>Marilyn V. Fryar Contract Administrator</p>	<p style="text-align: right; font-size: small;">Signed by Marilyn V. Fryar Signed at 2023-12-14 18:31:11 +00:00 Reason: Witnessing Marilyn V. Fryar</p> <p style="text-align: right;"><i>Marilyn V. Fryar</i> </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p><b>PROCUREMENT REVIEW:</b> LeNedda Edwards Director of Procurement</p>	<p style="text-align: right; font-size: small;">Signed by LeNedda Edwards Signed at 2023-12-14 14:01:14 -05:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;"><i>LeNedda Edwards</i> </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p>Devin J. Reed Chief Compliance Officer</p>	<p style="text-align: right; font-size: small;">Signed by Devin Reed Signed at 2023-12-14 19:04:03 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: right;"><i>Devin Reed</i> </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p><b>SUBMITTED FOR APPROVAL:</b> Devin Reed Chief Compliance Officer</p>	<p style="text-align: right; font-size: small;">Signed by Devin Reed Signed at 2023-12-14 19:04:03 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: right;"><i>Devin Reed</i> </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

DECEMBER 18, 2023

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## Noticed Agenda Item

(Exhibits available upon request)

### Item 11: AC2023-12-11

**Glass, Door, Window Repair & Replacement Services**  
**Vendor: Duval Glass and Mirror, Inc.**  
**(Cost: \$565,659.00 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Glass, Door, Window Repair & Replacement Services / Duval Glass and Mirror, Inc.		<b>Cost:</b> \$565,659.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – JAA Award No. AC2023-03-05		
<b>Exhibit "B"</b> – JAX Glass Replacement Quotes, Spend Analysis and Public Notice Posting		

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously approved JAA Award No. AC2023-03-05, to Duval Glass and Mirror, Inc., for glass, door and window repair and replacement services to support all airport locations. Current approved spending authority is approaching depletion and JAA has a continued need for "as-needed" services through contract expiration of March 23, 2027.

Therefore, this award is to increase funding for glass, door, window repair and replacement services in the amount of \$565,659.00 through contract duration.

### RECOMMENDATION:

Procurement recommends that JAA Award No. AC2023-03-05, awarded to Duval Glass and Mirror, Inc., for glass, door and window repair and replacement services, be amended to increase the not-to-exceed amount by an additional \$565,659.00 as a result of an increased need, for use on an "as-needed" basis through March 23, 2027, utilizing City of Jacksonville Contract No. SC-0057-22, resulting in a new potential not-to-exceed award total of \$740,659.00. Funds are budgeted within various cost centers.





# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	-VARIOUS-
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Monica M. Frazier  
Contract Administrator \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

Devin Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, December 18, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):