

APPENDIX “B”

APPLICATION FOR FACILITY USE PERMIT AND INDEMNIFICATION/HOLD HARMLESS



Facilities Department
14201 Pecan Park Road
Jacksonville, FL 32218
Phone: 904.741.3723
Fax: 904.741.3166

APPENDIX "B"

FACILITY USE PERMIT and INDEMNIFICATION/HOLD HARMLESS

This permit allows the use of Jacksonville Aviation Authority (JAA) facility/property for a special event. All requirements, including payment of fee and providing insurance, must be met prior to issuance of permit.

1. COMPANY NAME: _____
2. NAME OF PERSON REQUESTING PERMIT: _____
3. DATE OF EVENT: _____
4. HOURS OF EVENT: _____
5. EXPECTED NUMBER OF ATTENDEES: _____
6. DATE / TIME ACCESS REQUIRED FOR SET UP: _____
7. FACILITY / LOCATION REQUESTED: _____
8. COMPANY CONTACT INFORMATION:
 - NAMES: _____
 - E-MAIL ADDRESSES: _____
 - PHONE NUMBERS: _____

In exchange for the privilege of using the JAA facility/property, the undersigned _____ agrees to abide by all JAA Rules and Regulations covering the use of the JAA facility/property as may be promulgated by the JAA in the interests of health, safety, sanitation and good order.



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THE UNDERSIGNED SHALL FULLY INDEMNIFY AND HOLD HARMLESS THE JAA FROM AND AGAINST ALL CLAIMS OR ACTIONS AND ALL EXPENSES INCIDENTAL THERETO BASED UPON OR ARISING OUT OF THE DAMAGES OR INJURIES OF EVERY DESCRIPTION WHATSOEVER TO PERSONS OR PROPERTY DUE TO THE USE OF JAA PROPERTY, ITS FACILITIES AND/OR EQUIPMENT EXCLUDING ONLY THE GROSS OR WILLFUL NEGLIGENCE OF THE JAA, ITS OFFICERS, AGENTS OR EMPLOYEES. THE UNDERSIGNED FURTHER AGREES THAT IT SHALL CLEAN, REPAIR, OR PAY FOR ANY DAMAGES TO JAA PROPERTY, FACILITIES AND/OR EQUIPMENT CAUSED BY THE USE AND/OR NEGLIGENCE OF THE UNDERSIGNED.

THE UNDERSIGNED ON BEHALF OF ITS INVITEES/GUEST HEREBY WAIVE ANY AND ALL CLAIMS, CAUSES OF ACTION, RIGHTS OR PRIVILEGES IT MAY HAVE AGAINST THE JAA RESULTING FROM THIS PERMITTED ACCESS TO THE JAA PREMISES.

Restrictions:

1. No open fires are permitted.
2. Company is required to provide their own security.
3. No alcohol is permitted.
4. Special Event Insurance is required with:
 - a. One Million Dollar General Liability Coverage.
 - b. The Jacksonville Aviation Authority named as an additional insured.
 - c. A Certificate of Insurance must be attached prior to issuance of permit.
5. The undersigned agrees to make every effort to protect the security in the area.
6. There are no restroom facilities or electricity, so the Company renting the facility will be required to provide porta-lets and power for the event as required.
7. Hours of occupancy is only allowed between the hours of dawn to dusk.
8. Camping is not permitted.
9. Fee of \$250.00 shall be required, in addition to a deposit of \$250, for a total of \$500 due at the time of rental. The deposit of \$250 shall be returned if the property is left in good condition after the event, reasonable wear and tear excepted.



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Company Name: _____

Authorized Signature: _____

Printed Name and Title: _____

Phone Number: _____

Date: _____

Jacksonville Aviation Authority Approval

JAA Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Note: Insurance Certificate must be attached and fee must be paid prior to issuance of permit. Payment may be by credit card or check made payable to the JAA and drawn on a United States bank.



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Payment by Credit Card:

Please submit credit card information below in order to process your request with the JAA:

This will authorize the JAA to charge my credit card for rental usage fees for the (facility/property), _____ at (specific JAA Airport), Cecil – Herlong – JaxEx – JIA, (circle one), on the _____ day of _____, 20____, for a total of _____ hours. This authorization is valid until rescinded by me.

Account Number: _____ Expiration Date: _____
Amount: _____ CVC Code: _____ (3 digit code on back of card)
Zip Code: _____
Complete Billing Address: _____

Signature (required)

Print Name

Date