

SEPTEMBER 18, 2023

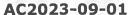
In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at https://www.sam.gov/portal/public/SAM/.

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-09-01

Marketing Consulting Services Vendor: St. John's & Partners (Cost: \$100,000.00 Funding: 11105,77280)





Solicitation No: Amendment

On-Going Maintenance Cost: N/A

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Marketing Consulting Services /

Cost: \$100,000.00

St. John & Partners

Budgeted, Transferred, Budgeted

or Contingency:

Funding Source: 11105.77280

Attached / Supporting Documents

Exhibit "A": AC2018-12-06, AC2019-07-03S, and AC2023-07-02

BACKGROUND:

In September 2018, the Jacksonville Aviation Authority (JAA) released Request for Proposals No. 18-24-11105 for marketing consultant services with the purpose of obtaining a firm to create, refine and/or develop advertising and promotional materials for JAAmanaged assets and services on an "as-needed" basis.

AC2023-07-02 was approved last month, however, due to newly communicated air service from American Airlines and additional digital advertising needs, Marketing will need additional funds to bring all final projects to completion.

RECOMMENDATION:

Marketing recommends JAA Award No. AC2018-12-06, awarded to St. John & Partners for marketing consultant services, be further amended to increase the contract amount by \$100,000.00 to complete additional projects over the next four remaining months of the award, resulting in a new potential not-to-exceed award total of \$680,000.00. Service requests under this award are on an "asneeded" basis, at JAA's sole discretion, based on contractor performance.



Ver	ification of Funding	
Title:	Barbara Halverstadt, Chief Marketing Officer	I have verified that there are budgeted funds in the above- referenced funding source that are sufficient to cover the amount of
Signature:	Barbara Hawersradt	this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:			
Greg Willis			
Marketing Program Manager	Signature and Date		
PROCUREMENT REVIEW: Marilyn V. Fryar Contract Administrator	In September 2 (18, the last crystle Aviation Processes No. 12 24-1100 in the crust of the country of the count		
	Signature and Date		
LeNedda Edwards Director of Procurement	ACCOMPANIES OF A STATE OF THE S		
	Signature and Date		
SUBMITTED FOR APPROVAL:			
Barbara Halverstadt Chief Marketing Officer	Signed by Jambers Inhiversact Signed at 222-05-13 163:03-4-00:00 Resson-Wilnessing Barabars Helversact Busines Ressonser SH		
Cities Marketing Offices	Signature and Date		
AWARDS COMMITTEE APPROVAL	/ DENIAL: (Vote: Ayes; Nays)		
Meeting Date: Monday, September 18, 20	23 Carl Colores Colores and Carl Carl Carl Carl Carl Carl Carl Carl		
	Recording Secretary		
CEO APPROVAL: Mark VanLoh			
Chief Executive Officer			
	Signature and Date		
CONDITIONS OF APPROVAL, IF ANY (be made pursuant to Sec 332.0075(3)(b), Florid	if over \$1,000,000.00, Board approval or ratification must la Statutes):		



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Noticed Agenda Item

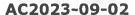
(Exhibits available upon request)

Item 2: AC2023-09-02

TAMCO LED Retrofit Light Kits Vendor: City Electric Supply

(Cost: \$562,480.00 Funding: 45123 & 45133)

Amendment/Sole Source Posting: September 7-14, 2023





Solicitation No: Amendment

On-Going Maintenance Cost: N/A

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: TAMCO LED Retrofit Light Kits /

Cost: \$562,480.00

City Electric Supply

Budgeted, Transferred, Budgeted

or Contingency:

Funding Source: 45123.77420

45133.77430

Attached / Supporting Documents

Exhibit "A" - JAA Approved Awards AC2022-05-13SR, AC2022-06-10 and AC2023-06-05

Exhibit "B" - Quote from City Electric Supply (CES) (reseller), Sole Source Letter and Public Notice

BACKGROUND:

On May 23, 2022, the Jacksonville Aviation Authority's (JAA) Awards Committee approved Award No. AC2022-05-13SR for the standardization of TAMCO LED lighting fixtures. Engineering & Facilities has utilized these fixtures for Passenger Loading Bridges, Daily and Hourly Parking Garages and related installations on an "as-needed" basis.

Funds approved on JAA Award Nos. AC2022-06-10 and AC2023-06-05 have been exhausted and require an amendment to continue the TAMCO LED light kits retrofit for the Administration Building Roof Air Handlers, Ticketing Counter Up-Lights, Daily Surface Lot, Economy Lot 1, Daily Surface Lot, and both Parking Garages.

The Engineering & Facilities Department requests authorization to purchase additional LED retrofit light kits through the duration of the standardization period, May 26, 2027. These additional retrofit light kits will enable Facilities to continue phased replacement of the current burned-out metal halide, high pressure sodium, and fluorescent lights by upgrading the fixtures to LED lights.

RECOMMENDATION:

Engineering & Facilities recommends Award No. AC2022-06-10, to City Electric Supply for TAMCO LED retrofit light kits, be further amended to: (i) purchase 142 kits at \$62,480.00; and (ii) increase funding for future purchases under this standardization by \$500,000.00, for a new total not to exceed amount of \$721,278.85. Funds for this purchase are available within cost center 45133.77420 and 45133.77430.



Vei	rification of Funding	City Heaven-Source
Title:	David Jones, Sr. Director of Engineering and Facilities	I have verified that there are budgeted funds in the above- referenced funding source that are sufficient to cover the amount of
Signature:	Signed by David Jones Signed at 2023-09-13 18:00 50 +00:00 Reason Witnessing David Jones David Jones	this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR	APPROVAL BY:	Signed by Robert Speight Signed at 2023-09-13 20 50 20 +00 00 Resson Witnessing Robert Speight Nationar Speight
Robert Speight Sr. Mgr. Airside Facilities	Signature and Date	.ancerano.
PROCUREMENT REVIEW: Monica M. Frazier Contract Administrator		Signed by Monica Frazier Signed at 2023-09-14 12:53-55 -00 00 Reason Wilne saling Monica Frazier ###################################
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LeNedda Edwards		Lavaria Erano (DJAA)
Director of Procurement	Signature and Date	in this is the control of the contro
SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer		Signed by Tory Cugne Signed at 2023-09-14 17 41 13 +00 00 Reason Witnessing Tory Cugno Tony Cyte SSH
	Signature and Date	Marie Transport

AWARDS COMMITTEE APPROVAL	/ DENIAL: (Vote:	Ayes;	_ Nays)
Meeting Date: Monday, September 18, 20	023		
	Recording Secretary		
CEO APPROVAL:			
Mark VanLoh			
Chief Executive Officer		471 - 11 10	The Printer
	Signature and Date		

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2023-09-03

BAS Controls & Chiller Maintenance and Repair Agreements Vendor: Johnson Controls, Inc. (Cost: \$1,223,088.00 Funding:45123.77420) Piggyback Posting: September 7-14, 2023



Subject/Awardee: BAS Controls and Chiller Maintenance and

Cost: \$

\$1,028,088.00

Repair Agreements / Johnson Controls Inc.

(+ contingency)

Solicitation No: Piggy-back: Sourcewell Contract

On-Going Maintenance Cost: N/A

Budgeted, Transferred,

Budgeted

070121-JHN-HVAC

or Contingency:

Funding Source: 45123.77420

Attached / Supporting Documents

Exhibit "A" - AC2021-06-05SR and Controls and Chiller Agreements

Exhibit "B" - Sourcewell Contract 070121-JHN-HVAC Systems, Installation and Service with Related

Products and Supplies and Public Notice

BACKGROUND:

Standardization No. AC2021-06-05SR and Award No. AC2018-09-03, to Johnson Controls, Inc. (JCI) for the Metasys Building Automation System (BAS) planned service agreement and chiller maintenance and repair agreements have upcoming expirations. This request is to support the chiller maintenance and repair agreements.

The BAS agreement requires one onsite controls technician at the Jacksonville International Airport (JIA) to monitor, adjust and perform other routine maintenance, inspections, and tests on the Metasys BAS. The chiller maintenance and repair agreement is for inspections, routine and preventative maintenance, system documentation and support. In addition to the annual costs, Engineering & Facilities requires \$65,000.00 annually to cover costs associated with any unforeseen repairs outside of the scope of services for agreements.

Agreement Type	Initial Year	1 st Renewal	2 nd Renewal
BAS Agreement	\$229,617.00	\$247,990.00	\$267,830.00
Chiller		RECEIVED AND AND AND AND AND AND AND AND AND AN	
Maintenance and	\$95,744.00	\$89,859.00	\$97,048.00
Repair			The state of the s

RECOMMENDATION:

Engineering & Facilities recommends JAA utilize Sourcewell Cooperative Contract No. 070121-JHN to make a properly noticed award to Johnson Controls, Inc., pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for BAS and chiller maintenance and repair service agreements for JIA's Building Automation and Chiller Systems, in a total amount of \$1,028,088.00 plus an additional \$65,000.00 contingency per year for unforeseen repairs outside the scope of services, for total potential not to exceed amount of \$1,223,088.00. Funds are budgeted within 45123.77420 and 45123.77280.



Ver	ification of Funding	Annual transfer and the Common of the Common
Title:	David Jones, Sr. Director of Engineering and Facilities	I have verified that there are budgeted funds in the above- referenced funding source that are sufficient to cover the amount of
Signature:	Signed by David Jones Signed at:2023-09-13 17:37:03 +00:00 Reason:Witnessing David Jones David Jones	this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

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Facilities Administrator	Signature and Date	TAMBER CITE OF THE PROPERTY OF
PROCUREMENT REVIEW: Monica M. Frazier Contract Administrator	ransa sara 2010 20 a	Signed by Monica Frazier Signed at: 2023-09-14 12 55 34 +00:00 Reason. Witnessing Monica Frazier
3.7	Signature and Date	Signed by LeNedda Edwards Signed at 2022-09-14 08 57 47 -04 00 Reason Witnessing LeNedda Edwards
LeNedda Edwards		LOVALLA EMANO () JAA =
Director of Procurement	Signature and Date	AIT OF THE PROPERTY OF
SUBMITTED FOR APPROVAL:		- I litypavent, bitte antilver
Tony Cugno Chief Operating Officer		Signed by Tony Cugno Signed at 2023-09-14 17 40 34 +00 00 Reason Witnessing Tony Cugno Tony Cugno SH
	Signature and Date	
AWARDS COMMITTEE APPROVAL	/ DENIAL: (Vote:	Ayes; Nays)
Meeting Date: Monday, September 18, 20	23	
	Recording Secretar	Ty .
CEO APPROVAL: Mark VanLoh Chief Executive Officer		RECEIPTS - LATEON
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CONDITIONS OF APPROVAL, IF ANY (i		ard approval or ratification must

Page 2 of 2 Form Revision Date: 2-2022



SEPTEMBER 18, 2023

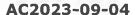
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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2023-09-04

Pest Control Services
Vendor: McCall Services
(Cost: \$12,205.00 Funding: 45123.77280)





Subject/Awardee: Pest Control Services / McCall Services

Cost: \$12,205.00

Solicitation No: Amendment

Budgeted, Transferred, Budgeted

or Contingency:

On-Going Maintenance Cost: N/A

Funding Source: 45123.77280

Attached / Supporting Documents

Exhibit "A" - Approved Award No. AC2019-06-04S, AC2023-08-01

Exhibit "B" - McCall Services Updated System Quotes

BACKGROUND:

In August 2023, JAA Award No. AC2023-08-01 to McCall Services for a Flock Off Bird Control System was approved; however, due to an administrative oversight, the proposal submitted reflected an outdated cost associated with the installation of the system. Engineering & Facilities is requesting review of the updated quote and approval for the increased amount of \$12,205.00.

RECOMMENDATION:

Engineering & Facilities recommends JAA Award No. AC2019-06-04S, awarded to McCall Services for Pest Control Services, be further amended to: (i) correct an administrative oversight to increase JAA Award No. AC2023-08-01 from \$79,059.30 to \$91,264.30, which will result in a new total potential not to exceed award amount of \$135,999.30. Funds are budgeted within cost center 45123.77280.

I have verified that there are budgeted funds in the above-

referenced funding source that are sufficient to cover the amount of



Verification of Funding

David Jones, Sr. Director of

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Signature:	Signed by David Jones Signed at 2023-09-14 18:36:14 +00:00 Reason Witnessing David Jones David Jones JAA	however, verification of an awar	ors or their designees may verify funding; d submission that is unbudgeted or that ncy funding must also attach approved ne).
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			Signed by Amanda Luna Signed at 2023-09-14 1 8 39 00 +00 00 Reason Withresting Amanda Luna
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arki yos usu		Signature and Date	Signed by LaNedda Edwards Signed at 2023-09-14 15:15 54-04 00 Reason Witnessing LeNedda Edwards
LeNedda Director o	Edwards of Procurement	Signature and Date	Lateria Franco (D JAA1
Tony Cug	red FOR APPROVAL: no erating Officer		Signed by Tony Cugno Signed at 2023-09-14 19:19-46 +00:00 Reason-Witnessing Tony Cugno Tany Cugno
	eque values ou Marchael Fundamente por la partira de la contraction de la contractio	Signature and Date	SOM DESIGNATION OF THE STATE OF
AWA	RDS COMMITTEE APPRO	VAL / DENIAL: (Vote:	Ayes; Nays)
Meeting D	Date: <u>Monday, September 1</u>	8, 2023 Recording Secreta	rv
CEO APP Mark Van Chief Exe		Recording Secretar	у

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

Signature and Date



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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2023-09-05

On-Demand Transportation Services Vendor: WHC JAX, LLC *dba* zTrip (Cost: Revenue Generated, Funding: N/A)





Subject/Awardee: On-Demand Transportation Services / WHC

Cost: Estimated

JAX, LLC dba zTrip

Revenue Gen.

Solicitation No: RFP No. 23-14-43605

Budgeted, Transferred,

or Contingency:

On-Going Maintenance Cost: N/A

Funding Source: N/A

Attached / Supporting Documents

Exhibit "A" - Scope of Work, Evaluation Matrix and SPIS Sheet

Exhibit "B" - WHC JAX, LLC Proposal Form

BACKGROUND:

The Jacksonville International Airport's (JIA) On-Demand Transportation Services Concession Agreement expired on June 30, 2023, and is currently under a month-to-month agreement until the new contract is signed related to the referenced solicitation.

Procurement released RFP No. 23-14-43605 on April 19, 2023, to re-solicit a new five-year contract. On May 30, 2023, JAA received one proposal from WHC JAX, LLC *dba* zTrip, which is the current incumbent. WHC JAX, LLC *dba* zTrip received 86.67 out of 100 maximum points and was deemed responsive and responsible based on experience and performance. As such, Parking and Ground Transportation and Procurement are of the opinion that resolicitation would not yield any additional competitive proposals. Estimated annual revenue is \$135,000.00 over a five-year period term for an estimated grand total of \$675,000.00

RECOMMENDATION:

Parking and Ground Transportation recommends, pursuant to Sec. 3.02(H) of the Procurement Code, that an award be made to WHC JAX, LLC *dba* zTrip, the sole proposer in response to RFP No. 23-14-43605, for the On-Demand Transportation Services Concession Agreement. The term is for an initial three-year period, effective October 1, 2023, through September 30, 2026, with renewals of up to two years. The Annual Permit Activation Fee is \$5,000.00 and Per Trip Fee is \$4.00.



Ve	rification of Funding	MOU, DLC vitre s'Ton	
Title:	N/A	I have verified that there are budgeted funds in the all referenced funding source that are sufficient to cover the amount	
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Signature:		requires transferred or contingency funding must also attach approv documentation evidencing the same).	
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Manager, Transport	Grounds Parking &	Nancy Copper *D JAA	
linore-		Signature and Date Signed by LeNedda Edwards	
PROCUR LeNedda	EMENT REVIEW: Edwards	Signed by Lervedua Edwards Signed at 2023-09-14 12 52:16-04:00 Reason Witnessing LeNedda Edwards	
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Chief Con	npliance Officer	Signature and Date	
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Cities Development Offices		Signature and Date	
ΔWΔ	PDS COMMITTEE APPRO	VAL / DENIAL: (Vote: Ayes; Nays)	
A**	INDS COMMITTEL AFFRO	VAL / DENIAL. (Vote Ayes, Nays)	
Meeting [Date: Monday, September 1		
CEO APP	POVAL	Recording Secretary	
Mark Van			

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

Signature and Date

Chief Executive Officer



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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2023-09-06

Hangar Fabric & Installation Rescission Vendor: Big Top Manufacturing, Inc. Coast to Coast Contracting, LLC (Cost: \$214,700.00 Funding: Capital)





Subject/Awardee: Hangar Fabric & Installation Rescission / Big

Cost: \$214,700.00

Top Manufacturing, Inc. and Coast to Coast

Contracting, LLC

Solicitation No: Rescission

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Capital

Attached / Supporting Documents

Exhibit "A" - JAA Award No. AC2023-02-07

BACKGROUND:

At the February 2023 meeting of the Jacksonville Aviation Authority's (JAA) Awards Committee, Award No. AC2023-02-07 was approved and awarded to Big Top Manufacturing, Inc. and Coast to Coast Contracting, LLC, to purchase and install a new membrane for the fabric hangar at Cecil Spaceport. At the time of the award, another construction contract to install a new hangar door for the Spaceport Hangar was ongoing. JAA's hangar door contract includes and requires a single point of coordination and responsibility for work that has to be done to the hangar skin to make the complete installation watertight.

In order to have a single point of coordination and responsibility for the complete hangar door / new membrane installation, Engineering & Facilities recommends rescinding the new membrane purchase and installation award to Big Top / Coast to Coast. This work will be completed by JAA's hangar door contractor, Foresight Construction Group, Inc., whose contract will be amended by change order to add the membrane installation.

RECOMMENDATION:

Engineering & Facilities recommends that JAA Award No. AC2023-02-07 to Big Top Manufacturing, Inc. and Coast to Coast Contracting, LLC, to purchase and install a new Spaceport hangar membrane, be rescinded. The funds will be used to issue a change order to JAA's current Spaceport hangar door contractor, Foresight Construction Group, Inc., who will procure and install the new hangar membrane as a single point of coordination and responsibility.



Verification of Funding

I have verified that there are budgeted funds in the above-

Name/Title:	Lauren Scott, Sr. Manager Aviation Planning & Development	referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that
Signature:	LANACH SCOTT	requires transferred or contingency funding must also attach approved documentation evidencing the same).
ORIGINA	TED AND SUBMITTED FOR	
Derek Pow	vder Facilities & Engineering	Signed by Danik Pewder Signed at 222-39-14 12 59 57 -0.4 00 Reson Witnessing Darek Pewder ADAM SH
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PROCUPE	MENT REVIEW:	
Devin Ree		
or per arest	ED FOR APPROVAL:	Signature and Date
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		Signature and Date
AWAI	RDS COMMITTEE APPROVA	AL / DENIAL: (Vote: Ayes; Nays)
Meeting D	ate: Monday, September 18,	2023
J -		Recording Secretary
CEO APPI Mark VanL Chief Exec		
for gradi	Western A. 2.783-207	Signature and Date
	ONS OF APPROVAL, IF AN	(if over \$1,000,000.00, Board approval or ratification must orida Statutes):



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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2023-09-07

Construction Management at Risk Services for JIA Third Parking Garage Vendor: Balfour Beatty Construction, LLC

(Cost: \$622,684.00 Funding: Capital)

AC2023-09-07



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Construction Management at Risk Services for JIA

Cost: \$622,684.00

Third Parking Garage / Balfour Beatty

Construction, LLC

Solicitation No: RFQ No. 23-24-42001

Budgeted, Transferred, or Budgeted

Contingency:

On-Going Maintenance Cost: N/A

Funding Source: Capital

Attached / Supporting Documents

Exhibit "A": Scope of Work, Evaluation Matrix, SPIS, and Proposal Opening

BACKGROUND:

Request for Qualifications (RFQ) No. 23-24-42001 was issued in June 2023 to solicit Construction Management at Risk (CMR) services for a Third Parking Garage at Jacksonville International Airport (JIA). It is anticipated that this new garage will essentially be a mirror image of the existing Daily Garage (six floors, approximately 1,800 spaces with rental car facilities on the first floor).

The CMR will be involved in the project during design, can make suggestions on materials and construction methods, and can start construction before the entire design is complete, saving considerable time over the traditional Design-Bid-Build method. The scope of this contract will include Pre-Construction Services (review of construction documents, cost estimating, value engineering, bidding); Construction Phase Services (general contracting, scheduling, construction administration, commissioning); and Project Closeout (punch list, as-built documentation, warranties, O&M manuals) for the Garage

On July 12, 2023, six (6) responses were received and were subsequently evaluated and ranked as follows:

Archer Western Construction	67.36	New South Construction	59.33
Balfour Beatty Construction	93.18	PCL Construction Services	71.13
Gilbane Building Co.	68.87	Roy Anderson Corp.	50.33

The Evaluation Committee recommended award of the contract to Balfour Beatty, and to negotiate a fee for Pre-Construction Services, which resulted in an acceptable proposal of \$622,684.00.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Balfour Beatty Construction, LLC, the highest ranked of six respondents to RFQ No. 23-24-42001, for Construction Management at Risk Services for the JIA Third Parking Garage. The initial authorization for Pre-Construction services will be for a lump sum amount of \$622,684.00.



Verification of Funding

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Name/Title:	Lauren Scott, Sr. Manager Aviation Planning & Development	I have verified that there are budgeted funds in the above- referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).		
Signature:	Lauren Scott			
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		Signature and Date		
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Procurement Administrator		Signature and Date		
LeNedda Edwards Director of Procurement			Signed by LeNedde Edwards Signed at 2023-09-13 16 26:16-04 00 Reason Witnessing LeNedde Edwards LeNedde Edwards	
		Signature and Date	and the construction of the construction	
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Tony Cugno Chief Operating Officer			Signed by Tony Cupno Signed at 2023-09-14 17 44 28 +00 00 Reason Witnessing Tony Cupno	
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AWA	RDS COMMITTEE APPROVA	AL / DENIAL: (Vote:	Ayes; Nays)	
Meeting D	ate: Monday, September 18,	2023		
		Recording Secretar	V The state of the	

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

Signature and Date

CEO APPROVAL: Mark VanLoh

Chief Executive Officer



SEPTEMBER 18, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at https://www.sam.gov/portal/public/SAM/.

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2023-09-08

Safety Management System
Vendor: Landry SMS
(Cost: \$53,730.00 Funding: 46204)





Subject/Awardee: Safety Management System Consultant /

Cost: \$53,730.00

Landry SMS

Solicitation No: RFQ No. 23-19-46204

Budgeted, Transferred,

Budgeted

or Contingency:

On-Going Maintenance Cost: N/A

Funding Source: 46204

Attached / Supporting Documents

Exhibit "A" - Scope of Work, Evaluation Matrix, SPIS

Exhibit "B" - Landry Submittal

Exhibit "C" - Fee Schedule for 1st Phase

BACKGROUND:

On February 23, 2023, the Federal Aviation Administration (FAA) issued a final rule that amended Part 139 and added additional requirements for certain airport certificate holders to develop, implement, and maintain an Airport Safety Management System (SMS). A safety management system is the formal, top-down, organizational approach to managing safety risk and assuring the effectiveness of safety risk controls. It includes systematic procedures, practices, and policies for the management of safety risk. As an FAA classified medium-hub airport, the Jacksonville International Airport (JAX) is required to comply with this new regulation.

On August 2, 2023, Procurement released Request for Qualifications (RFQ) No. 23-19-46204. Procurement received two submittals, and they were reviewed and evaluated by the evaluation committee on September 5, 2023. The evaluation committee recommended that JAA move forward with negotiations with the top-ranked respondent, which was Landry SMS:

Landry Consulting LLC 88.50 Faith Group, LLC 69.80

This award is only for the first phase of development of an SMS and will include consulting services to support gap analysis and activities related to producing an SMS Implementation Plan, which is due to the FAA by April 30, 2024.

RECOMMENDATION:

Operations recommends that JAA make an award to Landry SMS, the top-ranked of two responsible and responsive respondents to RFQ No. 23-19-46204, for Safety Management System (SMS) consulting and related services necessary to complete an SMS Implementation Plan for the Jacksonville International Airport, in a total potential not-to-exceed amount of \$53,730.00.



Verification of Funding		State of an abstract of the model and the state of the st
Title:	Terry Dlugos, Senior Director of Operations	I have verified that there are budgeted funds in the above- referenced funding source that are sufficient to cover the amount of
Signature:	Terrece W Dugos	this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

Terry Dlugos		Signed by Terry Diagos Signed at 2023-09-13 17:20:26 +00:00 Reason Witnessing Terry Diagos Taxonca M Dayre SH	
Senior Director of Operations	Signature and Date	-048	iokophy.
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Director of Procurement	Signature and Date	i - liser askapi	ori Incon
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AWARDS COMMITTEE APPROVAL Meeting Date: Monday, September 18, 20	For Lin September 1922	_ Ayes;	Nays)
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CEO APPROVAL: Mark VanLoh Chief Executive Officer			
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Page 2 of 2 Form Revision Date: 2-2022