



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

November 18, 2024

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2024-11-01

**LiftNet Elevator Management & Remote Monitoring  
Systems**

**Vendor: Integrated Display Systems, LLC dba  
LiftNet**

**(Cost: \$359,337.00 Funding: 45123.77420)**

**Sole Source Public Notice Posting November 12-26, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> LiftNet Elevator Management & Remote Monitoring Systems / Integrated Display Systems, LLC <i>dba</i> LiftNet	<b>Cost:</b> \$359,337.00
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<b>Solicitation No:</b> Proprietary	<b>Budgeted, Transferred, or Contingency:</b> Transferred
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<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77420
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### Attached / Supporting Documents

**Exhibit "A"** – Scope of Services and Subscription Coverage Details  
**Exhibit "B"** – Proprietary Letter, Sole Source/Proprietary Form, and Public Notice Posting

## BACKGROUND:

The Jacksonville Aviation Authority (JAA) is currently monitoring its elevators, escalators, and moving walkways with a manual process that provides limited insight into their performance and lifecycle.

Integrated Display Systems, LLC *dba* LiftNet is an industry-leading Elevator Management & Remote Monitoring System that provides a fully integrated vertical transportation management solution that enables next-level data collection, safety, security, and control over JAA’s elevators, escalators, and moving walkways. The software can send data and notifications directly to JAA’s service provider, which is currently Otis Elevator Company *dba* Coastal Elevator Company.

The deployment of LiftNet will allow JAA the ability to take immediate action during emergencies or entrapments, provide real-time fault logging to detect shutdowns early, identify units causing operational bottlenecks, conduct traffic / usage analysis to optimize building efficiency, and instantly control assets with unit lockouts.

Pursuant to Section 3.09 of the Procurement Code, this software system is proprietary and exempt from competitive solicitation (see Exhibit "B"). This award is for the purchase of LiftNet equipment and a three-year annual LiftNet subscription.

## RECOMMENDATION:

**Engineering & Facilities recommend that JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to the Integrated Display Systems, LLC *dba* LiftNet, for the installation of equipment and a three-year subscription of the LiftNet Elevator Management & Remote Monitoring System, in a total potential not-to-exceed amount of \$359,337.00. Funds are budgeted within cost Center 45123.77420.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Gary Plutta, Sr, Manager Airside Facilities
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Larry Arceneaux  
CMMS Administrator \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Esquivel  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, November 18, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 2: AC2024-11-02**

**Interior Plant Maintenance**

**Vendor: Anything with Plants, Inc.**

**(Cost: \$37,860.00 Funding: 45523.77280)**

**Piggyback Public Notice Posting November 12-19, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Interior Plant Maintenance / Anything with Plants, Inc.	<b>Cost:</b> \$37,860.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45523.77280

### Attached / Supporting Documents

**Exhibit "A"** – City of Jacksonville Contract 14442-23 documentation  
**Exhibit "B"** – Anything with Plants and Flowers Proposal and Public Notice Posting

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) historically has provided and maintained beautification of the Jacksonville International Airport (JAX), as well as all administrative common areas within the JAA Airport System, which services have been provided through a contract for annual interior plant maintenance. The current contract is expiring, and a new five-year contract is necessary to ensure the continuation of services. Additional services provided under this contract can include holiday plant decorations, Valentine’s Day Carnations, Mother’s Day Carnations, and other “as-needed” flowering arrangements.

Procurement has reviewed City of Jacksonville (COJ) Contract No. 14442-23, which offers current and favorable pricing and is valid through September 30, 2027. As such, Procurement is of the opinion that it is in JAA’s best interest to utilize this contract, which was competitively awarded to Anything with Plants, Inc., for an annual cost of \$10,620.00 for the remaining three years. Engineering & Facilities is also requesting an additional \$2,000.00 annually, for a total of \$6,000.00 for unforeseen costs associated with maintenance services and/or plant replacement.

**RECOMMENDATION:**

**Engineering & Facilities recommends JAA utilize City of Jacksonville Contract 14442-23 to make a properly noticed award to Anything with Plants, Inc., pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, for interior plant maintenance services for the remaining term through September 30, 2027, for a total potential not-to-exceed amount of \$31,860.00, plus an additional \$6,000.00 for unforeseen costs. Funds are budgeted within cost center 45523.77280.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, VP of Facilities and Engineering
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Gary Plutta  
Sr. Manager, Landside Facilities \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Esquivel  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, November 18, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 3: AC2024-11-03**

**Rental of Uniforms, Walk-Off Mats, Dust Mops and  
Supply Services**

**Vendor: Cintas Corporation**

**(Cost: \$500,000.00 Funding: Various)**

**Piggyback Public Notice Posting: November 12-19, 2024**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Rental of Uniforms, Walk-Off Mats, Dust Mops and Supply Services / Cintas Corporation      **Cost:** \$500,000.00

**Solicitation No:** Piggyback      **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A      **Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** - Omnia Partners/University of Nebraska RFP No. 3702-22-4618 Documentation

**Exhibit "B"** - Omnia Nebraska Pricing Agreement

**Exhibit "C"** - Previous Contract Spend and Public Notice Posting

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) leases uniforms, walk-off mats, dust mops and other supply items for use "as-needed" by various departments throughout JAA's Airport System. The current piggyback contract for these commodities expired October 31, 2024.

Procurement conducted market research to utilize a new contract, resulting in its review of Omnia Partner's University of Nebraska Contract No. 001299, which was competitively awarded to Cintas Corporation and expires on May 31, 2028, with the option to renew for an additional five-year period.

Procurement has reviewed the referenced contract against similar vendors and cooperative purchasing sources and is of the opinion that, pursuant to Sections 2.05(12) and 3.08 of the Procurement Code, it is in JAA's best interest to utilize this contract for the desired uniform and supply services. Procurement will cap the contract usage at five years, anticipated through October 31, 2029, and return to market upon expiration. JAA's historical spend for these services over the last five years was under \$400,000.00. Procurement anticipates growth and increase usage to support the request of \$500,000.00 over the duration of the new five-year term.

**RECOMMENDATION:**

**Procurement recommends JAA utilize Omnia Partner's University of Nebraska Contract No. 001299 to make a properly noticed piggyback award to Cintas Corporation, pursuant to Sections 2.05(12) and 3.08 of JAA's Procurement Code, for the rental of uniforms, walk-off mats, dust mops and other supply items. A contract term is anticipated through October 31, 2029, for a total potential not-to-exceed award of \$500,000.00. Funds are budgeted within various cost centers.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Various
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Samantha Smid  
Procurement Administrator

\_\_\_\_\_

Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Esquivel  
Director of Procurement

\_\_\_\_\_

Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer

\_\_\_\_\_

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, November 18, 2024

\_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 4: AC2024-11-04**

**JIA Third Parking Garage: GMP 2  
Vendor: Balfour Beatty Construction, LLC  
(Cost: \$18,955,063.00 Funding: Capital)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Third Parking Garage: GMP 2 / Balfour Beatty Construction, LLC	<b>Cost:</b> \$18,955,063.00
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<b>Solicitation No:</b> Amendment; RFQ No. 19-20-42001	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
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<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital
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### Attached / Supporting Documents

**Exhibit "A"** – JAA Award No. AC2019-07-01S, AC2023-09-07, and AC2024-07-08

**Exhibit "B"** – GMP 2 Summary

**Exhibit "C"** – GMP 2 Bid Tab and General Requirements summary

## BACKGROUND:

Pursuant to JAA Award No. AC2023-09-07, JAA made an award to Balfour Beatty Construction, LLC (BBC) for construction management at risk and related services associated with the Jacksonville International Airport’s Third Parking Garage (the “Project”), which will be a mirror image of the existing Daily Garage (six floors, 2,000 spaces with car facilities on the first floor). Other scopes associated with the Project are the expansion of the North Daily Surface Lot, reconstruction of the existing Daily Garage exits, relocating existing Parking Access and Revenue Control (PARC) equipment, and Parking Guidance System.

JAA Award AC2024-07-08 approved Guaranteed Maximum Price (GMP) No. 1 in the amount of \$37,078,216.00 for long-lead items including precast concrete, elevators and electrical system equipment. This Award for GMP No. 2 consists of plumbing and HVAC; fire suppression system; and earthwork, utilities and paving. The low bids for these work scopes were \$3,748,456.00, \$249,900.00, and \$8,430,673.00, respectively (see Exhibit “C”). The remaining \$6,526,034.00 includes the other items included in GMP No. 2, which are general requirements, e.g., work facilities, site logistics, safety equipment, permitting, etc.; concrete; design fees for pile foundations; construction manager’s fees; bonds; and insurance.

## RECOMMENDATION:

**Engineering & Facilities recommends the portion of JAA Award No. AC2019-07-01S, made to Balfour Beatty Construction, LLC for Construction Management at Risk services for the JIA Third Parking Garage, be amended to authorize Balfour Beatty to proceed with GMP No. 2 for plumbing and HVAC; fire suppression system; and earthwork, utilities and paving; general requirements; cast-in-place concrete; auger-cast piles; and related direct costs, permitting, insurance, bonds and fees, for a guaranteed maximum price of \$18,955,063.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Ashley Shorter, Senior Manager of Planning & Development
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Senior Manager, Engineering & Facilities \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement \_\_\_\_\_  
Signature and Date

Devin Reed  
Chief Compliance Officer \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, November 18, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2024-11-05

**Vending Machine Services**  
**Vendor: Hendrickson & Associates**  
**(Cost: Revenue Generating Funding: N/A)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Vending Machine Services / Hendrickson & Associates	<b>Cost:</b> Revenue Gen.
<b>Solicitation No:</b> RFP No. 24-17-43101	<b>Budgeted, Transferred, or Contingency:</b> N/A
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> N/A
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> - Scope of Services, Evaluation Matrix, and SPIS form	
<b>Exhibit "B"</b> - Hendrickson & Associates Proposal	

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) desires to provide vending machine services to the public and employees throughout its Airport System. The vending machines are located at the JAA Administration Building, Jacksonville International Airport, Cecil Airport & Spaceport, Herlong Recreational Airport, and Jacksonville Executive at Craig Airport.

On October 3, 2024, Procurement advertised Request for Proposals (RFP) No. 24-17-43101 for companies to provide vending machine services. These services are to include stocking of products and maintenance of all vending machines, including the operational maintenance services for two money changing machines.

JAA received proposals from two companies which were evaluated and ranked as follows:

Rank Order	Respondents	Scores
1	Hendrickson & Associates	96.33
2	Culinary Venture Vending	66.02

### RECOMMENDATION:

**Business Development recommends an award be made to Hendrickson & Associates, the higher ranked of two proposers in response to RFP No. 24-17-43101, for vending machine and related services, for a five-year term, at JAA's sole discretion. As this contract is revenue generating, the commission due monthly to JAA is 35% of the public vending machines gross revenue, excluding sales tax.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Jeff Taylor  
Properties Manager \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Esquivel  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Jay Cunio  
Chief Development Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, November 18, 2024 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):