



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JANUARY 24, 2022

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 1: AC2022-01-01**

**JIA Annex Building Demolition and Pavement Restoration**  
**Vendor: Pars Construction Services, LLC**  
**(Cost: \$191,166.00 Funding: O&M)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JIA Annex Building Demolition and Pavement Restoration / Pars Construction Services, LLC **Cost:** \$191,166.00

**Solicitation No:** C-868 **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** O&M

### Attached / Supporting Documents

**Exhibit "A":** Bid Tab, Solicitation Sheet, and DBE Memo

### BACKGROUND:

This project involves the demolition of the existing JIA Annex, a one-story metal building having approximately 7,600 square feet under roof located adjacent to Economy Lot 1. The Annex was originally used by a rental car company for servicing vehicles. While it was used as office space by JAA and various contractors/tenants for many years, it has been abandoned for the last several years and is in a state of disrepair making it uninhabitable. Under this project, the Annex will be demolished and the space it occupies will be returned to automobile parking in Economy Lot 1.

Four responsive bids (and one non-responsive bid) were received on December 7, 2021, as follows:

Pars Construction Services, LLC	\$ 191,166.00
CGC, Inc.	\$ 210,374.00
J. D. Hinson Company	\$ 257,798.94
Hubbard Construction Company	\$ 353,000.00

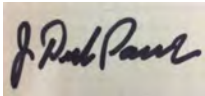
Pars Construction Services, LLC submitted the low bid of \$191,166.00 which was approximately 10 percent lower than the second low bid. While the Engineer's estimate was approximately 24 percent higher than the low bid, a review of the unit prices indicates that they are reasonable for the work to be performed.

The Facilities O&M budget has sufficient funds to award the contract.

### RECOMMENDATION:

**Engineering and Facilities recommends an award be made to Pars Construction Services, LLC the lowest responsive, responsible bidder of four (4) responsive bidders, in response to ITB C-868, for JIA Annex Building Demolition and Pavement Restoration, in the amount of \$191,166.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Name/Title:</b>	Derek Powder, Sr. Mgr., Engineering and Facilities
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Sr. Mgr., Engineering & Facilities

Signed by: Derek Powder  
Signed at: 2022-01-19 15:41:57 -05:00  
Reason: Witnessing Derek Powder

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Procurement Administrator:

LeNedda Edwards  
Director of Procurement

N/A

Signed by: LeNedda Edwards  
Signed at: 2022-01-19 15:53:49 -05:00  
Reason: Witnessing LeNedda Edwards




\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2022-01-19 21:22:47 +00:00  
Reason: Witnessing Tony Cugno




\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:** *(if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):*



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JANUARY 24, 2022

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2022-01-02**

**Cecil Hangar 1845 Steel Truss Rehabilitation**  
**Vendor: Razorback, LLC**  
**(Cost: \$248,600.00 Funding: Capital)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Cecil Hangar 1845 Steel Truss Rehabilitation / Razorback, LLC	<b>Cost:</b> \$248,600.00
<b>Solicitation No:</b> C-857	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital

### Attached / Supporting Documents

Exhibit "A" – Bid Tab, Solicitation Sheet, & DBE Memo

### BACKGROUND:

This project is the result of an assessment report performed by Jacobs Engineering in March 2014. The coating system for the steel truss members on Cecil Hangar 1845 was determined to be failing because of corrosion. Jacobs Engineering also observed corrosion on some of the flashing around the steel truss members, which could lead to deterioration of the underlying waterproofing membrane. Additionally, corrosion was observed on the exterior roof-access ladders.

Based on recommendations by Jacobs Engineering, the scope of work for this project includes the following: Remove corrosion from the steel truss members and the roof-access ladders; prepare, prime, and paint the steel truss members and the roof-access ladders; replace all corroded flashing around the steel truss members.

A public bid opening was held on December 7, 2021, for the subject project. Three bids were submitted as shown in the table below. Razorback, LLC, submitted a total low bid of \$248,600.00.



Proposer	Base Bid Schedule
Razorback, LLC	\$248,600.00
Southern Road and Bridge	\$350,500.00
The Rose Group	\$474,000.00

The Engineer's Estimate was \$666,400.00. Based on a review of the bid prices and total bids, Razorback, LLC, is considered acceptable for award of the contract.

### RECOMMENDATION:

**Engineering and Facilities recommends an award be made to Razorback, LLC, the lowest of three responsive, responsible bidders, in response to ITB C-857, for the Cecil Hangar 1845 Steel Truss Rehabilitation Project, in the amount of \$248,600.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

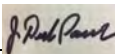

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning & Development
<b>Signature:</b>	Signed by: Lauren Scott Signed at: 2022-01-19 20:45:58 +00:00 Reason: Witnessing Lauren Scott   

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Sr. Mgr., Engineering & Facilities

Signed by: Derek Powder  
Signed at: 2022-01-19 15:53:30 -05:00  
Reason: Witnessing Derek Powder

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Signature and Date

**PROCUREMENT REVIEW:**  
Procurement Administrator

LeNedda Edwards  
Director of Procurement

Signed by: LeNedda Edwards  
Signed at: 2022-01-19 15:54:08 -05:00  
Reason: Witnessing LeNedda Edwards

---



Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2022-01-24 13:16:03 +00:00  
Reason: Witnessing Tony Cugno

---

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2022-01-03**

**Elevator, Escalator, and Moving Walkway Maintenance and Repair Services at JIA  
Vendor: Otis Elevator Company dba Coastal Elevator Company  
(Cost: \$400,000.00 Funding: FY2022 Capital)**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Elevator, Escalator, and Moving Walkway Maintenance and Repair Services at JIA / Otis Elevator Company <i>dba</i> Coastal Elevator Company	<b>Cost:</b> \$400,000.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> FY 2022 Capital

### Attached / Supporting Documents

- Exhibit "A"** – Otis Elevator *dba* Coastal Elevator Quote for Modernization of Freight Elevators 22 & 23
- Exhibit "B"** – Approved CPED Form

### BACKGROUND:

In June 2018, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2018-06-01S to Otis Elevator Company *dba* Coastal Elevator Company, pursuant to RFP No. 18-04-45123, for Elevator, Escalator, and Moving Walkway Maintenance and Repair Services at the Jacksonville International Airport (JIA). The following is a summary of the original award and amendments:

Award	Description	Amount
AC2018-06-01S	Maintenance and Repair Services (+parts contingency); 5 years	\$2,816,372.40
AC2018-09-05	Increase Initial Year Repair Amount	\$150,000.00
AC2018-11-06	Repairs/Replacement of (4) Escalators and (5) Elevators	\$900,000.00
AC2019-02-07	Replacement of (2) Moving Walks in the Hourly Garage	\$2,742,000.00
AC2019-11-04	Second Phase Modernization of (5) Elevators 15 & 16	\$400,000.00
<b>Total Award Amount:</b>		<b>\$7,008,372.40</b>

Engineering and Facilities requests authorization to proceed with Capital Project No. J2022-02, which includes the modernization of freight elevators 22 and 23, located in the Jacksonville International Airport (JIA) terminal building near the South vendor loading dock. These units are approaching 19 years old.



Otis Elevator Company provided a quote for both elevators of \$335,404.00 (see **Exhibit "A"**). Facilities was budgeted \$400,000.00 for this scope of work and now requests the difference between the budget and bid amounts be included in this award for unforeseen out of scope contingency that is available within Capital Project No. J2022-02, only to be used as needed as part of this award.

### RECOMMENDATION:









**Engineering and Facilities recommends Award No. AC2018-06-01S to Otis Elevator Company, *dba* Coastal Elevator Company, for elevator, escalator, and moving walkway maintenance and repairs at JIA, be further amended to increase the award by the quoted amount of \$335,404.00, plus an unforeseen contingency amount of \$64,596.00. This amendment will result in a new total not-to-exceed amount of \$7,408,372.40. Funds are budgeted within FY2022 Capital Project No. J2022-02.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Senior Director Engineering and Facilities
<b>Signature:</b>	<p>Signed by: David Jones Signed at: 2022-01-19 20:51:32 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;">   </p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	<p>Signed by: Amanda Luna Signed at: 2022-01-20 13:01:49 +00:00 Reason: Witnessing Amanda Luna</p> <p style="text-align: center;">   </p>
Amanda Luna Facilities Administrator	_____ Signature and Date
<b>PROCUREMENT REVIEW:</b>	<p>Signed by: Monica Frazier Signed at: 2022-01-20 14:32:30 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;">   </p>
Monica M. Frazier Contract Administrator	_____ Signature and Date
LeNedda Edwards Director of Procurement	<p>Signed by: LeNedda Edwards Signed at: 2022-01-20 11:08:02 -05:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;">   </p>
<b>SUBMITTED FOR APPROVAL:</b>	<p>Signed by: Tony Cugno Signed at: 2022-01-20 16:10:51 +00:00 Reason: Witnessing Tony Cugno</p> <p style="text-align: center;">   </p>
Tony Cugno Chief Operating Officer	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 4: AC2022-01-04**

**Compensation & Market Analysis**  
**Vendor: Segal fka Segal Waters Consulting**  
**(Cost: \$22,500.00 Funding: 26101.77230)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Compensation & Market Analysis / Segal fka Segal Waters Consulting	<b>Cost:</b> \$22,500.00 + 10% contingency
<b>Solicitation No:</b> RFP No. 17-30-26101	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> NA	<b>Funding Source:</b> 26101.77230

### Attached / Supporting Documents

- Exhibit "A" – Approved Award Submission AC2017-11-02
- Exhibit "B" – Segal Consulting Proposal

### BACKGROUND:

On November 20, 2017, Jacksonville Aviation Authority’s Awards Committee approved Award No. AC2017-11-02, a five-year contract, to Segal, formerly known as Segal Waters Consulting, to provide compensation and market analysis for JAA positions.


The Jacksonville Aviation Authority’s (JAA) last complete compensation and market analysis was performed in 2018, in which new salary grades and ranges were established. Since then, positions have continued to evolve, but the salary ranges have remained stagnant. As such, JAA’s current pay structure needs to be revisited.

Therefore, the Human Resources Department requested a proposal from Segal to provide a compensation market assessment. Approximately 90 positions will be evaluated and compared for relevant internal and external equity and market rates.



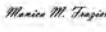




### RECOMMENDATION:

Human Resources recommends that JAA Award No. AC2017-11-02 to Segal, formerly known as Segal Waters Consulting, for compensation and market analysis services, be amended to: (i) increase the scope of work to include an additional compensation and market analysis for approximately 90 JAA positions; and (ii) increase the award by \$22,500.00, plus an additional 10% contingency for unforeseen needs through contract expiration, December 17, 2022, for a new not-to-exceed amount of \$82,750.00.

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Michael May, VP of Human Resources
<b>Signature:</b>	Signed by:michael may Signed at:2022-01-19 21:40:11 +00:00 Reason:Witnessing michael may  <i>Michael May</i> 

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	Signed by:Lanette McKnight Signed at:2022-01-20 13:32:03 +00:00 Reason:Witnessing Lanette McKnight
Lanette McKnight - Crawford Sr. HR Business Partner	  <hr style="border: 0.5px solid black;"/> Signature and Date
<b>PROCUREMENT REVIEW:</b>	Signed by:Monica Frazier Signed at:2022-01-20 14:31:24 +00:00 Reason:Witnessing Monica Frazier
Monica M. Frazier Contract Administrator	  <hr style="border: 0.5px solid black;"/> Signature and Date
LeNedda Edwards Director of Procurement	Signed by:LeNedda Edwards Signed at:2022-01-20 11:08:36 -05:00 Reason:Witnessing LeNedda Edwards    <hr style="border: 0.5px solid black;"/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	Signed by:Devin Reed Signed at:2022-01-20 16:10:33 +00:00 Reason:Witnessing Devin Reed
Devin Reed Chief Compliance Officer	  <hr style="border: 0.5px solid black;"/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



**JACKSONVILLE AVIATION AUTHORITY**  
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JANUARY 24, 2022

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 5: AC2022-01-05**

**Cisco Switch Refresh**

**Vendor: CDW-G**

**(Cost: \$89,353.88 Funding: Capital J2020-09/J2022-01)**

**Piggyback Posting: January 20 – 27, 2022**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Cisco Switch Refresh / CDW-G		<b>Cost:</b> \$89,353.88
<b>Solicitation No:</b> Piggyback - Florida Cisco NASPO ValuePoint AR3227	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	J2020-09; J2022-01

### Attached / Supporting Documents

- Exhibit "A"** – CDWG Switch Quote
- Exhibit "B"** – Public Notice Posting

### BACKGROUND:

JAA utilizes Cisco networking equipment, which is the foundation of all communications infrastructure for all of JAA’s computer environment. As such, this is a critical system and is important that it remains within vendor equipment lifecycle to receive security updates and technical support. Therefore, JAA refreshes a certain portion of its equipment every year to ensure supportability and reliability.



This purchase is to refresh the switch equipment that is detailed in **Exhibit "A"**. Note that an additional \$2,000 is included in the award request to accommodate parts and pieces not anticipated during the deployment of this gear.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed bid documents and pricing for Florida Cisco NASPO ValuePoint AR3227, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA’s best interest to purchase the requested services and equipment by piggy-backing this NASPO ValuePoint AR3227 contract, which was competitively awarded to CDW-G.

### RECOMMENDATION:

**Information Technology recommends JAA utilize Florida Cisco NASPO ValuePoint AR3227 (AR3227 43220000-NASPO-19), pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to CDW-G in an amount of \$89,353.88, for Cisco network hardware and related parts and software.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning & Development
<b>Signature:</b>	<div style="font-size: small;">Signed by: Lauren Scott Signed at: 2022-01-20 20:02:11 +00:00 Reason: Witnessing Lauren Scott</div> <div style="text-align: center;">   </div>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

Signed by: Steven Schultz  
Signed at: 2022-01-20 20:02:49 +00:00  
Reason: Witnessing Steven Schultz




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Signature and Date

**PROCUREMENT REVIEW:**  
Procurement Administrator  
Samantha Smid

LeNedda Edwards  
Director of Procurement

Signed by: Samantha Smid  
Signed at: 2022-01-20 16:18:18 -05:00  
Reason: Witnessing Samantha Smid




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Signature and Date

**SUBMITTED FOR APPROVAL:**  
Ross Jones  
Chief Financial Officer

LeNedda Edwards  
Director of Procurement

Signed by: LeNedda Edwards  
Signed at: 2022-01-20 16:22:08 -05:00  
Reason: Witnessing LeNedda Edwards




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Signature and Date

**SUBMITTED FOR APPROVAL:**  
Ross Jones  
Chief Financial Officer

Ross Jones  
Chief Financial Officer

Signed by: Ross Jones  
Signed at: 2022-01-20 21:25:46 +00:00  
Reason: Witnessing Ross Jones


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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:** (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY**  
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**JANUARY 24, 2022**

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 6: AC2022-01-06**

**Palo Alto Maintenance**

**Vendor: CDW-G**

**(Cost: \$280,313.44 Funding: 24001)**

**Piggyback Posting: January 20 – 27, 2022**





## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Palo Alto Maintenance / CDW-G		<b>Cost:</b> \$280,313.44
<b>Solicitation No:</b> Piggyback - National IPA Technology Solutions (2018011-01)	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	24001
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – CDWG Palo Alto Quote <b>Exhibit "B"</b> – Public Notice Posting		

**BACKGROUND:**

JAA utilizes Palo Alto firewall equipment, which is the main cyber security defense for JAA’s computer environment. As such, this is a critical system and is important that it remains under vendor support to receive security updates and technical support.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed bid documents and pricing for National IPA Technology Solutions (2018011-01), which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA’s best interest to purchase the requested services and equipment by piggy-backing this National IPA Technology Solutions (2018011-01), which was competitively awarded to CDW-G.

**RECOMMENDATION:**

**Information Technology recommends JAA utilize National IPA Technology Solutions (2018011-01), pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to CDW-G in an initial year not-to-exceed amount of \$50,729.67 for Palo Alto support and maintenance, with renewals of up to four years at the sole discretion of JAA, for a total not-to-exceed potential amount of \$280,313.44.**

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$50,729.67	\$53,266.15	\$55,929.46	\$58,725.93	\$61,662.23



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director, Information Technology

\_\_\_\_\_

Signature and Date

**PROCUREMENT REVIEW:**  
Procurement Administrator  
Samantha Smid

\_\_\_\_\_

Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_

Signature and Date

**SUBMITTED FOR APPROVAL:**

Ross Jones  
Chief Financial Officer

\_\_\_\_\_

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022

\_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:** (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
JANUARY 24, 2022

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 7: AC2022-01-07**

**Go Spot Check Subscription**  
**Vendor: WorldApp**  
**(Cost: \$36,471.00 Funding: 24001)**  
**Proprietary Posting: January 20 – 27, 2022**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Go Spot Check Subscription / WorldApp	<b>Cost:</b> \$ 36,471.00
<b>Solicitation No:</b> Proprietary	<b>Budgeted, Transferred, Budgeted or Contingency:</b>
<b>On-Going Maintenance Cost:</b> n/a	<b>Funding Source:</b> 24001

### Attached / Supporting Documents

- Exhibit "A"** – WorldApp Services Agreement and pricing
- Exhibit "B"** – Signed Proprietary Form and Public Notice Posting

### BACKGROUND:

JAA is Global Biorisk Advisory Council (GBAC) accredited and utilizes a cloud-based service call Go Spot Check to maintain records related to cleaning practices and activities. JAA is pleased with this service and wishes to continue utilizing it to help maintain its GBAC compliance.

Note that this represents a proprietary purchase, since Go Spot Check is only available from WorldApp due to a proprietary license and subscription.

### RECOMMENDATION:

Information Technology recommends JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to WorldApp in an initial year not-to-exceed amount of \$6,600 for Go Spot Check cloud service, with renewals of up to four years at the sole discretion of JAA, for a total not-to-exceed potential amount of \$36,471.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$6,600.00	\$6,930.00	\$7,277.00	\$7,641.00	\$8,023.00



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
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<b>Signature:</b>	

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Steven Schultz  
Director, Information Technology

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Procurement Administrator  
Samantha Smid

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Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Ross Jones  
Chief Financial Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 24, 2022 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):