



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 1: AC2023-05-01**

**Backflow Repair Services**

**Vendor: A-Plus Environmental Solutions & Services, LLC**

**(Cost: \$150,000.00 Funding: Various)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Backflow Repair Services / A-Plus Environmental Solutions **Cost:** \$150,000.00

**Solicitation No:** ITB No. 23-08-45123

**Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A

**Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** - Scope of Work, bid opening matrix, and SPIS

**Exhibit "B"** - Bid form for A-Plus Environmental

### BACKGROUND:


The Jacksonville Aviation Authority's (JAA) Engineering & Facilities Department requires on-call backflow repair services to support JAA's four airports for repairs necessary after required inspections of its backflow preventers. JAA previously contracted these services utilizing a "piggyback" contract; however, that option is no longer available.




On February 13, 2023, Procurement released Invitation to Bid (ITB) No. 23-08-45123, Backflow Repair Services, and received no bids. The scope of work was revised and was rebid on March 21, 2023. On March 29, 2023, two bids were received from: (i) Dolphin Backflow; and (ii) A-Plus Environmental Solutions. Based on the hourly rates received, an award was recommended for A-Plus Environmental Solutions, the responsive, responsible bidder, providing the lower hourly rate for "as-needed" services.

### RECOMMENDATION:

**Engineering & Facilities recommends a requirements award be made to A-Plus Environmental Solutions, the lower of two bidders in responses to ITB No. 23-08-45123, for Backflow Repair Services, in a total potential not-to-exceed amount of \$150,000.00, for use on an "as-needed" basis for an initial three-year term and renewals of up to two additional years at JAA's sole discretion, based on annually approved budgeted funds, vendor performance, and adherence to all terms and conditions of the contract documents. Funds are budgeted within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Sr. Director of Engineering & Facilities
<b>Signature:</b>	<p>Signed by: David Jones Signed at: 2023-05-12 19:19:03 +00:00 Reason: Witnessing David Jones</p> <p><i>David Jones</i> </p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
<p>Tanmay Bhatt Project &amp; Contracts Manager</p>	<p><small>Signed by Tanmay Bhatt Signed at: 2023-05-15 09:29:44 -04:00 Reason: Witnessing Tanmay Bhatt</small></p> <p><i>Tanmay Bhatt</i> </p>
	Signature and Date
<b>PROCUREMENT REVIEW:</b>	
<p>J. Brian Simmons (Delegated) Procurement Administrator</p>	<p><i>LeNedda Edwards</i></p>
	Signature and Date
<p>LeNedda Edwards Director of Procurement</p>	<p><small>Signed by LeNedda Edwards Signed at: 2023-05-15 09:37:10 -04:00 Reason: Witnessing LeNedda Edwards</small></p> <p><i>LeNedda Edwards</i> </p>
	Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
<p>Tony Cugno Chief Operating Officer</p>	<p><small>Signed by Tony Cugno Signed at: 2023-05-15 14:57:15 +00:00 Reason: Witnessing Tony Cugno</small></p> <p><i>Tony Cugno</i> </p>
	Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 2: AC2023-05-02**

**Elevator, Escalator, Moving Walkways Preventative Maintenance & Repair  
Services**

**Vendor: Coastal Elevator Company**

**(Cost: \$198,328.00 Funding: 45123.77280/77420, 44202.77280)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Elevator, Escalator, Moving Walkways Preventive Maintenance and Repair Service / Coastal Elevator		<b>Cost:</b> \$193,328.00 (+\$5,000 Repair Contingency)
<b>Solicitation No:</b> RFP No. 18-04-45123 Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	45123.77420 45123.77280 44202.77280

## Attached / Supporting Documents

- Exhibit "A"** – Previously Approved JAA Award No. AC2018-06-01S, AC2018-09-05, AC2018-11-06, AC2019-02-07, AC2019-11-04, AC2022-01-03, AC2023-03-02
- Exhibit "B"** – Otis Elevator dba Coastal Elevator Contract Extension Quote  
August 1, 2023-December 31, 2023

## BACKGROUND:

The Jacksonville Aviation Authority's (JAA) has a contract with Otis Elevator Company *dba* Coastal Elevator Company, pursuant to JAA Award No. AC2018-06-01S and subsequent amendments, for elevator, escalator, and moving walkway maintenance and repair services, as described below:


Award	Description	Amount
AC2018-06-01S	Maintenance and Repair Services (+parts contingency); 5 years	\$2,816,372.40
AC2018-09-05	Increase Initial Year Repair Amount	\$150,000.00
AC2018-11-06	Repairs/Replacement of (4) Escalators and (5) Elevators	\$900,000.00
AC2019-02-07	Replacement of (2) Moving Walks in the Hourly Garage	\$2,742,000.00
AC2019-11-04	Second Phase Modernization of (5) Elevators 15 & 16	\$400,000.00
AC2022-01-03	Modernization of Freight Elevators 22 & 23	\$400,000.00
AC2023-03-02	Modernization of Elevators 17 & 18	289,080.00
<b>Total Award Amount:</b>		<b>\$7,697,452.40</b>

In order to complete the modernization project for Elevators 17 and 18 and to allow Procurement time to resolicit this scope, Engineering & Facilities desires a contract extension through December 31, 2023, or until a new contract solicitation, award and execution is completed, which extension would result in an increase of \$198,328.00.





## RECOMMENDATION:

**Engineering & Facilities recommends JAA Award No. AC2018-06-01S, to Otis Elevator Company, dba Coastal Elevator Company, for elevator, escalator, and moving walkway maintenance and repairs at JIA, be further amended to: (i) increase the award by \$198,328.00, for a new potential not-to-exceed amount of \$7,895,780.40; and (ii) extend the contract award until December 31, 2023, or until the solicitation process for a new award and contract is completed. Funds are budgeted within cost center 45123.77420 and 44202.77280.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Sr. Director of Engineering & Facilities
<b>Signature:</b>	<p>Signed by: David Jones Signed at: 2023-05-12 19:16:24 +00:00 Reason: Witnessing David Jones</p> <p><i>David Jones</i>  Jacksonville Aviation Authority</p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<p>Gary Plutta Senior Manager, Landside Facilities</p>	<p>Signed by: Gary Plutta Signed at: 2023-05-15 11:16:13 +00:00 Reason: Witnessing Gary Plutta</p> <p><i>Gary Plutta</i> </p>
Signature and Date	
<p><b>PROCUREMENT REVIEW:</b> Monica M. Frazier Contract Administrator</p>	<p>Signed by: Monica Frazier Signed at: 2023-05-15 11:16:56 +00:00 Reason: Witnessing Monica Frazier</p> <p><i>Monica M. Frazier</i> </p>
Signature and Date	
<p>LeNedda Edwards Director of Procurement</p>	<p>Signed by: LeNedda Edwards Signed at: 2023-05-15 08:06:59 -04:00 Reason: Witnessing LeNedda Edwards</p> <p><i>LeNedda Edwards</i> </p>
Signature and Date	
<p><b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer</p>	<p>Signed by: Tony Cugno Signed at: 2023-05-15 14:56:16 +00:00 Reason: Witnessing Tony Cugno</p> <p><i>Tony Cugno</i> </p>
Signature and Date	

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 3: AC2023-05-03**

**Title VI & Community Participation Plan Consulting Services**

**Vendor: Ken Weeden and Associates, Inc.**

**(Cost: \$22,250.00 Funding: 26201.77230)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Title VI and Community Participation Plan Consulting Services / Ken Weeden and Associates, Inc.		<b>Cost:</b> \$22,250.00
<b>Solicitation No:</b> RFP No. 21-35-26201 Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Contingency
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	26201.77230

### Attached / Supporting Documents

**Exhibit "A"** – Approved Award No. AC2021-09-04  
**Exhibit "B"** – Budget Transfer Form, Ken Weeden & Associates, Inc. Proposal

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) owns and operates a four-Airport System consisting of Jacksonville International Airport (JAX), Jacksonville Executive at Craig Airport (JAXEX), Herlong Recreational Airport (HEG) and Cecil Airport and Spaceport (VQQ). JAA has established a Title VI Plan in accordance with USDOT/FAA 49 CFR Part 21 rules and requirements to receive federal funding for its four-airport system. The Title VI plan was last updated and audited in 2015 and requires a comprehensive review. The USDOT/FAA has newly established guidelines that require a Community Participation Plan to define how JAA will adequately inform the public about programs and activities that will have potential impact on JAA's surrounding communities. The FAA's tentative schedule for Title VI and Community Participation Plan program reviews for medium hub airports is FY2023/FY2024.

In accordance with Article 2.02 of RFP No. 21-35-26201, the Procurement Department reached out to Ken Weeden and Associates, Inc. (KWA) and requested a proposal for Title VI and Community Participation Plan consulting services. KWA is very familiar with USDOT/FAA DBE, ACDBE, Title VI and CPP Program (49 CFR 26, 21) requirements and has worked with various airports to develop and maintain these plans. Therefore, Procurement has determined that it is in JAA's best interest to amend its contract with KWA to include this award.

### RECOMMENDATION:




**Procurement recommends JAA Award No. AC2021-09-04, awarded to Ken Weeden and Associates, Inc., for DBE / ACDBE Consulting Services, be amended to: (i) provide services related to Title VI revisions and the creation of a Community Participation Plan; and (ii) increase the award by \$22,250.00, for a new total potential award amount of \$80,610.00. Funds for this award have been transferred from Contingency and are budgeted within cost center 26201.77230.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	LeNedda Edwards, Director of Procurement
<b>Signature:</b>	<i>LeNedda Edwards</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Meghan Miles Vendor Outreach and Compliance Specialist	<p>Signed by: Meghan Miles Signed at: 2023-05-17 13:03:10 +00:00 Reason: Witnessing Meghan Miles</p> <p><i>Meghan Miles</i> </p> <p>Signature and Date</p>
<b>PROCUREMENT REVIEW:</b> Monica M. Frazier Procurement Administrator	<p>Signed by: Monica Frazier Signed at: 2023-05-17 14:24:09 +00:00 Reason: Witnessing Monica Frazier</p> <p><i>Monica M. Frazier</i> </p> <p>Signature and Date</p>
LeNedda Edwards Director of Procurement	<p>Signed by: LeNedda Edwards Signed at: 2023-05-17 08:59:45 -04:00 Reason: Witnessing LeNedda Edwards</p> <p><i>LeNedda Edwards</i> </p> <p>Signature and Date</p>
<b>SUBMITTED FOR APPROVAL:</b>	
Devin J. Reed Chief Compliance Officer	<p>Signed by: Devin Reed Signed at: 2023-05-17 14:33:23 +00:00 Reason: Witnessing Devin Reed</p> <p><i>Devin Reed</i> </p> <p>Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 4: AC2023-05-04**

**Access Control Supplies**

**Vendor: Iris Ltd. Inc.**

**(Cost: \$226,732.00 Funding: Various)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Access Control Supplies / IRIS Ltd. Inc.	<b>Cost:</b> \$ 226,732.00
--	----------------------------

<b>Solicitation No:</b> ITB No. 20-10-17111 Ratification / Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
---	--

<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
---------------------------------------	--------------------------------

## Attached / Supporting Documents

**Exhibit "A"** – Approved Award No. AC2020-06-07

**Exhibit "B"** – Executed Contract Amendment and Spend Analysis

### BACKGROUND:

On June 22, 2020, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2020-06-07 to IRIS Ltd, Inc. for access control supplies. The award authorized a contract for supplies through December 31, 2024, in a total not-to-exceed amount of \$170,000.00.

Procurement has conducted a spend analysis review, which has revealed that collective spend and trending purchase orders require: (i) ratification of \$16,732.00; and (ii) the trending inventory replenishment of access control supplies will increase costs, specifically as it relates to HID Badge Cards required through the end of the potential contract duration, estimated at \$50,000.00 for the remainder of this calendar year and \$160,000.00 for the final contract renewal period ending December 31, 2024. As such, Procurement requests authorization to increase the total award amount by \$226,732.00 to cover current and future purchases by all JAA departments on a "as-needed" basis.

Current Term 01.01.2023-12.31.2023	Final Renewal 01.01.2024-12.31.2024
\$66,732.00 <small>(Ratification amount plus \$50,000.00 June – December 2023)</small>	\$160,000.00








### RECOMMENDATION:

**Procurement recommends that JAA Award No. AC2020-06-07, awarded to IRIS Ltd, Inc., for access control supplies, be amended to: (i) ratify \$16,732.00; and (ii) increase funding for "as-needed" inventory by \$50,000.00 for the remainder of this calendar year and \$160,000.00 for the final contract renewal period ending December 31, 2024, for a new total potential not-to-exceed award amount of \$396,732.00, based upon vendor performance, adherence to contract terms and conditions and the availability of funds. JAA reserves the right to make future purchases of this commodity from other vendors when it is in JAA's best interest to do so. Funds are budgeted within cost center 00000.17111 and within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	-Various-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Eric Powell Procurement Warehouse Manager	<div> <div> <small>Signed by:Eric Powell Signed at:2023-05-12 18:24:20 +00:00 Reason:Witnessing Eric Powell</small>   </div> <hr/>           Signature and Date         </div>
<b>PROCUREMENT REVIEW:</b>	
Monica M. Frazier Contract Administrator	<div> <div> <small>Signed by:Monica Frazier Signed at:2023-05-12 18:28:58 +00:00 Reason:Witnessing Monica Frazier</small>   </div> <hr/>           Signature and Date         </div>
LeNedda Edwards Director of Procurement	<div> <div> <small>Signed by:LeNedda Edwards Signed at:2023-05-12 14:49:32 -04:00 Reason:Witnessing LeNedda Edwards</small>   </div> <hr/>           Signature and Date         </div>
<b>SUBMITTED FOR APPROVAL:</b>	
Devin J. Reed Chief Compliance Officer	<div> <div> <small>Signed by:Devin Reed Signed at:2023-05-12 19:05:23 +00:00 Reason:Witnessing Devin Reed</small>   </div> <hr/>           Signature and Date         </div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 5: AC2023-05-05**

**Plumbing Maintenance & Repair Services and Projects**

**Vendor: Turner Plumbing Company. Inc.**

**(Cost: \$456,559.00 Funding: Various)**

**Piggyback Posting: May 03-09, 2023**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Plumbing Maintenance and Repair Services and Projects / Turner Plumbing Company Inc. **Cost:** \$456,559.00

**Solicitation No:** Piggyback – JAXPORT Contract No. 19-03 Amendment **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Various

## Attached / Supporting Documents

**Exhibit "A"** – Approved Award No. AC2021-11-10  
**Exhibit "B"** – Spend Analysis and Public Notice Posting

### BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2021-11-10 on November 29, 2021, to Turner Plumbing Company, Inc. for plumbing maintenance and repair services. The award authorizes the use of JAXPORT Contract No. 19-03, in a total not-to-exceed amount of \$169,999.00.

Procurement has conducted a spend analysis review, which revealed that collective spend and trending purchase orders require: (i) ratification of \$6,559.00 due to a scrivener's error; and (ii) an increase in the total award amount by \$450,000.00. Procurement requests authorization to increase the total award amount by \$456,559.00 to cover future repairs by all JAA departments on an "as-needed" basis.

Current Term 04.13.2023-04.12.2024	Final Renewal 04.13.2024-02.28.2025
\$200,000.00	\$250,000.00







### RECOMMENDATION:

Procurement recommends that JAA Award No. AC2021-11-10, awarded to Turner Plumbing Company Inc., utilizing JAXPORT Contract No. 19-03, for plumbing maintenance and repair services, be amended to: (i) ratify \$6,559.00; and (ii) increase funding by \$456,559.00, in line with historical data and trending spend patterns, for "as-needed" services through February 28, 2025, resulting in a new potential not-to-exceed award total of \$626,558.00. Funds are budgeted within various cost centers.

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	-VARIOUS-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Monica M. Frazier Contract Administrator	<div>   </div> Signature and Date
<b>PROCUREMENT REVIEW:</b>	
LeNedda Edwards Director of Procurement	<div>   </div> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	<div>   </div> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 6: AC2023-05-06**

**Gate and Roll-Up Door Maintenance**

**Vendor: The LeNape Group, LLC dba Vigneaux Corporation**

**(Cost: \$151,000.00 Funding: Various)**

**Piggyback Posting: May 03-09, 2023**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Gate and Roll-Up Door Maintenance and Repairs / The LeNape Group, LLC dba Vigneaux Corporation	<b>Cost:</b> \$151,000.00
<b>Solicitation No:</b> Piggy-back COJ SC-0404-19 Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various

### Attached / Supporting Documents

**Exhibit "A"** – Approved Award No. AC2021-07-06  
**Exhibit "B"** – Spend Analysis and Public Notice Posting

### BACKGROUND:

On July 26, 2021, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2021-07-06 to The LeNape Group, LLC d/b/a Vigneaux Corporation for gate and roll-up door maintenance and repair services. The award authorizes the use of City of Jacksonville (COJ) Contract No. SC-0404-19 until April 16, 2024, in a total not-to-exceed amount of \$154,000.00.

Due to continued use and requests for maintenance and repairs on doors, Procurement requests authorization to increase the total award amount by \$151,000.00 to cover current and future repairs requests by all JAA departments.

### RECOMMENDATION:

**Procurement recommends JAA Award No. AC2021-07-06, awarded to The LeNape Group, LLC d/b/a Vigneaux Corporation utilizing COJ Contract No. SC-0404-19, for gate and roll-up door maintenance, repairs, and related services, be amended to increase the not-to-exceed amount by an additional \$151,000.00, in line with historical data and trending spend patterns, for "as-needed" services through April 16, 2024, resulting in a new potential not-to-exceed award total of \$305,000.00. Funds are budgeted within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	-VARIOUS-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Monica M. Frazier  
Contract Administrator

Signed by Monica Frazier  
Signed at 2023-05-15 11:18:17 +00:00  
Reason: Witnessing Monica Frazier




\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-05-15 08:06:13 +04:00  
Reason: Witnessing LeNedda Edwards




\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by Tony Cugno  
Signed at 2023-05-15 14:55:48 +00:00  
Reason: Witnessing Tony Cugno



\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 7: AC2023-05-07**

**Facility MRO Supplies, Public Safety/Law Enforcement, Janitorial Supplies,  
Firefighting Supplies**

**Vendor: W.W. Grainger, & Northgate Limited, Inc.  
(Cost: \$600,000.00 Funding: 00000.17111 & Various)  
Piggyback Posting: May 04-12, 2023**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Facility MRO Supplies; Public Safety/Law Enforcement; Janitorial Supplies; Firefighting Supplies / W.W. Grainger and Northgate Limited, Inc.		<b>Cost:</b> \$600,000.00
<b>Solicitation No:</b> Piggy-Back	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	00000.17111 & Various

## Attached / Supporting Documents

**Exhibit "A"** – Sourcewell Contract No's.: 091422; 080922; 101320; 032620; 040220 and 090122  
**Exhibit "B"** – Northgate Limited Partnership Verification and Public Notice Posting

### BACKGROUND:

The Jacksonville Aviation Authority's (JAA) contract with W. W. Grainger expires June 30, 2023. JAA continues to have a need for facility maintenance and various other supplies for use throughout its Airport System.

Pursuant to Sections 2.05(A) (12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed competitively awarded contracts with favorable pricing from Sourcewell, NASPO and Omnia. As such, Procurement is of the opinion that it is in JAA's best interest to piggy-back the Sourcewell contracts competitively awarded to W.W. Grainger to purchase Facility MRO Supplies/Equipment; Public Safety/Law Enforcement Supplies; Janitorial Supplies; and Firefighting Supplies. W.W. Grainger has a proven history of providing these items at discounts ranging from 5% to 40% and providing timely customer service.

Additionally, W.W. Grainger will continue to provide JAA with the option to spend the dollars allocated to them with its authorized minority business partner, Northgate Limited, Inc., which increases JAA's spending with minority businesses.

### RECOMMENDATION:

**Procurement recommends JAA utilize various identified Sourcewell contracts, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to W.W. Grainger, to include purchases from Northgate Limited, Inc., for facility maintenance and various other supplies for use throughout JAA's Airport System, in a potential not-to-exceed collective amount of \$600,000.00, for a potential five-year term, effective July 1, 2023. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funding is budgeted within various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	Various
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Marilyn V. Fryar  
Contract Administrator

Signed by Marilyn V. Fryar  
Signed at 2023-05-15 17:37:04 +00:00  
Reason: Witnessing Marilyn V. Fryar




\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-05-15 13:44:32 -04:00  
Reason: Witnessing LeNedda Edwards




\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin J. Reed  
Chief Compliance Officer

Signed by Devin Reed  
Signed at 2023-05-16 00:34:21 +00:00  
Reason: Witnessing Devin Reed



\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 8: AC2023-05-08**

**Office Supplies**

**Vendor: Staples Contract & Commercial LLC dba Staples**

**(Cost: \$167,450.00 Funding: Various)**

**Piggyback Posting: May 04-12, 2023**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Office Supplies / Staples Contract & Commercial LLC d/b/a Staples **Cost:** \$167,450.00

**Solicitation No:** Amendment **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** NA **Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** – JAA Approved Award No. AC2021-09-05

**Exhibit "B"** – Spend Analysis and Public Notice Posting

### BACKGROUND:

On September 20, 2021, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2021-09-05 to make a formal piggy-back contract award to Staples Contract & Commercial, LLC d/b/a Staples pursuant to Sourcewell Contract No. 012320-SCC, in a total not-to-exceed amount of \$185,000.00, for office supplies on an as-needed basis for use throughout its Airport System.

As a result of an increase in contract usage and funds nearing exhaustion, Procurement is requesting authorization to increase the total award amount by \$167,450.00 to purchase office supplies on an as-needed basis for all JAA departments until the contract expiration in September of 2025.







### RECOMMENDATION:

**Procurement recommends that JAA Award No. AC2021-09-05, awarded to Staples Contract & Commercial, LLC d/b/a Staples, for office supplies, be amended to increase the award amount by \$167,450.00, in line with historical data and trending spend patterns, for "as-needed" use through FY25, resulting in a new potential not-to-exceed award total of \$352,450.00. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funds are budgeted in various cost centers.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	-VARIOUS-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Marilyn V. Fryar Contract Administrator	<div style="text-align: right;"> <small>Signed by Marilyn V. Fryar Signed at 2023-05-15 17:36:21 +00:00 Reason: Witnessing Marilyn V. Fryar</small>    </div> <hr/> Signature and Date
<b>PROCUREMENT REVIEW:</b>	
LeNedda Edwards Director or Procurement	<div style="text-align: right;"> <small>Signed by LeNedda Edwards Signed at 2023-05-15 13:45:29 -04:00 Reason: Witnessing LeNedda Edwards</small>    </div> <hr/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Devin J. Reed Chief Compliance Officer	<div style="text-align: right;"> <small>Signed by Devin Reed Signed at 2023-05-16 00:33:05 +00:00 Reason: Witnessing Devin Reed</small>    </div> <hr/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 9: AC2023-05-09**

**Industrial Parts & Supplies**

**Vendor: Applied Industrial Technologies**

**(Cost: \$32,775.00 Funding: 00000.17111 & Various)**

**Piggyback Posting: May 04-12, 2023**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Industrial Parts and Supplies / Applied Industrial Technologies		<b>Cost:</b> \$32,775.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	00000.17111 & Various

### Attached / Supporting Documents

**Exhibit "A"** – JAA Approved Award No. AC2018-11-11  
**Exhibit "B"** – Spend Analysis and Public Notice

### BACKGROUND:

On November 19, 2018, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2018-11-11 to make a formal piggy-back contract award to Applied Industrial Technologies, in a total not-to-exceed amount of \$280,065.82, for industrial parts and supplies on an as-needed basis for use throughout its Airport System.

As a result of an increase in contract usage, Procurement is requesting authorization to increase the total award amount by \$32,775.00 to purchase industrial parts and supplies on an as-needed basis for all JAA departments.







### RECOMMENDATION:

Procurement recommends that JAA Award No. AC2018-11-11, awarded to Applied Industrial Technologies, for industrial parts and supplies, be amended to increase the award amount by \$32,775.00, in line with historical data and trending spend patterns, for "as-needed" use through December 31, 2023, resulting in a new potential not-to-exceed award total of \$312,840.82. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funding for industrial parts and supplies are budgeted within various cost centers.

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	-Various-
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Marilyn V. Fryar Contract Administrator	<small>Signed by: Marilyn V. Fryar Signed at: 2023-05-15 17:37:45 +00:00 Reason: Witnessing Marilyn V. Fryar</small>  
	_____ Signature and Date
<b>PROCUREMENT REVIEW:</b>	
LeNedda Edwards Director of Procurement	<small>Signed by: LeNedda Edwards Signed at: 2023-05-15 13:45:02 -04:00 Reason: Witnessing LeNedda Edwards</small>  
	_____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Devin J. Reed Chief Compliance Officer	<small>Signed by: Devin Reed Signed at: 2023-05-16 00:33:41 +00:00 Reason: Witnessing Devin Reed</small>  
	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 10: AC2023-05-10**

**Fuel Farm Upgrades  
Vendor: Gibson Aviation Services, Inc.  
(Cost: \$28,089.80 Funding: 44402.77430)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Fuel Farm Upgrades / Gibson Aviation Services		<b>Cost:</b> \$28,089.80
<b>Solicitation No:</b> Sec.3.02(G)-ITB No.23-15-44402	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	44402.77430

### Attached / Supporting Documents

**Exhibit "A"** – Scope of work, matrix, and SPIS form  
**Exhibit "B"** – Gibson Aviation Services bid form

### BACKGROUND:

The 2023 Herlong Recreational Airport fuel farm inspection resulted in two findings that require corrective action. First, NFPA 407 requires the fuel loading rack to be equipped with an automatic shutdown system, known as a Skully System that stops the tank loading operation when the fuel servicing vehicle tank is full. All farms must comply with this system and be fully functional by June 2, 2023.

Second, NFPA 407 requires above ground storage tanks have a fusible device that causes each outlet valve to close automatically in case of fire. These upgrades will enhance the safety of fuel loading procedures at the airport and bring JAA into compliance with NFPA 407 standards for aircraft fuel servicing.


On March 31, 2023, Procurement issued Invitation to Bid No. 23-15-44402 (ITB) for Fuel Farm Upgrades for Herlong Airport. No bids were received on April 14, 2023, despite notice on JAA's website and in the Jacksonville Daily Record, as well as notice being transmitted to 106 companies, of which 12 downloaded bid documents on the DemandStar platform.

Procurement completed its due diligence in attempting to competitively solicit these services and is of the opinion that a re-solicitation would produce similar results and delay the timeline to comply with NFPA deadline. Procurement contacted Gibson Aviation Services as a result of research conducted by Herlong Airport. Pursuant to Section 3.02(G) of JAA's Procurement Code, Procurement requested Gibson to review and submit pricing for the scope of work. Gibson agreed to fill out JAA's bid form and to abide by the terms and conditions of the ITB.

### RECOMMENDATION:

**Herlong Recreational Airport recommends an award be made to Gibson Aviation Services, Inc., pursuant to Section 3.02(G) of JAA's Procurement Code, for Fuel Farm Upgrades at Herlong Airport, in the not-to-exceed amount of \$28,089.80. Funding is available on 44402.77430.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	Rolf Riechmann, Director of General Aviation
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Sarah Matson  
Manager, First coast Flight Center

Signed by Sarah Matson  
Signed at 2023-05-15 12:37:03 +00:00  
Reason: Witnessing Sarah Matson





---

Signature and Date

**PROCUREMENT REVIEW:**  
Samantha Smid  
Procurement Administrator

LeNedda Edwards  
Director of Procurement

Signed by Samantha Smid  
Signed at 2023-05-15 16:46:43 -04:00  
Reason: Witnessing Samantha Smid





---

Signature and Date

**SUBMITTED FOR APPROVAL:**  
Rolf Riechmann  
Director of General Aviation

LeNedda Edwards

Signed by LeNedda Edwards  
Signed at 2023-05-15 19:32:19 -04:00  
Reason: Witnessing LeNedda Edwards






---

Signature and Date

**SUBMITTED FOR APPROVAL:**  
Rolf Riechmann  
Director of General Aviation

Rolf Riechmann

Signed by Rolf Riechmann  
Signed at 2023-05-15 11:29:51 +00:00  
Reason: Witnessing Rolf Riechmann


---

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 11: AC2023-05-11**

**Pest Control Services**

**Vendor: The Terminix International Co.**

**(Cost: \$11,032.00 Funding: 44202.77280)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Pest Control Services / Terminix	<b>Cost:</b> \$11,032.00
<b>Solicitation No:</b> 19-28-26201/Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b>	<b>Funding Source:</b> 44202 - 77280

## Attached / Supporting Documents

**Exhibit "A"** – JAA Approved Award No. AC2019-06-04S  
**Exhibit "B"** – Spend Analysis

### BACKGROUND:

On June 5, 2019, The Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2019-06-04S, pursuant to JAA's ITB No. 19-28-26201, to make multiple awards for pest control services, one of which was to Terminix Commercial in a total not-to-exceed amount of \$18,876.00 for services at Cecil Airport.


As a result of additional service requirements and a scrivener's error, the approved funds are depleted. Therefore, Cecil is requesting: (i) ratification of \$1,988 due to a scrivener's error; and (ii) authorization to increase the total award amount by \$9,044.00 to covers pest control services through the June 30, 2024 contract expiration.

### RECOMMENDATION:





**Cecil Airport recommends that the portion of JAA Award No. AC2019-06-04S awarded to Terminix Commercial, pursuant to JAA's ITB No. 19-28-26201, for pest control services, be amended to: (i) ratify \$1,988.00; and (ii) increase funding by \$9,044.00, in line with historical data and trending spend patterns, for "as-needed" services through June 30, 2024, resulting in a new potential not-to-exceed award total of \$29,908.00. Funds are budgeted within cost center 44202.77280.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Matt Bocchino Director, Cecil Airport & Spaceport
<b>Signature:</b>	<p>Signed by: Matt Bocchino Signed at: 2023-05-15 12:36:17 +00:00 Reason: Witnessing Matt Bocchino</p> <p><i>Matt Bocchino</i> </p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
<p>Cindy Hainey GA Administrator</p>	<p>Signed by: Cindy Hainey Signed at: 2023-05-15 09:06:48 -04:00 Reason: Witnessing Cindy Hainey</p> <p><i>Cindy Hainey</i> </p> <p>_____ Signature and Date</p>
<p><b>PROCUREMENT REVIEW:</b> Marilyn V. Fryar Contract Administrator</p>	<p>Signed by: Marilyn V. Fryar Signed at: 2023-05-15 17:40:25 +00:00 Reason: Witnessing Marilyn V. Fryar</p> <p><i>Marilyn V. Fryar</i> </p> <p>_____ Signature and Date</p>
<p>LeNedda Edwards Director of Procurement</p>	<p>Signed by: LeNedda Edwards Signed at: 2023-05-15 13:45:54 -04:00 Reason: Witnessing LeNedda Edwards</p> <p><i>LeNedda Edwards</i> </p> <p>_____ Signature and Date</p>
<p><b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer</p>	<p>Signed by: Tony Cugno Signed at: 2023-05-15 17:48:48 +00:00 Reason: Witnessing Tony Cugno</p> <p><i>Tony Cugno</i> </p> <p>_____ Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 12: AC2023-05-12**

**JIA Third Parking Garage**

**Vendor: RS&H, Inc.**

**(Cost: \$6,935.287.00 Funding: Capital)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JIA Third Parking Garage/ RS&H, Inc. **Cost:** \$6,935,287.00

**Solicitation No:** RFQ No. 23-13-42001 **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Capital

## Attached / Supporting Documents

**Exhibit "A":** Proposal Opening, Evaluation Matrix, SPIS, and Scope of Work

**Exhibit "B":** RS&H, Inc, Proposal and Fee Schedule

## BACKGROUND:

On February 17, 2023, Jacksonville Aviation Authority (JAA) released Request for Qualifications (RFQ) No. 23-13-42001 for Engineering Design and Construction Phase services for a Third Parking Garage at Jacksonville International Airport (JIA). The scope of this contract will include planning and programming, design, permitting, bidding assistance and construction administration services for the Garage project.

Jacksonville International Airport (JIA) currently has two automobile parking garages available for parking by the travelling public. This project will add a Third Parking Garage connected to the existing Daily Garage. It is anticipated that the new garage will essentially be a mirror image of the existing Daily Garage (six floors, approximately 1,800 spaces with rental car facilities on the first floor), subject to verification of the required number of additional parking spaces.

On March 20, 2023, six (6) responses were received and were subsequently evaluated and ranked as follows:


<b>EXP US Services, Inc.</b>	<b>74.20</b>	<b>PQH Group</b>	<b>78.80</b>
<b>KW Systems, LLC</b>	<b>9.80</b>	<b>RS&amp;H, Inc.</b>	<b>90.03</b>
<b>O&amp;S Associates, Inc.</b>	<b>63.60</b>	<b>TY Lin</b>	<b>80.43</b>

Based on the results, the Evaluation Committee recommended contract negotiations begin with RS&H, which resulted in an acceptable Project Proposal. There are currently \$10,000,000.00 remaining in the project budget. Funds for construction will be budgeted in the FY '24 JAA Capital Budget.

## RECOMMENDATION:

**Engineering & Facilities recommends that JAA make an award to RS&H, Inc., the highest ranked of six respondents to RFQ No. 23-13-42001, for Engineering Consultant Services on the JIA Third Parking Garage project, for a total not-to-exceed amount of \$6,935,287.00. Funds are budgeted within Capital.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

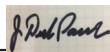

Verification of Funding	
<b>Name/Title:</b>	Lauren Scott, Sr. Manager of Aviation Planning & Development
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**



Derek Powder  
Sr. Manager, Engineering & Facilities

Signed by: Derek Powder  
Signed at: 2023-05-18 15:53:11 -04:00  
Reason: Witnessing Derek Powder



**PROCUREMENT REVIEW:**  
Samantha Smid  
Procurement Administrator

Signed by: Samantha Smid  
Signed at: 2023-05-18 17:26:37 -04:00  
Reason: Witnessing Samantha Smid



LeNedda Edwards  
Director of Procurement

Signed by: LeNedda Edwards  
Signed at: 2023-05-18 17:53:25 -04:00  
Reason: Witnessing LeNedda Edwards

**SUBMITTED FOR APPROVAL:**  
Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2023-05-18 17:53:25 -04:00  
Reason: Witnessing Tony Cugno

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 13: AC2023-05-13**

**JIA Employee Parking Lot Relocation  
Vendor: JD Hinson Company  
(Cost: \$9,749,869.17 Funding: Capital)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JIA Employee Parking Lot Relocation / JD Hinson Company **Cost:** \$9,749,869.17

**Solicitation No:** ITB C-851 **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Capital

## Attached / Supporting Documents

**Exhibit "A"** – SPIS Sheet, Bid Tab, and SBE Memo

### BACKGROUND:

This project includes modification of Economy Parking Lot 3 located at Jacksonville International Airport (JIA). The existing 16-acre gravel parking lot will be replaced with a new, paved asphalt parking lot totaling 1,160 parking spaces. The parking lot construction includes concrete entrance drives, asphalt pavement, traffic signage, pavement striping, bus shelters, stormwater facilities, gate access control equipment, security cameras, lighting, electrical vehicle charging stations, landscaping, and irrigation.

Three (3) responsive bids were received on April 4, 2023.

### JIA Employee Parking Lot Relocation

JD Hinson Company	\$ 9,749,869.17
Hubbard Construction Company	\$ 9,832,023.13
JB Coxwell Contracting, Inc.	\$10,658,435.00

The low bid submitted by JD Hinson is approximately 39 percent above the engineer's estimate of \$7,021,858.25. However, the two lowest bids are within less than one percent (0.84 %) of each other, indicating that those bids reflect the current market conditions for the work included in this project. It is not uncommon for construction bids to exceed Engineer's estimates during this period of extreme activity in the construction industry and persistent material shortages. There is currently \$1,645,157.39 remaining in the project budget.









### RECOMMENDATION:

**Engineering & Facilities recommends JAA make an award to JD Hinson Company, the lowest of three responsive, responsible bidders in response to ITB C-851, for the JIA Employee Parking Lot Relocation, in the amount of \$9,749,869.17.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning and Development
<b>Signature:</b>	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Derek Powder Sr. Manager, Engineering & Facilities	<div> <div>Signed by Derek Powder Signed at: 2023-05-15 10:05:56 -04:00 Reason: Witnessing Derek Powder</div> <div> </div> </div>
	Signature and Date
<b>PROCUREMENT REVIEW:</b>	
LeNedda Edwards Director of Procurement	<div> <div>Signed by LeNedda Edwards Signed at: 2023-05-15 10:18:48 -04:00 Reason: Witnessing LeNedda Edwards</div> <div> </div> </div>
	Signature and Date
Devin Reed Chief Compliance Officer	<div> <div>Signed by Devin Reed Signed at: 2023-05-15 14:22:52 +00:00 Reason: Witnessing Devin Reed</div> <div> </div> </div>
	Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	<div> <div>Signed by Tony Cugno Signed at: 2023-05-15 14:58:58 +00:00 Reason: Witnessing Tony Cugno</div> <div> </div> </div>
	Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 14: AC2023-05-14**

**JIA Airfield Wetland Mitigation  
Vendor: Bakers Constructors, Inc.  
(Cost: \$14,450,100.00 Funding: Capital)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Airfield Wetland Mitigation / Baker Constructors, Inc.		<b>Cost:</b> \$14,450,100.00
<b>Solicitation No:</b> ITB C-865	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Capital

## Attached / Supporting Documents

**Exhibit "A"** – SPIS Sheet, Bid Tab, and SBE Memo

### BACKGROUND:

This project will remove and mitigate wetland areas, eliminate low areas of standing water, construct ditches and culverts to maintain proper drainage within the Runway 26 approach at Jacksonville International Airport. Wetlands within the project area have been identified in Wildlife Hazard Assessments (WHAs) as potential wildlife attractants for a myriad of bird species, and their removal has been recommended as a high priority. The project will reduce wildlife attractants through filling and re-grading approximately 69 acres of wetlands.

Four (4) responsive bids were received on February 28, 2023.

### JIA Airfield Wetland Mitigation

Baker Constructors, Inc.	\$ 14,450,100.00
Hubbard Construction Co.	\$ 14,730,275.00
Kiewit Infrastructure	\$ 18,979,850.00
CGC, Inc.	\$ 21,145,747.00

Baker Constructors, Inc. submitted the low bid of \$14,450,100.00, which is approximately 20 percent above the engineer's estimate. However, the two lowest bids are within less than two percent (1.94 %) of each other, indicating that those bids reflect the current market conditions for the work included in this project. It is not uncommon for construction bids to exceed Engineer's estimates during this period of extreme activity in the construction industry and persistent material shortages. There is currently \$16,302,695.41.00 remaining in the project budget.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make an award to Baker Constructors, Inc., the lowest of four responsive, responsible bidders in response to ITB C-865, for the JIA Airfield Wetland Mitigation, in the amount of \$14,450,100.00.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning and Development
<b>Signature:</b>	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Derek Powder Sr. Manager, Engineering & Facilities	<p>Signed by:Derek Powder Signed at:2023-05-15 10:08:49 -04:00 Reason:Witnessing Derek Powder</p> <p><i>Derek Powder</i> </p> <p>Signature and Date</p>
<b>PROCUREMENT REVIEW:</b> LeNedda Edwards Director of Procurement	<p>Signed by:LeNedda Edwards Signed at:2023-05-15 10:21:00 -04:00 Reason:Witnessing LeNedda Edwards</p> <p><i>LeNedda Edwards</i> </p> <p>Signature and Date</p>
Devin Reed Chief Compliance Officer	<p>Signed by:Devin Reed Signed at:2023-05-15 14:21:58 +00:00 Reason:Witnessing Devin Reed</p> <p><i>Devin Reed</i> </p> <p>Signature and Date</p>
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	<p>Signed by:Tony Cugno Signed at:2023-05-15 14:58:26 +00:00 Reason:Witnessing Tony Cugno</p> <p><i>Tony Cugno</i> </p> <p>Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 15: AC2023-05-15**

**Security Gate Replacement**

**Vendor: The LeNape Group, LLC dba Vigneaux Corporation**

**(Cost: \$75,788.04 Funding: Small Capital)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Security Gate Replacement / Vigneaux Corp.	<b>Cost:</b> \$75,788.04
<b>Solicitation No:</b> ITB No. 23-17-44402	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 44402 Small Cap

### Attached / Supporting Documents

**Exhibit "A"** – Scope of Work, Evaluation Matrix, SPIS  
**Exhibit "B"** – Vigneaux Corp bid form

### BACKGROUND:

The East Ramp gate is one of Herlong Recreational Airport's most heavily used vehicle gates and has been in service for over 20 years. The West Access Road gate provides direct access to the AOA, but it is in a remote area of Herlong's property and has no access control monitoring equipment, which makes it difficult to ensure security. This purchase will replace both systems with a more efficient Hy-Security Slide Driver gate operator and aluminum double trolley gate. They will also be connected to the CCure access control system so staff can monitor alarms, operate the gate remotely, and perform access control audits.


On April 19, 2023, Procurement released Invitation to Bid (ITB) No. 23-17-44402. On May 10, 2023, Procurement received proposals from the following companies: (i) Vigneaux Corp; (ii) Armstrong Fence Co; (iii) SWi, LLC; and (iv) Guardian Fence and Gates, LLC.

Upon review of the requirement documents, three of the four companies were ruled non-conforming for failure to provide Mandatory Respondent Criteria as required by Section 1.09 of the ITB and, therefore, Vigneaux Corp was the sole responsible, responsive bidder.


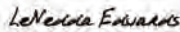




### RECOMMENDATION:

**Herlong Recreational Airport recommends that JAA make an award to Vigneaux Corporation, the sole responsible and responsive bidder in response to ITB No. 23-17-44402, for Security Gate Replacements at Herlong Airport in the not-to-exceed award amount of \$75,788.04. Funding for this purchase is within Cost Centers 44402 FY 23 Small Capital.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager of Aviation Planning & Development
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Sarah Matson Manager, First Coast Flight Center	<div> <div>Signed by: Sarah Matson</div> <div>Signed at: 2023-05-15 13:58:39 +00:00</div> <div>Reason: Witnessing Sarah Matson</div> </div>  Signature and Date
<b>PROCUREMENT REVIEW:</b> Brian Simmons (delegated) Procurement Administrator	<div> <div>Signed by: LeNedda Edwards</div> <div>Signed at: 2023-05-15 10:18:12 -04:00</div> <div>Reason: Witnessing LeNedda Edwards</div> </div>  Signature and Date
LeNedda Edwards Director of Procurement	<div> <div>Signed by: LeNedda Edwards</div> <div>Signed at: 2023-05-15 10:18:12 -04:00</div> <div>Reason: Witnessing LeNedda Edwards</div> </div>   Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer	<div> <div>Signed by: Tony Cugno</div> <div>Signed at: 2023-05-15 14:57:57 +00:00</div> <div>Reason: Witnessing Tony Cugno</div> </div>   Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

MAY 22, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 16: AC2023-05-16**

**Building 59 Relocation**

**Vendor: Heart Utilities of Jacksonville, Inc.**

**(Cost: \$97,635.00 Funding: Capital, F2023-03)**

**Piggyback Posting: May 10-17, 2023**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Building 59 Relocation / Heart Utilities of Jacksonville, Inc.		<b>Cost:</b> \$84,900.00 +\$12,735.00 Contingency
<b>Solicitation No:</b> Piggy-Back, JEA ITN 069-19	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Large Cap F2023-03

## Attached / Supporting Documents

**Exhibit "A"** – JEA ITN 069-19

**Exhibit "B"** – Heart Utilities of Jacksonville, Inc. Quote, Public Notice

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) is taking steps to prepare Cecil Airport land east of Taxiway E and south of Wing Lane for future development. Building 59 is located on the future development site and houses electrical equipment, including an emergency generator that supports the Instrument Landing System Localizer, Precision Approach Path Indicators and Runway End Identifier Lights. This project will relocate these required services west of Taxiway E.

JAA, in conjunction with Suncoast Industrial, Inc., has completed a review and assessment of the work required to relocate Building 59 services. Suncoast Industrial, Inc. provided electrical drawings outlining the requirements for this project. JAA will lay a concrete pad to support the required equipment provided in Building 59 (50KW generator, transformer, and distribution panel). JAA will provide all other equipment and materials to support moving Building 59 services to its new location on the airfield.

During the review and assessment, it was determined that directional boring and 1000 feet of new electrical cable would be required to relocate Building 59 services. Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed JEA Contract No. ITN 069-19 which offers current and favorable unit pricing. As such, Procurement is of the opinion that it is in JAA's best interest to purchase the requested scope of work by piggy-backing JEA Contract No. ITN 069-19, which was competitively awarded to Heart Utilities of Jacksonville, Inc.

### RECOMMENDATION:

**Cecil Airport recommends JAA utilize JEA Contract ITN 069-19, to make a properly noticed non-exclusive award to Heart Utilities of Jacksonville, Inc., for scopes of work associated with relocating Cecil Building 59, in a not-to-exceed amount of \$97,635.00. These funds are budgeted in the FY '23 Capital Budget.**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager of Aviation Planning & Development
<b>Signature:</b>	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Matt Bocchino  
Director, Cecil Airport & Cecil Spaceport

Signed by: Matt Bocchino  
Signed at: 2023-05-15 15:58:08 +00:00  
Reason: Witnessing Matt Bocchino


*Matt Bocchino* 

Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Edwards  
Director of Procurement


Signed by: LeNedda Edwards  
Signed at: 2023-05-15 12:05:36 -04:00  
Reason: Witnessing LeNedda Edwards

*LeNedda Edwards* 

Signature and Date

Devin Reed  
Chief Compliance Officer

Signed by: Devin Reed  
Signed at: 2023-05-16 00:35:52 +00:00  
Reason: Witnessing Devin Reed


*Devin Reed* 

Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2023-05-16 13:29:54 +00:00  
Reason: Witnessing Tony Cugno

*Tony Cugno* 

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, May 22, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):