



MINUTES

Board of Directors Meeting JAA Administration Bldg. 3rd Floor/Ed Austin Board Room Monday February 2, 2026/8:30am

Chair of the Board David Hodges, Jr. called the February 2, 2026 Jacksonville Aviation Authority Board of Directors meeting to order at 8:30am. The following board members were present in person at the call to order:

Mr. David Hodges, Jr., Chair
Mr. Fernando Acosta-Rua, Vice Chair
Mr. William Gulliford, Secretary
Dr. Solomon Brotman, Treasurer
Mrs. Michelle Barnett, Member
Mr. Andy Hofheimer, Member
(Mr. Matt Connell, Member attended via phone)

Also present at the order call were:

Mr. Mark VanLoh, Chief Executive Officer
Mr. Tony Cugno, Chief Operating Officer
Mr. Ross Jones, Chief Financial Officer
Mr. Devin Reed, Chief Compliance Officer
Ms. Barbara Halverstadt, Chief Marketing Officer
Mr. Jay Cunio, Chief Development Officer
Mr. Mike May, Chief Human Resource Officer
City Councilman Nick Howland, Council Vice President/JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant to CEO and Board/Recording Secretary

Welcome, Announcements, Pledge

Board Chair Hodges welcomed everyone, announced that a voting quorum was present, and acknowledged Mr. Connell's attendance via phone. He then called upon Mr. Ross Jones to lead the group in reciting the Pledge of Allegiance.

Report from CEO Evaluation Committee Meeting

Board Chair/CEO Evaluation Committee Chair Hodges advised that his committee met on November 19, 2025 for the purpose of discussing and establishing CEO goals for fiscal year 2026, and he further advised that he also requested that the committee discuss increasing the CEO base salary and exercising the CEO contract extension option. Goals were established (Financial Performance, Community/Communications Engagement, Passenger Satisfaction and Intangibles), as detailed in the minutes, and Board/Comm. Chair Hodges then called for approval of the goals and upon motion duly made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve the action of the committee regarding the goals. The CEO base salary was increased to \$425,000 effective

December 1, 2025 and the contract extension option was exercised, as detailed in the minutes, and Board/Comm. Chair Hodges then called for approval of the increase and upon motion duly made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve the action of the committee regarding the CEO base salary increase and contract extension option.

Report from Meeting of the Committee for Jacksonville Aerospace Development

Chair Hodges called on Dr. Brotman for a report from his recent committee meeting. Committee Chair Brotman advised the first meeting of the newly-formed committee, comprised of JAA board members, City Council persons, City of Jacksonville representatives (including Mayor Deegan), and Cecil tenant representatives, was held on December 3, 2025 to discuss the purpose, scope and plan for the committee; Mayor Deegan attended the meeting. Presentations were made on the Sunshine Law and Cecil Airport/Spaceport, and discussion occurred regarding the tremendous growth potential at Cecil and thoughts as to how best to move forward - a tour of the Cecil facility followed the meeting. Committee Chair Brotman advised that the meeting was held for information only and no voting action occurred. Board Chair Hodges thanked Committee Chair Brotman for reporting on the committee meeting and advised that no board approval of the information is needed as no actions were taken.

Chief Executive Officer Report

Board Chair Hodges called upon Mr. VanLoh who provided his CEO report.

Mr. VanLoh advised of the just-signed lease between JAA and Amazon for a distribution/warehouse space at JIA – Amazon Air will occupy the space and commence air service later this year with a Boeing 767 cargo aircraft, it is their first air cargo location in NE Florida. CEO VanLoh thanked the Business Development Dept. for work done on this lease.

Mr. VanLoh shared a detailed report, highlights of which included....

- holiday season traffic was relatively uneventful - parking reached 95% capacity on Christmas Day at 11:00am.
- “kudos” given to board member Hofheimer for connecting us with the Equinox company, the new maintenance provider at Herlong
- the 4th quarter ASQ results were the highest since 2022, 4.29%, staff was congratulated on their tremendous job attaining these results
- statistics on the customer service-oriented public safety and security department that services all four airports...the calls, security violations, audits, vehicle sweeps, arrests, unattended bag checks, accidents, etc.
- happenings at Cecil
- the airport issues for federal reform in 2026 - a streamlined FAA approval process and simplified AIP eligibility among them

Lastly, CEO VanLoh advised that JAA is hosting an upcoming finance and administration conference in Amelia Island with over 250 attendees

CEO VanLoh advised Chair Hodges that this concluded his report.

Old Business

Board Chair Hodges called for any old business and hearing none, he moved to the next agenda item.

Public Comment

Board Chair Hodges asked Mrs. Marcha-Lee for any public comment and hearing that no speaking requests had been submitted, he moved to the next agenda item.

New Business **Resolution**

RESOLUTION 2026-01

**Devin Reed, Chief Compliance
Officer**

By-Laws Revision

Board Chair Hodges called upon Mr. Reed who presented a revision to the Jacksonville Aviation Authority By-Laws and, upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve Resolution 2026-01, By-Laws Revision.

Submissions

BD2026-02-01

**Ashley Shorter, Senior Manager
Aviation Planning**

Accept Florida Department of Transportation Public Transportation Grant Agreements for the Rehabilitation of Taxiway A and Taxiway B at Jacksonville Executive at Craig Airport

Board Chair Hodges called upon Mrs. Shorter to present the submission and, upon motion made by Mrs. Barnett and seconded by Mr. Hofheimer, the six board members present voted unanimously to approve Submission BD2026-02-01, Accept Florida Department of Transportation Public Transportation Grant Agreements for the Rehabilitation of Taxiway A and Taxiway B at Jacksonville Executive at Craig Airport.

BD2026-02-02

**Jeff Taylor, Senior Properties
Manager**

Food & Beverage Lease and Concession Agreement between JAA and Paradies

Board Chair Hodges called upon Mr. Taylor to present the submission, after which Council Liaison Howland requested permission to speak, which was granted by Board Chair Hodges. Mr. Howland notified the board that his constituents advise against voting for Paradies. Chair Hodges then called for a motion and, upon motion made by Dr. Brotman and seconded by Mr.

Gulliford, the six board members present voted unanimously to approve Submission BD2026-02-02, Food & Beverage Lease and Concession Agreement between JAA and Paradies. Mrs. Barnett advised that she would like to see future passenger surveys relating to dining include not only the typical items, such “availability of food” and “food choices,” but also include “service” and “food quality,” stating that we are very good at having “local” vendors at the airport but those local owners are not always here to oversee how their product is prepared and served. Mr. Cugno advised we will do that and further, after the new concourse construction is completed we will be using the “mystery shopper(diner)” concept at all our dining venues.

Board Chair Hodges then called upon Procurement Director Kathleen Fisher to recap the award items above \$1,000,000 needing board ratification, and she called for approval of each item.

BD2026-02-03AR

Ratification of Award to Cotton Commercial USA Inc. for Disaster Mitigation & Remediation Services – Garage Fire

Upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve Award Ratification Submission BD2026-02-03AR to Cotton Commercial USA Inc. for Disaster Mitigation & Remediation Services-Garage Fire.

BD2026-02-04AR

Ratification of Award to Johnson Controls Inc. for HVAC Systems with Related Products and Services

Upon motion made by Dr. Brotman and seconded by Mr. Acosta-Rua, five of the six board members present voted unanimously to approve Award Ratification Submission BD2026-02-04AR to Johnson Controls Inc. for HVAC Systems with Related Products and Services; board member Hofheimer voted no. Board member Hofheimer advised that he would like more time to review items before being expected to vote at a board meeting.

BD2026-02-05AR

Ratification of Award to CDW-Government, LLC for Miscellaneous Information Technology Accessories, Hardware, Software and Professional Services

Upon motion made by Mr. Acosta-Rua and seconded by Dr Brotman, the six board members present voted unanimously to approve Award Ratification Submission BD2026-02-05AR to CDW-Government, LLC for Miscellaneous Information Technology Accessories, Hardware, Software and Professional Services.

Approval of Meeting Minutes

Board Chair Hodges called for approval of minutes from the following meetings: November 19, 2025 Board of Directors, November 19, 2025 CEO Evaluation Committee, and December 3, 2025 Committee for Jacksonville Aerospace Development and upon motion made by Mr. Gulliford and seconded by Dr. Brotman, the six board members present voted unanimously to

approve all meeting minutes, with a name spelling correction in the Dec. 3rd meeting minutes as noted to Mrs. Marcha-Lee.

Reports/Updates

Financial Update

Ross Jones, Chief Financial Officer

Board Chair Hodges called upon Mr. Jones to present the unaudited financial report for the three months ended December 31, 2025 and Mr. Jones answered questions about the report (the board had previously received the unaudited financial report for the two months ended November 30, 2025). Mr. Jones advised that the bond financing will occur soon - Finance and Audit Committee Chair Dr. Brotman requested that the committee review the information before it is presented to the board, Mr. Jones agreed to the request and Board Chair Hodges asked Mrs. Marcha-Lee to get with Mr. Jones for meeting timing and then coordinate such with Mr. Jones and the committee. Hearing no further comments/questions about the December 31, 2025 unaudited financial report, Chair Hodges moved on.

City Council Update

Council Vice President Nick Howland, JAA Council Liaison

Board Chair Hodges called upon Council Vice President/JAA Council Liaison Howland for his City Council update. He reported on current house bills, and advised that per the recent aerospace development committee meeting and sharing leads with JAXUSA, he has been approached by six companies interested in Cecil and has provided the information to JAXUSA.

Board Communication

Board Chair Hodges advised that the next Board of Directors meeting will be Wednesday, March 25, 2026. He further asked if there was anything further to come before the board. Mr. Gulliford advised that regarding the Board Chair's request to strengthen JAA communications and the formation of the new Communications Committee, of which he is chair, he's suggesting that we get all the former/available JAA board members together for an information session on all that has occurred since they were on the board. Chair Hodges thanked Mr. Gulliford for the suggestion.

Adjournment

There being no further business to come before the Board of Directors, Board Chair Hodges adjourned the meeting at 9:40am.