



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2021-09-01

Memberships

Vendor: American Association Airport Executives (AAAE), Federal Affairs
(Cost: \$228,000.00 Funding: 11001.77520)
Exempt Posting: September 9 – 16, 2021



AC2021-09-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Memberships / American Association of Airport Executives (AAAE), Federal Affairs **Cost:** \$228,000.00

Solicitation No: Amendment/Exempt **Budgeted, Transferred, or Contingency:** Budgeted

On-Going Maintenance Cost: N/A **Funding Source:** 11001.77520

Attached / Supporting Documents

Exhibit "A" – JAA Award AC2020-12-04

Exhibit "B" – Public Notice Posting

BACKGROUND:

On December 14, 2020, the Jacksonville Aviation Authority (JAA) approved Award No. AC2020-12-04 in the amount of \$34,500.00 for JAA's FY21 AAAE Federal Affairs memberships (as indicated by the red text in the funding table below). Inasmuch as JAA has a continuing desire to support AAAE's Federal Affairs initiative with payments for annual membership and future supplemental membership funding through FY25, it is requested that the previously approved award be amended, accordingly.


This award is exempt from competition pursuant to § 2.05(A)(7) of JAA's Procurement Code.

RECOMMENDATION:

Management recommends JAA Award No. AC2020-12-04, to the American Association of Airport Executives or AAAE, be amended pursuant to § 2.05(A)(7) of JAA's Procurement Code to: i) include JAA's AAAE annual Federal Affairs membership dues and supplemental membership dues; and (ii) increase the annual amounts of this award for fiscal years 2020-21 through 2024-25 totaling \$228,000.00, for a new total not-to-exceed amount of \$262,500.00.

FY21	FY22	FY23	FY24	FY25
\$34,500.00	\$34,500.00	\$34,500.00	\$34,500.00	\$34,500.00
\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Melissa Marcha-Lee, Senior Executive Assistant to CEO
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Melissa Marcha-Lee Senior Executive Assistant to CEO</p> <p>PROCUREMENT REVIEW:</p> <p>Meghan Miles Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Mark VanLoh Chief Executive Officer</p>	<p>Signed by: Melissa Marcha-Lee Signed at: 2021-09-14 17:48:58 +00:00 Reason: Witnessing Melissa Marcha-Lee</p> <p style="text-align: right;">   </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p>Signed by: Meghan Miles Signed at: 2021-09-14 18:02:49 +00:00 Reason: Witnessing Meghan Miles</p> <p style="text-align: right;">   </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-14 14:43:27 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p>Signed by: Mark VanLoh Signed at: 2021-09-14 20:14:32 +00:00 Reason: Witnessing Mark VanLoh</p> <p style="text-align: right;">   </p> <hr/> <p style="text-align: center;">Signature and Date</p>
--	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2021-09-02

**Airport Casualty Insurance Brokerage
Vendor: Arthur J. Gallagher
(Cost: \$100,000.00 Funding: 31001.77720)**



AC2021-09-02

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airport Casualty Insurance Brokerage
Services / Arthur J. Gallagher**Cost:** \$100,000.00**Solicitation No:** RFP No. 21-33-26101**Budgeted, Transferred, Budgeted
or Contingency:****On-Going Maintenance Cost:** N/A**Funding Source:** 31001.77720

Attached / Supporting Documents

Exhibit "A" – SPIS and Scoring Matrix**Exhibit "B"** – Arthur J. Gallagher Proposal Forms

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) current Airport Casualty Insurance Brokerage Services contract expires on September 30, 2021. JAA issued Request for Proposal (RFP) No. 21-33-26101 to secure a new contract for these services. Three firms submitted proposals that were evaluated based on the firm's qualifications and experience, approach to servicing account, proximity to project and cost.

The three proposals were evaluated and ranked as follows:


Rank Order	Respondents	Scores
1	Arthur J. Gallagher	85.00
2	Lockton Companies LLC	81.96
3	USI Insurance LLC	66.33

RECOMMENDATION:









Risk Management recommends an award be made to Arthur J. Gallagher for Casualty Insurance Brokerage Services, in a not-to-exceed amount of \$60,000.00 for the initial three-year term, which is effective October 1, 2021 through September 30, 2024, with JAA's discretion to extend for up to two additional years in annual not-to-exceed amounts totaling \$40,000.00, for a total potential award of \$100,000.00, based on annually approved budgeted funds, vendor performance and adherence to all terms and conditions of the contract documents.

Initial Three-Year Term	1 st Renewal	2 nd Renewal
\$60,000.00	\$20,000.00	\$20,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Roger Studenski, Risk and Safety Manager
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Roger Studenski Risk and Safety Manager</p> <p>PROCUREMENT REVIEW:</p> <p>Monica M. Frazier Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Devin Reed Chief Legal Officer</p>	<div style="text-align: right;"> <p><small>Signed by: Roger Studenski</small> Signed at: 2021-09-14 11:36:07 +00:00 Reason: Witnessing roger.studenski</p>   </div> <hr/> <p>Signature and Date</p> <div style="text-align: right;"> <p><small>Signed by: Monica Frazier</small> Signed at: 2021-09-14 12:35:29 +00:00 Reason: Witnessing Monica Frazier</p>   </div> <hr/> <p>Signature and Date</p> <div style="text-align: right;"> <p><small>Signed by: LeNedda Edwards</small> Signed at: 2021-09-14 10:08:19 -04:00 Reason: Witnessing LeNedda Edwards</p>   </div> <hr/> <p>Signature and Date</p> <div style="text-align: right;"> <p><small>Signed by: Devin Reed</small> Signed at: 2021-09-14 14:46:40 +00:00 Reason: Witnessing Devin Reed</p>   </div> <hr/> <p>Signature and Date</p>
---	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2021-09-03

**Airport Property Insurance Brokerage Services
Vendor: Lockton Companies, LLC
(Cost: \$50,000.00 Funding: 31001.77740)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airport Property Insurance Brokerage Services / Lockton Companies LLC		Cost: \$50,000.00
Solicitation No: RFP No. 21-34-26101	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	31001.77740

Attached / Supporting Documents

Exhibit "A" – SPIS and Scoring Matrix
Exhibit "B" – Lockton Companies, LLC proposal forms

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) current Airport Property Insurance Brokerage Services contract expires on September 30, 2021. JAA issued Request for Proposals (RFP) No. 21-34-26101 to secure a new contract for these services. Three firms submitted proposals that were evaluated based on the firm's qualifications and experience, approach to servicing account, proximity to project and cost.

The three proposals were evaluated and ranked as follows:


Rank Order	Respondents	Scores
1	Lockton Companies LLC	86.34
2	Cecil W. Powell	82.13
3	Arthur J. Gallagher	75.04

RECOMMENDATION:

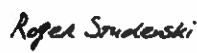







Risk Management recommends an award be made to Lockton Companies LLC for Airport Property Insurance Brokerage Services, in a not-to-exceed amount of \$30,000.00 for the initial three-year term, which is effective October 1, 2021 through September 30, 2024, with JAA's discretion to extend for up to two additional years in annual not-to-exceed amounts totaling \$20,000.00, for a total potential award of \$50,000.00, based on annually approved budgeted funds, vendor performance and adherence to all terms and conditions of the contract documents.

Initial Three-Year Term	1 st Renewal	2 nd Renewal
\$30,000.00	\$10,000.00	\$10,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Roger Studenski, Risk and Safety Manager
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY: Roger Studenski Risk and Safety Manager PROCUREMENT REVIEW: Monica M. Frazier Procurement Administrator LeNedda Edwards Procurement Manager SUBMITTED FOR APPROVAL: Devin Reed Chief Legal Officer	<div style="text-align: right;"> Signed by: roger.studenski Signed at: 2021-09-14 11:34:25 +00:00 Reason: Witnessing roger.studenski </div> <div style="text-align: right; margin-top: 20px;">   </div> <hr/> Signature and Date <div style="text-align: right;"> Signed by: Monica Frazier Signed at: 2021-09-14 12:36:13 +00:00 Reason: Witnessing Monica Frazier </div> <div style="text-align: right; margin-top: 20px;">   </div> <hr/> Signature and Date <div style="text-align: right;"> Signed by: LeNedda Edwards Signed at: 2021-09-14 10:09:12 -04:00 Reason: Witnessing LeNedda Edwards </div> <div style="text-align: right; margin-top: 20px;">   </div> <hr/> Signature and Date <div style="text-align: right;"> Signed by: Devin Reed Signed at: 2021-09-14 14:47:29 +00:00 Reason: Witnessing Devin Reed </div> <div style="text-align: right; margin-top: 20px;">   </div> <hr/> Signature and Date
---	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2021-09-04

**DBE/ACDBE Consulting Services
Vendor: Ken Weeden & Associates, Inc.
(Cost: \$58,360.00 Funding: 26201.77230)**



AC2021-09-04

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: DBE/ACDBE Consulting Services /
Ken Weeden & Associates, Inc.

Cost: \$58,360.00

Solicitation No: RFP No. 21-35-26201

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: N/A

Funding Source: 26201.77230

Attached / Supporting Documents

Exhibit "A" – SPIS and Evaluation Matrix

Exhibit "B" – Ken Weeden & Associates, Inc. proposal forms

BACKGROUND:

On July 19, 2021, Procurement released Request for Proposals (RFP) No. 21-35-26201 for DBE / ACDBE Consulting Services. These services assist in submitting JAA's DBE and ACDBE reports to the FAA as required, as well as formulating JAA's goal methodologies, facilitating stakeholder meetings, and providing general consulting and training services for FAA regulations and updates.

On August 20, 2021, JAA received two conforming proposals from Ken Weeden & Associates, Inc., and Milligan Consulting Group. After the proposals were reviewed and evaluated, Ken Weeden & Associates, Inc., was considered for award as the higher ranked firm.

JAA is seeking a potential five-year contract term in proposed pricing for all five years totaling \$58,360.00, the pricing variations of which are based on years that require reports and/or methodologies be submitted.

RECOMMENDATION:

Procurement recommends an award be made to Ken Weeden & Associates, Inc., the higher ranked of two responsive proposers for RFP 21-35-26201, for DBE / ACDBE Consulting Services in a not-to-exceed amount of \$58,360.00 over the potential five-year contract term at JAA's sole discretion, based on annually approved budgeted funds, vendor performance, and adherence to all terms and conditions of the contract documents.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$17,730.00	\$18,730.00	\$7,300.00	\$7,300.00	\$7,300.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	LeNedda Edwards, Procurement Manager
Signature:	<i>LeNedda Edwards</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY: Meghan Miles Vendor Outreach and Compliance Specialist		Signed by: Meghan Miles Signed at: 2021-09-14 12:26:26 +00:00 Reason: Witnessing Meghan Miles  
PROCUREMENT REVIEW: Monica M. Frazier Procurement Administrator		Signature and Date Signed by: Monica Frazier Signed at: 2021-09-14 12:34:23 +00:00 Reason: Witnessing Monica Frazier  
LeNedda Edwards Procurement Manager		Signature and Date Signed by: LeNedda Edwards Signed at: 2021-09-13 18:21:00 -04:00 Reason: Witnessing LeNedda Edwards  
SUBMITTED FOR APPROVAL: Devin J. Reed Chief Legal Officer		Signature and Date Signed by: Devin Reed Signed at: 2021-09-14 13:13:16 +00:00 Reason: Witnessing Devin Reed  
Signature and Date		Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2021-09-05

Office Supplies

Vendor: Staples Contract & Commercial, LLC dba Staples

(Cost: \$185,000.00 Funding: 26201.77345)

Piggyback Posting: September 8 – 16, 2021

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Office Supplies / Staples Contract & Commercial LLC <i>dba</i> Staples		Cost: \$185,000.00
Solicitation No: Piggyback Sourcewell Contract No. 012320-SCC	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	26201.77345

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract No. 012320-SCC
Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Procurement Storeroom is responsible for managing enterprise-wide office supplies, PPE supplies and various other miscellaneous products. To purchase these commodities at the best price, JAA utilizes or piggybacks Sourcewell Contract No. 012320-SCC, which was competitively solicited and awarded to Staples for the purchase of general office supplies and furniture.


JAA began utilizing this piggyback contract on September 1, 2020, which is available for extension through April 6, 2025. Historically, the purchase of this commodity did not require Awards Committee approval, as it was beneath JAA's formal spending threshold; however, the COVID pandemic resulted in JAA sourcing PPE supplies from Staples, such as gloves, sanitizers and cleaning supplies. As such, spending has increased and now required Awards Committee approval. More specifically, Procurement is requesting an additional \$25,000.00 for FY21 and \$40,000.00 for each of the remaining years of contract availability, which will result in a total potential not-to-exceed amount of \$185,000.00.

RECOMMENDATION:

Procurement recommends JAA continue utilizing Sourcewell Contract No. 012320-SCC, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to: (i) make a properly noticed, non-exclusive requirements contract award to Staples Contract & Commercial, LLC, for office supplies and related items available under the utilized Contract; and (ii) increase the informal award by \$25,000.00 for FY21 and by \$40,000.00 annually through FY25, for a total potential not-to-exceed amount of \$185,000.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$25,000	\$40,000	\$40,000	\$40,000	\$40,000

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Eric Powell, Warehouse Manager
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

Signed by: Eric Powell

Signed at: 2021-09-14 10:36:06 +00:00

Reason: Witnessing Eric Powell

ORIGINATED AND SUBMITTED FOR APPROVAL BY

Eric Powell
Warehouse Manager





PROCUREMENT REVIEW:
Meghan Miles
Procurement Administrator

Signature and Date

Signed by: Meghan Miles
Signed at: 2021-09-14 12:26:50 +00:00
Reason: Witnessing Meghan Miles





LeNedda Edwards
Procurement Manager

Signature and Date

Signed by: LeNedda Edwards
Signed at: 2021-09-14 10:06:12 -04:00
Reason: Witnessing LeNedda Edwards





SUBMITTED FOR APPROVAL:

Devin Reed
Chief Legal Officer

Signature and Date

Signed by: Devin Reed
Signed at: 2021-09-14 14:44:58 +00:00
Reason: Witnessing Devin Reed





Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2021-09-06

Federal Government Relations Consultant

Vendor: Alcalde & Fay

(Cost: \$510,000.00 + (\$25,500.00) Funding: 25001.77320)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Federal Government Relations Consultant / Alcalde & Fay		Cost: \$510,000.00 + (\$25,500.00)
Solicitation No: RFP No. 21-28-25001	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: NA	Funding Source:	25001.77320

Attached / Supporting Documents

Exhibit "A" – RFP Scope of Services, Evaluation Matrix and SPIS Form
Exhibit "B" – Alcalde & Fay proposal forms

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) current Federal Government Relations Consultant contract expires on September 30, 2021. In order to maintain JAA's ongoing need to stay apprised of federal grant opportunities, as well as the regulatory initiatives pertaining to aviation, it is critical to have representation with the federal government. JAA issued Request for Proposals (RFP) No. 21-28-25001 to secure a new contract for these services. Proposals were received from three (3) firms and were evaluated on experience and qualifications, workload/staff availability and proposed fees.

External Affairs requests an additional \$25,500.00 for the contract term for reimbursable expenses. Additional funds are budgeted in referenced cost center.

The proposals were evaluated and ranked as follows:

Rank Order	Respondents	Scores
1	Alcalde & Fay	88.34
2	Summit Strategies	67.94
3	GrayRobinson	62.10

RECOMMENDATION:

External Affairs recommends an award be made to Alcalde & Fay, the highest ranked of three respondents to RFP No. 21-28-25001, for Federal Government Relations Consultant, in a not-to-exceed amount of \$306,000.00, for the initial three-year term, which is effective October 1, 2021, through September 30, 2024, with renewal options of up to two years at JAA's sole discretion totaling \$204,000.00. External Affairs requests an additional \$25,500.00 for the contract term for reimbursable expenses, for a five-year total potential not-to-exceed amount of \$535,500.00. Funds are budgeted in cost center 25001.77320.

Initial 3-Year Term	First Renewal	Second Renewal
\$ 306,000.00	\$ 102,000.00	\$ 102,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Michael D. Stewart, Director of External Affairs
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Michael D. Stewart
Director of External Affairs

Signature and Date

Signed by: Marilyn V. Fryar
Signed at: 2021-09-15 11:25:24 +00:00
Reason: Witnessing Marilyn V. Fryar

Marilyn V. Fryar 

PROCUREMENT REVIEW:

Marilyn V. Fryar
Procurement Administrator

Signature and Date

Signed by: LeNedda Edwards
Signed at: 2021-09-15 08:03:57 -04:00
Reason: Witnessing LeNedda Edwards

LeNedda Edwards 

LeNedda Edwards
Procurement Manager

Signature and Date

SUBMITTED FOR APPROVAL:

Michael D. Stewart
Director of External Affairs

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2021-09-07

State Government Relations Consultant

Vendor: The Fiorentino Group

(Cost: \$321,000.00 + (\$16,050.00) Funding: 25001.77320)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: State Government Relations Consultant / The Fiorentino Group	Cost: \$321,000.00 +(\$16,050.00)
Solicitation No: RFP No. 21-29-25001	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: NA	Funding Source: 25001.77320

Attached / Supporting Documents

Exhibit "A" – RFP Scope of Services, Evaluation Matrix and SPIS Form
Exhibit "B" – The Fiorentino Group proposal forms

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) current State Government Relations Consultant contract expires on September 30, 2021. In order to maintain JAA's ongoing need to stay apprised of state grant opportunities, as well as the regulatory initiatives pertaining to aviation, it is critical to have representation with the state government. JAA issued Request for Proposals (RFP) No. 21-29-25001 to secure a new contract for these services. JAA received one proposal from the incumbent, The Fiorentino Group. The proposal was evaluated on experience and qualifications, workload/staff availability and proposed fees:

Rank Order	Respondents	Scores
1	Fiorentino Group	88.00

External Affairs requests an additional \$16,050.00 for the contract term for reimbursable expenses. Additional funds are budgeted in referenced cost center.



RECOMMENDATION:

External Affairs recommends an award be made to The Fiorentino Group, the incumbent and only respondent to RFP No. 21-29-25001, for State Government Relations Consultant, in a not-to-exceed amount of \$189,000.00, for the initial three-year term, which is effective October 1, 2021, through September 30, 2024, with renewal options of up to two years at JAA's sole discretion totaling \$132,000.00. External Affairs requests an additional \$16,050.00 for the contract term for reimbursable expenses, for a five-year total potential not-to-exceed amount of \$337,050.00. Funds are budgeted in cost center 25001.77320.

Initial 3-Year Term	First Renewal	Second Renewal
\$ 189,000.00	\$ 66,000.00	\$ 66,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Michael D. Stewart, Director of External Affairs
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <p>Michael D. Stewart Director of External Affairs</p> <p>PROCUREMENT REVIEW: Marilyn V. Fryar Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL: Michael Stewart Director of External Affairs</p> </div> <div style="width: 50%;"> <p>_____ Signature and Date</p> <p><small>Signed by: Marilyn V. Fryar Signed at: 2021-09-15 11:24:35 +00:00 Reason: Witnessing Marilyn V. Fryar</small></p> <p style="text-align: right;"><i>Marilyn V. Fryar</i> </p> <p>_____ Signature and Date</p> <p><small>Signed by: LeNedda Edwards Signed at: 2021-09-15 08:02:52 -04:00 Reason: Witnessing LeNedda Edwards</small></p> <p style="text-align: right;"><i>LeNedda Edwards</i> </p> <p>_____ Signature and Date</p> <p>_____ Signature and Date</p> </div> </div>	
---	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2021-09-08

Irrigation Maintenance & Repair Services

Vendor: C&L Landscape, Inc.

(Cost: \$420,000.00 Funding: 45133.77240)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Irrigation Maintenance & Repair Services / C & L Landscape, Inc.	Cost: \$420,000.00
Solicitation No: ITB No. 21-15-45133	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45133.77240

Attached / Supporting Documents

Exhibit "A" – Scope of Services, Matrix, and SPIS form
Exhibit "B" – C&L Landscape bid documents

BACKGROUND:

On August 6, 2021, Procurement released Invitation to Bid (ITB) No. 21-15-45133, Irrigation Maintenance & Repair Services, in response to which JAA received only one bid, from the incumbent vendor, C&L Landscape, Inc. Facilities has no performance concerns with the incumbent vendor and, after reviewing its bid, it determined C&L Landscape's pricing is responsible and responsive to the ITB documents.

The current contract was pending expiration and incumbent vendor agreed to maintain pricing and provide month-to-month services "as needed" while services were re-solicited as required by the Procurement Code.



Irrigation Maintenance and Repair Services are a vital part of maintaining the field and grounds appearance to enhance the customer experience when arriving and departing JIA.

RECOMMENDATION:

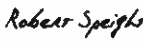







Facilities recommends an award be made to C&L Landscape, Inc., the sole responsible and responsive bidder in response to ITB No. 21-15-45133, for Irrigation Maintenance and Repair Services, for an initial three-year term is a not-to-exceed amount of \$252,000.00, with renewal options of up to two years at JAA's sole discretion totaling \$168,000.00, for a five-year potential total amount of \$420,000.00, based on annually approved budgeted funds, vendor performance and adherence to all terms and conditions of the contract documents.

Initial Three-Year Term	1 st Renewal	2 nd Renewal
\$252,000.00	\$84,000.00	\$84,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">Signed by: David Jones Signed at: 2021-09-14 14:03:50 +00:00 Reason: Witnessing David Jones</div> <div style="text-align: center;">   </div> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Robert Speight Sr. Manager, Airside Facilities</p> <p>PROCUREMENT REVIEW:</p> <p>LeNedda Edwards Procurement Manager</p> <p>Devin J. Reed Chief Legal Officer</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Tony Cugno Chief Operations Officer</p>	<div style="margin-bottom: 20px;"> <p>Signed by: robert.speight Signed at: 2021-09-14 15:24:15 +00:00 Reason: Witnessing robert.speight</p> <div style="display: flex; align-items: center; justify-content: center;">   </div> <p>Signature and Date</p> </div> <hr/> <div style="margin-bottom: 20px;"> <p>Signed by: LeNedda Edwards Signed at: 2021-09-14 11:32:20 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="display: flex; align-items: center; justify-content: center;">   </div> <p>Signature and Date</p> </div> <hr/> <div style="margin-bottom: 20px;"> <p>Signed by: Devin Reed Signed at: 2021-09-14 15:34:25 +00:00 Reason: Witnessing Devin Reed</p> <div style="display: flex; align-items: center; justify-content: center;">   </div> <p>Signature and Date</p> </div> <hr/> <div> <p>Signed by: Tony Cugno Signed at: 2021-09-14 16:30:10 +00:00 Reason: Witnessing Tony Cugno</p> <div style="display: flex; align-items: center; justify-content: center;">   </div> <p>Signature and Date</p> </div>
---	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to § 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2021-09-09

Purchase of New Massey Ferguson MF7715 Agricultural Tractor
Vendor: Ring Power Corporation
(Cost: \$198,047.00 Funding: 45133 Large Cap J2022-04)
Piggyback Posting: September 7 – 14, 2021



AC2021-09-09

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase of New Massey Ferguson MF7715 Agricultural Tractor / Ring Power Corporation		Cost: \$198,047.00
Solicitation No: Piggy-back Florida Sheriff's Association Contract No. FSA20-EQU18.0	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45133 Large Cap J2022-04

Attached / Supporting Documents

Exhibit "A" – Florida Sheriff's Association Contract No. FSA20-EQU18.0
Exhibit "B" – Public Notice Posting and Ring Power Corporation Quotation

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Facilities Department needs a new Massey Ferguson MF7715 Agricultural Tractor equipped with a slope mowing boom attachment to maintain both airside / landside areas and for FAR 139 requirements and compliance. This equipment will be utilized to improve efficiencies in maintaining the fallout ditches on and off the airfield. This tractor will also be equipped with a trenching head to assist with airfield maintenance.

There is an estimated annual routine cost of \$1,500. The equipment comes with a four-year, 4,000-hour comprehensive standard warranty (full machine).

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed the Florida Sheriff's Association Bid document and pricing for Contract No. FSA20-EQU18.0, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested equipment by utilizing or piggy-backing this Florida Sheriff's contract, which was competitively awarded to Ring Power Corporation.

RECOMMENDATION:

Facilities recommends JAA utilize Florida Sheriff's Contract No. FSA20-EQU18.0, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed, non-exclusive award to Ring Power Corporation for the purchase of a new Massey Ferguson MF7715 Agricultural Tractor, in a not-to-exceed amount of \$198,047.00 (the utilized contract has pricing available through September 30, 2023).

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	<div style="display: flex; align-items: center;"> <div style="text-align: center; margin-right: 10px;"> <i>David Jones</i> <small>Signed by: David Jones Signed at: 2021-09-14 13:27:15 +00:00 Reason: Witnessing David Jones</small> </div> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:		<small>Signed by: robert.speight Signed at: 2021-09-14 15:23:57 +00:00 Reason: Witnessing robert.speight</small>
Robert Speight Sr. Manager, Airside Facilities	<div style="text-align: center;"> <i>Robert Speight</i> </div>	Signed by: LeNedda Edwards Signed at: 2021-09-14 11:32:53 -04:00 Reason: Witnessing LeNedda Edwards <div style="text-align: center;"> <i>LeNedda Edwards</i> </div>
PROCUREMENT REVIEW:		
LeNedda Edwards Procurement Manager	Signed by: Devin Reed Signed at: 2021-09-14 15:35:29 +00:00 Reason: Witnessing Devin Reed <div style="text-align: center;"> </div>	Signed by: Devin Reed Signed at: 2021-09-14 15:35:29 +00:00 Reason: Witnessing Devin Reed <div style="text-align: center;"> </div>
Devin J. Reed Chief Legal Officer	Signed by: Tony Cugno Signed at: 2021-09-14 16:30:49 +00:00 Reason: Witnessing Tony Cugno <div style="text-align: center;"> <i>Tony Cugno</i> </div>	Signed by: Tony Cugno Signed at: 2021-09-14 16:30:49 +00:00 Reason: Witnessing Tony Cugno <div style="text-align: center;"> <i>Tony Cugno</i> </div>
SUBMITTED FOR APPROVAL:		
Tony Cugno Chief Operating Officer	Signature and Date	Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 10: AC2021-09-10

Waste Collection, Disposal & Recycling
Vendor: Advanced Disposal dba Waste Management
(Cost: \$17,500.00) Funding: 45123/44202/44302/44402.77280)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Waste Collection, Disposal & Recycling / Advanced Disposal <i>dba</i> Waste Management		Cost: \$17,500.00
Solicitation No: Amendment-RFP No. 16-06-45123	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45123.77280 44202.77280 44302.77280 44402.77280
Attached / Supporting Documents		
Exhibit "A" – JAA Award No. AC2016-02-01		

BACKGROUND:

Due to an expiring contract, Advanced Disposal *dba* Waste Management (WM) agreed to maintain pricing and terms until related services could be resolicited. As such, WM has continued servicing all JAA locations on a month-to-month basis. The new contract was awarded to Republic Services of Florida on August 1, 2021. To ensure continuity of services, WM did not remove equipment until Republic's equipment was on site. Due to staffing shortages, WM removal of equipment was delayed, which in turn delayed final invoices for contract close out.

As a result of the above, funds from AC2016-02-01 were depleted and require ratification to close out all final invoices.

RECOMMENDATION:

Facilities recommends that JAA Award No. AC2016-02-01 to Advanced Disposal *dba* Waste Management for waste removal and related services, be amended, ratified and increased by \$17,500.00 to allow for contract close out and payment of final invoices resulting from a mutually agreed upon transitional month-to-month contract extension.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	Signed by: David Jones Signed at: 2021-09-14 13:20:38 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center; margin-top: 10px;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY: Robert Speight Sr. Manager, Airside Facilities PROCUREMENT REVIEW: LeNedda Edwards Procurement Manager Devin J. Reed Chief Legal Officer SUBMITTED FOR APPROVAL: Tony Cugno Chief Operations Officer	<div style="margin-bottom: 20px;"> Signed by: robert.speight Signed at: 2021-09-14 15:23:29 +00:00 Reason: Witnessing robert.speight <div style="display: flex; align-items: center; margin-top: 10px;"> </div> </div> <hr/> <div style="margin-bottom: 20px;"> Signed by: LeNedda Edwards Signed at: 2021-09-14 11:33:32 -04:00 Reason: Witnessing LeNedda Edwards <div style="display: flex; align-items: center; margin-top: 10px;"> </div> </div> <hr/> <div style="margin-bottom: 20px;"> Signed by: Devin Reed Signed at: 2021-09-14 15:36:36 +00:00 Reason: Witnessing Devin Reed <div style="display: flex; align-items: center; margin-top: 10px;"> </div> </div> <hr/> <div style="margin-bottom: 20px;"> Signed by: Tony Cugno Signed at: 2021-09-14 16:31:23 +00:00 Reason: Witnessing Tony Cugno <div style="display: flex; align-items: center; margin-top: 10px;"> </div> </div> <hr/>
---	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to § 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 11: AC2021-09-11

**Elgin Crosswind Street Sweeper
Vendor: Environmental Products Group, Inc.
(Cost: \$296,019.00 Funding: 45133 Large Cap J2022-05)
Piggyback Posting: September 7 – 14, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Elgin Crosswind Street Sweeper / Environmental Products Group, Inc.		Cost: \$296,019.00
Solicitation No: Piggy-back Sourcewell Contract No. 122017-FSC-1	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45133 Large Cap J2022-05

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract No. 122017-FSC-1 and email verifying EPG as reseller
Exhibit "B" – Public Notice Posting and Environmental Products Group, Inc. Quotation

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Facilities Department is in need of a new Elgin Crosswind Street Sweeper to be used on two runways, a supporting taxiway system, and an apron totaling over 1,575,752 square yards of concrete. These surfaces require sweeping on a weekly basis to address foreign object debris or FOD that can be ingested into and cause extensive damage to an aircraft's jet engine.


JAA's current 2007 Elgin Sweeper is at the end of its service life (Asset No. 50645). Should this request be approved, it is recommended that the 2007 Elgin Sweeper be transferred to the GA airports.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed bid documents and pricing information for Sourcewell Contract No. 122017-FSC-1, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested equipment by utilizing or piggy-backing this Sourcewell contract, which was competitively awarded to Federal Signal Corporation and distributed by its authorized reseller, Environmental Products Group, Inc.

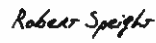







RECOMMENDATION:

Facilities recommends JAA utilize Sourcewell Contract No. 122017-FSC-1, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed, non-exclusive award to Environmental Products Group, Inc., an authorized reseller of Federal Signal Corporation, for the purchase of a new Elgin Crosswind Street Sweeper, in a not-to-exceed amount of \$296,019.00 (the utilized contract has pricing available through February 20, 2022).

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	<div style="display: flex; align-items: center;"> <div style="flex: 1;"> <p><small>Signed by: David Jones</small> <small>Signed at: 2021-09-14 14:14:10 +00:00</small> <small>Reason: Witnessing David Jones</small></p> </div> <div style="flex: 0.5; text-align: center;">  </div> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Robert Speight Sr. Manager, Airside Facilities</p> <p>PROCUREMENT REVIEW: LeNedda Edwards Procurement Manager</p> <p>Devin J. Reed Chief Legal Officer</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Tony Cugno Chief Operating Officer</p>	<div style="margin-bottom: 20px;"> <p><small>Signed by: robert.speight</small> <small>Signed at: 2021-09-14 15:24:37 +00:00</small> <small>Reason: Witnessing robert.speight</small></p> <div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="flex: 1; text-align: center;">  </div> <div style="flex: 0.2; text-align: center;">  </div> </div> <hr/> <p>Signature and Date</p> </div> <div style="margin-bottom: 20px;"> <p><small>Signed by: LeNedda Edwards</small> <small>Signed at: 2021-09-14 11:31:39 -04:00</small> <small>Reason: Witnessing LeNedda Edwards</small></p> <div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="flex: 1; text-align: center;">  </div> <div style="flex: 0.2; text-align: center;">  </div> </div> <hr/> <p>Signature and Date</p> </div> <div style="margin-bottom: 20px;"> <p><small>Signed by: Devin Reed</small> <small>Signed at: 2021-09-14 15:33:32 +00:00</small> <small>Reason: Witnessing Devin Reed</small></p> <div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="flex: 1; text-align: center;">  </div> <div style="flex: 0.2; text-align: center;">  </div> </div> <hr/> <p>Signature and Date</p> </div> <div> <p><small>Signed by: Tony Cugno</small> <small>Signed at: 2021-09-14 16:29:33 +00:00</small> <small>Reason: Witnessing Tony Cugno</small></p> <div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="flex: 1; text-align: center;">  </div> <div style="flex: 0.2; text-align: center;">  </div> </div> <hr/> <p>Signature and Date</p> </div>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 12: AC2021-09-12

Airport Lighting Contract Systems Maintenance Support

Vendor: EATON Cooper Crouse-Hinds

(Cost: \$329,366.00) Funding: 45133.77280)

Sole Source Posting: September 9 – 16, 2021

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Airport Lighting Contract Systems Maintenance Support / EATON Cooper Crouse-Hinds		Cost: \$329,366.00
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45133.77280

Attached / Supporting Documents

Exhibit "A" – EATON Cooper Crouse-Hinds Airport Lighting Products Maintenance Proposal
Exhibit "B" – Sole Source Form and Public Notice Posting

BACKGROUND:

The Jacksonville International Airport (JIA) has had an Airport Computer Lighting System or ACLS in place for several years, originally purchased and maintained by EATON Cooper Crouse-Hinds, LLC, the sole manufacturer of this proprietary system. The ACLS is an advanced distribution structure designed to provide airfield lighting control and monitoring using four computer interface stations located in the following areas of JIA: (i) Air Traffic Control Tower; (ii) Airfield Electrical Vault; (iii) Facilities Electrical Shop; and (iv) Airport Operations and Control Center (AOCC). The entire system is linked by Fiber Optics.

The current maintenance contract will expire on November 30, 2021; however, ACLS maintenance must continue for both standard and emergency purposes. EATON Cooper Crouse-Hinds submitted a new maintenance proposal dated June 17, 2021, for its proprietary system, which contains pricing valid through November 30, 2021. Facilities has reviewed the new proposal and confirms the pricing is reasonable and within budgeted estimates.

RECOMMENDATION:

Facilities recommends JAA make a properly noticed sole source award, pursuant to Section 3.09 of the Procurement Code, to EATON Cooper Crouse-Hinds, LLC, for Airport Computer Lighting System maintenance, materials and related services, in an initial year not-to-exceed amount of \$60,810.00, with renewal options of up to four years totaling \$268,556.00, at JAA's sole discretion, based on vendor performance, and approved budgeted funds, for a total potential five-year not-to-exceed amount of \$329,366.00. Funds are currently budgeted within Cost Center 45133.77280.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$60,810.00	\$63,242.00	\$65,772.00	\$68,403.00	\$71,139.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering and Facilities
Signature:	Signed by: David Jones Signed at: 2021-09-14 13:18:33 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center; margin-top: 10px;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY: Signed by: robert.speight
Signed at: 2021-09-14 15:40:59 +00:00
Reason: Witnessing robert.speight

Robert Speight
Senior Manager Airside Facilities

Signature and Date

PROCUREMENT REVIEW:
LeNedda Edwards
Procurement Manager

Signed by: LeNedda Edwards
Signed at: 2021-09-14 11:52:00 -04:00
Reason: Witnessing LeNedda Edwards

Signature and Date

Devin J. Reed
Chief Legal Officer

Signed by: Devin Reed
Signed at: 2021-09-14 17:02:05 +00:00
Reason: Witnessing Devin Reed

Signature and Date

SUBMITTED FOR APPROVAL:
Tony Cugno
Chief Operating Officer

Signed by: Tony Cugno
Signed at: 2021-09-14 20:14:01 +00:00
Reason: Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 13: AC2021-09-13

Sponsorship of Jacksonville Jazz Festival
Vendor: City of Jacksonville – Div. of Sports & Entertainment
(Cost: \$40,000.00 Funding: 11001.77550)
Exempt Posting: September 9 – 16, 2021



AC2021-09-13

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Sponsorship of Jacksonville Jazz Festival / City of Jacksonville - Division of Sports & Entertainment	Cost: \$40,000.00
Solicitation No: Exempt 2.05(A)(7)	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 11001.77550

Attached / Supporting Documents

Exhibit "A" – Public Notice Posting

BACKGROUND:


In 2010, the Jacksonville Aviation Authority (JAA) began a partnership with the City of Jacksonville's Office of Special Events, which is now called the Division of Sports & Entertainment. This partnership centers around the Jacksonville Jazz Festival that brings travelers from all over the country to see well-known entertainers like Tony Bennett, George Bensen, Gladys Knight, Dizzy Gillespie and Spyro-Gyro.

JAA has again agreed to sponsor the main Swingin' Stage at the 2021 Jacksonville Jazz Festival, planned for September 29, 2021, through October 3, 2021, at a cost of \$40,000.00. In exchange, JAA's name and logo are displayed prominently throughout the entire run of the event via banners all around the Swingin' Stage area, as well as in programs and advertising for the event.









RECOMMENDATION:

Executive Management recommends JAA make a properly noticed award, pursuant to § 2.05(A)(7) of the Procurement Code, to the City of Jacksonville, in sponsorship of the Swingin' Stage at the 2021 Jacksonville Jazz Festival, in the amount of \$40,000.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Melissa Marcha-Lee, Senior Executive Assistant to the CEO
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:		Signed by: Melissa Marcha-Lee Signed at: 2021-09-14 15:50:32 +00:00 Reason: Witnessing Melissa Marcha-Lee
Melissa Marcha-Lee Senior Executive Assistant to the CEO	 	Signature and Date Signed by: Meghan Miles Signed at: 2021-09-14 16:37:25 +00:00 Reason: Witnessing Meghan Miles
PROCUREMENT REVIEW: Meghan Miles Procurement Administrator	 	Signature and Date Signed by: LeNedda Edwards Signed at: 2021-09-14 12:42:03 -04:00 Reason: Witnessing LeNedda Edwards
LeNedda Edwards Procurement Manager	 	Signature and Date Signed by: Mark VanLoh Signed at: 2021-09-14 20:15:14 +00:00 Reason: Witnessing Mark VanLoh
SUBMITTED FOR APPROVAL: Mark VanLoh Chief Executive Officer	 	Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 14: AC2021-09-14

Automotive Parts and Supplies
Vendor: Genuine Parts Company dba NAPA
(Cost: \$150,000.00 Funding: Various)
Piggyback Posting: September 9 – 16, 2021

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Automotive Parts and Supplies / **Cost:** \$150,000.00
 Genuine Parts Company *dba* NAPA

Solicitation No: Piggyback Sourcewell Contract **Budgeted, Transferred, Budgeted**
or Contingency:
 No. 032521-GPC

On-Going Maintenance Cost: N/A **Funding Source:** Various

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract No. 032521-GPC

Exhibit "B" – Public Notice Posting

BACKGROUND:

JAA's Procurement and Facilities Departments have a continuing need for various automotive parts and supplies. NAPA provides auto parts and accessories for fast delivery, including free same business day delivery with the benefit of in-store purchases at over 6,000 stores nationwide. Non-local products ship next business day from 64 regional distribution centers. If this award is approved, Procurement will purchase parts for the JAA Storeroom and various departments on an "as-needed" basis.

Due to an expiring cooperative contract, Procurement conducted research, reviewed the purchase of similar parts against vendors and cooperative purchasing sources, and is of the opinion that, pursuant to Sections 2.05(A)(12) and/or 3.08 of the JAA Procurement Code, it is in JAA's best interest to utilize Sourcewell Contract No. 032521-GPC, which was competitively solicited and awarded to the Genuine Parts Company *dba* NAPA (various discounts and rebates offered; see Exhibit "B") for a term of May 19, 2021 through May 19, 2025, with an optional one year extension period. This award will be a non-exclusive agreement, with Procurement continuing to research and secure the best value for JAA.

RECOMMENDATION:





Procurement recommends JAA utilize Sourcewell Contract No. 032521-GPC to make a properly noticed award, pursuant to Sections 2.05(A)(12) and/or 3.08 of the JAA Procurement Code, to Genuine Parts Company *dba* NAPA, in an annual not-to-exceed amount of \$30,000.00, in order to purchase automotive parts and supplies on a non-exclusive basis, through May 19, 2026, based upon vendor performance and the availability of funds, for a total potential not-to-exceed amount of \$150,000.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Eric Powell, Warehouse Manager
Signature:	<i>Eric Powell</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:		Signed by: Eric Powell Signed at: 2021-09-14 10:38:59 +00:00 Reason: Witnessing Eric Powell
Eric Powell Warehouse Manager		<i>Eric Powell</i> 
PROCUREMENT REVIEW:		
Meghan Miles Procurement Administrator		Signed by: Meghan Miles Signed at: 2021-09-14 12:27:16 +00:00 Reason: Witnessing Meghan Miles
		<i>Meghan Miles</i> 
		Signed by: LeNedda Edwards Signed at: 2021-09-14 10:06:59 -04:00 Reason: Witnessing LeNedda Edwards
LeNedda Edwards Procurement Manager		<i>LeNedda Edwards</i> 
SUBMITTED FOR APPROVAL:		
Devin J. Reed Chief Legal Officer		Signed by: Devin Reed Signed at: 2021-09-14 14:45:47 +00:00 Reason: Witnessing Devin Reed
		<i>DJR</i> 
		Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#*

Noticed Agenda Item

(Exhibits available upon request)

Item 15: AC2021-09-15

**Professional Planning Services for Cecil Airport and Spaceport Master Plan
Vendor: Kimley-Horn and Associates, Inc.
(Cost: \$834,941.00 Funding: Capital)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Professional Planning Services for Cecil Airport and Spaceport Master Plan / Kimley-Horn and Associates, Inc.		Cost: \$834,941.00
Solicitation No: RFQ No. 21-18-42001	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	Capital

Attached / Supporting Documents

Exhibit "A" – Evaluation Matrix and SPIS Form
Exhibit "B" – Kimley-Horn and Associates, Inc. Project Approach

BACKGROUND:

The Jacksonville Aviation Authority (JAA) proposes to complete a master plan update for Cecil Airport and Spaceport. JAA issued Request for Qualifications (RFQ) No. 21-18-42001 to solicit Statements of Qualifications for the selection of Professional Planning Services for the Cecil Master Plan Update. On April 13, 2021, five proposals were received and, on April 16, 2021, the same were evaluated, scored, and ranked as follows:

Rank	Proposer	Score
1	Kimley-Horn and Associates, Inc.	95.65
2	Landrum & Brown, Inc.	90.80
3	McFarland Johnson, Inc.	86.25
4	RS&H, Inc.	81.25
5	Avcon, Inc.	40.75

JAA has negotiated an acceptable project proposal with Kimley-Horn and Associates, Inc. (see Exhibit "B").





RECOMMENDATION:

Engineering & Facilities recommends an award be made to Kimley-Horn and Associates, Inc., the highest ranked of the five proposers in response to Request for Qualifications No. 21-18-42001, in a contract lump sum amount of \$834,941.00, to perform the Airport Master Plan Update for Cecil Airport and Spaceport.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Mgr., Planning
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Lauren Scott Sr. Manager, Planning</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Tony Cugno Chief Operating Officer</p>	<p>Signed by: Lauren Scott Signed at: 2021-09-15 13:11:32 +00:00 Reason: Witnessing Lauren Scott</p> <p style="text-align: center;"><i>Lauren Scott</i> </p> <hr/> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:56:35 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: center;"><i>Samantha Smid</i> </p> <hr/> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 11:58:46 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:25:17 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;"><i>Tony Cugno</i> </p> <hr/> <p>Signature and Date</p>
--	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 16: AC2021-09-16

On-Call Planning Consultant Services

Vendor: Various Awardees

(Cost: \$500,000.00 (per contract) Funding: O&M)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: On-Call Planning Consultant Services / Various Awardees	Cost: \$500,000.00 (per contract)
--	---

Solicitation No: RFQ No. 21-23-42001

**Budgeted, Transferred, Budgeted
or Contingency:**
On-Going Maintenance Cost: N/A

Funding Source: O&M

Attached / Supporting Documents

Exhibit "A" – SPIS Form, Evaluation Matrix, and DBE Memo

BACKGROUND:

JAA issued Request for Qualifications (RFQ) No. 21-23-42001 to solicit Statements of Qualifications for the selection of Planning Consultants to perform on-call services. On June 24, 2021, seven proposals were received and, on July 12, 2021, the same were evaluated, scored, and ranked as follows:


Rank	Proposer	Score
1	Ricondo & Associates, Inc.	96.00
2	RS&H, Inc.	94.85
3	Landrum & Brown, Inc.	93.30
4	McFarland Johnson, Inc.	88.50
5	Atkins Global	88.15
6	Michael Baker International	87.00
7	DY Consultants	71.70

The Evaluation Committee recommends entering into requirements contracts with the three highest ranked proposers, each in a not-to-exceed amount of \$500,000.00 for "as-needed" services, which does not represent any guarantee of work or payment to any of the proposers.

RECOMMENDATION:

Engineering & Facilities recommends an "as-needed" requirements award be made to the following three highest ranked of seven proposers in response to RFQ No. 21-23-42001, for planning on-call services, each in an annual not-to-exceed amount of \$500,000.00, for contract terms of an initial three-year period with renewal options of up to two years: (i) Landrum and Brown, Inc.; (ii) Ricondo; and (iii) RS&H, Inc.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Mgr., Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Lauren Scott Sr. Manager, Planning</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Tony Cugno Chief Operating Officer</p>	<p>Signed by: Lauren Scott Signed at: 2021-09-15 13:11:03 +00:00 Reason: Witnessing Lauren Scott</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:56:06 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 11:59:49 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:25:45 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;">   </p> <hr/> <p>Signature and Date</p>
---	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 17: AC2021-09-17

**Supplier Diversity Program Software
Vendor: AskReply, Inc. dba B2GNow
(Cost: \$94,769.00 Funding: 24001)
Piggyback Posting: September 9 – 17, 2021**



AC2021-09-17

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Supplier Diversity Program Software / AskReply, Inc. dba B2GNow		Cost: \$94,769.00
Solicitation No: Piggyback NASPO Contract No. AR3088	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: \$20,881.00	Funding Source:	24001

Attached / Supporting Documents

Exhibit "A" – NASPO Contract No. AR3088 documents and B2Gnow Quote
Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently operates a small business program which works in conjunction with other departments to ensure vendor diversity, equality, and opportunity. This effort comprises vendor outreach strategies, small and disadvantaged business goal setting, and contract and vendor compliance and reporting.

B2Gnow, a system that specializes in supplier diversity and vendor management, compliance and reporting, meets JAA's needs and is available through NASPO Contract No. AR3088.


Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has researched and reviewed NASPO Contract No. AR3088 which offers current and favorable pricing and is of the opinion that it is in JAA's best interest to procure software by utilizing or piggy-backing NASPO Contract No. AR3088, which was competitively awarded to AskReply, Inc. dba B2Gnow.

RECOMMENDATION:









Information Technology recommends JAA utilize NASPO Agreement No. AR3088, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to AskReply, Inc. dba B2Gnow for Supplier Diversity Program software, subscription and related services in an initial year amount of \$20,273.00, with renewals of up to four years totaling \$74,496.00, for a total potential five-year not-to-exceed amount of \$94,769.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$20,273.00	\$20,881.00	\$21,508.00	\$15,816.00	\$16,291.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:44:57 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:55:29 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:00:36 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:26:14 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#*

Noticed Agenda Item

(Exhibits available upon request)

Item 18: AC2021-09-18

Noise Monitoring

Vendor: Virtower, LLC

(Cost: \$150,000.00 Funding: 24001)



AC2021-09-18

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Noise Monitoring / Virtower, LLC

Cost: \$150,000.00

Solicitation No: RFP No. 21-26-42001

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: \$30,000.00

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – Evaluation Matrix and SPIS Form

Exhibit "B" – Virtower, LLC Proposal forms

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a business need to monitor noise at its airports. On June 17, 2021, JAA issued Request for Proposals (RFP) No. 21-26-42001 to solicit solutions that provide flight tracking, noise monitoring and related services.

On July 19, 2021, three proposals were received and, on August 16, 2021, the same were evaluated, scored and ranked as follows:

Respondent	Total Points Awarded
Virtower LLC	89.00
Casper Airport Solutions, Inc.	85.20
iQuantics Corp.	34.60


Virtower, LLC was rated the highest of the three respondents and the evaluation committee recommended negotiations for a potential award begin with Virtower, LLC.

RECOMMENDATION:

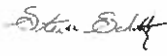







Information Technology recommends JAA make an award to Virtower, LLC, the highest ranked of three proposers to RFP No. 21-26-42001, for flight tracking, noise monitoring and related services, in an initial three-year amount of \$90,000.00 with renewal options of up to two years totaling \$60,000.00, for a total potential not-to-exceed award amount of \$150,000.00.

Initial Three Years	First Renewal	Second Renewal
\$90,000.00	\$30,000	\$30,000

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:32:22 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:54:14 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:01:23 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:26:40 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#*

Noticed Agenda Item

(Exhibits available upon request)

Item 19: AC2021-09-19

**Dell Lease Amendment
Vendor: Dell Financial
(Cost: \$3,000.00 Funding: 24001)**



AC2021-09-19

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Dell Lease Amendment / Dell Financial

Cost: \$3,000.00

Solicitation No: Amendment

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: N/A

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – Award AC2020-04-02

Exhibit "B" – Dell Lease Schedule

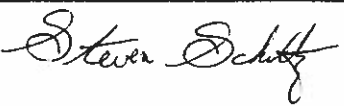
BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously leased Dell desktop and laptop equipment, but subsequently changed standards to Hewlett Packard. JAA has been retiring leases from Dell as they have been expiring, and the final lease is due to expire in July 2022. However, the existing award expires in April 2022, and the amount of the award will be slightly short, and this submission seeks to correct the same.

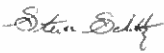







RECOMMENDATION:

Information Technology recommends JAA Award No. AC2020-04-02 be amended to: (i) extend the award period by five months through September 2022; and (ii) increase the award amount by \$3,000.00 to cover final invoices for a new total not-to-exceed award amount of \$90,324.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:31:44 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:53:40 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:02:56 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:27:08 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 20: AC2021-09-20

First Coast Radio System Access

Vendor: City of Jacksonville

(Cost: \$86,877.60 Funding: 24001)

Sole Source Posting: September 9 – 17, 2021

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: First Coast Radio System Access / City of Jacksonville **Cost:** \$86,877.60

Solicitation No: Sole Source

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost:

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – City of Jacksonville Notice of FY22 Rates

Exhibit "B" – Sole Source Form and Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes the City of Jacksonville's (COJ) First Coast Radio System (FCRS) for Police and Operations communications. Utilization of this system allows for efficient communications, as well as interoperability with other agencies such as the Jacksonville Fire and Rescue Department and the Jacksonville Sheriff's Office.

COJ calculates a per radio rate each year, and the rate varies based on anticipated system costs and upgrades. The expected rate for FY22 is \$34.15. JAA maintains 106 radios, so the extended annual cost at this rate is \$43,438.80.

It should be noted that changing the quantity of radios on the system, or changes to future rates will affect the amount JAA is required to pay.


Information Technology is of the opinion that JAA should award only 2 years at this time, given the difficulty in reliably predicting future costs.

RECOMMENDATION:

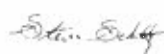







Information Technology recommends JAA make a properly noticed award, pursuant to Sections 2.05(A)(12) and/or 3.09 of the Procurement Code, to the City of Jacksonville for participation in its First Coast Radio System, in an initial year amount of \$43,438.80, with a one-year renewal at the sole discretion of JAA, for a total potential not-to-exceed award amount of \$86,877.60

Initial Year	First Renewal
\$43,438.80	\$43,438.80

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 12:40:39 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:52:46 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:03:58 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:27:36 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 21: AC2021-09-21

KnowBe4 Software

Vendor: CDW-G

(Cost: \$24,149.06 Funding: 24001)

Piggyback Posting: September 15 - 22, 2021



AC2021-09-21

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: KnowBe4 Software / CDW-G**Cost:** \$24,149.06**Solicitation No:** Piggyback Sourcewell 081419
CDW Tech Catalog
(081419#CDW)**Budgeted, Transferred, Budgeted
or Contingency:****On-Going Maintenance Cost:** N/A**Funding Source:** 24001

Attached / Supporting Documents

Exhibit "A" – CDW-G Renewal Quote**Exhibit "B"** – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes KnowBe4 software to conduct phishing tests and cyber security training for JAA employees. JAA is pleased with the software's performance and desires to continue utilizing it for this purpose. Information Technology recommends maintaining the software under vendor support.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed Sourcewell bid documents and pricing for Sourcewell 081419-CDW Tech Catalog (081419#CDW), which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested software by utilizing or piggy-backing this Sourcewell contract, which was competitively awarded to KnowBe4.

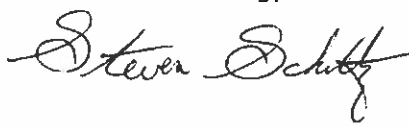
Inasmuch as this annual purchase was initially under JAA's formal threshold, it did not require JAA's Awards Committee consideration and approval. However, as of September 15, 2021, the total collective expenditure of \$38,878.46, which includes the \$ 24,149.06 that will exceed JAA's \$25,000.00 formal threshold and, therefore, Awards Committee consideration and approval are required.

RECOMMENDATION:









Information Technology recommends JAA make a properly noticed piggyback award, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to CDW-G utilizing Sourcewell 081419-CDW Tech Catalog (081419#CDW), in an initial year amount of \$7,660.29 for KnowBe4 software support, maintenance and related services, with renewals of up to two years at JAA's sole discretion, for a potential not-to-exceed award amount of \$38,878.46.

Initial Year	First Renewal	Second Renewal
\$7,660.29	\$8,043.30	\$8,445.47

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p style="text-align: right; font-size: small;">Signed by: Steven Schultz Signed at: 2021-09-16 11:13:32 +00:00 Reason: Witnessing Steven Schultz</p> <div style="text-align: right;">   </div> <hr/> <p>Signature and Date</p> <p style="text-align: right; font-size: small;">Signed by: Samantha Smid Signed at: 2021-09-16 08:21:45 -04:00 Reason: Witnessing Samantha Smid</p> <div style="text-align: right;">   </div> <hr/> <p>Signature and Date</p> <p style="text-align: right; font-size: small;">Signed by: LeNedda Edwards Signed at: 2021-09-16 08:23:46 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="text-align: right;">   </div> <hr/> <p>Signature and Date</p> <p style="text-align: right; font-size: small;">Signed by: Tony Cugno Signed at: 2021-09-16 14:27:46 +00:00 Reason: Witnessing Tony Cugno</p> <div style="text-align: right;">   </div> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 22: AC2021-09-22

Cisco SmartNet

Vendor: CDW-G

(Cost: \$340,000.00 Funding: 24001)

Piggyback Posting: September 9 – 17, 2021



AC2021-09-22

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cisco SmartNet / CDW-G**Cost:** \$340,000.00**Solicitation No:** Piggyback Sourcewell 081419-CDW
Technology Catalog**Budgeted, Transferred, Budgeted
or Contingency:****On-Going Maintenance Cost:****Funding Source:** 24001

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract No. 081419-CDW document and CDW-G Quote**Exhibit "B"** – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) generally uses Cisco equipment for phone system, network, and server hardware. As these components comprise critical elements of IT services necessary to operate JAA business, it is imperative that JAA be able to support and repair this equipment, which means maintaining Cisco support contracts, like Cisco SmartNet, on these devices and related software.

It is worth noting that the support agreement covers over 640 pieces of equipment and related software. As the cost of SmartNet depends on the number and type of equipment covered, Information Technology recommends an additional 5%, or \$8,270 be included in the award amount to cover needs related to equipment and coverage changes, for a total one-year amount of \$170,000.

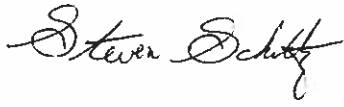
Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed bid documents and pricing for Sourcewell Contract No. 081419-CDW Technology Catalog, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested services and equipment by utilizing or piggy-backing this Sourcewell contract, which was competitively awarded to CDW-G.

RECOMMENDATION:









Information Technology recommends JAA piggyback Sourcewell Contract No. 081419-CDW Technology Catalog, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to CDW-G for Cisco SmartNet support for phone, network, server and related system elements, software, hardware, equipment, and components, in a one-year not-to-exceed amount of \$170,000.00, with up to one renewal at the sole discretion of JAA for a total potential not-to-exceed award amount of \$340,000.

Initial Year	First Renewal
\$ 170,000.00	\$ 170,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:31:04 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:51:57 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:05:35 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:28:04 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 23: AC2021-09-23

SolarWinds Software

Vendor: SolarWinds, Inc.

(Cost: \$132,659.68 Funding: 24001)

Sole Source Posting: September 9 – 17, 2021



AC2021-09-23

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: SolarWinds Software / SolarWinds Inc. **Cost:** \$132,659.68

Solicitation No: Sole Source

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost:

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – SolarWinds Quote

Exhibit "B" – Sole Source Form and Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes for SolarWinds software to: (i) monitor IT infrastructure and critical systems; and (ii) meet certain requirements related to Payment Card Industry or PCI and Center for Internet Security or CIS standards. As such, SolarWinds is a critical element to managing JAA's IT deployment, and it is important that this system remain under vendor support.

This award represents a sole source award, as SolarWinds Inc. is the OEM and provider of SolarWinds software and associated support and maintenance.

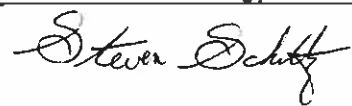
The maintenance for FY22 is \$38,908.70; however, Information Technology recommends an additional \$10,000 be included to accommodate necessary licensing changes in FY22 to support IT Infrastructure growth and management.

RECOMMENDATION:

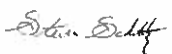







Information Technology recommends JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to SolarWinds for system monitoring and management software maintenance, in a one-year not-to-exceed amount of \$47,908.70, with renewals of up to two years at the sole discretion of JAA, for a total potential not-to-exceed award amount of \$132,659.68.

Initial Year	First Renewal	Second Renewal
\$ 48,908.70	\$ 40,854.13	\$42,896.84

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:30:32 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:51:34 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:08:18 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 20:28:32 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 24: AC2021-09-24

Emergency Call Out & Repairs

Vendor: Johnson Controls, Inc.

(Cost: \$40,000.00 Funding: 24001)

Sole Source Posting: September 9 – 17, 2021



AC2021-09-24

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Emergency Call Out & Repairs /
Johnson Controls, Inc.

Cost: \$40,000.00

Solicitation No: Sole Source

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: \$20,000

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – JAA Award AC2020-03-08 and AC2019-10-17

Exhibit "B" – Sole Source Document and Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously issued Award No. AC2020-03-08 to Johnson Controls for preventative maintenance services for CCure access control and Victor video surveillance systems. JAA also previously issued Award No. AC2019-10-17 to Johnson Controls for preventative maintenance services on the TIBA Parking and Revenue Control System (PARCS).

While both of these agreements have provisions for emergency / unplanned call-out work to support operational needs for these systems, the above-mentioned awards did not consider the costs associated with these call-outs. Emergency call-outs are required from time to time, particularly where we have outside equipment subject to electrical storms and similar Florida weather. To cover emergency call-out and equipment replacement needs, JAA issued Award No. AC2020-10-05. However, there was an unexpectedly large amount to PARCS equipment damage in FY21, exhausting the approved award amount.


This award request is to cover emergency call-out, subject to the rates and provisions specified in attached Exhibits A and B, and in the amount of the associated budgeted line item in the approved IT FY22 budget. As this award request utilizes rates and provision based on existing contracts, it represents a sole-source award pursuant to Section 3.09 of the Procurement Code.

RECOMMENDATION:

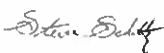







Information Technology recommends JAA make a properly noticed sole source award, pursuant to Section 3.09 of the Procurement Code, to Johnson Controls, Inc. for emergency call-out and related equipment, in a one-year not-to-exceed amount of \$20,000, with a one-year renewal option at the sole discretion of JAA, for a total potential not-to-exceed award amount of \$40,000.

Initial Year	First Renewal
\$ 20,000	\$ 20,000

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW:</p> <p>Buyer: Samantha Smid</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-09-15 11:26:52 +00:00 Reason: Witnessing Steven Schultz</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-09-15 10:50:07 -04:00 Reason: Witnessing Samantha Smid</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-09-15 12:07:25 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p> <p>Signed by: Tony Cugno Signed at: 2021-09-15 21:37:40 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: right;">   </p> <hr/> <p>Signature and Date</p>
--	--

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

* Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#

Noticed Agenda Item

(Exhibits available upon request)

Item 25: AC2021-09-25

Rubrik Backup Capacity

Vendor: CDW-G

(Cost: \$190,977.96 Funding: J2022-01)

Piggyback Posting: September 9 – 17, 2021



AC2021-09-25

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rubrik Backup Capacity / CDW-G**Cost:** \$190,977.96**Solicitation No:** Piggyback National IPA Contract
No. 2018011-01**Budgeted, Transferred, Budgeted
or Contingency:****On-Going Maintenance Cost:** \$20,000**Funding Source:** J2022-01

Attached / Supporting Documents

Exhibit "A" – National IPA Contract No. 2018011-01 documents and CDW-G Quote**Exhibit "B"** – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes Rubrik back-up products to backup and restore JAA's information technology environment. To keep up with growth in JAA's environment, JAA needs to increase its back-up capacity to ensure its systems are adequately protected.

The Rubrik brand of products is available to JAA by utilizing National IPA Contract No. 2018011-01 for Technology Solutions. There will be an annual renewal cost associated with this purchase of \$13,111.68 for years two and three, and an anticipated renewal cost of \$16,000 for years four and five.



Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed the National IPA Contract No. 2018011-01 bid document and pricing, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested equipment by utilizing or piggy-backing this National IPA contract, which was competitively awarded to CDW-G.

RECOMMENDATION:

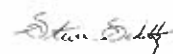







Information Technology recommends JAA utilize National IPA Contract No. 2018011-01, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to CDW-G for Rubrik back-up products and related services, in an initial year not-to-exceed amount of \$132,754.60, with renewals of up to four years at the sole discretion of JAA totaling \$58,223.36, for a total potential not-to-exceed award amount of \$190,977.96.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$ 132,754.60	\$13,111.68	\$13,111.68	\$16,000.00	\$16,000.00

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager of Planning
Signature:	Signed by: Lauren Scott Signed at: 2021-09-15 13:10:17 +00:00 Reason: Witnessing Lauren Scott  

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY: Steven Schultz Director, Information Technology PROCUREMENT REVIEW: Buyer: Samantha Smid LeNedda Edwards Procurement Manager SUBMITTED FOR APPROVAL: Anthony Cugno Chief Operating Officer	<div style="text-align: right;"> Signed by: Steven Schultz Signed at: 2021-09-15 14:29:04 +00:00 Reason: Witnessing Steven Schultz   </div> <hr/> <div style="text-align: right;"> Signature and Date Signed by: Samantha Smid Signed at: 2021-09-15 11:01:07 -04:00 Reason: Witnessing Samantha Smid   </div> <hr/> <div style="text-align: right;"> Signature and Date Signed by: LeNedda Edwards Signed at: 2021-09-15 11:57:45 -04:00 Reason: Witnessing LeNedda Edwards   </div> <hr/> <div style="text-align: right;"> Signature and Date Signed by: Tony Cugno Signed at: 2021-09-15 20:24:47 +00:00 Reason: Witnessing Tony Cugno   </div> <hr/> <div style="text-align: right;"> Signature and Date </div>
--	---

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Recording Secretary

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
SEPTEMBER 20, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

*** Teleconference Phone Number 1-408-418-9388, Access Code: 2632 859 8779#**

Noticed Agenda Item

(Exhibits available upon request)

Item 26: AC2021-09-26

**Taxable Fixed Rate Private Placement Bond
Vendor: J.P. Morgan Securities
(Cost: \$165,000,000.00 Funding: N/A)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Taxable Fixed Rate Private Placement Bond / J.P. Morgan Securities		Cost: \$165,000,000.00
Solicitation No: RFP No. 21-30-31001	Budgeted, Transferred, or Contingency:	N/A
On-Going Maintenance Cost: N/A	Funding Source:	N/A

Attached / Supporting Documents

Exhibit "A" – RFP Scope, Evaluation Matrix and SPIS form
Exhibit "B" – J.P. Morgan Securities Proposal

BACKGROUND:

The Jacksonville Aviation Authority's Finance Department requested the Procurement Department release Request for Proposals (RFP) No. 21-30-31001 to identify, evaluate, and select an institution that could offer JAA a fixed rate direct placement (the "Direct Placement" or "Series 2021B Bonds") on the most favorable overall terms in an amount sufficient to fund costs associated with JAA's planned commercial hangar development at Cecil Airport.

On August 19, 2021, JAA received eight proposals, each with multiple offerings. During the first Evaluation Committee meeting, the recommendation was made to narrow the offerings down to one offering per proposer for fixed placement. After reviewing, evaluating and scoring the offerings, the results are as follows:


Respondents	Scores
J.P. Morgan Securities	91.50
SunTrust now Truist	83.50
TD Bank, N.A.	70.25
Regions Capital Advantage, Inc.	65.25
BankUnited N.A.	62.25

Based on the Evaluation Committee results and after negotiating term options, JAA has negotiated an acceptable financing offering from JP Morgan. JP Morgan will provide a taxable fixed rate private placement bond of up to \$165,000,000 at a rate of 2.95%.

RECOMMENDATION:

Finance recommends an award be made to J.P. Morgan Securities, the highest ranked of eight proposers in response to RFP No. 21-30-31001, to provide JAA with a taxable fixed rate private placement bond, at a rate of 2.95%, in an amount up to \$165,000,000.00, including principal, interest, and estimated closing costs (exact closing costs will not be known until the actual closing in mid to late October).


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ross Jones, Chief Financial Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:



Ross Jones
Chief Financial Officer



PROCUREMENT REVIEW:
LeNedda Edwards
Procurement Manager

Signature and Date



Signed by: LeNedda Edwards
Signed at: 2021-09-16 08:12:15 -04:00
Reason: Witnessing LeNedda Edwards

Devin J. Reed
Chief Legal Officer

Signature and Date



Signed by: Devin Reed
Signed at: 2021-09-16 12:56:49 +00:00
Reason: Witnessing Devin Reed

SUBMITTED FOR APPROVAL:
Ross Jones
Chief Financial Officer

Signature and Date

Signed by: Ross Jones
Signed at: 2021-09-16 12:10:37 +00:00
Reason: Witnessing Ross Jones

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: September 20, 2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant § 332.0075(3)(b), Florida Statutes*):