



# JACKSONVILLE AVIATION AUTHORITY SPECIAL AWARDS COMMITTEE MEETING AGENDA

APRIL 14, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 10:30 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. *The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.*

## Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-04-01S

**JIA Concourse B Reimbursable Agreement**  
**Vendor: Federal Aviation Administration**  
**(Cost: \$80,147.32 Funding: Capital)**





# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Concourse B Reimbursable Agreement / Federal Aviation Administration (FAA)	<b>Cost:</b> \$80,147.32
<b>Solicitation No:</b> Exempt Per P.Code 2.05 (A)(10)	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – Signed FAA Reimbursable Agreement	
<b>Exhibit "B"</b> – Public Notice Posting	

## BACKGROUND:

The Jacksonville Aviation Authority (JAA) has undertaken a Program for the construction of new Concourse B which will increase airport capacity by adding six new aircraft gates with passenger boarding bridges or contact gates and several ground boarding positions.


Concourse B will be approximately 173,000 square feet in area and include: (i) first floor operations and administrative space; (ii) second floor passenger circulation, hold rooms and concessions; and (iii) a mezzanine level for airline and public-use clubs. The Concourse B Program also includes associated taxiway and aircraft ramp construction.

Construction of Concourse B will affect several Federal Aviation Administration (FAA) installations including Weather Observation Systems; Fiber Optic Transmission Systems; Radio Transmitters; and the Airport Surveillance Radar. To mitigate the impacts to these facilities, JAA must enter into Reimbursable Agreements with the FAA for their participation in the design and construction of any modifications. The purpose of this Reimbursable Agreement is to evaluate potential impacts of the Concourse B on FAA radar and communications equipment and, if necessary, determine a mitigation strategy for continued FAA services.

## RECOMMENDATION:

**Engineering & Facilities recommends that JAA make a properly noticed award, pursuant to Section 2.05(A)(10) of JAA's Procurement Code, to the Federal Aviation Administration in the not-to-exceed amount of \$80,147.32, to: (i) evaluate potential impacts to radar, surveillance, and communications equipment; and (ii) determine if a mitigation strategy is necessary prior to Concourse B Construction. Funds are budgeted within Capital budget.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager of Aviation Planning & Development
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.*)

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Sr. Manager, Engineering & Facilities

Signed by Derek Powder  
Signed at: 2023-04-13 13:40:46 -04:00  
Reason Witnessing Derek Powder

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

Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at: 2023-04-13 13:54:43 -04:00  
Reason Witnessing LeNedda Edwards



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Signature and Date

Devin J. Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at: 2023-04-13 17:58:14 -04:00  
Reason Witnessing Devin Reed

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

Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by Tony Cugno  
Signed at: 2023-04-13 19:19:28 -04:00  
Reason Witnessing Tony Cugno

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Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Friday, April 14, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):