



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JANUARY 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-01-01

Maintenance, Repair & Auto Parts

Vendor: Duval Ford

(Cost: \$175,000.00 Funding: 45133)

Proprietary Posting: January 11-19, 2023



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Maintenance, Repair & Auto Parts / Duval Ford		Cost: \$175,000.00
Solicitation No: Proprietary	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost:	Funding Source: 45133	
Attached / Supporting Documents		
Exhibit "A" – Spend Analysis		
Exhibit "B" – Proprietary Form and Public Notice Posting		

BACKGROUND:

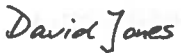
The Jacksonville Aviation Authority’s (JAA) Garage is responsible for maintaining JAA’s vehicle fleet which is manufactured by Ford and maintained under the 5-year/100,000 mile extended warranty. JAA requires rapid access to Ford maintenance, repair services and auto parts to ensure JAA operations are not impacted as a result of inoperable vehicles. JAA utilizes Duval Ford for extensive maintenance, repairs and auto parts that JAA’s staff is not equipped to perform. Duval Ford can access service history, convenient proximity and provides OEM parts.

JAA routinely purchases vehicles from Duval Ford utilizing piggyback contracts, to include, but not limited to, Florida Sheriff’s Association and State of Florida contracts. In an effort to ensure vehicle warranties remain intact, it is in JAA’s best interest that Duval Ford perform the services requested herein. The cost of parts, maintenance and repair services continue to increase due to the automotive market conditions and supply chain delays. As of December 20, 2022, JAA’s spend for these parts and services is \$18,160.39 which is approaching the \$25,000.00 threshold, and requires Awards Committee approval.

RECOMMENDATION:

Engineering & Facilities recommends that JAA make a properly noticed proprietary award, pursuant to Section 3.09 of JAA’s Procurement Code, to Duval Ford, an authorized Ford dealer, to provide maintenance, repair services and auto parts for a five-year term, retroactive October 1, 2022 to September 30, 2027, for a potential total not-to-exceed amount of \$175,000.00. JAA reserves the right to purchase maintenance, repair services and auto parts from other vendors when it is in its best interest to do so. Funds are budgeted within cost center 45133.


SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering & Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Kenneth Badger
Fleet Manager

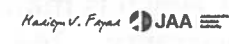


Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar
Contract Administrator

Signed by Marilyn V. Fryar
Signed at: 2023-01-23 12:45:04 +00:00
Reason Witnessing Marilyn V. Fryar



Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at: 2023-01-23 06:06:23 -05:00
Reason Witnessing LeNedda Edwards




Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at: 2023-01-23 15:32:30 +00:00
Reason Witnessing Tony Cugno



Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):

Page 2 of 2

Form Revision Date: 2-2022



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2023-01-02

Subordinate Lien Variable Rate Line of Credit Closing Costs
Vendor: Various
(Cost: \$218,253.14)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Subordinate Lien Variable Rate Line of Credit Closing Costs / Various		Cost: \$218,253.14
Solicitation No: Amendment	Budgeted, Transferred, or Contingency:	N/A
On-Going Maintenance Cost: N/A	Funding Source:	N/A
Attached / Supporting Documents		
Exhibit "A" – Approved JAA Award AC2022-09-09		
Exhibit "B" – Closing cost invoices		

BACKGROUND:

The Jacksonville Aviation Authority’s (“JAA”) Awards Committee previously approved JAA Award No. AC2022-09-09, which awarded a Subordinate Lien Variable Rate Line of Credit to Truist Bank, N.A. The award was approved on September 22, 2022, which was the result of Procurement releasing Request for Proposals (RFP) No. 22-25-31001 to identify, evaluate, and select an institution that could offer JAA a Subordinate Lien Variable Rate Line of Credit on the most favorable overall terms in an amount sufficient to fund costs associated with JAA’s planned development of Concourse B.

Referenced in the recommendation of JAA Award No. AC2022-09-09, were unknown closing costs that could only be estimated prior to final closing, which occurred on October 27, 2022. The actual closing costs are detailed in the table below:

Holland & Knight, LLP	\$30,000.00
PFM Financial Advisors, LLC	\$77,253.14
Foley & Lardner, LLP	\$111,000.00
Total:	\$218,253.14

RECOMMENDATION:

Finance recommends that JAA Award No. AC2022-09-09, for a Subordinate Lien Variable Rate Line of Credit that was competitively awarded in accordance with RFP No. 22-25-31001 and which is associated with JAA’s planned development of Concourse B, be amended to ratify and incorporate \$218,253.14 in anticipated actual closing costs, consisting of: (i) \$30,000.00 to Holland & Knight, LLP; (ii) \$77,253.14 to PFM Financial Advisors, LLC; and (iii) \$111,000.00 to Foley & Lardner, LLP.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ross Jones, Chief Financial Officer
Signature:	<i>Ross Jones</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Ross Jones Chief Financial Officer</p> <p>PROCUREMENT REVIEW: LeNedda Edwards Director of Procurement</p> <p>Devin J. Reed Chief Compliance Officer</p> <p>SUBMITTED FOR APPROVAL: Ross Jones Chief Financial Officer</p>	<p style="font-size: small;">Signed by: Ross Jones Signed at: 2023-01-18 18:47:28 +00:00 Reason: Witnessing Ross Jones</p> <p style="text-align: center;"><i>Ross Jones</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: LeNedda Edwards Signed at: 2023-01-18 13:49:17 -05:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: Devin Reed Signed at: 2023-01-18 22:00:04 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;"><i>Devin Reed</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p> <p style="font-size: small;">Signed by: Ross Jones Signed at: 2023-01-18 22:04:08 +00:00 Reason: Witnessing Ross Jones</p> <p style="text-align: center;"><i>Ross Jones</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2023-01-03

**Event Planning and Production
Vendor: PRI Productions, Inc.
(Cost: \$75,000.00 Funding: 11105)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Amendment - Event Planning and Production Services / PRI Productions, Inc.		Cost: \$75,000.00
Solicitation No: RFP No. 17-22-11105	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: NA	Funding Source:	11105
Attached / Supporting Documents		
Exhibit "A" - Award Submissions AC2022-02-09; AC2021-10-04; AC2021-04-01; AC2020-07-07; AC2019-04-09; AC2018-10-05; AC2017-09-05		
Exhibit "B" - Contract Amendment No. 1; Contract Amendment No. 2		

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Awards Committee previously approved the above-referenced Award Submissions pursuant to Request for Proposals No. 17-22-11105 (RFP) and awarded an event planning and production services contract to PRI Productions, Inc. ("PRI"). PRI has provided services for numerous JAA events, including but not limited to, holiday decorations, press conferences, special events such as inaugurals for new flight services and the annual Porsche Driving Experience event.

As of December 30, 2022, the total contract expenditures of \$350,722.94 are approaching the approved spend authority of \$384,701.19. Marketing is requesting approval to increase the award amount to cover any forthcoming event planning and production services through the May 20, 2023, contract expiration.



RECOMMENDATION:

Marketing recommends JAA Award No. AC2017-09-05, awarded to PRI Productions, Inc., for event planning and production services, be further amended to increase the award amount by \$75,000.00 to cover expenses through the contract expiration date of May 20, 2023, for a new total potential not-to-exceed award amount of \$459,701.19. Funding for the contract is budgeted within cost center 11105.



AC2023-01-03

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Barbara Halverstadt, Chief Marketing Officer
Signature:	<p>Signed by: Barbara Halverstadt Signed at: 2023-01-23 15:54:00 +00:00 Reason: Witnessing Barbara Halverstadt</p>  

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Greg Willis
Marketing & Public Relations Manager

Signed by: Greg Willis
Signed at: 2023-01-23 15:55:01 +00:00
Reason: Witnessing Greg Willis




Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar
Contract Administrator

Signed by: Marilyn V. Fryar
Signed at: 2023-01-23 15:56:41 +00:00
Reason: Witnessing Marilyn V. Fryar




Signature and Date

LeNedda Edwards
Director of Procurement

Signed by: LeNedda Edwards
Signed at: 2023-01-23 10:57:36 -05:00
Reason: Witnessing LeNedda Edwards




Signature and Date

SUBMITTED FOR APPROVAL:

Barbara Halverstadt
Chief Marketing Officer

Signed by: Barbara Halverstadt
Signed at: 2023-01-23 15:58:17 +00:00
Reason: Witnessing Barbara Halverstadt




Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2023

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2023-01-04

C-Cure Victor Upgrade
Vendor: Johnson Controls Security Solutions
(Cost: \$222,106.50 Funding: J2023-11)
Piggy-Back Posting: January 11-17, 2023



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: C-Cure-Victor Upgrade / Johnson Controls Security Solutions	Cost: \$201,915.00 +10% Conting.
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: NA	Funding Source: J2023-11

Attached / Supporting Documents

Exhibit "A" – Approved Award AC2020-03-07 and AC2014-12-03
Exhibit "B" – Johnson Controls Security Solutions Upgrade Proposal and Public Notice Posting

BACKGROUND:

On March 23, 2020, JAA Award No. AC2020-03-07 was issued to Johnson Controls, Inc., a.k.a. Johnson Controls Security Solutions (JCSS), for access control software licenses. The access control system currently utilizes a unified CCure 9000 and American Dynamics security system to provide tightly integrated access control and video surveillance. The current version of software is end of life and falling off vendor support. As these systems are critical to JAA’s operations, it is important to maintain current versions of software to ensure supportability, reliability, and cyber security.

JCSS currently has a contract with JAA to provide support and maintenance for these systems, it would be most efficient to have JCSS perform the upgrade. JCSS is also the OEM for the products and can access product development specialists if necessary.

In exchange for payments in the amount of \$201,915.00, JCSS will upgrade JAA’s systems to the most recent versions and provide virtual training options for IT and stakeholder staff. IT recommends including an additional \$20,191.50 be included for unforeseen circumstances during the upgrade process, for a total not-to-exceed amount of \$222,106.50.

RECOMMENDATION:

Information Technology recommends JAA Award No. AC2020-03-07, awarded to Johnson Controls Inc., a.k.a. Johnson Controls Security Solutions, for access control upgrades and replacements, be amended to: (i) provide current version system upgrades, training and related work for the CCure 9000 and American Dynamics security system; and (ii) increase the award by \$222,106.50, for a new total potential award amount of \$1,413,167.50

SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director, Information Technology

Signed by Steven Schultz
Signed at 2023-01-19 12:09:48 +00:00
Reason Witnessing Steven Schultz






Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator



Signed by Monica Frazier
Signed at 2023-01-20 13:44:28 +00:00
Reason Witnessing Monica Frazier

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-01-20 08:45:58 +05:00
Reason Witnessing LeNedda Edwards






Signature and Date

SUBMITTED FOR APPROVAL:

Ross Jones
Chief Financial Officer

Signed by Ross Jones
Signed at 2023-01-20 19:41:38 +00:00
Reason Witnessing Ross Jones

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2022

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2023-01-05

**Purchase and Installation of HVAC Units at Hangar 5
Vendor: W.W. Gay Mechanical Contractor, Inc.
(Cost: \$32,508.00 Funding: 44402 Small Capital)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase and Installation of HVAC Units at Hangar 5 – W.W. Gay Mechanical Contractor, Inc.		Cost: \$32,508.00
Solicitation No: Amendment RFQ No. 2219-44402	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: <\$100/yr	Funding Source:	44402 Small Cap
Attached / Supporting Documents		
Exhibit "A" – Approved Award AC2022-10-01		
Exhibit "B" – W.W. Gay Mechanical Quote		

BACKGROUND:

The Jacksonville Aviation Authority’s (“JAA”) Awards Committee previously approved JAA Award No. AC2022-10-01, awarded to W.W. Gay Mechanical Contractor, Inc. for the purchase and installation of nine HVAC Units at Herlong Airport – Hangar 5, Phase 1. This award was approved on October 24, 2022, and was the result of Procurement releasing a Request for Quote (RFQ) No. 2219-44402.

Funding is still available, approved and budgeted in the small capital project to move forward with Phase 2 of the project, which will consist of the replacement of six of the 18 units. The remaining three units will be replaced in FY2024. The units requested for installation are updated versions of the current units and are Energy Star compliant and will help reduce electrical usage.

Procurement contacted the awarded vendor for an updated quote for the purchase, installation and electrical work required for the six units, which additional work was contemplated by the RFQ.

RECOMMENDATION:

Herlong Recreational Airport recommends JAA Award AC2022-10-01 to W.W. Gay Mechanical Contractor Inc., be amended to: (i) purchase and install six air condition units for Hangar 5, in the amount of \$26,880.00; and (ii) request additional contingency amount of \$5,628.00 to cover any unforeseen costs during installation. This will result in a new total potential not-to-exceed amount of \$72,000.00. Funding for this purchase is budgeted within cost center 44402 FY 23 Small Capital.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning and Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Sarah Matson
Manager, First Coast Flight Center

Signed by Sarah Matson
Signed at 2023-01-20 15:43:50 +00:00
Reason: Witnessing Sarah Matson


Sarah Matson

Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator


Signed by Monica Frazier
Signed at 2023-01-20 16:28:23 +00:00
Reason: Witnessing Monica Frazier

Monica M. Frazier 

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-01-20 11:30:50 -05:00
Reason: Witnessing LeNedda Edwards


LeNedda Edwards 

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at 2023-01-20 18:49:55 +00:00
Reason: Witnessing Tony Cugno

Tony Cugno 

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2022

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2023-01-06

Legal Services
Vendor: Various Law Firms
(Cost: \$600,000.00 Funding: 11001.77250)
Exempt Posting: January 11-17, 2023



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Legal Services/Various Law Firms	Cost: \$600,000.00
Solicitation No: Exempt	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 11001.77250
Attached / Supporting Documents	
Exhibit "A" - Legal Services Spend Analysis	
Exhibit "B" - Public Posting Notice	

BACKGROUND:

From time to time, the Jacksonville Aviation Authority (JAA) has a need for outside legal counsel. To meet this need, JAA has made awards for work to law firms such as: (i) Constangy, Brooks, Smith and Prophete, LLP for labor law; (ii) Foley & Lardner, LLP for, including without limitation, FBO and airline negotiations; (iii) Rumberger, Kirk & Caldwell for law enforcement related labor law; (iv) Kaplan, Kirsch, Rockwell for general matters; (v) Driver, McAfee, Hawthorne & Diebenow, PLLC for logo and trademark services; and (vi) Gibbons Neuman for bankruptcy law.

In addition, the City of Jacksonville’s Office of General Counsel (OGC) provides legal services, primarily litigation assistance, as authorized by JAA’s Charter, and is exempt from competition under Section 2.05(A)(10) of the Procurement Code. Further, Section 2.05(A)(6) of the Procurement Code also exempts legal services from competition, which services are generally selected based on the advice and consent of JAA’s Chief Compliance Officer (CCO) and OGC. Nevertheless, it is JAA’s desire to be completely transparent as to its legal expenditures and, to the extent possible, endeavors to obtain the same Awards Committee approvals as required for any other formal service.

It is in JAA’s best interest that its legal representation remains consistent and that management, under the advice and consent of OGC and JAA’s CCO, be granted sufficient financial approval to retain and manage JAA’s need for formal legal services.

RECOMMENDATION:

Management recommends that: (i) the formal legal relationships stated herein be allowed to continue; (ii) additional law firms be added as the need arises; and (iii) a collective five-year not-to-exceed external legal services amount be set at \$600,000.00 through the end of Fiscal Year 2026-27. This award has been properly publicly noticed and is exempt from competition pursuant to Section 2.05(A)(6) of JAA’s Procurement Code.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Senior Executive Assistant to CEO
Signature:	<i>Melissa Marcha-Lee</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Melissa Marcha-Lee Senior Executive Assistant to CEO</p>	<p style="font-size: small;">Signed by:Melissa Marcha-Lee Signed at:2023-01-18 19:13:17 +00:00 Reason:Witnessing Melissa Marcha-Lee</p> <p style="text-align: center;"><i>Melissa Marcha-Lee</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>PROCUREMENT REVIEW:</p> <p>Monica Frazier Contract Administrator</p>	<p style="font-size: small;">Signed by:Monica Frazier Signed at:2023-01-18 19:15:14 +00:00 Reason:Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>LeNedda Edwards Director of Procurement</p>	<p style="font-size: small;">Signed by:LeNedda Edwards Signed at:2023-01-18 14:16:27 -05:00 Reason:Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>SUBMITTED FOR APPROVAL:</p> <p>Devin J. Reed Chief Compliance Officer</p>	<p style="font-size: small;">Signed by:Devin Reed Signed at:2023-01-18 21:58:36 +00:00 Reason:Witnessing Devin Reed</p> <p style="text-align: center;"><i>Devin Reed</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, January 23, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JANUARY 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2023-01-07

JIA Concourse B Construction: GMP 1
Vendor: Balfour Beatty Construction, LLC
(Cost: \$24,570,496.00 Funding: Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: JIA Concourse B Construction: GMP 1 / Balfour Beatty Construction, LLC	Cost: \$24,570,496.00
Solicitation No: Amendment; RFQ No. 19-20-42001	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Capital

Attached / Supporting Documents

- Exhibit "A" – JAA Award No. AC2019-07-01S
- Exhibit "B" – GMP Summary and Bid Tabulation

BACKGROUND:

Pursuant to JAA Award No. AC2019-07-01S, JAA made an award to Jacobs Engineering, Inc. (Jacobs) and Balfour Beatty Construction, LLC (BBC) for the Jacksonville International Airport Concourse B Terminal Expansion Program, for Architectural / Engineering design services and Construction Management at Risk services, respectively. The second project in the Program is the construction of the new Concourse B, which will increase airport capacity by adding six new aircraft gates with passenger boarding bridges or contact gates and several ground boarding positions. The new concourse will be approximately 173,000 square feet in area and include first floor operations and administrative space; second floor passenger circulation, hold rooms and concessions; and a mezzanine level for airline and public-use clubs.

In order to mitigate the impact of long lead times for procurement of structural steel, an Early Steel Package was developed. The low bid for the Early Steel Package was submitted by SteelFab in the amount of \$20,289,674.00. Balfour Beatty has submitted a Guaranteed Maximum Price (GMP) of \$24,570,496.00 for the Early Steel Package which includes the SteelFab bid as well as the Construction Manager's fee, bonds, and insurance. Bid Tabs for the bidders on the Early Steel Package are attached.

RECOMMENDATION:

Engineering & Facilities recommends the portion of JAA Award No. AC2019-07-01S made to Balfour Beatty Construction, LLC for Construction Management at Risk services for the JIA Concourse B Terminal Expansion Program be amended to authorize Balfour Beatty to proceed with GMP 1 – Early Steel Package for the New Concourse B at JIA, for a guaranteed maximum price of \$24,570,496.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manger of Aviation Planning & Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder
Sr. Manager, Engineering & Construction

Signed by: Derek Powder
Signed at: 2023-01-18 13:26:23 -05:00
Reason: Witnessing Derek Powder




Signature and Date

PROCUREMENT REVIEW:

LeNedda Edwards

Signed by: LeNedda Edwards
Signed at: 2023-01-18 13:32:23 -05:00
Reason: Witnessing LeNedda Edwards




Signature and Date

Devin Reed
Chief Compliance Officer

Signed by: Devin Reed
Signed at: 2023-01-18 18:33:10 +00:00
Reason: Witnessing Devin Reed




Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by: Tony Cugno
Signed at: 2023-01-18 18:48:07 +00:00
Reason: Witnessing Tony Cugno




Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: January 23, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):