



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2023-11-01

**Maintenance, Repair, Operating Supplies, Industrial
Supplies, and Related Products and Services**

Vendor: Applied Industrial Technologies, Inc.

(Cost: \$350,000.00 Funding: 00000.17111 & Various)



AC2023-11-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services / Applied Industrial Technologies, Inc.		Cost: \$350,000.00
Solicitation No: Piggy-Back	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	00000.17111 & Various

Attached / Supporting Documents

Exhibit "A" – Maricopa County Contract 16154-RFP
Exhibit "B" – Public Notice Posting
Exhibit "C" – Historical Spend

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a continuing need for industrial parts and supplies for its hold baggage, HVAC and related systems and equipment. JAA's current piggyback agreement with Applied Industrial Technologies (AIT) expires on December 31, 2023. Due to the current contract expiration, and pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has surveyed the market and has determined that a new piggyback agreement with AIT is in the best interest of JAA's needs.

AIT was competitively awarded Maricopa County Contract No. 16154-RFP for Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services. This contract offers discounts from 10% up to 51.7% off catalog pricing and is available for use through December 31, 2026.

RECOMMENDATION:

Procurement recommends JAA make a properly noticed award to Applied Industrial Technologies, Inc., utilizing Maricopa County Contract No. 16154-RFP, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services in a total not-to-exceed amount of \$350,000.00 for use through December 31, 2026, based upon historical spend and by various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	-VARIOUS FUNDING-
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Eric Powell
Warehouse Manager

Signed by Eric Powell
Signed at 2023-11-18 21:36:20 +00:00
Reason: Witnessing Eric Powell

Eric Powell

Signature and Date

PROCUREMENT REVIEW:

Meghan Miles
Procurement Administrator

Signed by Meghan Miles
Signed at 2023-11-17 13:44:50 +00:00
Reason: Witnessing Meghan Miles

Meghan Miles

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-11-17 09:09:31 -05:00
Reason: Witnessing LeNedda Edwards

LeNedda Edwards

Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signed by Devin Reed
Signed at 2023-11-17 16:04:13 +00:00
Reason: Witnessing Devin Reed

Devin Reed

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023 _____
Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2023-11-02

Supplier Diversity Program Software
Vendors: AskReply, Inc. dba B2GNow
(Cost: \$23,969.00 Funding: 24001)



AC2023-11-02

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Supplier Diversity Program Software / AskReply, Inc. *dba* B2GNow **Cost:** \$23,969.00

Solicitation No: Amendment

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – JAA Award No. AC2021-09-17

Exhibit "B" – B2Gnow Diversity Management System Proposal

BACKGROUND:


On September 20, 2021, the Jacksonville Aviation Authority's (JAA) Awards Committee approved AC2021-09-17 for B2Gnow, a system that specializes in supplier diversity and vendor management, compliance, and reporting, which currently meets JAA's needs in these areas and is available through NASPO Contract No. AR3088. This software works in conjunction with other departments and systems to ensure vendor diversity, equality, and opportunity. This effort comprises vendor outreach strategies, small and disadvantaged business goal setting, and contract and vendor compliance and reporting.

During FY23, Procurement identified an additional module that will track Airport Concessions Disadvantage Business Enterprise compliance and will link to the Jacksonville Small and Emerging Business directory. The attached proposal was presented to Information Technology for budgeting in FY24 (see Exhibit B). The proposal will cover three years.

RECOMMENDATION:

Information Technology recommends JAA Award No. AC2021-09-17, awarded to AskReply, Inc. *dba* B2Gnow, be amended to: (i) implement the Airport Concessions Disadvantage Business Enterprise (ACDBE) compliance module and link to the Jacksonville Small Emerging Business directory; and (ii) increase the award amount by \$23,969.25, for a new total potential five-year not-to-exceed amount of \$118,738.25.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:		<small>Signed by: Steven Schultz Signed at: 2023-11-16 20:31:35 +00:00 Reason: Witnessing Steven Schultz</small>
Steven Schultz Director, Information Technology		<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Date
PROCUREMENT REVIEW:		<small>Signed by: Yetunde Oyewole Signed at: 2023-11-16 15:48:46 -05:00 Reason: Witnessing Yetunde Oyewole</small>
Yetunde Oyewole Supplier Diversity & Compliance Specialist		<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Date
LeNedda Edwards Director of Procurement		<small>Signed by: LeNedda Edwards Signed at: 2023-11-16 16:53:05 -05:00 Reason: Witnessing LeNedda Edwards</small>
		<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Date
SUBMITTED FOR APPROVAL:		<small>Signed by: Ross Jones Signed at: 2023-11-17 12:59:44 +00:00 Reason: Witnessing Ross Jones</small>
Ross Jones Chief Financial Officer		<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2023-11-03

**Purchase and Installation of HVAC Units
Hangar 5**

**Vendor: W.W. Gay Mechanical Contractor Inc.
(Cost: \$20,000.00 Funding: 44402 Small Capital)**



AC2023-11-03

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase and Installation of HVAC Units Hangar 5 / W.W. Gay Mechanical Contractor Inc.	Cost: \$20,000.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$100/year	Funding Source: 44402 Small Cap

Attached / Supporting Documents

Exhibit "A" – Approved Award No. AC2022-10-01 and AC2023-01-05
Exhibit "B" – W.W. Gay Mechanical Quote

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Awards Committee previously approved Award No. AC2022-10-01 and AC2023-01-05, to W.W. Gay Mechanical Contractor, Inc. for the purchase and installation of 15 total HVAC units at Herlong Airport Hangar 5, Phases 1 and 2. These awards were the result of Procurement releasing Request for Quote (RFQ) No. 2219-44402.


Funding is available in the small capital budget for Fiscal Year 2024 to move forward with Phase 3 of the project, which will consist of replacing the final three units. The units requested for installation are updated versions of the current units and are Energy Star compliant, which will help reduce electrical usage.








RFQ No. 2219-44402 covered a two-year term with the ability to add to the scope of services. The Procurement Department contacted W.W. Gay Mechanical Contractor Inc. to provide the unit pricing for the final three units (see Exhibit B).

RECOMMENDATION:

Herlong Recreational Airport recommends JAA Award AC2022-10-01 to W.W. Gay Mechanical Contractor Inc., be further amended: (i) for Phase 3 – Purchase and Installation of final three HVAC units at \$4,717.00 each, totaling \$14,151.00; and (ii) to request additional contingency funding of \$5,849.00 to cover any unforeseen costs during installation, all of which will result in a total potential not-to-exceed contract amount of \$97,508.00, based on vendor performance and adherence to the contract terms and conditions, and the availability of JAA funds. Funding for this purchase is within Cost Centers 44402 FY 24 Small Capital.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning and Development
Signature:	<div>  </div> <p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Sarah Matson Manager, First Coast Flight Center	<div>Signed by Sarah Matson Signed at 2023-11-17 11:46:57 +00:00 Reason Witnessing Sarah Matson </div>
PROCUREMENT REVIEW: Marilyn V. Fryar Contract Administrator	<div>Signature and Date</div> <div>Signed by Marilyn V. Fryar Signed at 2023-11-17 12:08:01 +00:00 Reason Witnessing Marilyn V. Fryar  </div>
LeNedda Edwards Director of Procurement	<div>Signature and Date</div> <div>Signed by LeNedda Edwards Signed at 2023-11-17 07:52:42 +05:00 Reason Witnessing LeNedda Edwards  </div>
SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer	<div>Signature and Date</div> <div>Signed by Tony Cugno Signed at 2023-11-17 20:01:47 +00:00 Reason Witnessing Tony Cugno  </div>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2023-11-04

Cecil Airport Emergency Repairs

Vendor: Fire Sprinkler Services & Warden Construction

(Cost: \$42,203.48 Funding: 44202.77430)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cecil Airport Emergency Repairs / Fire Sprinkler Services & Warden Construction		Cost: \$42,203.48
Solicitation No: Emergency Ratification	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	44202.77430
Attached / Supporting Documents		
Exhibit "A" – Fire Sprinkler Services FL, LLC and Warden Construction quotes and PO No.'s 56352 & 56405		
Exhibit "B" – Emergency purchase communications email and Public Notice Posting		

BACKGROUND:

On Friday, October 13, 2023, a section of underground fire main west of Hangar 815 suffered a catastrophic failure. The fire main is kept under a constant pressure of 160 psi and, when water exits the system at any point, Cecil's large fire pumps engage as needed to maintain the pressure on the line and ensure that water is being delivered. In the case of a fire main break and the ensuing rapid pressure drop, the system assumes a massive fire is taking place and activates all six of Cecil's pumps. This is what allegedly occurred on October 13th resulting in an explosive force of water from the broken pipe, creating a large hole in the ground on Flightstar's leasehold.


After the pumps were secured and the water flow stopped, Cecil staff contacted Legal, Risk Management, Procurement and Engineering to assess the situation and began repairs pursuant to Sections 2.02(M) and 3.10 of JAA's Procurement Code. In accordance with the referenced sections of its Code, Procurement considered this event an emergency and authorized the immediate repair of the fire main and all related damage in the area. Cecil staff selected two companies already under contract with JAA to perform the work: Fire Sprinkler Services to repair the fire main and provide replacement parts; and Warden Construction to operate heavy machinery, perform earthworks, and replace damaged pavement.

The total cost associated with the emergency repairs exceeds the emergency threshold of the Procurement Code and, therefore, must be reported and ratified by the Awards Committee and publicly posted for seven days.









RECOMMENDATION:

Cecil Airport & Spaceport, requests ratification of the emergency purchases from Fire Sprinkler Services and Warden Construction, associated with the Fire Main failure on Friday, October 13, 2023. The total amount of this emergency purchase is \$42,203.48, which was accomplished pursuant to Sections 2.02(M) and 3.10 of JAA's Procurement Code. Funds budgeted for a separate project in 44202.77430 were utilized for this incident.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Matt Bocchino, Director of Cecil Airport & Spaceport
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Matt Bocchino Director, Cecil Airport & Spaceport	<div style="text-align: right;"> <small>Signed by Matt Bocchino Signed at 2023-11-17 15:50:54 +00:00 Reason: Witnessing Matt Bocchino</small>   </div>
	Signature and Date
PROCUREMENT REVIEW: LeNedda Edwards Director of Procurement	<div style="text-align: right;"> <small>Signed by LeNedda Edwards Signed at 2023-11-17 10:51:57 -05:00 Reason: Witnessing LeNedda Edwards</small>   </div>
	Signature and Date
Devin Reed Chief Compliance Officer	<div style="text-align: right;"> <small>Signed by Devin Reed Signed at 2023-11-17 16:08:58 +00:00 Reason: Witnessing Devin Reed</small>   </div>
	Signature and Date
SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer	<div style="text-align: right;"> <small>Signed by Tony Cugno Signed at 2023-11-17 19:59:13 +00:00 Reason: Witnessing Tony Cugno</small>   </div>
	Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2023-11-05

Chiller Replacement Building No. 1826

Vendor: Howard Services

(Cost: \$5,320.00, Funding: 44202)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Chiller Replacement Building No. 1826 / Howard Services	Cost: \$5,320.00
Solicitation No: Ratification	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: Yes	Funding Source: 44202-FY22

Attached / Supporting Documents

Exhibit "A" – JAA Award No. AC2022-02-04
Exhibit "B" – Howard Services Quotes


BACKGROUND:

The Jacksonville Aviation Authority (JAA) previously approved Award AC2022-02-04 for the replacement of a chiller for Building 1826 at Cecil Airport. Due to the schedule of work that would have monetary impacts on the tenant supported by the chiller, the shutdown of the existing chiller and tie-in of the new chiller required work to be performed after normal working hours and on weekends. Changes in work hours and days to complete the project without disruption to the tenant resulted in the final invoices exceeding the awarded funds. Therefore, a ratification in the amount of \$5,320.00 is needed to close out the project.

RECOMMENDATION:

Cecil Airport recommends that JAA Awards No. AC2022-02-04, awarded to Howard Services, for the Chiller Replacement at Building No. 1826, be increased and ratified by \$5,320.00 to cover the unforeseen changes in the permissible work schedule during the project, for a new total not-to-exceed amount of \$148,654.72. Funds for this project is budgeted within Cecil Airport small cap budget.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager of Aviation Planning & Development
Signature:	<div style="text-align: center;">  </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Matt Bocchino
Director, Cecil Airport & Cecil Spaceport

Signed by Matt Bocchino
Signed at 2023-11-17 21:06:17 +00:00
Reason: Witnessing Matt Bocchino




Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar
Contract Administrator

Signed by Marilyn V. Fryar
Signed at 2023-11-20 12:37:02 +00:00
Reason: Witnessing Marilyn V. Fryar




Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-11-20 08:00:36 +00:00
Reason: Witnessing LeNedda Edwards




Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2023-11-06

**Rental Machines, Tools, and Equipment from
Catepillar and 70+ brands**

**Vendor: Caterpillar, Inc (Authorized Agent Ring Power Corporation)
(Cost: \$200,000.00 Funding: Various)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rental Machines, tools, and equipment from Cat and 70+ brands / Caterpillar Inc. (authorized agent Ring Power Corporation)	Cost: \$200,000.00
Solicitation No: Piggyback	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract #062320-CAT and authorized rental agent Ring Power documentation
Exhibit "B" – Public Posting Notice
Exhibit "C" – Historical Spend

BACKGROUND:

The Jacksonville International Airport (JIA) and the General Aviation (GA) Airports have a continual need for industrial equipment and tools rental services. JAA utilizes Sunbelt Rentals, Inc. for these services, but has experienced some equipment shortages or unavailability at times.

To ensure the organization has access to the rental equipment and tools it needs, and pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement reviewed Sourcewell Contract No. 062320-CAT awarded to Caterpillar, Inc. for rental machines, tools, and equipment from Caterpillar and 70+ other brands. Upon its review, Procurement determined this contract provides access to a large variety of equipment and tools that meet the organizational needs. The contract is active through August 27, 2024, with one additional annual renewal.

Caterpillar, Inc.'s local dealer under this contract in the local area is Ring Power Corporation (Exhibit A), which will provide discounted pricing quotes to JAA. Based upon historic spend data across all four airports and anticipated volume of projects, JAA is requesting a total of \$200,000.00 to be utilized through August 27, 2024.

RECOMMENDATION:

Procurement recommends JAA make a properly noticed award to Caterpillar Inc., through its authorized agent, Ring Power Corporation, utilizing Sourcewell Contract No. 062320-CAT, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for rental machines, tools, and equipment from Caterpillar and 70+ other brands, through August 27, 2024, and any exercised renewals available under the utilized contract, in a not-to-exceed amount of \$200,000.00, for use by all JAA departments and various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	-VARIOUS FUNDING-
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Meghan Miles Procurement Administrator	<div style="text-align: right;"> <small>Signed by Meghan Miles Signed at 2023-11-17 13:43:45 +00:00 Reason: Witnessing Meghan Miles</small> </div> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> Signature and Date
PROCUREMENT REVIEW:	
LeNedda Edwards Director of Procurement	<div style="text-align: right;"> <small>Signed by LeNedda Edwards Signed at 2023-11-17 09:10:04 -05:00 Reason: Witnessing LeNedda Edwards</small> </div> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> Signature and Date
SUBMITTED FOR APPROVAL:	
Devin Reed Chief Compliance Officer	<div style="text-align: right;"> <small>Signed by Devin Reed Signed at 2023-11-17 16:07:34 +00:00 Reason: Witnessing Devin Reed</small> </div> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2023-11-07

HBS Baggage High Speed Diverts Replacement Phase I
Vendor: Siemens Postal, Parcel & Airport Logistics, LLC
(Cost: \$163,967.00, J2024-06 Capital)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: HBS Baggage High Speed Diverts
Replacement Phase I / Siemens Postal,
Parcel & Airport Logistics, LLC

Cost: \$163,967.00

Solicitation No: Sole Source

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: N/A

Funding Source: J2024-06

Attached / Supporting Documents

Exhibit "A" – Siemens HSD Unit Replacement Proposal

Exhibit "B" – Public Notice Posting, Sole Source/Proprietary Form and Siemens OEM Letter

BACKGROUND:

The usage rate of Siemens High-Speed Diverters (HSD) installed at the Jacksonville International Airport (JIA) has increased exponentially with the TSA-mandated Round Robin software randomizing baggage delivery to the in-system scanners. Inaugurated in 2006, these HSDs are beyond the end of life and two generations behind current systems. The Round Robin protocol creates increased stress for the HSDs and related components, potentially impacting system reliability. This, in addition to increased passenger traffic, has negatively impacted the baggage handling system, resulting in reduced reliability and increased maintenance requirements.

Engineering & Facilities requests authorization to proceed with the replacement of two high speed diverters within JIA's baggage handling system. Given the age and condition of the diverts, Siemens Logistics, LLC, the original equipment manufacturer, recommends these upgrades be completed to increase reliability while reducing overall maintenance costs.

This is the first phase of the lifecycle maintenance plan to replace currently installed baggage equipment.

RECOMMENDATION:

Engineering & Facilities recommends JAA makes a properly noticed award pursuant to Section 3.09 of the Procurement Code, to Siemens Postal, Parcel, & Airport Logistics, LLC, for the purchase and installation of two Baggage High Speed Diverters at Jacksonville International Airport, in a not-to-exceed amount of \$163,967.00. Funds are budgeted within Capital Project J2024-06.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Lauren Scott, Sr. Manager Aviation Planning & Development
Signature:	<div style="text-align: center; margin-bottom: 10px;"><i>Lauren Scott</i></div> <div style="font-size: small;">I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).</div>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Amanda Luna Facilities Administrator	<div style="text-align: center; margin-bottom: 10px;"><i>Amanda Luna</i></div> <div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
PROCUREMENT REVIEW:	
Monica M. Frazier Contract Administrator	<div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
LeNedda Edwards Director of Procurement	<div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>
SUBMITTED FOR APPROVAL:	
Tony Cugno Chief Executive Officer	<div style="border-top: 1px solid black; margin-top: 5px;">Signature and Date</div>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2023-11-08

**Heating Ventilation Unit (HVU) Replacement (Phase I)
Vendor: Johnson Controls, Inc. & Johnson Controls Fire Protection
(Cost: \$132,981.50 Funding: 45123.77420)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Heating Ventilation Unit (HVU) Replacement (Phase I) / Johnson Controls, Inc. & Johnson Controls Fire Protection	Cost: \$132,981.50
Solicitation No: Piggy-backs	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45123.77420

Attached / Supporting Documents

Exhibit "A" – Johnson Controls, Inc., and Johnson Controls Fire Protection Proposals
Exhibit "B" – Public Notice Posting and Piggybacks documentation

BACKGROUND:



On September 18, 2023, the Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2023-09-03 for Building Automation System (BAS) Controls and Chiller Maintenance and Repair Agreements for the Jacksonville International Airport (JIA) to enhance Engineering & Facilities' ability to maintain and repair the current HVAC infrastructure systems with increased precision and efficiency.

Engineering & Facilities requests the replacement of one existing heating ventilation unit at JIA due to degradation, age and declining efficiency. The new unit is provided by Johnson Controls, Inc. and the duct detectors are billed and installed by technicians from Johnson Controls Fire Protection, Inc. The total cost of this replacement includes all costs associated with the purchase of materials and installation from both providers. Engineering & Facilities also requests an additional 15% to cover any unforeseen costs that may arise during this project.









RECOMMENDATION:

Engineering & Facilities recommends properly noticed awards be made to: (i) Johnson Controls, Inc. utilizing Sourcewell Contract No. 070121-JHN, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, for the purchase of one new heating ventilation unit in the amount of \$110,945.02 plus an additional 15% contingency (\$16,641.75) to cover unforeseen costs for a total potential not to exceed amount of \$127,586.77; and (ii) Johnson Controls Fire Protection, Inc. utilizing GSA Contract No. 47QSHA23D0018 for duct detectors and integration services in the amount of \$5,394.73. Funds are budgeted within cost center 45123.77420.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones – Sr. Director, Engineering & Facilities
Signature:	<div style="font-size: small;">Signed by David Jones Signed at: 2023-11-16 20:24:24 +00:00 Reason: Witnessing David Jones</div> <div style="text-align: center;">   </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Amanda Luna Facilities Administrator	<div style="font-size: small;">Signed by Amanda Luna Signed at: 2023-11-17 13:25:38 +00:00 Reason: Witnessing Amanda Luna</div> <div style="text-align: center;">   </div>
	Signature and Date
PROCUREMENT REVIEW: Monica M. Frazier Contract Administrator	<div style="font-size: small;">Signed by Monica Frazier Signed at: 2023-11-17 14:37:42 +00:00 Reason: Witnessing Monica Frazier</div> <div style="text-align: center;">   </div>
	Signature and Date
LeNedda Edwards Director of Procurement	<div style="font-size: small;">Signed by LeNedda Edwards Signed at: 2023-11-17 09:49:29 -05:00 Reason: Witnessing LeNedda Edwards</div> <div style="text-align: center;">   </div>
	Signature and Date
SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer	<div style="font-size: small;">Signed by Tony Cugno Signed at: 2023-11-17 20:01:08 +00:00 Reason: Witnessing Tony Cugno</div> <div style="text-align: center;">   </div>
	Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2023-11-09

**Backflow Repair Services
Vendor: Dolphin Backflow, Inc.
(Cost: \$150,000.00 Funding: Various)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Backflow Repair Services / Dolphin Backflow Inc	Cost: \$150,000.00
--	---------------------------

Solicitation No: Amendment

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – JAA Award AC2023-05-01

Exhibit "B" – A+ Environmental Solutions & Services, LLC decline of award letter.

Exhibit "C" – Dolphin Backflow Inc. Bid Form

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Engineering & Facilities Department requires on-call backflow repair services to support all four airports for repairs necessary after annual inspections of its backflow preventers.

As a result, JAA issued ITB No. 23-08-45123 and subsequently awarded JAA Award No. AC2023-05-01 to A-Plus Environmental Solutions & Services, LLC, the responsive and responsible bidder providing the lower hourly rate for "as-needed" services. On September 28, 2023, A-Plus Environmental Solutions & Services sent a decline of award letter citing costs that have increased associated with the execution of the scope of services associated with the contract.

Procurement accepted the letter of decline and began discussions with the second lowest bidder, Dolphin Backflow, Inc. for acceptance of the award. Dolphin Backflow, Inc. confirmed their bid submission is available to execute a contract with JAA.

This request is to rescind JAA Award No. AC2023-05-01 to A-Plus Environmental Solutions & Services, LLC, and award ITB No. 23-08-45123 to Dolphin Backflow Inc.

RECOMMENDATION:

Engineering & Facilities recommends: (i) JAA Award No. AC2023-05-01 to A-Plus Environmental Solutions & Services, LLC, for ITB No. 23-08-45123 Backflow Repair Services, be rescinded in acceptance of its letter of award decline; and (ii) an award be made to Dolphin Backflow, Inc., the second low bidder in response to the referenced ITB, in a not-to-exceed amount of \$150,000.00 for "as-needed" Backflow Repair Services for the duration of five years.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Sr. Director of Engineering & Facilities
Signature:	<p style="font-size: small;">Signed by David Jones Signed at 2023-11-16 20:23:51 +00:00 Reason Witnessing David Jones</p> <p style="text-align: center;"> </p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.*)

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<p>Tanmay Bhatt Projects & Contracts Manager</p>	<p style="font-size: small;">Signed by Tanmay Bhatt Signed at 2023-11-17 08:49:43 +05:00 Reason Witnessing Tanmay Bhatt</p> <p style="text-align: center;"> </p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p>PROCUREMENT REVIEW: Monica M. Frazier Contracts Administrator</p>	<p style="font-size: small;">Signed by Monica Frazier Signed at 2023-11-17 14:36:40 +00:00 Reason Witnessing Monica Frazier</p> <p style="text-align: center;"> </p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p>LeNedda Edwards Director of Procurement</p>	<p style="font-size: small;">Signed by LeNedda Edwards Signed at 2023-11-17 09:48:02 +05:00 Reason Witnessing LeNedda Edwards</p> <p style="text-align: center;"> </p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>
<p>SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer</p>	<p style="font-size: small;">Signed by Tony Cugno Signed at 2023-11-17 20:00:32 +00:00 Reason Witnessing Tony Cugno</p> <p style="text-align: center;"> </p> <hr style="border: 0; border-top: 1px solid black;"/> <p style="text-align: center;">Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023 _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 10: AC2023-11-10

Automatic Door Maintenance and Repair Services

Vendor: Allegion Access Technologies LLC

(Cost: \$321,075.00 Funding: 45123.77420)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Automatic Door Maintenance and Repair Services / Allegion Access Technologies LLC **Cost:** \$321,075.00

Solicitation No: Sole Source

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: NA

Funding Source: 45123.77420

Attached / Supporting Documents

Exhibit "A" – Allegion Access Technologies Proposal

Exhibit "B" – Sole Source/Proprietary Form and Public Posting Notice

BACKGROUND:

Engineering & Facilities has the responsibility of providing maintenance and repair services for all automatic doors located throughout Jacksonville International Airport (JAX) Terminal. In order to provide the highest level of expertise and maintenance services, Engineering & Facilities requested a maintenance and repair agreement from Allegion Access Technologies, the original equipment manufacturer for the automatic doors. The current contract with Allegion Access Technologies, LLC expired on November 7, 2023, under which all annual maintenance and repairs have been successfully completed.

The new agreement includes the following services for 26 automatic doors: parts, labor, and travel to include service calls and quarterly inspections; four annual inspections - 14pt inspections conducted quarterly by an AAADM (American Association of Automatic Door Manufacturers) Certified Technician; and five-year term. In addition to annual inspections, Engineering & Facilities have door upgrades and replacement projects planned throughout the year.

Allegion Access Technologies, LLC's maintenance and repair services at JAX have met and exceeded performance expectations. Therefore, Engineering & Facilities recommends award of services under Section 3.09 of the Procurement Code.

RECOMMENDATION:

Engineering & Facilities recommends JAA make a properly noticed award to Allegion Access Technologies, LLC, pursuant to Section 3.09 of the Procurement Code, for automatic door maintenance and repair services, for a contract period of December 1, 2023 through September 30, 2028, in an annual amount of \$27,615.00, plus an annual contingency amount of \$36,600.00 for door upgrades and projects outside the scope of annual maintenance, all of which represents a total potential not-to-exceed amount of \$321,075.00. Funding for the contract is budgeted in Cost Center 45123.77420.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL



Verification of Funding	
Title:	David Jones – Sr. Director, Engineering & Facilities
Signature:	<i>David Jones</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Amanda Luna
Facilities Administrator

Signed by Amanda Luna
Signed at 2023-11-17 13:28:32 +00:00
Reason Witnessing Amanda Luna






Signature and Date

PROCUREMENT REVIEW:

Monica M. Frazier
Contract Administrator



Signed by Monica Frazier
Signed at 2023-11-17 14:02:45 +00:00
Reason Witnessing Monica Frazier

Signature and Date

LeNedda Edwards
Director of Procurement

Signed by LeNedda Edwards
Signed at 2023-11-17 09:10:58 +00:00
Reason Witnessing LeNedda Edwards






Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Executive Officer

Signed by Tony Cugno
Signed at 2023-11-17 19:59:54 +00:00
Reason Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

NOVEMBER 20, 2023

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 11: AC2023-11-11

**Safety Footwear Program
Vendor: Red Wing Shoe Store
(Cost: \$69,000.01 Funding: Various)**



AC2023-11-11

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Safety Footwear Program/ Red Wing Shoe Store	Cost: \$69,000.01
Solicitation No: Piggy-back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – JEA Contract No. 140465246 Award Information and Technical Specifications
Exhibit "B" – Public Notice Posting and Spend Analysis

BACKGROUND:

The Jacksonville Aviation Authority (JAA) made an informal award to Red Wing Shoe Store, to provide safety footwear to current and newly hired employees who are required to wear safety footwear to comply with OSHA regulations by utilizing JEA Contract No. 1410465246. The informal award did not require Awards Committee approval.

Jacksonville International Airport (JIA) and the General Aviation (GA) Airports continue to have a need to provide safety footwear in accordance with JAA Union Contract No. FOP85A and other positions descriptions. Therefore, this request is to obtain approval to increase the spending authority with Red Wing Shoe Store.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed JEA's bid document, which is favorable and meets the need of JAA's Safety Show Voucher Program and offers a wide variety of safety shoe manufacturers. As such, Procurement is of the opinion that it is in JAA's best interest to continue piggybacking this contract, which was competitively awarded to Red Wing Shoe Store.

RECOMMENDATION:

Procurement recommends JAA's informal award to Red Wing Shoe Store utilizing JEA Contract No. 140465246, for the purchase of safety shoes under JAA's Safety Footwear Voucher Program, be amended to increase the not-to-exceed amount by an additional \$23,000.01 for use through contract expiration November 29, 2024, with two (1) year renewal options in the amount of \$46,000.00 available in accordance with terms and conditions of JEA contract No. 1410465246 resulting in a new potential not-to-exceed award total of \$94,000.00. Funds are budgeted within various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	-VARIOUS FUNDING-
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Monica M. Frazier
Contract Administrator

Signed by Monica Frazier
Signed at 2023-11-17 15:44:06 +00:00
Reason Witnessing Monica Frazier

Monica M. Frazier 

Signature and Date

PROCUREMENT REVIEW:

LeNedda Edwards
Procurement Director

Signed by LeNedda Edwards
Signed at 2023-11-17 10:51:20 -05:00
Reason Witnessing LeNedda Edwards

LeNedda Edwards 

Signature and Date

Devin J. Reed
Chief Legal Officer

Signed by Devin Reed
Signed at 2023-11-17 16:09:29 +00:00
Reason Witnessing Devin Reed

Devin Reed 

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by Tony Cugno
Signed at 2023-11-17 19:58:35 +00:00
Reason Witnessing Tony Cugno

Tony Cugno 

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, November 20, 2023

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):