



**JACKSONVILLE AVIATION AUTHORITY  
SPECIAL AWARDS COMMITTEE MEETING AGENDA  
AUGUST 16, 2021**

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 10:30 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

***\* Teleconference Phone Number 1-408-418-9388, Access Code: 1324 00 0326#***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 1: AC2021-08-01S**

**Cecil – Spaceport Fabric Hangar Doors  
Vendor: Foresight Construction Group, Inc.  
(Cost: \$ 2,105,348.32 Funding: Capital)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Cecil - Spaceport Fabric Hangar Doors / Foresight Construction Group, Inc.	<b>Cost:</b> \$2,105,348.32
<b>Solicitation No:</b> ITB No. C-845	<b>Budgeted, Transferred, or Contingency:</b> Transferred
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital

### Attached / Supporting Documents

- Exhibit "A"** – Bid Tabulation
- Exhibit "B"** – Solicitation Sheet and DBE Memo
- Exhibit "C"** – Supplemental Information for Award Submission AC2021-08-01S

**BACKGROUND:**

As indicated by attached Exhibit "C," JAA issued Invitation to Bid No. C-845 for Cecil Airport's Eastside Fabric Hangar Door Project. On April 13, 2021, the following three bids were received through the DemandStar electronic bidding platform:

Core Construction Company of Jacksonville	\$ 1,587,494.96
Foresight Construction Group, Inc.	\$ 1,996,348.32
J. D. Hinson Company	\$ 2,221,181.79
Engineer's Estimate	\$ 1,510,200.00

On or about April 26, 2021, JAA Award No. AC2021-04-05 was submitted and approved for Core Construction Company of Jacksonville. Shortly thereafter, Core Construction asked to be relieved of this award due to serious health concerns of its owner. JAA informally granted Core's request for relief.

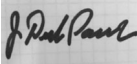





JAA now desires to proceed with the project and an award to Foresight Construction, the second low bidder. Because a significant amount of time has passed since the bid date, the price for some of the materials has escalated, resulting in an increase of \$109,000.00 over Foresight's bid price. There is currently only \$1,604,480.89 remaining in the project budget and Board approval of a budget transfer will be required for this project. Nevertheless, Engineering & Facilities desires to proceed as outlined in Exhibit "C" and consistent with the Recommendation below.

**RECOMMENDATION:**

**Engineering & Facilities recommends JAA Award No. AC2021-04-05 to Core Construction be formally rescinded as a result of Core Construction's bid withdrawal and an award be made to Foresight Construction Group, Inc., the lower responsive, responsible bidder of the two remaining bidders in response to ITB No. C-845, for Cecil Airport's Eastside Fabric Hangar Door Project, in the: (i) current remaining amount budgeted for the project of \$1,604,480.89; and (ii) \$500,867.43, which amount is being requested contingent upon Board Approval and represents the remaining total of Foresight's bid, plus material escalation of \$109,000.00, resulting in a total project award amount of \$2,105,348.32.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Derek Powder, Sr. Mgr., Engineering and Facilities
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	Signed by: Derek Powder Signed at: 2021-08-11 13:23:21 -04:00 Reason: Witnessing Derek Powder
Derek Powder Sr. Manager, Engineering & Facilities	 
	_____ Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Buyer: n/a	
Devin J. Reed Chief Legal Officer	Signed by: Devin Reed Signed at: 2021-08-11 18:00:14 +00:00 Reason: Witnessing Devin Reed
	 
	_____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	Signed by: Tony Cugno Signed at: 2021-08-11 18:04:28 +00:00 Reason: Witnessing Tony Cugno
	 
	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, August 16, 2021

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes*):

This award is partially contingent upon Board Approval of the Budget Transfer referenced above.



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***\* Teleconference Phone Number 1-408-418-9388, Access Code: 1324 00 0326#***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2021-08-02S**

**Baggage Handling System Support Services  
Vendor: PrimeFlight Aviation Services, Inc.  
(Cost: \$ 7,508,369.94 Funding: 45123.77280)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Baggage Handling System Support Services / PrimeFlight Aviation Services, Inc	<b>Cost:</b> \$7,508,369.94
<b>Solicitation No:</b> RFP No. 21-16-45143	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45143.77280

### Attached / Supporting Documents

- Exhibit "A"** – Evaluation Matrix and SPIS form
- Exhibit "B"** – Primeflight Aviation Services, Inc. Proposal form

**BACKGROUND:**

The operations of the Baggage Handling System (BHS) at Jacksonville International Airport (JAX) are managed through a contracted service provider, while the mechanical maintenance and repair is provided by JAA staff technicians.

PrimeFlight Aviation Services has been providing operations services under the current contract since 2015 through an initial 3-year contract period with two renewal years, and a subsequent one-year extension authorized due to the COVID-19 pandemic.

A Request for Proposals (RFP) was issued in accordance with JAA's Procurement Code, in response to which six bidders submitted proposals for consideration. The Evaluation Committee unanimously selected PrimeFlight Aviation Services as the contractor demonstrating the greatest capability to meet the specifications set forth in the RFP while delivering the highest level of service to BHS stakeholders.

Proposal addresses acceptable wage rates and fee schedules throughout the initial year and subsequent renewal years.

**RECOMMENDATION:**

**Airport Operations recommends an award be made to PrimeFlight Aviation Services, Inc., the highest ranked of six proposers in response to RFP No. 21-16-45143, to provide services associated with the normal and irregular operations of the baggage handling system at JAX, including ancillary services such as staffing the passenger guide position at the Security Checkpoint, for an initial three-year term in a not-to-exceed amount of \$4,423,536.77 beginning October 1, 2021, with renewal options of up to two years at JAA’s sole discretion, for a total not-to-exceed amount of \$7,508,369.94, based on annually approved budgeted funds, vendor performance and adherence to all terms and conditions of the contract documents.**

Initial Three-Year Term	1 <sup>st</sup> Renewal	2 <sup>nd</sup> Renewal
\$4,423,536.77	\$1,528,507.17	\$1,556,326.00

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones Director of Engineering and Facilities
<b>Signature:</b>	Signed by: David Jones Signed at: 2021-08-11 19:12:21 +00:00 Reason: Witnessing David Jones  <i>David Jones</i> Jacksonville Aviation Authority

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Bryan Long, C.M. Terminal Operations Manager</p> <p><b>PROCUREMENT REVIEW:</b> Monica Frazier Procurement Administrator</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b></p> <p>Tony Cugno Chief Operating Officer</p>	<p>Signed by: Bryan Long Signed at: 2021-08-11 19:31:02 +00:00 Reason: Witnessing Bryan Long  <i>Bryan Long</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Monica Frazier Signed at: 2021-08-11 19:55:01 +00:00 Reason: Witnessing Monica Frazier  <i>Monica M. Frazier</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-08-11 21:17:51 +00:00 Reason: Witnessing Devin Reed  <i>Devin Reed</i> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-08-11 21:27:37 +00:00 Reason: Witnessing Tony Cugno  <i>Tony Cugno</i> </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, August 16, 2021

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY: (if over \$325,000.00, Board approval or ratification must be made pursuant to HB-915):**



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***\* Teleconference Phone Number 1-408-418-9388, Access Code: 1324 00 0326#***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2021-08-03S**

**Air Cargo Gate 9 Security Upgrades  
Vendor: Johnson Controls, Inc.  
(Cost: \$ 30,726.41 Funding: 45133)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Air Cargo Gate 9 Security Upgrades / Johnson Controls, Inc.	<b>Cost:</b> \$30,726.41
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<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
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<b>On-Going Maintenance Cost:</b>	<b>Funding Source:</b> 45133
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### Attached / Supporting Documents

- Exhibit "A"** – Award AC2021-07-09
- Exhibit "B"** – Johnson Controls, Inc. Revised Quote

**BACKGROUND:**

JAA previously approved Award No. AC2021-07-09 to Johnson Controls, Inc. (JCI) for security upgrades to Air Cargo Gate 9. Subsequent to the award, but prior to commencement of any work, it was discovered that the original quote had a number of errors, particularly as it relates to the suitability of parts for the environment in which they were to be deployed.



JCI has revised its quote to provide the proper equipment and associated installation. However, this revised quote was above the not-to-exceed amount of Award No. AC2021-07-09, which this request seeks to amend by an increase of \$30,726.41 in order to address the errors.

**RECOMMENDATION:**









**Information Technology recommends that JAA Award No. AC2021-07-09 to Johnson Controls, Inc., for security upgrades to Air Cargo Gate 9, be amended to: (i) address part suitability errors; and (ii) increase the not-to-exceed amount by \$30,726.41, for a new total potential award amount of \$202,311.19.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones of Engineering & Facilities
<b>Signature:</b>	Signed by: David Jones Signed at: 2021-08-11 19:11:24 +00:00 Reason: Witnessing David Jones   

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p><b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b></p> <p>Steven Schultz Director, Information Technology</p> <p><b>PROCUREMENT REVIEW:</b> Buyer: Samantha Smid</p> <p>Devin J. Reed Chief Legal Officer</p> <p><b>SUBMITTED FOR APPROVAL:</b> Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-08-12 10:21:20 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;"> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-08-12 09:39:23 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;"> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Devin Reed Signed at: 2021-08-12 13:52:33 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: right;"> </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-08-12 15:25:56 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;"> </p> <hr/> <p>Signature and Date</p>
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**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

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