



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 25, 2024

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 1: AC2024-03-01**

**Incident Response Services**

**Vendor: CrowdStrike**

**(Cost: \$91,500.00; Funding: 24001)**

**Emergency Public Notice Posting: March 15-21, 2024**

Public access to solicitation documents, bids, proposals, and other information related to JAA's procurement process is governed by the Public Records Law, F.S. Ch. 119, and related statutes including but not limited to sections like 119.01(2)(a), 119.071(3), 119.0713(5)(a), 119.0715(2), 119.0725, 281.301, 282.318 and/or 282.3185, a review of which indicates the documents that would otherwise be posted here, in whole or in part, are exempt from public disclosure.

# EXEMPT

## From Public Disclosure

For more information, please contact the Jacksonville Aviation Authority's Records Custodian – email: [public.records@flyjacksonville.com](mailto:public.records@flyjacksonville.com)



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## Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2024-03-02

**Motorola Radios Refresh**

**Vendor: Motorola**

**(Cost: \$75,038.17; Funding: 24001)**

**Proprietary Sole source Public Notice Posting: March 14-20, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Motorola Radios Refresh / Motorola	<b>Cost:</b> \$75,038.17
<b>Solicitation No:</b> Sole Source	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 24001

### Attached / Supporting Documents

**Exhibit "A"** – Motorola Quote, sole source / proprietary form and public notice posting

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) currently uses Motorola radios for the Public Safety & Security and Operations Departments’ communications needs. These radios communicate on the First Coast Radio System (FCRS), owned and operated by the City of Jacksonville (COJ) which also provides first level support for JAA-owned radios, and Motorola is the standard equipment that they support. As a result of utilizing compatible equipment and sharing the FCRS, JAA enjoys the ability to have interoperable communications with other Jacksonville first responders.

The current Motorola radios in use by Public Safety & Security are at end-of-life, parts for which have been discontinued by Motorola and FCRS / COJ cannot support the discontinued models. To ensure reliable communications, the 17 radios identified must be refreshed with a current supported model. Public Safety & Security has reviewed the Motorola APX6000 radio model and are pleased with its features and performance.

This request will only refresh and replace 17 radios out of JAA’s fleet of 106, and have no impact on the service costs with FCRS / COJ.

**RECOMMENDATION:**

**Information Technology recommends JAA make a properly noticed sole source award, pursuant to Section 3.09 of the Procurement Code, to Motorola for the purchase of 17 APX6000 radios and related parts and licensing, in a not-to-exceed amount of \$75,038.17, which radios are necessary for JAA to communicate on the First Coast Radio System owned and operated by the City of Jacksonville.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director of Information Technology \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards (**delegated Eric Powell**)  
Director of Procurement (**Warehouse Manager**) \_\_\_\_\_  
Signature and Date

Devin Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Ross Jones (**delegated Jose Lopez**)  
Chief Financial Officer (**Director of Finance**) \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, March 25, 2024

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 25, 2024

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## Noticed Agenda Item

(Exhibits available upon request)

**Item 3: AC2024-03-03**

**Construction and Industrial Equipment Parts and Repairs**

**Vendor: Ring Power Corporation**

**(Cost: \$270,001.00; Funding: Various)**

**Piggyback Public Notice Posting: February 23- March 2, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Construction and Industrial Equipment Parts and Repairs / Ring Power Corporation	<b>Cost:</b> \$270,001.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> NA	<b>Funding Source:</b> Various

**Attached / Supporting Documents**

<b>Exhibit "A"</b> – JAA Award No. AC2022-02-05	
<b>Exhibit "B"</b> – State of Florida Contract Documentation, spend analysis and public posting notices	

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) previously approved JAA Awards No. AC2022-02-05 to Ring Power Corporation for original equipment manufacturer (OEM) and non-OEM parts and services for various construction and industrial equipment utilizing State of Florida Contract No. 22100000-21-STC through June 30, 2024. JAA continues to have a need for these parts and services and, therefore, this request is to: (i) obtain approval for continued utilization of the referenced award and/or contract with Ring Power Corporation through September 30, 2026; and (ii) increase spending authority by \$270,001.00 for parts, repairs and related services.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement has reviewed the State of Florida Contract No. 22100000-21-STC, which offers current and favorable pricing through the desire term. As such, Procurement is of the opinion that it is in JAA’s best interest to continue utilizing or piggybacking this contract, which was competitively awarded to Ring Power Corporation.

**RECOMMENDATION:**

**Procurement recommends that JAA Award No. AC2022-02-05, for construction and industrial parts, repairs, and related services through Ring Power Corporation, be further amended to: (i) extend the piggyback contract term to September 30, 2026, in accordance with the terms and conditions of State of Florida Contract No. 22100000-21-STC; and (ii) increase the not-to-exceed amount by an additional \$270,001.00, resulting in a new potential total not-to-exceed award amount of \$440,000.00. Funds are budgeted within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	n/a
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Monica M. Frazier  
Contract Administrator

\_\_\_\_\_

Signature and Date

**PROCUREMENT REVIEW:**  
LeNedda Edwards (**delegated Eric Powell**)  
Director of Procurement (**Warehouse Manager**)

\_\_\_\_\_

Signature and Date

Devin J. Reed  
Chief Compliance Officer

\_\_\_\_\_

Signature and Date

**SUBMITTED FOR APPROVAL:**  
Devin J. Reed  
Chief Compliance Officer

\_\_\_\_\_

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: March 25, 2024 \_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

March 25, 2024

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## Noticed Agenda Item

(Exhibits available upon request)

**Item 4: AC2024-03-04**

### **Wildlife Mitigation Services**

**Vendor: United States Department of Agriculture (USDA)  
(Cost: \$1,292,635.34 + contingency 5.5%; Funding: Various)  
Exempt Public Notice Posting: March 6-14, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Wildlife Mitigation Services / United States Department of Agriculture (USDA)	<b>Cost:</b> \$1,292,635.34 (plus 5.5% contingency)
<b>Solicitation No:</b> Exempt JAA P-Code 2.05 (A)(10)	<b>Budgeted, Transferred, or Contingency:</b> 46204.77280 44402.77280 44302.77280 44202.77280
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> O&M

### Attached / Supporting Documents

- Exhibit "A"** – Operations cooperative service agreement, work plan and financial plan.
- Exhibit "B"** – General Aviation cooperative service agreement, work plan, and financial plan.
- Exhibit "C"** – Public Posting Notice

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) has a Federal Aviation Administration (FAA) approved Wildlife Hazard Management Plan (WHMP) that details specific action items to reduce the threat of wildlife hazards for the JAA Airport system. Consistent with its WHMP and in compliance with Title 14 of the Code of Federal Regulations, Part 139, JAA is required to provide qualified personnel sufficient for the immediate alleviation of wildlife hazards when detected. JAA’s current cooperative service agreement with the USDA for these services expires September 30, 2024. To ensure JAA remains compliant with the regulation, this request is to obtain approval to enter into a new five-year agreement with the USDA to provide wildlife mitigation services for the JAA Airport system.

The USDA will continue to provide a full-time Wildlife Specialist wildlife biologist and specialist to perform wildlife damage management activities for the JAA Airport system in accordance with the terms and conditions of the Cooperative Service Agreements, **Exhibits "A" and "B"**.

Term	Amount	
	JAX	GA Airports
<b>FYE25: 10.01.2024 – 09.30.2025</b>	<b>\$133,931.22</b>	<b>\$110,008.61</b>
<b>FYE26: 10.01.2025 – 09.30.2026</b>	<b>\$137,387.91</b>	<b>\$114,593.37</b>
<b>FYE27: 10.01.2026 – 09.30.2027</b>	<b>\$140,942.42</b>	<b>\$117,572.38</b>
<b>FYE28: 10.01.2027 – 09.30.2028</b>	<b>\$144,948.33</b>	<b>\$120,645.02</b>
<b>FYE29: 10.01.2028 – 09.30.2029</b>	<b>\$148,710.24</b>	<b>\$123,895.84</b>

**RECOMMENDATION:**

**Operations recommends, in accordance with 2.05 (A)(10) of the Procurement Code, a properly noticed award be made to the United States Department of Agriculture for its Animal and Plant Health Inspection Services, to secure the services of a full-time Wildlife Biologist and Specialist to perform wildlife hazard management activities for the JAA Airport System, for a term of October 1, 2024 through September 30, 2029, in a potential total not-to-exceed amount of \$1,292,635.34, plus 5.5% contingency of \$71,094.94 for any unforeseen and/or additional services. Funds are budgeted in respective airport cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	n/a - Various
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Terry Dlugos  
Senior Director of Operations \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards (**delegated Eric Powell**)  
Director of Procurement (**Warehouse Manager**) \_\_\_\_\_  
Signature and Date

Devin J. Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operations Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: March 25, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

(Exhibits available upon request)

**Item 5: AC2024-03-05**

**Hold Baggage System Software Upgrade  
Vendor: Brock Solutions US Systems, LLC  
(Cost: \$91,515.00 + contingency 5%; Funding: 45143.77420)  
Sole Source/Proprietary Public Notice Posting: March 15-22, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Hold Baggage System Software Upgrade / Brock Solutions US Systems, LLC	<b>Cost:</b> \$91,515.00 + 5% Contingency
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45143.77420

### Attached / Supporting Documents

- Exhibit "A"** – Approved AC2017-01-03, AC2022-04-06, AC2022-07-02, and AC2022-09-01
- Exhibit "B"** – Brock Solutions Quote
- Exhibit "C"** – Sole Source / Proprietary form and public notice posting

**BACKGROUND:**

In July 2022, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award No. AC2022-07-02 to Brock Solutions for an Jacksonville International Airport’s (JIA) Hold Baggage System (HBS) infrastructure assessment. Brock provided a roadmap for needed upgrades and enhancements to improve future budget planning. Utilizing that infrastructure roadmap, Engineering & Facilities has since upgraded our HBS software system. Brock also proposed certain electrical work which was completed on May 19, 2023.

JAA now requests HBS scopes of work consistent with the relocation and addition of photo-eyes to improve tracking, as well as a CS7-007 MSD panel connection to facilitate a reduction in baggage jams and to provide additional analytics of baggage flow within the system. This project request will close out the short-term recommendations proposed in Brock’s assessment.

In addition to a 5% unforeseen contingency request, please note that Brock is the proprietary manufacturer of JAA’s HBS software that operates and integrates hardware operations.

**RECOMMENDATION:**

**Engineering & Facilities recommends JAA Award No. AC2017-01-03 to Brock Solutions US Systems, LLC, for JIA’s Hold Baggage System software support and related services, be further amended to include: (i) electrical installation and relocation of photo-eyes, in the not-to-exceed amount of \$91,515.00; and (ii) an additional 5% (\$4,575.75) contingency for any unforeseen issues during installation, resulting in a new potential not-to-exceed amount of \$1,687,594.75. Funds are budgeted within 45143.77420.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	David Jones – Sr. Director, Engineering & Facilities
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Gary Plutta  
Senior Manager, Landside Facilities \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Edwards (**delegated Eric Powell**)  
Director of Procurement (**Warehouse Manager**) \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: March 25, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

(Exhibits available upon request)

**Item 6: AC2024-03-06**

**SaniGLAZE Industrial Products, Cleaning Supplies and Services  
Vendor: Cubix, Inc.**

**(Cost: \$95,000.00 + 5,000.00 contingency; Funding: 45523.77420  
Sole Source / Proprietary Public Notice Posting: March 15-22, 2024)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> SaniGLAZE Industrial Products & Services Cleaning Supplies / Cubix, Inc.	<b>Cost:</b> \$100,000.00
<b>Solicitation No:</b> Sole Source / Proprietary	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45523.77420

### Attached / Supporting Documents

**Exhibit "A"** – Cubix, Inc. Quote, authorized proprietary vendor letter, and Two local vendors list.  
**Exhibit "B"** – Sole Source / Proprietary form and public notice posting

### BACKGROUND:

Due to extremely heavy passenger traffic in the Jacksonville International Airport’s (JIA) terminal, Engineering & Facilities desires to explore alternative options to restore and maintain the terrazzo flooring. Earlier testing of the SaniGLAZE method and the ongoing Terrazzo Restoration project have revealed significant improvements in the look and upkeep of the upper ticketing area, connector bridge, and courtyard.

The SaniGLAZE method applies a four-step process which includes: (i) Surface Glaze - a multistep process that removes contaminants and surface soils; (ii) Site Prep Extreme - pre-restoration process; (iii) Floor Leveling – an application of a high tensile strength coating over floors to mitigate imperfections; and (iv) EverGlaze – general maintenance of terrazzo flooring.

For this award, the first three of the SaniGLAZE application method are required in JIA’s food court, as well as continued general maintenance on the second floor of the terminal prior to the TSA Check-Point (Ticketing, Center Bridge and Courtyard). Pricing for this work is \$95,000.00. Engineering & Facilities is requesting an additional \$5,000.00 contingency for any unforeseen areas that may be identified during this application.

SaniGLAZE is a proprietary process that utilizes proprietary products and, currently, there are only two vendors in the local area that can perform and/or provide these products and services under a SaniGLAZE franchise. Cubix, Inc. was awarded the previous work at JIA through an RFQ and GSA contract award and it is in JAA’s best interest to continue services with Cubix, Inc. to avoid repetitive costs.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Cubix, Inc., pursuant to Sections 3.09 of the Procurement Code, for SaniGLAZE industrial products, cleaning and related services for the restoration of JIA’s terrazzo flooring, in a total potential not-to-exceed amount of \$100,000.00. Funds are budgeted within cost center 45123.77420.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	David Jones – Sr. Director, Engineering & Facilities
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Gary Plutta  
Senior Manager, Landside Facilities \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Edwards (**delegated Eric Powell**)  
Director of Procurement (**Warehouse Manager**) \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: March 25, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):