



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-10-01

**Cecil Window Cleaning Services**  
**Vendor: Fleetwash dba Krsytal Klean**  
**(Cost: \$23,093.00 Funding: 44202.77280)**



AC2023-10-01

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Cecil Window Cleaning Services /  
Fleetwash d/b/a Krystal Klean

**Cost:** \$23,093.00

**Solicitation No:** Amendment

**Budgeted, Transferred,  
or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A

**Funding Source:** 44202.77280

### Attached / Supporting Documents

**Exhibit "A"** – Approved Award No. AC2020-01-01

**Exhibit "B"** – Contract Spend Analysis

### BACKGROUND:

On January 27, 2020, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2020-01-01 to make a formal contract award to Krystal Klean, currently known as Fleetwash, dba, Krystal Klean, for window cleaning services at Cecil Airport, pursuant to Request for Quotations No. 2007-44202 (RFQ), in an estimated not-to-exceed amount of \$34,010.00.

RFQ Section 2.02, Scope of Services and Changes in Services, allows for additional services to be added, altered, or deducted without invalidating the contract. Due to the decommissioning of the old Air Traffic Control Tower (ATCT), JAA amended the contract to include window cleaning services for the new ATCT.

The cost of services for the new ATCT increased the contract value. Therefore, Cecil Airport is requesting an increase in the approved spending authority for window cleaning services. More specifically, this award request seeks ratification in the amount of \$577.00 and approval for an additional \$22,516.00 to cover services through the contract expiration date of February 14, 2025.

### RECOMMENDATION:

**Cecil Airport recommends JAA Award No. AC2020-01-01, awarded to Krysta Klean, currently known as Fleetwash d/b/a Krystal Klean, for window cleaning services, be amended to: (i) ratify a contract overage in the amount of \$577.00; and (ii) increase the contract by \$22,516.00 for services through February 14, 2025, resulting in a new potential not-to-exceed amount of \$57,103.00. Funds are budgeted in cost center 44202.77280.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Matt Bocchino, Director of Cecil Airport & Spaceport
<b>Signature:</b>	<div style="font-size: small;">Signed by Matt Bocchino Signed at 2023-10-20 12:15:13 +00:00 Reason: Witnessing Matt Bocchino</div> <div style="display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">SH</div> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<b>Mike Johnson</b> Facilities Mgr., Cecil Airport & Spaceport	<div style="font-size: small;">Signed by Mike Johnson Signed at 2023-10-20 12:30:07 +00:00 Reason: Witnessing Mike Johnson</div> <div style="display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">SH</div> </div>
	Signature and Date
<b>PROCUREMENT REVIEW:</b> <b>Marilyn V. Fryar</b> Contract Administrator	<div style="font-size: small;">Signed by Marilyn V. Fryar Signed at 2023-10-20 14:13:48 +00:00 Reason: Witnessing Marilyn V. Fryar</div> <div style="display: flex; align-items: center; justify-content: center;"> <div style="margin-left: 5px;">JAA</div> </div>
	Signature and Date
<b>LeNedda Edwards</b> Director of Procurement	<div style="font-size: small;">Signed by LeNedda Edwards Signed at 2023-10-20 19:23:53 +04:00 Reason: Witnessing LeNedda Edwards</div> <div style="display: flex; align-items: center; justify-content: center;"> <div style="margin-left: 5px;">JAA</div> </div>
	Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> <b>Tony Cugno</b> Chief Operating Officer	<div style="font-size: small;">Signed by Tony Cugno Signed at 2023-10-20 14:47:56 +00:00 Reason: Witnessing Tony Cugno</div> <div style="display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">SH</div> </div>
	Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

**Mark VanLoh**  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY  
**AWARDS COMMITTEE MEETING AGENDA**  
OCTOBER 23, 2023

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2023-10-02**

**Herlong Airport Emergency Repairs**

**Vendors: Baker Design Build, RS&H, and Guardian Dence Gates, LLC**

**(Cost: \$23,832.00 Funding: 44402.77350)**

**Emergency Public Posting: October 15-21, 2023**



AC2023-10-02

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Herlong Airport Emergency Repairs / Baker Design Build, RS&H, and Guardian Fence and Gates, LLC **Cost:** \$23,832.00

**Solicitation No:** Emergency Ratification **Budgeted, Transferred, or Contingency:**

**On-Going Maintenance Cost:** N/A **Funding Source:** 44402.77350

### Attached / Supporting Documents

**Exhibit "A"** – Baker Design Proposal, Baker PO No. 55795, RS&H PO No. 55772 and Guardian Fence and Gates, LLC purchase card receipt.

**Exhibit "B"** – Emergency purchase communications email and Public Notice Posting

### BACKGROUND:

On September 12, 2023, a civilian suffered a medical emergency on Herlong Road, crashing through the perimeter fencing and damaging T-3 hangar on property. JSO and JAA Police responded, securing the perimeter and Herlong staff contacted Legal, Risk Management, Procurement and Engineering to assess the situation and begin repairs pursuant to Sections 2.02(M) and 3.10 of JAA's Procurement Code. In accordance with the referenced sections of its Code, Procurement authorized the immediate repair of T-3 hangar.

JAA's current fencing contractor, RFE, reviewed the damage and provided a quote; however, RFE was unable to provide immediate repairs. Two additional quotes were received from Armstrong Fencing and Guardian Fence and Gates, LLC, and Guardian was the lower priced and available to conduct immediate repairs. Engineering engaged RS&H and Baker Design-Build to assess and repair T-3 hangar.

Baker Design-Build	\$21,000.00
RS&H	\$1,500.00
Guardian Fence and Gate, LLC	\$1,332.00
Total Cost of Repairs	\$23,832.00

The total cost associated with the emergency repairs exceeds the emergency purchase threshold of \$12,000.00 and, therefore, must be reported and ratified by the Awards Committee and publicly posted for seven days.

### RECOMMENDATION:

**Engineering & Facilities, along with Herlong Airport, requests ratification of the emergency purchases from Baker Design-Build, RS&H, and Guardian Fence and Gates, LLC, associated with the vehicle damage on Herlong property related to the September 12, 2023, incident. The total amount of this emergency purchase is \$23,832.00, which was accomplished pursuant to Sections 2.02(M) and 3.10 of JAA's Procurement Code. Contingency funds were requested for this purchase and transferred to 44402.77350.**



AC2023-10-02

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Sr. Director of Engineering & Facilities
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Derek Powder Sr. Manager, Engineering & Facilities	_____ Signature and Date
<b>PROCUREMENT REVIEW:</b> LeNedda Edwards Director of Procurement	_____ Signature and Date
Devin Reed Chief Compliance Officer	_____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 3: AC2023-10-03**

**JIA Garage Structural Work and Joint Sealant Phase 2  
Vendor: Waterproofing Specialists, Inc.  
(Cost: \$652,036.50 Funding: Capital)**



AC2023-10-03

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JIA Garage Structural Work and Joint Sealant  
Phase 2 / Waterproofing Specialists, Inc. **Cost:** \$652,036.50

**Solicitation No:** ITB No. C-872

**Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A

**Funding Source:** Capital

### Attached / Supporting Documents

**Exhibit "A"** – Bid Tab, SPIS Sheet, DBE Memo

### BACKGROUND:

In 2017, Jacobs Engineering performed a Facility Condition Structural Assessment of the JIA Hourly and Daily Garages. As a result of that study, a construction project was developed consistent with the assessment. The work included various structural repairs and waterproofing measures. Repairs were completed for Floors 3 and 4 of the Hourly Garage and Floors 3 through 6 of the Daily Garage. Phase 2 of this program will complete the structural work and joint sealant repairs for the first through third floors of both garages, departures roadways, and sidewalks.

On September 12, 2023, two responsive bids were received and reviewed.

Waterproofing Specialists, Inc.	\$ 652,036.50
Ketom Construction Company	\$ 1,417,290.90

The low bid, submitted by Waterproofing Specialists, is approximately 3.3 percent below the engineer's estimate of \$673,395.25. It is also only 46 percent of the second low bid. Waterproof Specialists successfully completed the first phase of our Garage Rehabilitation program and is familiar with the work to be accomplished; therefore, the bid appears to be appropriate for award of the contract. There is currently \$1,881,650.53 remaining in the project budget.

### RECOMMENDATION:

**Engineering & Facilities recommends an award be made to Waterproofing Specialists, Inc., the lower responsive, responsible bidder of two bidders in response to ITB No. C-872, for the JIA Garage Structural Work and Joint Sealant Phase 2, in the amount of \$652,036.50.**





AC2023-10-03


## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning and Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

### ORIGINATED AND SUBMITTED FOR APPROVAL BY:


Amani Dudley  
Design & Construction Engineer  
Facilities and Engineering

Signed by Amani Dudley  
Signed at 2023-10-20 14:11:05 +00:00  
Reason: Witnessing Amani Dudley  
*Amani Dudley* 

\_\_\_\_\_  
Signature and Date

### PROCUREMENT REVIEW:

LeNedda Edwards  
Director of Procurement

Signed by LeNedda Edwards  
Signed at 2023-10-20 10:23:24 -04:00  
Reason: Witnessing LeNedda Edwards  
*LeNedda Edwards* 

\_\_\_\_\_  
Signature and Date

Devin Reed  
Chief Compliance Officer

\_\_\_\_\_  
Signature and Date

### SUBMITTED FOR APPROVAL:

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

### CEO APPROVAL:

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00 Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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### Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2023-10-04

**Taxiway M1 Widening**

**Vendor: J.D. Hinson Company**

**(Cost: \$2,256,353.96 Funding: Capital)**



AC2023-10-04

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Taxiway M1 Widening / J.D. Hinson Company	<b>Cost:</b> \$2,253,353.96
<b>Solicitation No:</b> ITB No. C-876	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital

### Attached / Supporting Documents

**Exhibit "A"** – Bid Tab, SPIS Sheet, DBE Memo

### BACKGROUND:

This project includes widening of Taxiway M1 in the Florida Air National Guard (FANG) complex at Jacksonville International Airport. The widening is required for the 125th Fighter Wing's F-35 mission. The taxiway is currently 50 feet wide but must be 75 feet wide for F-35 operations. In addition to pavement construction, the project includes drainage improvements, repair of existing taxiway joints and spalls, replacement and relocation of taxiway lighting, relocation of taxiway signage, relocation and reconfiguration of ramp security systems, and restriping of the project area.

Three responsive bids were received on September 12, 2023.

JD Hinson Company	\$ 2,253,353.96
IPC Paving, LLC	\$ 2,871,304.25
Kiewit Infrastructure South Co.	\$ 3,858,339.00

The low bid, submitted by JD Hinson, is approximately 41 percent above the engineer's estimate of \$1,598,189.00. However, the second low bid is approximately 27 percent higher than the low bid, indicating that the low bid reflects competitive pricing for the current market conditions for the work included in this project. It is not uncommon for construction bids to exceed engineer's estimates during this period of extreme activity in the construction industry and persistent material shortages. There is currently \$1,456,051 remaining in the project budget. The award of the contract is contingent upon FANG receiving the grant funds for construction and a JAA budget transfer.

### RECOMMENDATION:

**Engineering & Facilities recommends an award be made to JD Hinson Company, the lowest responsive, responsible bidder of three bidders in response to ITB No. C-876, for the Taxiway M1 Widening, in the amount of \$2,253,353.96.**



AC2023-10-04

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning and Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Derek Powder Sr. Manager, Engineering & Facilities	<div>Signed by Derek Powder Signed at: 2023-10-20 10:20:19 -04:00 Reason: Witnessing Derek Powder  </div> <div>Signature and Date</div>
<b>PROCUREMENT REVIEW:</b> LeNedda Edwards Director of Procurement	<div>Signed by LeNedda Edwards Signed at: 2023-10-20 10:25:13 -04:00 Reason: Witnessing LeNedda Edwards  </div> <div>Signature and Date</div>
Devin Reed Chief Compliance Office	<div>Signature and Date</div>
<b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer	<div>Signature and Date</div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00 Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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### Noticed Agenda Item

(Exhibits available upon request)

**Item 5: AC2023-10-05**

**Badge Training Software**

**Vendor: Safety & Security Instructions, Inc. (SSi)**

**(Cost: 55,169.00, Funding: 24001.77280)**



AC2023-10-05

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Badge Training Software / Safety & Security Instructions, Inc. **Cost:** \$55,169.00

**Solicitation No:** Sole Source **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** 24001.77280

### Attached / Supporting Documents

**Exhibit "A"** – License Renewal Quote  
**Exhibit "B"** – Sole Source Form and Public Notice Posting

### BACKGROUND:

Since 2020, the Jacksonville Aviation Authority (JAA) has utilized Safety and Security Instructions, Inc. (SSi) to host JAA's training content for Jacksonville International Airport (JIA) badge training, as well as interface-related data to JAA's credential management software, which is proprietary software.


Before the current agreement with SSi was to expire on September 30, 2023, JAA received notice of possible disruption of service that required immediate issuance of purchase order and renewal of agreement. Procurement approved the immediate action to avoid disruption of this critical service for the Access Control office. The previously awarded funding is depleted, and the renewal requires ratification to ensure continued badge training content hosting and related software through September 30, 2026.

Initial Year	First Renewal	Second Renewal
10/01/2023-09/30/2024	10/01/2024-09/30/2025	10/01/2025-09/30/2026
<b>\$17,500.00</b>	<b>\$18,375.00</b>	<b>\$19,294.00</b>









### RECOMMENDATION:

Information Technology recommends JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to Safety and Security Instructions, Inc. for badge training content hosting and related software as follows: (i) ratify the contract in the amount of \$17,500.00; and (ii) approve the agreement renewal for FY 2025 and 2026 in the amount of \$37,669.00, for a potential not-to-exceed amount of \$55,169.00.

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Steven Schultz Director, Information Technology	<div style="text-align: right;"> <small>Signed by Steven Schultz Signed at 2023-10-20 11:31:13 +00:00 Reason: Witnessing Steven Schultz</small>    </div> <hr/> Signature and Date
<b>PROCUREMENT REVIEW:</b> Marilyn V. Fryar Contract Administrator	<div style="text-align: right;"> <small>Signed by Marilyn V. Fryar Signed at 2023-10-20 14:16:09 +00:00 Reason: Witnessing Marilyn V. Fryar</small>    </div> <hr/> Signature and Date
LeNedda Edwards Director of Procurement	<div style="text-align: right;"> <small>Signed by LeNedda Edwards Signed at 2023-10-20 10:24:48 -04:00 Reason: Witnessing LeNedda Edwards</small>    </div> <hr/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> Ross Jones Chief Financial Officer	<div style="text-align: right;"> <small>Signed by Ross Jones Signed at 2023-10-20 14:36:43 +00:00 Reason: Witnessing Ross Jones</small>    </div> <hr/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2023-10-06

**Airport ICE Maintenance & Licenses**

**Vendor: Intellisoft, Inc.**

**(Cost: \$357,134.22 Funding: 24001.77280)**





AC2023-10-06

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Airport ICE Maintenance & Licenses /  
Intellisoft, Inc. **Cost:** \$357,134.22

**Solicitation No:** Sole Source **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** **Funding Source:** 24001.77280

### Attached / Supporting Documents

**Exhibit "A"** – License Renewal Quote Nos.: INT230920.1 and INT230929.1  
**Exhibit "B"** – Sole Source Form and Public Notice Posting

### BACKGROUND:

Since 2018, the Jacksonville Aviation Authority (JAA) has utilized Intellisoft, Inc., Airport ICE credential management or badging software to track and issue badges at the Jacksonville International Airport (JIA). This system represents a critical function to JIA and is required to maintain compliance with Federal regulations.

It is important that this system remains under maintenance for JAA to receive software support and critical patches. Intellisoft, Inc. is the original equipment manufacturer of this proprietary supplier of Airport ICE software support and critical patches.

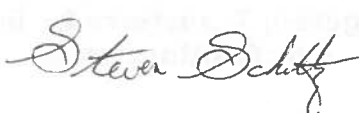
Procurement has identified the need for additional funds to maintain this software as previously awarded funds have been depleted and a new four-year agreement is required.

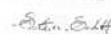







Initial Year	First Renewal	Second Renewal	Third Renewal
01/01/2024- 12/31/2024	01/01/2025- 12/31/2025	01/01/2026- 12/31/2026	01/01/2027- 01/31/2027
<b>\$76,778.36</b>	<b>\$86,359.00</b>	<b>\$93,267.72</b>	<b>\$100,729.14</b>

### RECOMMENDATION:

Information Technology recommends JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to Intellisoft, Inc., for Airport ICE Maintenance proprietary software, in a potential not-to-exceed amount of \$357,134.22 over the four-year term of this award.

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	 I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i> )

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Steven Schultz Director, Information Technology	<div style="text-align: right;"> <small>Signed by Steven Schultz Signed at 2023-10-20 11 30 20 +00 00 Reason Witnessing Steven Schultz</small>    </div> <hr/> Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Marilyn V. Fryar Contract Administrator	<div style="text-align: right;"> <small>Signed by Marilyn V. Fryar Signed at 2023-10-20 14 15 23 +00 00 Reason Witnessing Marilyn V. Fryar</small>    </div> <hr/> Signature and Date
LeNedda Edwards Director of Procurement	<div style="text-align: right;"> <small>Signed by LeNedda Edwards Signed at 2023-10-20 10 24 22 -04 00 Reason Witnessing LeNedda Edwards</small>    </div> <hr/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Ross Jones Chief Financial Officer	<div style="text-align: right;"> <small>Signed by Ross Jones Signed at 2023-10-20 14 35 17 +00 00 Reason Witnessing Ross Jones</small>    </div> <hr/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2023-10-07

Linux Server Licenses  
Vendor: ConnectWise, LLC  
(Cost: \$30,001.00 24001.77280)



AC2023-10-07

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Linux Server Licenses / ConnectWise, LLC	<b>Cost:</b> \$30,001.00
<b>Solicitation No:</b> Sole Source	<b>Budgeted, Transferred, Budgeted or Contingency:</b>
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 24001.77280

### Attached / Supporting Documents

**Exhibit "A"** – License Renewal Quote  
**Exhibit "B"** – Sole Source Form and Public Notice Postings

### BACKGROUND:

Since 2022, the Jacksonville Aviation Authority's (JAA) IT Department has utilized ConnectWise for Linux System Software Licenses' proprietary software, for which Procurement posted a public notice of an informal award to ConnectWise LLC, to manage its Linux Server environment. Information Technology recently extended this functionality into an integrated ticketing system, and costs will soon exceed the informal award, requiring awards committee approval.

As this system allows for automation of patching and maintenance of servers supporting critical business systems, such as FIDS, it is important that this functionality remains available for the security of JAA's computer environment.

ConnectWise is sold on a subscription basis, and the cost depends on the number of "licenses" utilized. As this number varies over time and generally tends to increase, this award request contemplates potential licensing needs.

Therefore, this request is to obtain approval to increase the spending authority with ConnectWise. ConnectWise is the original equipment manufacturer of this proprietary software and related subscriptions.

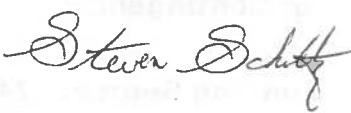
### RECOMMENDATION:

**Information Technology recommends JAA make a properly noticed award, pursuant to Section 3.09 of the Procurement Code, to ConnectWise LLC, to increase the informal award amount by \$30,001.00, for Linux system software licenses and subscriptions, representing a new total not-to-exceed amount of \$55,000.00.**

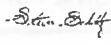



AC2023-10-07

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Steven Schultz Director, Information Technology	<div>Signed by: Steven Schultz Signed at: 2023-10-20 11:29:24 +00:00 Reason: Witnessing Steven Schultz  </div> <hr/> Signature and Date
<b>PROCUREMENT REVIEW:</b> Monica M. Frazier Contract Administrator	<hr/> Signature and Date
LeNedda Edwards Director of Procurement	<hr/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> Ross Jones Chief Financial Officer	<hr/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

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### Noticed Agenda Item

(Exhibits available upon request)

**Item 8: AC2023-10-08**

**JaxEx Fiber Installation**

**Vendor: Congruex, LLC**

**(Cost: \$364,784.15 Funding: Capital)**



AC2023-10-08

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** JaxEx Fiber Installation / Congruex, LLC **Cost:** \$364,784.15**Solicitation No:** RFP No. 23-21-24001**Budgeted, Transferred, Budgeted  
or Contingency:****On-Going Maintenance Cost:** N/A**Funding Source:** Capital

### Attached / Supporting Documents

**Exhibit "A"** – Scope of services, Evaluation Matrix, SPIS**Exhibit "B"** – Congruex Price Proposal

### BACKGROUND:

Jacksonville Executive at Craig Airport (JAXEX) has communication needs related to access control and video surveillance that are not met with the current communications infrastructure.

On June 27, 2023, Procurement issued Request for Proposals (RFP) No. 23-21-24001, for fiber installation at JAXEX, to deploy a more capable communications system with the installation of new fiber optic cabling and duct system. The solicitation was posted and broadcast to 176 companies registered on Demandstar.com, which 45 companies downloaded from JAA's website.

On August 1, 2023, Procurement received one incomplete and one conforming proposal in response to the solicitation. Nevertheless, the proposal was evaluated and scored in alignment with Procurement's procedures. Procurement and IT are of the opinion that re-solicitation would not yield any additional competitive proposals.

Congruex, LLC was evaluated based on experience, staffing, quality assurance, and proposed fees, which resulted in a score of 97.00 out of 100 possible points. The Congruex, LLC proposal pricing was \$331,621.95 (see Exhibit B). IT recommends a 10% contingency of \$33,162.20 for any unforeseen circumstances during the duration of the project, for a total potential contract award amount of \$364,784.15.

### RECOMMENDATION:

**Information Technology recommends an award be made to Congruex, LLC, the sole responsible and responsive respondent to RFP No. 23-21-24001, for fiber installation at JAXEX, in a potential not-to-exceed amount of \$364,784.15 over the duration of the project. Funding for this project is capital.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning and Development
<b>Signature:</b>	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>		Signed by: Steven Schultz Signed at: 2023-10-20 14:14:35 +00:00 Reason: Witnessing Steven Schultz
Steven Schultz Director, Information Technology	<div style="border-top: 1px solid black; text-align: center;"> </div>	
		Signature and Date
<b>PROCUREMENT REVIEW:</b>		Signed by: Samantha Smid Signed at: 2023-10-20 11:56:32 -04:00 Reason: Witnessing Samantha Smid
Samantha Smid Procurement Administrator	<div style="border-top: 1px solid black; text-align: center;"> </div>	
		Signature and Date
LeNedda Edwards Director of Procurement	<div style="border-top: 1px solid black; text-align: center;"> </div>	
		Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>		
Ross Jones Chief Financial Officer	<div style="border-top: 1px solid black; text-align: center;"> </div>	
		Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 9: AC2023-10-09**

**Janitorial Cleaning Services  
Vendor: Next Level Cleaning, LLC  
(Cost: \$100,178.28 Funding: Various)**



AC2023-10-09

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Janitorial Cleaning Services / Next Level Cleaning	<b>Cost:</b> \$100,178.28
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various

### Attached / Supporting Documents

**Exhibit "A"** – JAA Award No. AC2018-11-12 and AC2019-10-07, and AC2022-11-02  
**Exhibit "B"** – Contract Extension Amendments No. 4 and No. 2, respectively and Contract Extension Fees

### BACKGROUND:

In September 2018, Procurement released Invitation to Bid (ITB) No. 18-22-44402 for janitorial cleaning services for Herlong Airport, which was a set-aside contract for a local Small Business Enterprise (SBE) firm, Jacksonville Small Emerging Business, and/or Disadvantage Business Enterprise firm. Next Level Cleaning, a local SBE firm was awarded the five-year contract via JAA Award No. AC2018-11-12.

In 2019, Cecil Airport utilized the ITB solicitation option in Section 2.02, Scope of Services and Changes in Services, to add services to multiple buildings via JAA Award No. AC2019-10-07. In 2022, JAXEX utilized the same option and issued an informal award for services under the formal threshold of JAA's Procurement Code.





Currently, the contract with Next Level Cleaning will expire November 30, 2023; however, Procurement desires a six-month extension pursuant to Section 287.057(12), Florida Statutes, pending re-solicitation of these services. Next Level Cleaning has agreed to the extension with no changes to the fees, terms, and conditions of the contract.

### RECOMMENDATION:

Procurement recommends JAA Award No. AC2018-11-12, awarded to Next Level Cleaning, LLC for Janitorial Cleaning Services, be further amended to: (i) extend the contract term through May 31, 2024; and (ii) increase the contract amount by \$100,178.28 to cover all GA Airport expenses during the extended period, resulting in a new total not-to-exceed amount of \$833,391.28. Funding is budgeted in each GA Airport cost center.

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	N/A
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i>)</p>

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
<p>Marilyn V. Fryar Contract Administrator</p>	<p style="font-size: small;">Signed by: Marilyn V. Fryar Signed at: 2023-10-20 11:11:51 +00:00 Reason: Witnessing Marilyn V. Fryar</p> <p style="text-align: right;"></p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<b>PROCUREMENT REVIEW:</b>	
<p>LeNedda Edwards Director of Procurement</p>	<p style="font-size: small;">Signed by: LeNedda Edwards Signed at: 2023-10-20 08:57:15 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: right;"></p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p>Devin Reed Chief Compliance Officer</p>	<p style="text-align: right;"></p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<b>SUBMITTED FOR APPROVAL:</b>	
<p>Devin Reed Chief Compliance Officer</p>	<p style="font-size: small;">Signed by: Devin Reed Signed at: 2023-10-20 13:00:17 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: right;"></p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

**(Exhibits available upon request)**

#### **Item 10: AC2023-10-10**

**Waste and Recycling Collection Services**

**Vendor: Republic Service of Florida**

**(Cost: \$798,643.48 Funding: Various)**



AC2023-10-10

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Waste and Recycling Collection Services / Republic Service of Florida **Cost:** \$798,643.48

**Solicitation No:** Amendment

**Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A

**Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** – Approved Awards No. AC2021-05-02

**Exhibit "B"** – Contract Spend Analysis

### BACKGROUND:

On May 24, 2021, JAA Award No. AC2021-05-02 was approved for Invitation to Bid No. 21-13-45133, Waste and Recycling Collection Services, for all airports in the amount of \$725,500.00 (Exhibit A). Additionally, Amendment No. 01 executed on December 21, 2021, captured Duval County Non-Residential Solid Waste Collection and Transportation Franchise Fees equal to 17% in rates for the duration of the contract. Due to on-going construction requiring departments and tenants to clear and clean areas located in designated future construction areas, the funding on the Award No. AC2021-05-02 is depleted.

During FY24, airport locations began encumbering funds for usage, and procurement contract monitoring immediately identified a shortfall that requires ratification and additional funding to support all airport locations for the remainder of the contract term, which expires on July 31, 2026.

Procurement analysis and recommendations are based upon contract spend (see Exhibit B). Procurement requires ratification in the amount of \$539.53 and approval for an additional \$725,500.00 to cover waste and recycling services for all airport locations to ensure no disruption in services and any additional needs.

### RECOMMENDATION:








Procurement recommends that JAA Award No. AC2021-05-02, awarded to Republic Service of Florida, for waste and recycling collection services, be amended to: (i) ratify a \$539.53 contract overage; (ii) increase the award amount by \$725,500.00, based on spend analysis and historical data; and (iii) request 10% contingency in the amount of \$72,603.95 to support any new and unforeseen needs for all airport locations for the duration of contract, which expires on July 31, 2026. This results in a new potential not-to-exceed award total of \$1,524,143.48. Funding for waste and recycling collection services are budgeted within various cost centers.



AC2023-10-10

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Marilyn V. Fryar (delegated) Contract Administrator	<div>Signed by: Marilyn V. Fryar Signed at: 2023-10-20 11:12:50 +00:00 Reason: Witnessing Marilyn V. Fryar  </div> <div>_____ Signature and Date</div>
<b>PROCUREMENT REVIEW:</b> LeNedda Edwards Director of Procurement	<div>Signed by: LeNedda Edwards Signed at: 2023-10-20 08:58:02 -04:00 Reason: Witnessing LeNedda Edwards  </div> <div>_____ Signature and Date</div>
Devin Reed Chief Compliance Officer	<div></div> <div>_____ Signature and Date</div>
<b>SUBMITTED FOR APPROVAL:</b> Devin J. Reed Chief Compliance Officer	<div>Signed by: Devin Reed Signed at: 2023-10-20 13:02:06 +00:00 Reason: Witnessing Devin Reed  </div> <div>_____ Signature and Date</div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 11: AC2023-10-11**

**Furniture & Furnishings - Office Furniture  
Vendor: ARCONAS Corporation  
(Cost: \$65,450.00 Funding: 45123.77350)**



AC2023-10-11

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Furniture & Furnishing – Office Furniture / ARCONAS Corporation	<b>Cost:</b> \$65,450.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77350

### Attached / Supporting Documents

**Exhibit "A"** – GSA Contract No. GS-27F-018GA Active Contract Sheet

**Exhibit "B"** – ARCONAS Quote E8542-R004 and Public Notice Posting

### BACKGROUND:

In the past, the Jacksonville Aviation Authority (JAA) has purchased seating, waste receptacles and related accessories located throughout the Jacksonville International Airport (JIA) that are manufactured by and purchased from ARCONAS Corporation (ARCONAS). Items purchased from ARCONAS in the past specifically include: (i) seat covers for seating in the courtyard area and holding areas on the concourses; (ii) cup holders and electrical power outlets; and (iii) waste, recycling, and cigarette receptacles.

Currently, JIA terminal has a need for refreshing terminal seating. More specifically, Engineering & Facilities has identified terminal fly away seating outlets and accessories that are available via GSA Contractual pricing. Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed the competitively awarded contract and is of the opinion that it is in JAA's best interest to piggy-back GSA Contract No. GS-27F-018GA, which was competitively awarded to ARCONAS, for Furniture & Furnishing – Office Furniture.

### RECOMMENDATION:

Engineering & Facilities recommends that JAA make a properly noticed award to ARCONAS Corporation, for Furniture & Furnishing – Office Furniture, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing GSA Contract No. GS-27F-018GA through contract expiration March 22, 2027, in a total potential not-to-exceed amount of \$65,450.00, at JAA's sole discretion, based upon vendor performance and available funding. Funds are budgeted under 45123.77350.





AC2023-10-11

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Amanda Luna  
Facilities Administrator

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Jocelyn Thomas  
Procurement Specialist

\_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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### Noticed Agenda Item

**(Exhibits available upon request)**

**Item 12: AC2023-10-12**

**Industrial Products & Services Cleaning Supplies**

**Vendor: Cubix, Inc.**

**(Cost: \$500,000.00 Funding: 45123.77420)**



AC2023-10-12

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Industrial Products & Services Cleaning Supplies / Cubix Inc.	<b>Cost:</b> \$500,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77420

### Attached / Supporting Documents

**Exhibit "A"** – GSA Contract No. GS-07F-5520P  
**Exhibit "B"** – Cubix, Inc Quote and Public Notice Posting

### BACKGROUND:

Due to extremely heavy passenger traffic in the Jacksonville International Airport terminal (JIA), Engineering & Facilities desires to explore alternative options to restore and maintain the terrazzo flooring. Testing of the SaniGLAZE method has revealed a significant improvement in the cleaning, resealing and maintenance of the upper ticketing area, connector bridge, and courtyard.

The SaniGLAZE method applies a four-step process which includes: (i) Surface Glaze - a multistep process that removes contaminants and surface soils; (ii) Site Prep Extreme - pre-restoration process; (iii) Floor Leveling - an application of a high tensile strength coating over floors to prevent imperfections; and (iv) EverGlaze - general maintenance of terrazzo flooring. Pricing for this method is \$379,100.00, in addition to which Engineering & Facilities is requesting \$120,900.00 for any unforeseen areas that may be identified for this application method.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed the competitively awarded contract and is of the opinion that it is in JAA's best interest to piggy-back GSA Contract No. GS-07F-5520P through December 23, 2023, for this commodity, which was competitively awarded to Cubix, Inc. GSA does anticipate a replacement contract for similar products and services that JAA could utilize next year. This option will provide an immediate solution for restoring JIA's terrazzo flooring.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Cubix, Inc., utilizing GSA Contract No. GS-07F-5520P, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, for restoration of terrazzo flooring in a not-to-exceed amount of \$500,000.00. Funds are budgeted within cost center 45123.77420.**



AC2023-10-12

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones – Sr. Director, Engineering & Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Amanda Luna  
Facilities Administrator

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Jocelyn Thomas  
Procurement Specialist

\_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

**(Exhibits available upon request)**

**Item 13: AC2023-10-13**

**Industrial Products and Services**

**Vendor: Visiontron Corp.**

**(Cost: \$100,000.00 Funding: 45123.77420)**



AC2023-10-13

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Industrial Products and Services / Visiontron Corp.	<b>Cost:</b> \$100,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77420

### Attached / Supporting Documents

**Exhibit "A"** - Visiontron Corp./GSA Contract 47QSMA19D08QC  
**Exhibit "B"** - Visiontron Corp. Quote No.266953 and Public Notice Posting

### BACKGROUND:

Due to current and pending construction at Jacksonville International Airport (JIA), the Engineering & Facilities Department needs to order a large quantity of stanchions to support changing TSA Security Checkpoint line queuing. The changes will result in nine lanes for passenger screening to facilitate processing higher numbers of travelers at JIA.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed the competitively awarded contract and is of the opinion that it is in JAA's best interest to piggy-back GSA Contract No. 47QSMA19D08QC, which was competitively awarded to Visiontron Corp, to purchase of 230 Rectra Magnetic Stanchions for \$70,489.50.

Additionally, Engineering & Facilities would like to request \$29,510.50 for any additional stanchions that may be needed during on-going and future terminal construction, for a not-to exceed total amount of \$100,000.00.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Visiontron Corp. utilizing GSA Contract No. 47QSMA19D08QC, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, for the purchase of Rectra Magnetic Stanchions in a potential not-to-exceed amount of \$100,000.00. Funding is budgeted within the cost center 45123.77420.**



AC2023-10-13

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones – Sr. Director, Engineering & Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Amanda Luna Facilities Administrator	_____ Signature and Date
<b>PROCUREMENT REVIEW:</b> Jocelyn Thomas Procurement Specialist	_____ Signature and Date
LeNedda Edwards Director of Procurement	_____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00 Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

(Exhibits available upon request)

**Item 14: AC2023-10-14**

**Aftermarket Vehicle Parts  
Vendor: O'Reily Auto Parts  
(Cost: \$70,001.00 Funding: Various)**





SUBMISSION FOR  
AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Aftermarket Vehicle Parts / O'Reilly Auto Parts		<b>Cost:</b> \$70,001.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – Sourcewell Contract No. 032521-ORA <b>Exhibit "B"</b> – Spend Analysis and Public Notice Postings		

BACKGROUND:

In October 2021, the Jacksonville Aviation Authority (JAA) publicly posted an informal award to O'Reilly Auto Parts for the purchase of aftermarket vehicle parts utilizing Sourcewell Contract No. 032521-ORA up to the informal threshold of JAA's Procurement Code. The Motor Pool maintenance department within Engineering & Facilities has been satisfied with the parts and service provided and request formal award funds to continue purchasing aftermarket vehicle parts as-needed.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed Sourcewell Contract No. 032521-ORA, which offers current and favorable pricing for the services contemplated herein. As such, Procurement is of the opinion that it is in JAA's best interest to continue utilization of the cooperative contract, which was competitively awarded to O'Reilly Auto Parts.

RECOMMENDATION:

Engineering & Facilities recommends JAA make a properly noticed award to O'Reilly Auto Parts, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing Sourcewell Contract No. 032521, for aftermarket vehicle parts, on an "as-needed" basis through the contract term of May 19, 2025, in the amount of \$70,001.00 which, when added to the exist informal award, results in a new potential not-to-exceed award total of \$95,000.00. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funds are budgeted within various cost centers.



AC2023-10-14

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i> )

### ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight  
Sr. Mgr. Airside Facilities

\_\_\_\_\_  
Signature and Date

### PROCUREMENT REVIEW:

Monica M. Frazier  
Contract Administrator

\_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_  
Signature and Date

### SUBMITTED FOR APPROVAL:

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

### CEO APPROVAL:

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

**(Exhibits available upon request)**

**Item 15: AC2023-10-15.**

**Industrial Products & Services  
Vendor: Goldwing's Supply Services  
(Cost: \$55,000.00 Funding: Small Capital)**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Industrial Products and Services / Goldwing's Supply Services		<b>Cost:</b> \$55,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> \$250/Year	<b>Funding Source:</b>	FY 2024 Small Cap 45511
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – GSA Contract No. GS-07F-182GA and Product Specs		
<b>Exhibit "B"</b> – Goldwing's Supply Services quote, additional quotes, and public notice posting		

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently owns four Runway Closure Markers, two of which are beyond economical repair and in need of replacement. The FAA requires runway surfaces that are closed for an extended period to be identified by positioning a portable lighted marker or similar markings on the first usable portion of the runway surfaces (both runway ends). The standard aviation industry practice for runway closures is to utilize this type of portable lighted marker, commonly referred to as a lighted X.

The units have extendable components that increase flight crew visibility and awareness to a closed runway. Supported by a self-contained generator, the units illuminate for periods of adverse meteorological conditions and nighttime use. JIA has been utilizing its current runway X's for over 15 years, and they have reached a point at which the generator and related components are prone to failure and some parts have become obsolete.

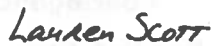
Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed favorable pricing of GSA Contract No. GS-07F-182GA and is of the opinion that it is in JAA's best interest to continue utilization of the GSA contract, which was competitively awarded to Goldwing's Supply Services. Facilities did assist with requesting quotes from two certified unit distributors and/or manufacturers; however, Procurement's review reveals that the GSA Contract is more favorable.




Supplier	Unit Cost (x2)	Shipping	Total
Goldwing's Supply Service, Inc.	\$47,461.46	\$3,000.00	\$50,461.46
Sherwin Industries, Inc.	\$69,700.00	\$2,885.00	\$72,585.00
Allen Enterprises, Inc.	\$54,492.66	Included	\$54,492.66

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Goldwing's Supply Services, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing GSA Contract No. GS-07F-182GA, for industrial products and services, for the purchase of two runway closure markers, in a total amount of \$50,461.46, plus an additional \$4,538.54 contingency, for a total not to exceed amount of \$55,000.00. Funds are budgeted within 45511 Small Capital.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning & Development
<b>Signature:</b>	<div style="display: flex; align-items: center;"> <div style="flex: 1;">  </div> <div style="flex: 2; font-size: 0.8em; padding-left: 10px;"> I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same). </div> </div>

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Robert Speight Sr. Mgr., Airside Facilities & Engineering	<div style="font-size: 0.8em; margin-bottom: 5px;"> Signed by: Robert Speight  Signed at: 2023-10-20 14:30:10 +00:00  Reason: Witnessing Robert Speight </div> <div style="display: flex; align-items: center;">  <div style="border: 1px solid black; padding: 2px 5px; font-weight: bold;">SH</div> </div> <div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
<b>PROCUREMENT REVIEW:</b>	
Samantha Smid Procurement Administrator	<div style="font-size: 0.8em; margin-bottom: 5px;"> Signed by: Samantha Smid  Signed at: 2023-10-20 11:54:57 -04:00  Reason: Witnessing Samantha Smid </div> <div style="display: flex; align-items: center;">   </div> <div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
LeNedda Edwards Director of Procurement	<div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operations Officer	<div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

### Noticed Agenda Item

(Exhibits available upon request)

**Item 16: AC2023-10-16**

**2024 Ford F-150 4 x 4 Responder Crew Cab Pickup Truck  
Vendor: Bozard Ford  
(Cost: \$130,000.00 Funding: 46104 Small Capital)**



AC2023-10-16

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> 2024 Ford F-150 4x4 Responder Crew Cab Pickup Truck / Bozard Ford		<b>Cost:</b> \$130,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> \$1,000.00/yr	<b>Funding Source:</b>	46104 Small Capital
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – Bradford County Sheriff's Contract BCSO 22-27-1.0		
<b>Exhibit "B"</b> – Quotation from Bozard Ford		
<b>Exhibit "C"</b> – Vehicle Request Form and Public Posting Notice		

### BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Police Department desires to purchase two new 2024 Ford F-150 4x4 Responder Crew Cab Pickup Trucks to replace the current vehicles used by the Public Safety & Security Department due to high hours / mileage. The vehicles being replaced will be used as backup vehicles to the aging Police vehicle fleet.

The requested vehicles have been coordinated with the JAA's Fleet Manager, who has established an estimated annual average maintenance cost for tires, brake pads, battery replacement and related preventive maintenance for an initial five-year period totaling \$1,000.00 per year per vehicle.

Procurement has reviewed this purchase against vendors and cooperative purchasing sources and is of the opinion that, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, it is in JAA's best interest to purchase the requested vehicles by utilizing Bradford County Sheriffs Association Contract No. BCSO 22-27-11.0, which was competitively awarded to Bozard Ford. The price per vehicle is \$52,725.00 for a total of \$105,450.00. An additional \$24,550.00 is being requested for any unforeseen parts or services associated with these new vehicles and maintenance costs over the next five years.

### RECOMMENDATION:

Engineering & Facilities recommends JAA make a properly noticed award to Bozard Ford, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, utilizing Bradford County Sheriffs Association Contract No. BCSO 22-27-1.0, to purchase two new 2024 Ford F-150 4x4 Responder Crew Cab Pickup Trucks totaling \$105,450.00, plus \$24,550.00 for unforeseen parts and maintenance costs, for a total not-to-exceed amount of \$130,000.00. JAA reserves the right to make similar purchases from other vendors when it is in its best interest to do so. Funding for this purchase is within Cost Center 46104 FY 24 Small Capital.



AC2023-10-16

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Robert Speight  
Sr. Mgr., Airside Engineering & Facilities

Signed by Robert Speight  
Signed at 2023-10-20 14:28:58 +00:00  
Reason Witnessing Robert Speight

*Robert Speight*\_\_\_\_\_  
Signature and Date**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator

Signed by Samantha Smid  
Signed at 2023-10-20 11:56:00 -04:00  
Reason Witnessing Samantha Smid

*Samantha Smid*\_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Procurement Director

\_\_\_\_\_  
Signature and Date**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operations Officer

\_\_\_\_\_  
Signature and Date**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**Meeting Date: Monday, October 23, 2023\_\_\_\_\_  
Recording Secretary**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 17: AC2023-10-17**

**Landscape & Grounds Maintenance Equipment**

**Vendor: Wesco Turf, Inc.**

**(Cost: \$44,901.57 Funding: Various)**



AC2023-10-17

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Landscape and Grounds Maintenance Equipment / Wesco Turf, Inc. **Cost:** \$ 44,901.57

**Solicitation No:** Piggyback

**Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A

**Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** – Sourcewell Contract No. 031121-TTC

**Exhibit "B"** – Wesco Turf, Inc. Quote and Public Notice Posting

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently conducts landscape maintenance at Jacksonville International Airport (JIA), Cecil Airport & Spaceport (VQQ), Herlong Recreational Airport (HEG), and Jacksonville Executive at Craig Airport (CRG). JAA currently owns 23 zero-turn mowers within the Engineering & Facilities Department for usage at all four airports. This equipment is used to maintain / augment the airfields and commonly landscaped areas, and to keep the customer experience at a premium level.

Three units have been identified as having reached the end of life (19 years) and are in need of replacement. Replacing these units will cost \$14,967.19 each, totaling \$44,901.57 with shipping and a two-year unlimited hour or five-year 1200-hour warranty.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed Sourcewell Contract No. 031121-TTC which offers current and favorable pricing for the products contemplated herein. As such, Procurement is of the opinion that it is in JAA's best interest to continue utilization of the Sourcewell Contract, which was competitively awarded to Wesco Turf, Inc.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Wesco Turf, Inc., pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing Sourcewell Cooperative Contract No. 031121-TTC for Landscape and grounds maintenance equipment, for the purchase of three new Toro Z-Master 5000 Deck mowers in a not-to-exceed amount of \$44,901.57. Funding for this purchase is within Cost Center 45133, 44202, and 44402 FY 24 Small Capital.**



AC2023-10-17

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Robert Speight  
Sr. Mgr. Airside Engineering & Facilities

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator

\_\_\_\_\_  
Signature and Date

LeNedda Edwards  
Director of Procurement

\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

OCTOBER 23, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

**Item 18: AC2023-10-18**

**Bulk Solid Waste & Recycling Equipment**

**Vendor: Tampa Crane & Body**

**(Cost: \$41,185.37 Funding: 45133 Small Capital)**



AC2023-10-18

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Bulk Solid Waste and Recycling Equipment / Tampa Crane & Body	<b>Cost:</b> \$41,185.37
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 2024 Small Cap 45133

### Attached / Supporting Documents

**Exhibit "A"** – Sourcewell Contract No. 040621-MEC  
**Exhibit "B"** – Tampa Crane & Body Quote, Marathon Equipment Corporation authorized re-seller letter and Public Notice Posting

### BACKGROUND:

The Jacksonville Aviation Authority (JAA) currently owns seven trash and recyclable compactors located underneath Concourses A, B, and C, North Baggage Makeup, and the South Loading Dock. These compactors significantly reduce the Foreign Object Damage or FOD and other trash-related issues on the ramp area near aircraft. To maintain efficiency and reduce waste disposal costs, the Engineering & Facilities Department requests authorization to purchase a replacement compactor for Concourse A. This compactor will replace the compactor currently located under gate A6. The existing compactor will be relocated to Concourse C to adequately manage the increasing trash volume and provide better customer service to our Tenants. The new compactor will eliminate the occurrence of stacking trash when one compactor is removed to be emptied.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed Sourcewell Contract No. 040621-MEC, which offers current and favorable pricing for the services contemplated herein. As such, Procurement is of the opinion that it is in JAA's best interest to continue utilization of the cooperative contract, which was competitively awarded to Marathon Equipment Company. Marathon Equipment Company utilizes Tampa Crane & Body as the authorized re-seller in Florida.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA make a properly noticed award to Tampa Crane & Body, authorized re-seller of Marathon Equipment Corporation, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing Sourcewell Contract No. 040621-MEC for bulk solid waste and recycling equipment, to purchase of one self-contained Marathon compactor, in a total not-to-exceed amount of \$41,185.37. Funds are budgeted within 45133 Small Capital.**





AC2023-10-18

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	<i>Lauren Scott</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Robert Speight Sr. Mgr., Airside Engineering & Facilities	<div>Signed by Robert Speight Signed at 2023-10-20 14:28:17 +00 Reason Witnessing Robert Speight</div> <div><i>Robert Speight</i> </div> <div>Signature and Date</div>
<b>PROCUREMENT REVIEW:</b>	
Samantha Smid Procurement Administrator	<div>Signed by Samantha Smid Signed at 2023-10-20 11:55:29 -04:00 Reason Witnessing Samantha Smid</div> <div><i>Samid</i> </div> <div>Signature and Date</div>
LeNedda Edwards Director of Procurement	<div>Signature and Date</div>
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operations Officer	<div>Signature and Date</div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



## JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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### Noticed Agenda Item

(Exhibits available upon request)

**Item 19: AC2023-10-19**

**Buses – Shuttles, Transits, Trams, & Other Specialty Buses**

**Vendor: Creative Bus Sales, Inc.**

**(Cost: \$450,000.00 Funding: J2024-07, Large Cap)**



AC2023-10-19

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Buses – Shuttles, Transits, Trams, & other Specialty Buses / Creative Bus Sales, Inc.		<b>Cost:</b> \$450,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> \$1,500.00 year	<b>Funding Source:</b>	J2024-07 FY24 Large Cap

### Attached / Supporting Documents

**Exhibit "A"** – HGAC Buy No. BT01-21

**Exhibit "B"** – HGAC Buy Contract Pricing Worksheet, Product Specs, & Vehicle Request Form and Public Notice Posting

### BACKGROUND:

The Jacksonville International Airport (JIA) has 12 buses and two electric carts that currently operate at its four parking facilities: Daily Surface; Economy 1; Economy 2; and Economy 3. JIA's Parking function is responsible for the maintenance, repair and fuel costs incurred in operating these buses, which are required 24 hours a day, seven days a week to transport passengers between the terminal and its parking facilities.

JIA has budgeted for and is in the final stages of construction for Economy Lot 3 / Employee Lot due to an increase in passenger traffic. The surge in cars parking at the airport, coupled with construction projects, has JIA at capacity during peak times and/or days. To decrease the wait times for employees / customers and to support the move of the Employee Lot to Economy Lot 3, three additional shuttle buses are required. This will allow other shuttles to be placed temporarily out of service for routine preventive maintenance without impacting customer / employee wait times. Each ADA shuttle bus averages \$132,062.33 (Exhibit B), totaling \$396,187.00, and an additional \$53,813.00 is requested for any unforeseen but reasonable processing fees, wrapping and digital signage installations.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed Houston-Galveston Area Council Contract No. BT01-21, which offers current and favorable pricing for the services contemplated herein. As such, Procurement is of the opinion that it is in JAA's best interest to continue utilizing this cooperative contract, which was competitively awarded to Creative Bus Sales.

### RECOMMENDATION:

**Engineering & Facilities, along with Parking, recommends JAA make a properly noticed award to Creative Bus Sales, Inc., pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, utilizing HGAC Buy Contract No. BT01-21 to purchase three ADA shuttle buses (12-passenger with two wheelchair positions), at \$396,187.00, plus \$53,813.00 for contingencies associated with any unforeseen but reasonable processing fees, wrapping and digital signage installations.**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Lauren Scott, Sr. Manager Aviation Planning and Development
<b>Signature:</b>	<div style="text-align: center; font-family: cursive; font-size: 1.2em;">Lauren Scott</div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Robert Speight  
Sr. Mgr., Airside Engineering & Facilities

Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator

Signature and Date

LeNedda Edwards  
Director of Procurement

Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operations Officer

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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## Noticed Agenda Item

(Exhibits available upon request)

**Item 20: AC2023-10-20**

**Job Order Contracting Services**

**Vendors: Johnson-Laux Construction, FHP Tectonics Corp., & E. Vaughn Rivers, Inc.**

**(Cost: \$6,000,000.00 Funding: Various)**



AC2023-10-20

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Job Order Contracting Services / Johnson-Laux Construction, FHP Tectonics Corp., and E.Vaughan Rivers, Inc. **Cost:** \$6,000,000.00

**Solicitation No:** RFP No. 23-09-45123

**Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** n/a

**Funding Source:** Various

### Attached / Supporting Documents

**Exhibit "A"** – Scope of Services, Evaluation Matrix, and SPIS

**Exhibit "B"** – Proposals from Johnson-Laux Construction, FHP Tectonics Corp., and E.Vaughan Rivers, Inc.

### BACKGROUND:

In March 2022, Procurement began utilizing a piggyback Sourcewell Contract as a "pilot" for small construction projects. As such, the Overhead Steel Beam Replacement project, the Gold Club Demolition, and repaving the entrance to Rental Car Road were successfully completed and the Canopy Project will be completed by late November for Engineering & Facilities and JAXEX. As a result of the successful "pilot" projects and at the request of departments to onboard general contractors for additional small construction projects, Procurement utilized the Sourcewell contract to create a custom JAA solicitation for Job Order Contracting Services.

Request for Proposals (RFP) No. 23-09-45123 was released on July 6, 2023, after three successful outreach events to engage with local small businesses in the categories of general contracting, electrical, asphalt and concrete. On August 22, 2023, JAA received six conforming proposals, all for the category of general contracting. The Evaluation Committee recommended that JAA move forward with the three top-ranked respondents, based on the scores below:

Johnson-Laux Construction	91.34
FHP Tectonics Corp.	88.25
E. Vaughan Rivers, Inc.	82.33
Warden Construction Corporation	74.24
Foresight Construction Group	72.01
Auld & White Constructors, LLC	64.31

Procurement will rotate projects among these awardees based on project scope, pricing and availability.

### RECOMMENDATION:

Engineering & Facilities recommends that JAA make awards to Johnson-Laux Construction, FHP Tectonics Corp., and E. Vaughan Rivers, Inc., the three top-ranked of six responsible and responsive respondents to RFP No. 23-09-45123, for Job Order Contracting Services in the category of general contracting. The solicitation was structured for utilization by all JAA departments for "as-needed" general contracting services as each department budgeted projects allow. The total potential not-to-exceed amount for the organization is \$6,000,000.00 over a five-year award duration.




AC2023-10-20

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	n/a
Signature:	n/a

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Robert Speight Sr. Mgr., Airside Engineering & Facilities	<div>Signed by: Robert Speight Signed at: 2023-10-20 02:34:46 +00:00 Reason: Witnessing Robert Speight  </div> <div>Signature and Date</div>
<b>PROCUREMENT REVIEW:</b> Samantha Smid Procurement Administrator	<div>Signed by: Samantha Smid Signed at: 2023-10-20 09:46:42 -04:00 Reason: Witnessing Samantha Smid  </div> <div>Signature and Date</div>
LeNedda Edwards Director of Procurement	<div>Signed by: LeNedda Edwards Signed at: 2023-10-20 09:58:03 -04:00 Reason: Witnessing LeNedda Edwards  </div> <div>Signature and Date</div>
<b>SUBMITTED FOR APPROVAL:</b> Tony Cugno Chief Operating Officer	<div>Signed by: Tony Cugno Signed at: 2023-10-20 14:15:01 +00:00 Reason: Witnessing Tony Cugno  </div> <div>Signature and Date</div>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: Monday, October 23, 2023

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):