



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 18, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-09-01

Marketing Consulting Services

Vendor: St. John's & Partners

(Cost: \$100,000.00 Funding: 11105.77280)



AC2023-09-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Marketing Consulting Services /
St. John & Partners

Cost: \$100,000.00

Solicitation No: Amendment

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: 11105.77280

Attached / Supporting Documents

Exhibit "A": AC2018-12-06, AC2019-07-03S, and AC2023-07-02

BACKGROUND:


In September 2018, the Jacksonville Aviation Authority (JAA) released Request for Proposals No. 18-24-11105 for marketing consultant services with the purpose of obtaining a firm to create, refine and/or develop advertising and promotional materials for JAA-managed assets and services on an "as-needed" basis.

AC2023-07-02 was approved last month, however, due to newly communicated air service from American Airlines and additional digital advertising needs, Marketing will need additional funds to bring all final projects to completion.

RECOMMENDATION:

Marketing recommends JAA Award No. AC2018-12-06, awarded to St. John & Partners for marketing consultant services, be further amended to increase the contract amount by \$100,000.00 to complete additional projects over the next four remaining months of the award, resulting in a new potential not-to-exceed award total of \$680,000.00. Service requests under this award are on an "as-needed" basis, at JAA's sole discretion, based on contractor performance.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Barbara Halverstadt, Chief Marketing Officer
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Greg Willis
Marketing Program Manager

Signature and Date

PROCUREMENT REVIEW:
Marilyn V. Fryar
Contract Administrator

Signature and Date

LeNedda Edwards
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:
Barbara Halverstadt
Chief Marketing Officer

Signed by Barbara Halverstadt
Signed at 2023-09-13 16:03:04 +00:00
Reason Witnessing Barbara Halverstadt



Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 18, 2023

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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2023-09-02

TAMCO LED Retrofit Light Kits

Vendor: City Electric Supply

(Cost: \$562,480.00 Funding: 45123 & 45133)

Amendment/Sole Source Posting: September 7-14, 2023



AC2023-09-02

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: TAMCO LED Retrofit Light Kits /
City Electric Supply

Cost: \$562,480.00

Solicitation No: Amendment

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: 45123.77420
45133.77430

Attached / Supporting Documents

Exhibit "A" – JAA Approved Awards AC2022-05-13SR, AC2022-06-10 and AC2023-06-05

Exhibit "B" – Quote from City Electric Supply (CES) (reseller), Sole Source Letter and Public Notice

BACKGROUND:

On May 23, 2022, the Jacksonville Aviation Authority's (JAA) Awards Committee approved Award No. AC2022-05-13SR for the standardization of TAMCO LED lighting fixtures. Engineering & Facilities has utilized these fixtures for Passenger Loading Bridges, Daily and Hourly Parking Garages and related installations on an "as-needed" basis.



Funds approved on JAA Award Nos. AC2022-06-10 and AC2023-06-05 have been exhausted and require an amendment to continue the TAMCO LED light kits retrofit for the Administration Building Roof Air Handlers, Ticketing Counter Up-Lights, Daily Surface Lot, Economy Lot 1, Daily Surface Lot, and both Parking Garages.

The Engineering & Facilities Department requests authorization to purchase additional LED retrofit light kits through the duration of the standardization period, May 26, 2027. These additional retrofit light kits will enable Facilities to continue phased replacement of the current burned-out metal halide, high pressure sodium, and fluorescent lights by upgrading the fixtures to LED lights.









RECOMMENDATION:

Engineering & Facilities recommends Award No. AC2022-06-10, to City Electric Supply for TAMCO LED retrofit light kits, be further amended to: (i) purchase 142 kits at \$62,480.00; and (ii) increase funding for future purchases under this standardization by \$500,000.00, for a new total not to exceed amount of \$721,278.85. Funds for this purchase are available within cost center 45133.77420 and 45133.77430.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	<p><small>Signed by David Jones Signed at 2023-09-13 18:00:50 +00:00 Reason Witnessing David Jones</small></p> <p style="text-align: center;">   </p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<p>Robert Speight Sr. Mgr. Airside Facilities</p>	<p style="text-align: right;"><small>Signed by Robert Speight Signed at 2023-09-13 20:50:20 +00:00 Reason Witnessing Robert Speight</small></p> <p style="text-align: right;">   </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: right;">Signature and Date</p>
PROCUREMENT REVIEW:	
<p>Monica M. Frazier Contract Administrator</p>	<p style="text-align: right;"><small>Signed by Monica Frazier Signed at 2023-09-14 12:53:55 +00:00 Reason Witnessing Monica Frazier</small></p> <p style="text-align: right;">   </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: right;">Signature and Date</p>
<p>LeNedda Edwards Director of Procurement</p>	<p style="text-align: right;"><small>Signed by LeNedda Edwards Signed at 2023-09-14 08:56:27 -04:00 Reason Witnessing LeNedda Edwards</small></p> <p style="text-align: right;">   </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: right;">Signature and Date</p>
SUBMITTED FOR APPROVAL:	
<p>Tony Cugno Chief Operating Officer</p>	<p style="text-align: right;"><small>Signed by Tony Cugno Signed at 2023-09-14 17:41:13 +00:00 Reason Witnessing Tony Cugno</small></p> <p style="text-align: right;">   </p> <hr style="border: 0.5px solid black;"/> <p style="text-align: right;">Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2023-09-03

BAS Controls & Chiller Maintenance and Repair Agreements

Vendor: Johnson Controls, Inc.

(Cost: \$1,223,088.00 Funding: 45123.77420)

Piggyback Posting: September 7-14, 2023

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: BAS Controls and Chiller Maintenance and Repair Agreements / Johnson Controls Inc.		Cost: \$1,028,088.00 (+ contingency)
Solicitation No: Piggy-back: Sourcewell Contract 070121-JHN-HVAC	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45123.77420

Attached / Supporting Documents

Exhibit "A" – AC2021-06-05SR and Controls and Chiller Agreements
Exhibit "B" – Sourcewell Contract 070121-JHN-HVAC Systems, Installation and Service with Related Products and Supplies and Public Notice

BACKGROUND:

Standardization No. AC2021-06-05SR and Award No. AC2018-09-03, to Johnson Controls, Inc. (JCI) for the Metasys Building Automation System (BAS) planned service agreement and chiller maintenance and repair agreements have upcoming expirations. This request is to support the chiller maintenance and repair agreements.

The BAS agreement requires one onsite controls technician at the Jacksonville International Airport (JIA) to monitor, adjust and perform other routine maintenance, inspections, and tests on the Metasys BAS. The chiller maintenance and repair agreement is for inspections, routine and preventative maintenance, system documentation and support. In addition to the annual costs, Engineering & Facilities requires \$65,000.00 annually to cover costs associated with any unforeseen repairs outside of the scope of services for agreements.

Agreement Type	Initial Year	1 st Renewal	2 nd Renewal
BAS Agreement	\$229,617.00	\$247,990.00	\$267,830.00
Chiller Maintenance and Repair	\$95,744.00	\$89,859.00	\$97,048.00

RECOMMENDATION:

Engineering & Facilities recommends JAA utilize Sourcewell Cooperative Contract No. 070121-JHN to make a properly noticed award to Johnson Controls, Inc., pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for BAS and chiller maintenance and repair service agreements for JIA's Building Automation and Chiller Systems, in a total amount of \$1,028,088.00 plus an additional \$65,000.00 contingency per year for unforeseen repairs outside the scope of services, for total potential not to exceed amount of \$1,223,088.00. Funds are budgeted within 45123.77420 and 45123.77280.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	<p style="font-size: small;">Signed by David Jones Signed at: 2023-09-13 17:37:03 +00:00 Reason: Witnessing David Jones</p> <div style="display: flex; align-items: center;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Amanda Luna
Facilities Administrator

Signed by Amanda Luna
Signed at: 2023-09-13 17:47:01 +00:00
Reason: Witnessing Amanda Luna

Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator

Signed by Monica Frazier
Signed at: 2023-09-14 12:55:34 +00:00
Reason: Witnessing Monica Frazier

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at: 2023-09-14 08:57:47 -04:00
Reason: Witnessing LeNedda Edwards

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at: 2023-09-14 17:40:34 +00:00
Reason: Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2023-09-04

Pest Control Services

Vendor: McCall Services

(Cost: \$12,205.00 Funding: 45123.77280)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Pest Control Services / McCall Services**Cost:** \$12,205.00**Solicitation No:** Amendment**Budgeted, Transferred,
or Contingency:** Budgeted**On-Going Maintenance Cost:** N/A**Funding Source:** 45123.77280

Attached / Supporting Documents

Exhibit "A" – Approved Award No. AC2019-06-04S, AC2023-08-01**Exhibit "B"** – McCall Services Updated System Quotes

BACKGROUND:

In August 2023, JAA Award No. AC2023-08-01 to McCall Services for a Flock Off Bird Control System was approved; however, due to an administrative oversight, the proposal submitted reflected an outdated cost associated with the installation of the system. Engineering & Facilities is requesting review of the updated quote and approval for the increased amount of \$12,205.00.

RECOMMENDATION:

Engineering & Facilities recommends JAA Award No. AC2019-06-04S, awarded to McCall Services for Pest Control Services, be further amended to: (i) correct an administrative oversight to increase JAA Award No. AC2023-08-01 from \$79,059.30 to \$91,264.30, which will result in a new total potential not to exceed award amount of \$135,999.30. Funds are budgeted within cost center 45123.77280.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	<div style="font-size: 0.8em;"> Signed by David Jones Signed at 2023-09-14 18:36:14 +00:00 Reason: Witnessing David Jones </div> <div style="text-align: right; margin-top: 5px;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Amanda Luna
Facilities Administrator

Signed by Amanda Luna
 Signed at 2023-09-14 18:39:00 +00:00
 Reason: Witnessing Amanda Luna

Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator

Signed by Monica Frazier
 Signed at 2023-09-14 19:09:48 +00:00
 Reason: Witnessing Monica Frazier

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
 Signed at 2023-09-14 15:15:54 -04:00
 Reason: Witnessing LeNedda Edwards

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
 Signed at 2023-09-14 19:19:48 +00:00
 Reason: Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2023-09-05

On-Demand Transportation Services
Vendor: WHC JAX, LLC dba zTrip
(Cost: Revenue Generated, Funding: N/A)



AC2023-09-05

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: On-Demand Transportation Services / WHC JAX, LLC <i>dba</i> zTrip	Cost: Estimated Revenue Gen.
Solicitation No: RFP No. 23-14-43605	Budgeted, Transferred, or Contingency: N/A
On-Going Maintenance Cost: N/A	Funding Source: N/A

Attached / Supporting Documents

Exhibit "A" – Scope of Work, Evaluation Matrix and SPIS Sheet
Exhibit "B" – WHC JAX, LLC Proposal Form

BACKGROUND:

The Jacksonville International Airport's (JIA) On-Demand Transportation Services Concession Agreement expired on June 30, 2023, and is currently under a month-to-month agreement until the new contract is signed related to the referenced solicitation.

Procurement released RFP No. 23-14-43605 on April 19, 2023, to re-solicit a new five-year contract. On May 30, 2023, JAA received one proposal from WHC JAX, LLC *dba* zTrip, which is the current incumbent. WHC JAX, LLC *dba* zTrip received 86.67 out of 100 maximum points and was deemed responsive and responsible based on experience and performance. As such, Parking and Ground Transportation and Procurement are of the opinion that re-solicitation would not yield any additional competitive proposals. Estimated annual revenue is \$135,000.00 over a five-year period term for an estimated grand total of \$675,000.00

RECOMMENDATION:

Parking and Ground Transportation recommends, pursuant to Sec. 3.02(H) of the Procurement Code, that an award be made to WHC JAX, LLC *dba* zTrip, the sole proposer in response to RFP No. 23-14-43605, for the On-Demand Transportation Services Concession Agreement. The term is for an initial three-year period, effective October 1, 2023, through September 30, 2026, with renewals of up to two years. The Annual Permit Activation Fee is \$5,000.00 and Per Trip Fee is \$4.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Nancy Coppen
Manager, Grounds Parking & Transportation

Signed by: Nancy Coppen
Signed at: 2023-09-14 12:43:42 -04:00
Reason: Witnessing Nancy Coppen

Nancy Coppen 

Signature and Date

PROCUREMENT REVIEW:
LeNedda Edwards
Director of Procurement

Signed by: LeNedda Edwards
Signed at: 2023-09-14 12:52:18 -04:00
Reason: Witnessing LeNedda Edwards

LeNedda Edwards 

Signature and Date

Devin Reed
Chief Compliance Officer

Signed by: Devin Reed
Signed at: 2023-09-14 17:00:11 +00:00
Reason: Witnessing Devin Reed

Devin Reed 

Signature and Date

SUBMITTED FOR APPROVAL:

Jay Cunio
Chief Development Officer

Signed by: Jay Cunio
Signed at: 2023-09-14 19:01:19 +00:00
Reason: Witnessing Jay Cunio

Jay Cunio 

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY

AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2023-09-06

Hangar Fabric & Installation Rescission

Vendor: Big Top Manufacturing, Inc.

Coast to Coast Contracting, LLC

(Cost: \$214,700.00 Funding: Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Hangar Fabric & Installation Rescission / Big Top Manufacturing, Inc. and Coast to Coast Contracting, LLC		Cost: \$214,700.00
Solicitation No: Rescission	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: Capital	

Attached / Supporting Documents

Exhibit "A" – JAA Award No. AC2023-02-07

BACKGROUND:

At the February 2023 meeting of the Jacksonville Aviation Authority's (JAA) Awards Committee, Award No. AC2023-02-07 was approved and awarded to Big Top Manufacturing, Inc. and Coast to Coast Contracting, LLC, to purchase and install a new membrane for the fabric hangar at Cecil Spaceport. At the time of the award, another construction contract to install a new hangar door for the Spaceport Hangar was ongoing. JAA's hangar door contract includes and requires a single point of coordination and responsibility for work that has to be done to the hangar skin to make the complete installation watertight.

In order to have a single point of coordination and responsibility for the complete hangar door / new membrane installation, Engineering & Facilities recommends rescinding the new membrane purchase and installation award to Big Top / Coast to Coast. This work will be completed by JAA's hangar door contractor, Foresight Construction Group, Inc., whose contract will be amended by change order to add the membrane installation.

RECOMMENDATION:

Engineering & Facilities recommends that JAA Award No. AC2023-02-07 to Big Top Manufacturing, Inc. and Coast to Coast Contracting, LLC, to purchase and install a new Spaceport hangar membrane, be rescinded. The funds will be used to issue a change order to JAA's current Spaceport hangar door contractor, Foresight Construction Group, Inc., who will procure and install the new hangar membrane as a single point of coordination and responsibility.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
Name/Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder
Sr. Mgr., Facilities & Engineering

Signed by Derek Powder
Signed at: 2023-09-14 12:59:57 -04:00
Reason: Witnessing Derek Powder

Signature and Date

PROCUREMENT REVIEW:

Devin Reed
Chief Compliance Officer

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2023-09-07

Construction Management at Risk Services for JIA Third Parking Garage
Vendor: Balfour Beatty Construction, LLC
(Cost: \$622,684.00 Funding: Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Construction Management at Risk Services for JIA
Third Parking Garage / Balfour Beatty
Construction, LLC **Cost:** \$622,684.00

Solicitation No: RFQ No. 23-24-42001

**Budgeted, Transferred, or
Contingency:** Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Capital

Attached / Supporting Documents

Exhibit "A": Scope of Work, Evaluation Matrix, SPIS, and Proposal Opening

BACKGROUND:

Request for Qualifications (RFQ) No. 23-24-42001 was issued in June 2023 to solicit Construction Management at Risk (CMR) services for a Third Parking Garage at Jacksonville International Airport (JIA). It is anticipated that this new garage will essentially be a mirror image of the existing Daily Garage (six floors, approximately 1,800 spaces with rental car facilities on the first floor).

The CMR will be involved in the project during design, can make suggestions on materials and construction methods, and can start construction before the entire design is complete, saving considerable time over the traditional Design-Bid-Build method. The scope of this contract will include Pre-Construction Services (review of construction documents, cost estimating, value engineering, bidding); Construction Phase Services (general contracting, scheduling, construction administration, commissioning); and Project Closeout (punch list, as-built documentation, warranties, O&M manuals) for the Garage project.

On July 12, 2023, six (6) responses were received and were subsequently evaluated and ranked as follows:


Archer Western Construction	67.36	New South Construction	59.33
Balfour Beatty Construction	93.18	PCL Construction Services	71.13
Gilbane Building Co.	68.87	Roy Anderson Corp.	50.33

The Evaluation Committee recommended award of the contract to Balfour Beatty, and to negotiate a fee for Pre-Construction Services, which resulted in an acceptable proposal of \$622,684.00.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Balfour Beatty Construction, LLC, the highest ranked of six respondents to RFQ No. 23-24-42001, for Construction Management at Risk Services for the JIA Third Parking Garage. The initial authorization for Pre-Construction services will be for a lump sum amount of \$622,684.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
Name/Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Derek Powder
Sr. Manager, Engineering & Facilities

Signed by Derek Powder
Signed at 2023-09-13 15:39:15 -04:00
Reason Witnessing Derek Powder






Signature and Date

PROCUREMENT REVIEW:

Samantha Smid
Procurement Administrator



Signed by Samantha Smid
Signed at 2023-09-13 16:20:31 -04:00
Reason Witnessing Samantha Smid

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-09-13 16:28:16 -04:00
Reason Witnessing LeNedda Edwards






Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at 2023-09-14 17:44:28 -00:00
Reason Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

SEPTEMBER 18, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2023-09-08

Safety Management System

Vendor: Landry SMS

(Cost: \$53,730.00 Funding: 46204)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Safety Management System Consultant / Landry SMS **Cost:** \$53,730.00

Solicitation No: RFQ No. 23-19-46204

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: 46204

Attached / Supporting Documents

Exhibit "A" – Scope of Work, Evaluation Matrix, SPIS

Exhibit "B" – Landry Submittal

Exhibit "C" – Fee Schedule for 1st Phase

BACKGROUND:

On February 23, 2023, the Federal Aviation Administration (FAA) issued a final rule that amended Part 139 and added additional requirements for certain airport certificate holders to develop, implement, and maintain an Airport Safety Management System (SMS). A safety management system is the formal, top-down, organizational approach to managing safety risk and assuring the effectiveness of safety risk controls. It includes systematic procedures, practices, and policies for the management of safety risk. As an FAA classified medium-hub airport, the Jacksonville International Airport (JAX) is required to comply with this new regulation.

On August 2, 2023, Procurement released Request for Qualifications (RFQ) No. 23-19-46204. Procurement received two submittals, and they were reviewed and evaluated by the evaluation committee on September 5, 2023. The evaluation committee recommended that JAA move forward with negotiations with the top-ranked respondent, which was Landry SMS:

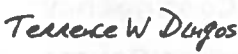
Landry Consulting LLC	88.50
Faith Group, LLC	69.80

This award is only for the first phase of development of an SMS and will include consulting services to support gap analysis and activities related to producing an SMS Implementation Plan, which is due to the FAA by April 30, 2024.

RECOMMENDATION:

Operations recommends that JAA make an award to Landry SMS, the top-ranked of two responsible and responsive respondents to RFQ No. 23-19-46204, for Safety Management System (SMS) consulting and related services necessary to complete an SMS Implementation Plan for the Jacksonville International Airport, in a total potential not-to-exceed amount of \$53,730.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
Title:	Terry Dlugos, Senior Director of Operations
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Terry Dlugos
Senior Director of Operations

Signed by Terry Dlugos
Signed at: 2023-09-13 17:20:26 +00:00
Reason: Witnessing Terry Dlugos






Signature and Date

PROCUREMENT REVIEW:

Samantha Smid
Procurement Administrator



Signed by Samantha Smid
Signed at: 2023-09-13 15:33:05 -04:00
Reason: Witnessing Samantha Smid

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at: 2023-09-13 16:25:41 -04:00
Reason: Witnessing LeNedda Edwards






Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at: 2023-09-14 17:45:05 +00:00
Reason: Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, September 18, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00 Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):