



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JUNE 28, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 848 5820#***  
***\*Please note this meeting is held in accordance with Governor's Order #20-69.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 1: AC2021-06-01**

**Police Uniform Supplies**

**Vendor: Patrick's Uniforms of Florida, Inc.**

**(Cost: \$66,000.00 Funding: 46104.77390)**

**Piggyback Posting: May 21-28, 2021**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Police Uniform Supplies / Patrick's Uniforms of Florida, Inc.	<b>Cost:</b> \$66,000.00
<b>Solicitation No:</b> Piggyback Duval County Public Schools Contract ITB-030-20/LN	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 46104.77390

### Attached / Supporting Documents

- Exhibit "A"** – Duval County Public Schools Contract
- Exhibit "B"** – Public Notice Posting

**BACKGROUND:**

The Jacksonville Aviation Authority's (JAA) Public Safety and Security Division requires new and replacement uniforms and accessories for all officers. Officers must be issued new uniforms to replace worn uniforms, based on specifications and JAA logo illustrations to maintain a uniform appearance per work requirements. Officers must have a local retail location in which to obtain proper fittings and uniforms specific to JAA's brand.

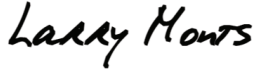
In an effort to re-evaluate the local market for competitive solicitations, JAA found Duval County Public Schools (DCPS) released ITB-030-20/LN in 2020 for athletic clothing, equipment and supplies. The contract had multiple awardees, with only two local vendors capable of custom fittings, and only one that specializes in police uniforms.

Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed DCPS Contract ITB-030-20/LN which offers current and favorable pricing and is of the opinion that it is in JAA's best interest to purchase the requested uniforms and accessories by utilizing or piggy-backing DCPS Contract ITB-030-20/LN, which was competitively awarded to Patrick's Uniforms of Florida, Inc.

**RECOMMENDATION:**

**JAA's Public Safety and Security Department recommends that JAA utilize DCPS Contract No. ITB-030-20/LN, to make a properly noticed non-exclusive award to Patrick's Uniforms of Florida, Inc., for uniforms and related supplies in a not-to-exceed annual amount of \$33,000.00 (based on historical spend). The referenced contract has a current term of July 21, 2020 through June 30, 2021, with two annual renewals available. As such, this award request represents a total potential award amount of \$66,000.00 and a potential contract duration through June 30, 2023, at JAA's sole discretion.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Larry "Chip" Monts, Director of Public Safety & Security
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:** Signed by: Larry Monts  
Signed at: 2021-06-22 17:42:42 +00:00  
Reason: Witnessing Larry Monts



Larry "Chip" Monts  
Director of Public Safety & Security

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**Signature and Date**  
Signed by: LeNedda Edwards  
Signed at: 2021-06-22 13:46:40 -04:00  
Reason: Witnessing LeNedda Edwards



**PROCUREMENT REVIEW:**  
LeNedda Edwards  
Procurement Manager

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**Signature and Date**  
Signed by: Devin Reed  
Signed at: 2021-06-22 21:38:34 +00:00  
Reason: Witnessing Devin Reed



Devin J. Reed  
Chief Legal Officer

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**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

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**Signature and Date**

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JUNE 28, 2021

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***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 848 5820#***  
***\*Please note this meeting is held in accordance with Governor's Order #20-69.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2021-06-02**

**Asphalt Repair at DoubleTree**  
**Vendor: JAX Utilities Management, Inc.**  
**(Cost: \$34,467.05 Funding: 45133.77430)**  
**Piggyback Posting: May 26 - June 2, 2021**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Asphalt Repair at DoubleTree / Jax Utilities Management, Inc.	<b>Cost:</b> \$34,467.05
<b>Solicitation No:</b> Piggyback – DCPS ITB-034-17/JR	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45133.77430

### Attached / Supporting Documents

- Exhibit "A"** – Duval County Public Schools Contract No. DCPS ITB-034-17/JR
- Exhibit "B"** – JAA Scope of Work, Jax Utilities Mgmt Quote and Public Notice Posting

**BACKGROUND:**

In 2019, the Jacksonville Aviation Authority’s (JAA) Engineering and Facilities Department discovered the asphalt road exit at the DoubleTree by Hilton Hotel located at Jacksonville International Airport (JIA) requires repairs to correct poor drainage and inadequate grading that results in rainwater accumulation, as well as cracking and water penetration into the asphalt. All drains have been cleaned out and associated ditches were graded properly to support sufficient drainage. Approximately 6,400 square feet of asphalt and/or limerock is required to be replaced and regraded to support water flowing to the existing drains.

Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed DCPS Contract DCPS ITB-034-17/JR which offers current and favorable unit pricing and is of the opinion that it is in JAA’s best interest to purchase the requested scope of work by utilizing or piggy-backing DCPS Contract DCPS ITB-034-17/JR, which was competitively awarded to Jax Utilities Management, Inc.

**RECOMMENDATION:**

**JAA’s Engineering and Facilities Department recommends that JAA utilize DCPS Contract No. DCPS ITB-034-17/JR, to make a properly noticed non-exclusive award to Jax Utilities Management, Inc., for asphalt and related repairs at the JIA DoubleTree in a not-to-exceed amount of \$34,467.05. The referenced contract is active and renewable through June 30, 2022. Funds are budgeted in cost center 45133.77430.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Director of Engineering & Facilities
<b>Signature:</b>	Signed by: David Jones Signed at: 2021-06-22 17:59:01 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center; margin-top: 10px;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Robert Speight Sr. Manager, Airside Facilities</p>	<p>Signed by: robert.speight Signed at: 2021-06-23 10:41:30 +00:00 Reason: Witnessing robert.speight</p> <div style="display: flex; align-items: center; margin-top: 10px;"> </div> <hr/> <p><b>Signature and Date</b> Signed by: LeNedda Edwards Signed at: 2021-06-23 09:31:59 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="display: flex; align-items: center; margin-top: 10px;"> </div> <hr/> <p><b>Signature and Date</b> Signed by: Devin Reed Signed at: 2021-06-23 15:15:54 +00:00 Reason: Witnessing Devin Reed</p> <div style="display: flex; align-items: center; margin-top: 10px;"> </div> <hr/> <p><b>Signature and Date</b> Signed by: Tony Cugno Signed at: 2021-06-23 19:02:37 +00:00 Reason: Witnessing Tony Cugno</p> <div style="display: flex; align-items: center; margin-top: 10px;"> </div> <hr/> <p><b>Signature and Date</b></p>
<p><b>PROCUREMENT REVIEW:</b></p> <p>LeNedda Edwards Procurement Manager</p> <p>Devin J. Reed Chief Legal Officer</p>	
<p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Tony Cugno Chief Operating Officer</p>	

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

<p><b>CONDITIONS OF APPROVAL, IF ANY</b> (<i>if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes</i>):</p>   
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2021-06-03**

**Timber Management Services**  
**Vendor: The Forestry Company**  
**(Revenue Generating Funding: 42001)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Timber Management Services / The Forestry Company	<b>Cost:</b> Revenue Gen.
<b>Solicitation No:</b> RFP No. 21-11-42001	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 42001

### Attached / Supporting Documents

- Exhibit "A"** – Evaluation Matrix and SPIS Form
- Exhibit "B"** – The Forestry Company Price Form
- Exhibit "C"** – Payment Summary

**BACKGROUND:**

JAA utilizes a forestry consultant to manage timber on airport properties, the current contract for which ended April 14, 2021. As such, JAA issued a Request for Proposals (RFP) to provide timber management and forestry on-call support for three of its four airports (JAX, JaxEx, and Herlong). These services include, but are not limited to, updating the current Timber Management Plan and coordinating forestry activities with the St. John’s River Water Management District, Army Corps of Engineers, Florida Department of Environmental Protection, and the City of Jacksonville.

Only one proposal was received in response to this solicitation and, inasmuch as JAA considers re-solicitation unnecessary under the circumstances, the proposal was evaluated, scored and found to meet all criteria set forth in the RFP. As such, the evaluation committee unanimously recommended beginning negotiations with the sole proposer, which resulted in the potential payment summary attached as Exhibit "C".

**RECOMMENDATION:**

**Planning and Engineering recommends that JAA make an award to The Forestry Company (TFC), the sole respondent to RFP No. 21-11-42001, for forestry management, on-call forestry support, and related services, in an initial three-year term, with renewals of up to two years. This contract is revenue generating, minus payments to TFC made from the gross receipts hereof.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Director of Engineering & Facilities
<b>Signature:</b>	Signed by: David Jones Signed at: 2021-06-22 18:01:04 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center; justify-content: center;"> </div>

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<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Lauren Scott Senior Manager of Aviation Planning &amp; Development</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Samantha Smid Procurement Administrator</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Tony Cugno Chief Operating Officer</p>	<p style="font-size: small;">Signed by: Lauren Scott Signed at: 2021-06-22 18:52:43 +00:00 Reason: Witnessing Lauren Scott</p> <div style="display: flex; align-items: center; justify-content: center;"> </div> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: Samantha Smid Signed at: 2021-06-22 15:50:37 -04:00 Reason: Witnessing Samantha Smid</p> <div style="display: flex; align-items: center; justify-content: center;"> </div> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: Devin Reed Signed at: 2021-06-22 21:27:25 +00:00 Reason: Witnessing Devin Reed</p> <div style="display: flex; align-items: center; justify-content: center;"> </div> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: Tony Cugno Signed at: 2021-06-23 19:09:38 +00:00 Reason: Witnessing Tony Cugno</p> <div style="display: flex; align-items: center; justify-content: center;"> </div> <hr/> <p style="text-align: center;">Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

<p><b>CONDITIONS OF APPROVAL, IF ANY</b> (<i>if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes</i>):</p>   
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***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 848 5820#***  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 4: AC2021-06-04**

**JAA Administration Building Flooring Replacement  
Vendor: Interface America, Inc. / Interface Services  
(Cost: \$405,010.14 Funding: 45123.77430)  
Piggyback Posting: June 18 - 25, 2021**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JAA Administration Building Flooring Replacement / Interface America, Inc.- Interface Services		<b>Cost:</b> \$405,010.14
<b>Solicitation No:</b> Piggy-Back: Sourcewell Contract No. 080819-IFA	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	45123.77430

### Attached / Supporting Documents

**Exhibit "A"** – Interface Services Carpet Replacement Quote  
**Exhibit "B"** – Budget Transfers  
**Exhibit "C"** – Public Notice Posting and Sourcewell Approved Contract Information

### BACKGROUND:


The flooring of JAA’s Administration Building requires replacement. This proposed project includes without limitation the removal and replacement of current carpet, ceramic and vinyl tiles, base and related materials throughout each floor, as well as the flooring within the gym area. Movement and replacement of all respective furniture and gym equipment is included within the scope of this project.

Procurement has reviewed this request against various vendors and cooperative purchasing sources and is of the opinion, pursuant to §3.08 of JAA’s Procurement Code, it is in JAA’s best interest to utilize the unit pricing of Sourcewell Contract No. 080819-IFA, for Carbon Neutral Modular Carpet Tile, LVT, Rubber Flooring and related services, which was competitively awarded to Interface Americas, Inc. The total cost of these services includes all costs associated with the purchase of materials and installation. Engineering and Facilities also requests an additional 5% to cover any unforeseen costs that may arise during this project.

### RECOMMENDATION:

**Facilities and Engineering recommends JAA utilize Sourcewell Contract No. 080819-IFA for Carbon Neutral Modular Carpet Tile, LVT, Rubber Flooring and Services, to make a properly noticed award to Interface Services, Inc., the service and installation company for Interface Americas, for the purchase and installation of new flooring for JAA’s Administration Building, in the amount of \$385,723.94, plus an additional 5% to cover any unforeseen costs, representing a total potential award amount of \$405,010.14. Funds for this project are available within cost center 45123.77430. The unforeseen out of scope costs are requested and budgeted within the referenced cost center, only to be used as required for this award.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones / Director Engineering and Facilities
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Amanda Luna Facilities Administrator</p> <p><b>SUBMITTED FOR APPROVAL BY:</b></p> <p>David Jones Director Engineering and Facilities</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Monica Frazier Procurement Administrator</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Amanda Luna Signed at: 2021-06-22 19:52:35 +00:00 Reason: Witnessing Amanda Luna</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: David Jones Signed at: 2021-06-22 19:46:57 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Monica Frazier Signed at: 2021-06-22 20:02:23 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;">  </p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-06-22 21:25:36 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-06-23 19:10:14 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 5: AC2021-06-05SR**

**Standardization Amendment – Metasys Building Automation System  
Manufacturer/Vendor: Johnson Controls  
Period of Standardization: Five Years  
(Cost: N/A Funding: N/A)  
Standardization Posting: June 22 - 28, 2021**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Request for Standardization:** Amendment - Metasys Building Automation System

**Department:** Facilities and Engineering

**Manufacturer / Brand Name:** Johnson Controls

**Competition:** Material Sole Source

**Period of Standardization:** Five Years

## Attached / Supporting Documents

**Exhibit "A"** – AC2016-06-05SR Standardization on Building Automation System

**Exhibit "B"** – Public Notice Posting

### BACKGROUND:

JAA previously defined Metasys as JAA's standard for building automation system in Award No. AC2016-06-05S-SR.

Metasys Building Automation System (BAS) has enhanced Facilities' ability to maintain and repair HVAC infrastructure systems with increased precision and efficiency. Metasys features an intuitive user-friendly design, which is a key advantage that allows for ease-of-use and a reduced learning curve for new employees. More specifically, the system has enhanced efficiency through: (i) the capability of real-time monitoring; (ii) quicker troubleshooting; and (iii) flexibility for adjustments to be made in the field without returning to a desktop computer. Additionally, Metasys allows operators flexibility to rectify tenant and guest comfort issues remotely. Finally, Metasys identifies and tracks which operator makes changes within the system, averting secondary and tertiary system impacts.

Facilities is confident that continuation of this standardization will result in:

1. Support of the Facilities environment and respective systems;
2. Compatibility and staff familiarity with currently deployed equipment; and
3. Interoperability, i.e., data exchange, interface and/or the ability of the system to exchange and expediently interpret respective data in order to produce useful results as defined by the end users;
4. Provide for energy savings, showing energy consumption and identifying energy saving opportunities consistent with JAA's green initiatives.

In accordance with Sec. 3.01(D)(3) of the Code., Procurement has reviewed the level of competition available amongst the suppliers of the requested and similar product and product has been deemed proprietary and find it competitively priced within the market.




### RECOMMENDATION:

**Engineering and Facilities formally request permission pursuant to 3.01 (c), JAA Procurement Code, to amend AC2016-06-05S-SR to continue the standardization on Metasys as the enterprise-wide building automation system, for an additional five years. There is no funding requested for this submission.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	N/A
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Amanda Luna Facilities Administrator</p> <p><b>SUBMITTED FOR APPROVAL BY:</b></p> <p>David Jones Director Engineering and Facilities</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Monica Frazier Procurement Administrator</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Amanda Luna Signed at: 2021-06-23 15:51:36 +00:00 Reason: Witnessing Amanda Luna</p> <p style="text-align: center;"><i>Amanda Luna</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: David Jones Signed at: 2021-06-23 15:57:56 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;"><i>David Jones</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Monica Frazier Signed at: 2021-06-23 16:19:54 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-06-23 19:36:07 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;"><i>D.J.R.</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-06-23 19:44:43 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;"><i>Tony Cugno</i> </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY: (if over \$325,000.00, Board approval or ratification must be made pursuant to HB-915):**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JUNE 28, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 848 5820#***  
***\*Please note this meeting is held in accordance with Governor's Order #20-69.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 6: AC2021-06-06**

**JIA Courtyard Column Lighting Replacement**  
**Vendor: Johnson Controls, Inc.**  
**(Cost: \$119,501.86 Funding: 45123.77430)**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Courtyard Column Lighting Replacement / Johnson Controls, Inc.	<b>Cost:</b> \$119,501.86
<b>Solicitation No:</b> Standardization and GSA Pricing (GSA Contract #GS-07F-190CA)	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> NA	<b>Funding Source:</b> 45123.77430

### Attached / Supporting Documents

**Exhibit "A"** – Johnson Controls, Inc. Courtyard Column Lighting Replacement Quote

### BACKGROUND:

This award submission is contingent upon the approval of Award No. AC2021-06-05SR and requests the conversion of current fluorescent lighting fixtures to indoor LED in all 18 columns located throughout the JIA Courtyard area. More specifically, the desired scope of work for this project includes: (i) removal of all existing fixtures; (ii) installation of 288 LED strip kits, complete with a 7-year non-pro-rated warranty; (iii) installation of three dimmers that will be connected to Metasys, the terminal building automation system; and (iv) installation of two 120-Volt circuits from the existing electrical panel to six of the 18 columns. This proposed conversion from fluorescent to indoor LED lighting will reduce energy consumption by an anticipated 20 percent. Additionally, LED bulbs last up to 13 times longer than the current fluorescent bulbs, offering significant maintenance and parts cost savings. This project is critical to facilities' integration of lighting systems into Metasys, enabling sustainability and energy savings.

### RECOMMENDATION:

**Facilities and Engineering recommends an award be made to Johnson Controls, Inc., pursuant to approved Standardization Award No. AC2021-06-05SR, for the JIA Courtyard Column Fluorescent to indoor LED Lighting Conversion and Metasys Integration Project in the amount of \$103,914.66, plus an additional 15% to cover any associated unforeseen costs, representing a total potential award of \$119,501.86. Funds for this project are available within cost center 45123.77430. The unforeseen and/or out of scope costs are requested and budgeted within the referenced cost center, only to be used as required for this award.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Director of Engineering and Facilities
<b>Signature:</b>	<i>David Jones</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Amanda Luna Facilities Administrator</p> <p><b>SUBMITTED FOR APPROVAL BY:</b></p> <p>David Jones Director Engineering and Facilities</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Monica M. Frazier Procurement Administrator</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Amanda Luna Signed at: 2021-06-23 18:47:32 +00:00 Reason: Witnessing Amanda Luna</p> <p style="text-align: center;"><i>Amanda Luna</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: David Jones Signed at: 2021-06-23 18:34:59 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;"><i>David Jones</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Monica Frazier Signed at: 2021-06-23 19:20:45 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-06-23 19:34:37 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;"><i>FORM APPROVED</i> <i>DR</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-06-23 19:44:08 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;"><i>Tony Cugno</i> </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JUNE 28, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

***\* Teleconference Phone Number 1-408-418-9388, Access Code: 132 848 5820#***  
***\*Please note this meeting is held in accordance with Governor's Order #20-69.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 7: AC2021-06-07**

**Kova Emergency Alert Notification System**  
**Vendor: KOVA, Corp.**  
**(Cost: \$44,505.00 Funding: 24001)**  
**Piggyback Posting: June 14 – 21, 2021**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Kova Emergency Alert Notification System (KEANS) / KOVA, Corp. **Cost:** \$44,505.00

**Solicitation No:** Piggyback – GSA Contract No. GS-35F-011BA **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** **Funding Source:** 24001

### Attached / Supporting Documents

**Exhibit "A"** – KOVA GSA Quote  
**Exhibit "B"** – GSA Information and Public Notice Posting

### BACKGROUND:

Cecil Airport has an operational need for emergency "ring down" communications, to enable rapid response to aircraft emergencies.

The current system is a simple ring-down line supplied by AT&T, that is connected to the tower and fire house at Cecil Airport. However, expanding this system to the new firehouse and adding other, additional ring-down locations is difficult and expensive. In addition, the current arrangement does not provide desired audit logs when the system is in use, and also does not provide system monitoring to alert JAA personnel if there is a system problem.


Kova, Corp. provides an emergency notification system (KEANS – Kova Emergency Alert Notification System) that includes logging, system monitoring, and redundancy for approximately the same annual cost as the current solution, with cost savings estimated within Year-2 and beyond.

Note that the KOVA, Corp. quote is \$38,700.00. However, the cost depends on the type and quantity of end points that are selected for actual use. Information Technology recommends an award in an amount of 15%, or \$5,805, above the quote for a total potential award amount of \$44,505.00 to provide some flexibility to modify end point selection during deployment. Also note that there will be system support and maintenance costs in the Year-2 and beyond. A separate award request for will be forthcoming for this recurring annual cost.








### RECOMMENDATION:

**Information Technology recommends that JAA utilize GSA Contract No. GS-35F-011BA, to make a properly noticed non-exclusive award to KOVA Corporation, for Cecil Airport's KEANS emergency communications system in the not-to-exceed amount of \$44,505.00. Funds are budgeted in cost center 24001.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Steven Schultz Director, Information Technology</p> <p><b>PROCUREMENT REVIEW:</b></p> <p>Buyer: Samantha Smid</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Tony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-06-23 14:47:25 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-06-23 10:51:09 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: center;">  </p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-06-23 15:03:15 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-06-23 19:03:39 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, June 28, 2021

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes*):