



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 1: AC2025-01-01**

**Police F150 Truck Outfitting**

**Vendor: Bozard Ford Lincoln**

**(Cost: \$55,000.00 Funding: Capital)**

**Piggyback Public Posting: January 21-28, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Police F150 Truck Outfitting / Bozard Ford Lincoln **Cost:** \$55,000.00

**Solicitation No:** Amendment **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** Small Cap

### Attached / Supporting Documents

**Exhibit "A"** – Approved JAA Award No. AC2023-10-16

**Exhibit "B"** – Bozard Quote for Additional Accessories and Outfitting, and Updated Public Notice Posting

## BACKGROUND:

On October 23, 2023, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award No. AC2023-10-16 to Bozard Ford Lincoln for the purchase of two 2024 Ford F-150 4x4 Responder Crew Cab Pickup Trucks for the JAA Police Department (JAAPD). The award authorized funding for trucks with limited accessories and outfitting. The two trucks have arrived, and Fleet and JAAPD Management have determined additional operational accessories are needed. This includes, but is not limited to, lighting packages and K-9 storage system.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement’s review of Bradford County Sheriffs’ Association Contract No. BCSO 22-27-1.0 reveal that it remains favorable and continues to meet JAA’s needs for such purchases. As such, Procurement is of the opinion that it is still in JAA’s best interest to continue piggybacking this contract, which was competitively awarded to Bozard Ford Lincoln.

Bozard Ford Lincoln has prepared a quote for the additional accessories and outfitting in the amount of \$51,549.20. Additionally, Engineering & Facilities would like to request an additional amount of \$3,450.80 to cover any unforeseen costs.



## RECOMMENDATION:

**Engineering & Facilities recommends JAA Award No. AC2023-10-16 to Bozard Ford Lincoln, for two 2024 Ford F-150 4x4 Responder Crew Cab Pickup Trucks and limited accessories and outfitting, be amended to increase awarded funding by \$55,000.00, for additional truck accessories and outfitting, resulting in a new total potential not-to-exceed amount of \$185,000.00.**



AC2025-01-01

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Ashley Shorter, Senior Manager, Aviation Planning
<b>Signature:</b>	<p>Signed by: Ashley Shorter Signed at: 2025-01-23 14:37:16 +00:00 Reason: Witnessing Ashley Shorter</p>  
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Kenneth Badger  
Fleet Manager \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Monica M. Frazier  
Contract Administrator \_\_\_\_\_  
Signature and Date

LeNedda Esquivel  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2025-01-02

**BHS Annual Maintenance Agreement**

**Vendor: SICK, Inc.**

**(Cost: \$39,476.00 Funding: 45143.77420)**

**Piggyback Public Posting; January 23-30, 2025**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> BHS Annual Maintenance Agreement / SICK, Inc.	<b>Cost:</b> \$39,476.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45143.77420

### Attached / Supporting Documents

- Exhibit "A"** – Approved JAA Award No. AC2022-05-10
- Exhibit "B"** – Quote from SICK, Inc., Sole Source/Proprietary Form, and Updated Public Notice Posting

### BACKGROUND:

In May of 2022, the Jacksonville Aviation Authority (JAA) Awards Committee approved JAA Award No. AC2022-05-10 to SICK, Inc., for a hold baggage system (HBS) Scanner Array System Upgrade and Annual Maintenance Agreement. Engineering & Facilities is requesting approval to add services to the annual maintenance agreement.

More specifically, the desired additional services include two annual site visits to assess the Jacksonville International Airport’s Baggage Handling System. These site visits will provide guidance and a system software assessment of the current baggage scanning arrays. SICK, Inc. is the sole source manufacturer of the previously installed six-head scanner array and controllers. Furthermore, Engineering & Facilities anticipate an additional \$15,000.00 to cover unforeseen costs that may result from the site assessments through contract expiration.

### RECOMMENDATION:

**Engineering & Facilities recommends JAA Award No. AC2022-05-10 to SICK, Inc., for an HBS Scanner Array System Upgrade and Annual Maintenance Agreement, be amended to: (i) increase awarded funding by \$24,476.00, for two annual preventative maintenance site visits; and (ii) include an additional \$15,000.00 for any unforeseen costs, resulting in a new total potential not-to-exceed amount of \$206,714.00. Funds are budgeted within 45133.77420.**



AC2025-01-02

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, VP of Engineering and Facilities
<b>Signature:</b>	<p>Signed by: David Jones Signed at: 2025-01-23 18:11:46 +00:00 Reason: Witnessing David Jones</p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Amanda Pomeroy  
Facilities Administrator \_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

Samantha Smid  
Procurement Administrator \_\_\_\_\_  
Signature and Date

LeNedda Esquivel  
Director of Procurement \_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

(Exhibits available upon request)

**Item 3: AC2025-01-03**

**Landscape Mulch Services**

**Vendor: FCM Industries OPCO, LLC dba First Coast Mulch**

**(Cost: \$320,000 Funding: 45133.77240)**

**Piggyback Public Posting: January 16-27, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Landscape Mulch Services / FCM Industries OPCO, LLC dba First Coast Mulch	<b>Cost:</b> \$320,000.00
<b>Solicitation No:</b> Piggyback	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45133.77240

### Attached / Supporting Documents

- Exhibit "A"** – City of Jacksonville ITB 16009-24 Award Documentation
- Exhibit "B"** – Landscape Areas No. 2 Diagrams and Public Posting Notice

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) requires landscape mulch services for the areas around the Jacksonville International Airport (JIA) terminal building, parking lots, Administration Building and Landscape Area No. 2 (see attached Exhibit "B"). The mulch services are required to prevent weeds and maintain the beautification of JIA grounds. JAA desires the same grounds beautification at its General Aviation (GA) Airports.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed City of Jacksonville (COJ) Award No. ITB 16009-24, Mulch and Playground Surfacing for Various Parks, which offers current and favorable pricing. As such, Procurement is of the opinion it is in JAA’s best interest to procure mulch services by utilizing or piggybacking this COJ contract, which was competitively awarded to FCM Industries OPCO, LLC dba First Coast Mulch.

**RECOMMENDATION:**

**Engineering & Facilities recommends JAA utilize City of Jacksonville Contract No. ITB 16009-24, pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, to make a properly noticed award to FCM Industries OPCO, LLC dba First Coast Mulch, for as-needed mulch services throughout JAA’s Airport System, in a total potential not-to-exceed award amount of \$320,000.00 over a potential four-year contract term. Funding for mulch services is budgeted within 45133.**





AC2025-01-03

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	David Jones, Vice President of Engineering & Facilities
<b>Signature:</b>	<p>Signed by: David Jones Signed at: 2025-01-23 18:27:20 +00:00 Reason: Witnessing David Jones</p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Robert Speight Senior Manager of Airside Facilities	<p>Signed by: Robert Speight Signed at: 2025-01-23 18:14:44 +00:00 Reason: Witnessing Robert Speight</p> <p>Signature and Date</p>
<b>PROCUREMENT REVIEW:</b>	
Samantha Smid Procurement Administrator	<p>Signed by: Samantha Smid Signed at: 2025-01-23 13:32:24 -05:00 Reason: Witnessing Samantha Smid</p> <p>Signature and Date</p>
LeNedda Esquivel Director of Procurement	<p>Signed by: LeNedda Esquivel Signed at: 2025-01-23 18:58:39 +00:00 Reason: Witnessing LeNedda Esquivel</p> <p>Signature and Date</p>
<b>SUBMITTED FOR APPROVAL:</b>	
Tony Cugno Chief Operating Officer	<p>Signed by: Tony Cugno Signed at: 2025-01-23 19:51:44 +00:00 Reason: Witnessing Tony Cugno</p> <p>Signature and Date</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_ Ayes; \_\_\_ Nays)**

Meeting Date: January 27, 2025 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

<p><b>CONDITIONS OF APPROVAL, IF ANY</b> (<i>if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes</i>):</p>   
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## Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2025-01-04

**Maintenance, Repair and Operations (MRO)  
Supplies, Equipment, and Related Products and Services  
Vendor: Lowes Home Centers, LLC  
(Cost: \$300,000 Funding: Various)  
Piggyback Public Posting: January 21-28, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Maintenance, Repair and Operations (MRO) Supplies, Equipment, and Related Products and Services / Lowes Home Centers, LLC	<b>Cost:</b> \$300,000.00
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<b>Solicitation No:</b> Piggy-back	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
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<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
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### Attached / Supporting Documents

- Exhibit "A"** – Omnia Partners Contract No. R240805
- Exhibit "B"** – Spend Analysis and Public Posting Notice

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) has a need for maintenance, repair and operating (MRO) supplies, equipment, and related products for use throughout its Airport System. Lowes Home Centers, LLC (Lowes) has a proven track record of providing these items at a discount, with multiple locations in close proximity to airports and timely customer service.

Lowes was competitively awarded Omnia Partners Contract No. R240805, which is a cooperative public purchasing agreement. The contract includes MRO supplies, equipment and related products and services for a term through October 31, 2027, with two one-year renewal options. More specifically, the referenced contract offers percentage discounts across various categories of MRO materials, in addition to annual rebates for qualifying purchases.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of the Procurement Code, Procurement has reviewed Omnia Partners Contract No. R240805, for MRO supplies and related services, which offers current and favorable pricing. As such, Procurement is of the opinion it is in JAA’s best interest to procure these supplies and services by utilizing or piggybacking this contract, which, again, was competitively awarded to Lowes.

**RECOMMENDATION:**

**Procurement recommends JAA utilize Omnia Partners Contract No. R240805 to make a properly noticed award, pursuant to §2.05(A)(12) and §3.08 of JAA’s Procurement Code, to Lowes Home Centers, LLC, MRO supplies, equipment, and related products and services, in a potential not-to-exceed amount of \$300,000.00, based upon historic spend data, through contract expiration of October 31, 2027, and any additional renewal years up to a maximum duration of five years, at JAA’s sole discretion, based upon vendor performance and available funding.**



AC2025-01-04

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Eric Powell, Warehouse Manager
<b>Signature:</b>	<p>Signed by:Eric Powell Signed at:2025-01-23 10:58:42 +00:00 Reason:Witnessing Eric Powell</p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Eric Powell Warehouse Manager	<p>Signed by:Eric Powell Signed at:2025-01-23 10:59:04 +00:00 Reason:Witnessing Eric Powell</p>
<b>PROCUREMENT REVIEW:</b>	
Meghan Miles Procurement Administrator	<p>Signed by:Meghan Miles Signed at:2025-01-23 10:59:47 +00:00 Reason:Witnessing Meghan Miles</p>
LeNedda Esquivel Director of Procurement	<p>Signed by:LeNedda Esquivel Signed at:2025-01-23 13:42:26 +00:00 Reason:Witnessing LeNedda Esquivel</p>
<b>SUBMITTED FOR APPROVAL:</b>	
Devin Reed Chief Compliance Officer	<p>Signed by:Devin Reed Signed at:2025-01-23 15:03:13 +00:00 Reason:Witnessing Devin Reed</p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: January 27, 2025 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

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# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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## Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2025-01-05

**Hold Baggage System Belts, Rollers and Pulleys**

**Vendor: Belt Power, LLC**

**(Cost: \$840,000.00 Funding: 17111 & Various)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Hold Baggage System Belts, Rollers and Pulleys / Belt Power, LLC	<b>Cost:</b> \$840,000.00
<b>Solicitation No:</b> ITB No. 25-09-17111	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 17111 & Various

### Attached / Supporting Documents

- Exhibit "A"** – Special Conditions and Technical Specifications, Matrix, and SPIS
- Exhibit "B"** – Belt Power Bid Forms

## BACKGROUND:

The Jacksonville Aviation Authority (JAA) purchases and stocks needed supplies for the Hold Baggage System (HBS), such as belts, rollers, and pulleys among other necessary items that are critical for airport operations.

On December 6, 2024, Procurement issued ITB No. 25-09-17111 for HBS belts, rollers and pulleys, to solicit necessary parts for an efficient operating system. Bids were opened on January 8, 2025, and one responsive bid was received from Belt Power, LLC.

Based on historic spend, wear and tear, future growth and unit pricing over a potential five-year term, Procurement and Facilities estimate the need for this commodity of \$168,000.00 per contract year. This estimate is supported by anticipation of an increase in passenger traffic, airport expansion, and inventory needs to maintain critical operations.


## RECOMMENDATION:

**Procurement recommends that JAA make an award to Belt Power LLC, the sole responsive and responsible bidder in response to ITB No. 25-09-17111, for hold baggage system belts, rollers, pulleys and related items, in a total potential not-to-exceed amount of \$840,000.00 over the five-year contract term.**



AC2025-01-05

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Eric Powell, Warehouse Manager
<b>Signature:</b>	<p>Signed by:Eric Powell Signed at:2025-01-23 10:59:49 +00:00 Reason:Witnessing Eric Powell</p> <p><i>Eric Powell</i> </p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	
Charles Smith Procurement Clerk II	<p>Signed by:Charles Smith Signed at:2025-01-23 11:25:38 +00:00 Reason:Witnessing Charles Smith</p> <p><i>Charles Smith</i> </p>
<b>PROCUREMENT REVIEW:</b>	
Meghan Miles Procurement Administrator	<p>Signed by:Meghan Miles Signed at:2025-01-23 13:31:31 +00:00 Reason:Witnessing Meghan Miles</p> <p><i>Meghan Miles</i> </p>
LeNedda Esquivel Director of Procurement	<p>Signed by:LeNedda Esquivel Signed at:2025-01-24 13:50:29 -05:00 Reason:Witnessing LeNedda Esquivel</p> <p><i>LeNedda Esquivel</i> </p>
<b>SUBMITTED FOR APPROVAL:</b>	
Devin Reed Chief Compliance Officer	<p>Signed by:Devin Reed Signed at:2025-01-24 18:57:10 +00:00 Reason:Witnessing Devin Reed</p> <p><i>DRR</i> </p>

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

<p><b>CONDITIONS OF APPROVAL, IF ANY</b> (<i>if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes</i>):</p>   
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## Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2025-01-06

**Designated Aviation Channeling Services**  
**Vendor: Telos Identity Management Solutions, LLC**  
**(Cost: \$600,000.00 Funding: 46104)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Designated Aviation Channeling Services / Telos Identity Management Solutions, LLC	<b>Cost:</b> \$600,000.00
<b>Solicitation No:</b> RFP No. 25-03-46104	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 46104

### Attached / Supporting Documents

- Exhibit "A"** – Scope of Services, Evaluation Matrix, SPIS
- Exhibit "B"** – Telos Identity Management Solutions, LLC Proposal Form

**BACKGROUND:**

In accordance with the Code of Federal Regulation (CFR) Title 49 Part 1542 and Transportation Security Administration (TSA) Security Directive 1542-04-08 series, Security Identification Display Area (SIDA) applicants are required to undergo fingerprint-based criminal history records check (CHRC) and have an approved Security Threat Assessment (STA) before receiving a badge and obtaining unescorted access to secured airport areas. The regulation and security directive requires the use of a TSA approved Designated Aviation Channeler to meet the established standards.

On October 14, 2024, JAA released RFP No. 25-03-46104 for a designated aviation channeling service provider. Procurement received one conforming proposal from the incumbent, Telos Identity Management Solutions, LLC, and Procurement’s Director approved proceeding without further solicitation. The proposal was evaluated, resulting in a score of 89.89 out of 100 possible points.

The award amount is based on rates outlined below for a Criminal History Records Check (CHRC), Security Threat Assessment (STA) and TSA FBI – Rap Back Subscription (JAA currently averages approximately 769.83 applicants per month). The estimate of \$600,000.00 for a ten-year term is also supported by an anticipated increase in staffing levels with the airport expansion.

Criminal History Records Check (CHRC)	Security Threat Assessment (STA)	TSA FBI – Rap Back Subscription
\$12.00 each	\$0.55 each	\$0.55 each

**RECOMMENDATION:**

**Public Safety and Security recommends an award be made to Telos Identity Management Solutions, LLC, the sole respondent to RFP No. 25-03-46104, for designated aviation channeling services, in a total potential not-to-exceed amount of \$600,000.00 over the ten-year term, at JAA’s sole discretion. Funding for this purchase is within Cost Center 46104.**



AC2025-01-06

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Cindy Leavens, Director of Public Safety & Security
<b>Signature:</b>	<p>Signed by: Cindy Leavens Signed at: 2025-01-23 16:24:31 +00:00 Reason: Witnessing Cindy Leavens</p> <p><i>Cindy Leavens</i> </p>
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>	<p>Signed by: Stephen Newman Signed at: 2025-01-23 17:16:00 +00:00 Reason: Witnessing Stephen Newman</p> <p><i>Stephen Newman</i> </p>
Stephen Newman Access Control Manager	Signature and Date
<b>PROCUREMENT REVIEW:</b>	<p>Signed by: Samantha Smid Signed at: 2025-01-23 12:20:30 -05:00 Reason: Witnessing Samantha Smid</p> <p><i>S.Smid</i> </p>
Samantha Smid Procurement Administrator	Signature and Date
LeNedda Esquivel Director of Procurement	<p>Signed by: LeNedda Esquivel Signed at: 2025-01-23 17:24:47 +00:00 Reason: Witnessing LeNedda Esquivel</p> <p><i>LeNedda Esquivel</i> </p>
	Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	<p>Signed by: Tony Cugno Signed at: 2025-01-23 18:30:45 +00:00 Reason: Witnessing Tony Cugno</p> <p><i>Tony Cugno</i> </p>
Tony Cugno Chief Operating Officer	Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: Monday, January 27, 2025 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh \_\_\_\_\_  
Chief Executive Officer Signature and Date

<p><b>CONDITIONS OF APPROVAL, IF ANY</b> (<i>if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes</i>):</p>   
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# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 7: AC2025-01-07**

**First Coast Radio System**

**Vendor: City of Jacksonville**

**(Cost: \$38,059.20 Funding: 24001.77280)**

**Piggyback Public Posting: January 8-23, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> First Coast Radio System / City of Jacksonville	<b>Cost:</b> \$38,059.20 + add'l radios @ \$26.43 as necessary
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 24001.77280
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – Approved Awards AC2021-09-20 and AC2024-01-09	
<b>Exhibit "B"</b> – Sole Source/Proprietary Form and Updated Public Notice Posting	

**BACKGROUND:**

On January 22, 2024, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award No. AC2024-01-09 to amend approved JAA Award No. AC2021-09-20. These awards were to the City of Jacksonville (COJ) for the use of the First Coast Radio System for JAA’s Police and Operations communications with other city agencies such as Jacksonville Fire and Rescue and the Jacksonville Sheriff’s Office. The award authorized funding for services for FY24 in a total not-to-exceed amount of \$126,285.12. The authorized funding is reaching depletion and requires approval to increase spending authority through contact expiration, September 30, 2025.

COJ calculates a per radio rate each year, and the rate varies based on anticipated system costs and upgrades. The expected rate for FY25 is \$26.43. JAA maintains 117 radios; therefore, the extended annual cost at this rate is \$37,107.72. Information Technology recommends the award include an additional three radios to provide flexibility as we do hardware refresh this year, for an additional annual cost of \$951.48 and a total potential award amount of \$38,059.20.

It should be noted that changing the quantity of radios on the system or changes to future rates will affect the amount JAA is required to pay.



**RECOMMENDATION:**

**Information Technology recommends JAA Award No. AC2021-09-20, awarded to the City of Jacksonville (COJ) for the use of the First Coast Radio System necessary for JAA’s Police and Operations communications, be further amended, pursuant to Section 3.09 of the Procurement Code, to: (i) extend the use of services with the COJ through FY25; (ii) increase the funding by \$38,059.20; and (iii) permit additional radios to be added as necessary at a FY25 per unit rate of \$26.43, at JAA’s sole discretion, for a new total potential not-to-exceed award amount of \$164,344.32.**






AC2025-01-07

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Steven Schultz, Vice President of Information Technology
<b>Signature:</b>	<p>Signed by: steven.schultz@flyjacksonville. Signed at: 2025-01-23 12:19:59 +00:00 Reason: Witnessing steven.schultz@flyjac</p>  

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>		Signed by: steven.schultz@flyjacksonville. Signed at: 2025-01-23 12:20:19 +00:00 Reason: Witnessing steven.schultz@flyjac
Steven Schultz Vice President of Information Technology	_____	 
	Signature and Date	
<b>PROCUREMENT REVIEW:</b>		Signed by: Monica Frazier Signed at: 2025-01-23 14:30:46 +00:00 Reason: Witnessing Monica Frazier
Monica M. Frazier Contract Administrator	_____	 
	Signature and Date	
LeNedda Esquivel Director of Procurement	_____	Signed by: LeNedda Esquivel Signed at: 2025-01-23 16:37:52 +00:00 Reason: Witnessing LeNedda Esquivel
	Signature and Date	 
<b>SUBMITTED FOR APPROVAL:</b>		Signed by: Ross Jones Signed at: 2025-01-23 17:18:44 +00:00 Reason: Witnessing Ross Jones
Ross Jones Chief Financial Officer	_____	 
	Signature and Date	

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 8: AC2025-01-08**

**ICR AV Equipment Upgrade**

**Vendor: AVI-SPL, LLC**

**(Cost: \$83,000.00 Funding: Capital)**

**Piggyback Public Posting: January 14-21, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> ICR AV Equipment Upgrade / AVI-SPL, LLC	<b>Cost:</b> \$83,000.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Capital

### Attached / Supporting Documents

**Exhibit "A"** – Approved JAA Award AC2024-05-04  
**Exhibit "B"** – ICR Pricing Proposal and Public Notice Posting

**BACKGROUND:**

The Jacksonville Aviation Authority’s (JAA) Awards Committee previously approved JAA Award No. AC2024-05-04 to AVI-SPL, LLC, utilizing Omnia Contract No. R201201, for an audio-visual upgrade to the Emergency Operations Center (EOC). Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA’s Procurement Code, Procurement recommends amending the previous award to account for additional conference spaces that are now in need of upgrades and/or repairs, such as the International Conference Room (ICR), through the piggyback term of March 31, 2026.

JAA utilizes the ICR quite frequently; however, its audio-visual equipment is nearing the end of its useful life. In addition, JAA would like to increase the capability of the ICR to include full web conferencing by adding a voice-tracking camera and ceiling microphones to capture audio from anywhere in the room (rather than the infamous “Puck”).

Based on the AVI-SPL, LLC quote for ICR upgrades and future needs, Information Technology is requesting \$83,000.00 for this submission.

**RECOMMENDATION:**

**Information Technology recommends JAA Award No. AC2024-05-04, awarded to AVI-SPL, LLC, for an audio-visual upgrade to the EOC, be further amended to increase the award amount by \$83,000.00 to address the ICR and other audio-visual upgrades and repair expenses through the contract expiration date of March 31, 2026, for a new total potential not-to-exceed award amount of \$118,923.65.**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Title:</b>	Ashley Shorter, Senior Manager of Planning & Development
<b>Signature:</b>	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Vice President of Information Technology

\_\_\_\_\_

Signature and Date

**PROCUREMENT REVIEW:**

Meghan Miles  
Procurement Administrator

\_\_\_\_\_

Signature and Date

LeNedda Esquivel  
Director of Procurement

\_\_\_\_\_

Signature and Date

**SUBMITTED FOR APPROVAL:**

Ross Jones  
Chief Financial Officer

\_\_\_\_\_

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 27, 2025 \_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):





# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2025-01-09

**Annual Membership Dues**

**Vendor: Commercial Spaceflight Federation**

**(Cost: \$150,000.00 Funding: 44502)**

**Exempt Public Posting: January 15-28, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Annual Membership Dues / Commercial Spaceflight Federation	<b>Cost:</b> \$150,000.00
<b>Solicitation No:</b> Exempt §2.05(A)(8)	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 44502

### Attached / Supporting Documents

- Exhibit "A"** – FY25 Invoice and Description of CSF
- Exhibit "B"** – Past Membership Dues and Exempt Public Posting

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) has membership with the Commercial Spaceflight Federation (CSF) which serves as the primary industry voice and represents launch vehicle operators and spaceports in the development of a sustainable economic environment, implementation of safety standards, and addressing regulatory compliance issues. Jacksonville Aviation Authority (JAA) employees, with responsibilities related to the advancement of airport operations related to the CSF, benefit from this membership.

Procurement has reviewed this award submission and is of the opinion it is in JAA’s best interest to renew its CSF membership through a potential five-year award. This submission is also exempt from competitive solicitation pursuant to Section 2.05 (A)(5)(8) of the Procurement Code, in accordance to which Procurement has posted a public notice.


**RECOMMENDATION:**








**Cecil Airport and Spaceport recommends a properly noticed award be made to the Commercial Spaceflight Federation, for membership dues for fiscal years 2025 through 2029, in a total potential not-to-exceed amount of \$150,000.00. This award is exempt from competition pursuant to Section 2.05(A)(8) of JAA’s Procurement Code. Funding for this purchase is budgeted within Cost Center 44502.**



AC2025-01-09

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Matt Bocchino, Director of Cecil Airport and Spaceport
<b>Signature:</b>	<p>Signed by: Matt Bocchino Signed at: 2025-01-23 14:52:34 +00:00 Reason: Witnessing Matt Bocchino</p> 
<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>	

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>		Signed by: Matt Bocchino Signed at: 2025-01-23 14:53:02 +00:00 Reason: Witnessing Matt Bocchino
Matt Bocchino Director of Cecil Airport and Spaceport		Signature and Date
<b>PROCUREMENT REVIEW:</b>		Signed by: Samantha Smid Signed at: 2025-01-23 12:10:13 -05:00 Reason: Witnessing Samantha Smid
Samantha Smid Procurement Administrator	 	Signature and Date
LeNedda Esquivel Director of Procurement	 	Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>		Signed by: Tony Cugno Signed at: 2025-01-23 18:31:31 +00:00 Reason: Witnessing Tony Cugno
Tony Cugno Chief Operating Officer	 	Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_

Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_

Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 10: AC2025-01-10**

**JIA Third Parking Garage: GMP 3  
Vendor: Balfour Beatty Construction, LLC  
(Cost: \$33,197,357.00 Funding: Capital)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> JIA Third Parking Garage: GMP 3 / Balfour Beatty Construction, LLC		<b>Cost:</b> \$33,197,357.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b>	Capital

### Attached / Supporting Documents

- Exhibit "A"** – JAA Award Nos. AC2019-07-01S, AC2023-09-07, AC2024-07-08, and AC2024-11-04
- Exhibit "B"** – GMP No. 3 Summary and Bid Tabulation

### BACKGROUND:

Pursuant to JAA Award No. AC2023-09-07, JAA made an award to Balfour Beatty Construction, LLC (BBC) for construction management at risk and related services associated with the Jacksonville International Airport Third Parking Garage (the Project). The third garage will be a mirror image of the existing Daily Garage (six floors, 2,000 public spaces, with car rental facilities on the first floor). Other improvements associated with the Project are the expansion of the north Daily Surface Lot, reconstruction of the exiting garage exits, relocating existing PARC equipment, and a Parking Guidance System.

JAA has approved two prior Guaranteed Maximum Price awards (GMP No. 1 and GMP No. 2) for a total amount of \$56,033,279.00, for precast concrete; elevators; electrical system equipment; plumbing & HVAC; fire suppression system; and earthwork, utilities and paving. Other costs included in the previous GMPs are for various general and administrative items necessary for completion of the Project, i.e., work facilities, site logistics, safety equipment, permitting, bonds, insurance, etc. This third and final GMP in the amount of \$33,197,357.00 is for the balance of the trades required for the garage construction as identified in the attached GMP Summary. The resulting total Project construction cost is \$89,230,636.00.

### RECOMMENDATION:

**Engineering & Facilities recommends the portion of JAA Award No. AC2019-07-01S made to Balfour Beatty Construction, LLC, for Construction Management at Risk services for the JIA Third Parking Garage, be further amended to authorize Balfour Beatty Construction, LLC to proceed with GMP No. 3 for the balance of the Project trades, in a guaranteed maximum price of \$33,197,357.00, bringing the total Project construction cost to \$89,230,636.00.**



AC2025-01-10

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Ashley Shorter, Senior Manager of Planning & Development
<b>Signature:</b>	<p>Signed by: Ashley Shorter Signed at: 2025-01-23 17:34:45 +00:00 Reason: Witnessing Ashley Shorter</p>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Derek Powder  
Senior Manager, Design & Construction

Signed by: Derek Powder  
Signed at: 2025-01-23 12:48:36 -05:00  
Reason: Witnessing Derek Powder

Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Esquivel  
Director of Procurement

Signed by: LeNedda Esquivel  
Signed at: 2025-01-23 17:51:13 +00:00  
Reason: Witnessing LeNedda Esquivel

Signature and Date

Devin Reed  
Chief Compliance Officer

Signed by: Devin Reed  
Signed at: 2025-01-23 17:52:24 +00:00  
Reason: Witnessing Devin Reed

Signature and Date

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

Signed by: Tony Cugno  
Signed at: 2025-01-23 18:23:25 +00:00  
Reason: Witnessing Tony Cugno

Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to HB-915*):



# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 11: AC2025-01-11**

**Facility Maintenance Services  
Vendor: Warden Construction  
(Cost: \$425,364.66 Funding: Various)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Facility Maintenance Services / Warden Construction	<b>Cost:</b> \$425,364.66
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – JAA Award Nos. AC2020-05-03, AC2022-02-11, AC2022-11-03	
<b>Exhibit "B"</b> – Spend Analysis	

**BACKGROUND:**

The Jacksonville Aviation Authority’s (JAA) Awards Committee approved JAA Award Nos. AC2020-05-03, AC2022-02-11, and AC2022-11-03 to Warden Construction for facility maintenance services. The award was originally approved for Cecil Airport and subsequently approved for additional services at Jacksonville International Airport (JAX) as referenced below:

Award Submission	Approved Spend Authority
AC2020-05-03 – Cecil Airport	\$628,635.34
AC2022-02-11 - JAX	\$150,000.00
AC2022-11-03 – Cecil Airport	\$396,000.00
<b>Total Approved Spend Authority</b>	<b>\$1,174,635.34</b>

Warden has proved to be an invaluable resource and has been tasked with additional facility maintenance projects as needed. As of December 23, 2024, the contract expenditures of \$1,283,970.41 require a ratification of \$109,335.07, due to a scrivener’s error on JAA Award No. AC2022-11-03. Procurement further requests funding to cover anticipated facility maintenance services through June 15, 2025.

**RECOMMENDATION:**

**Procurement recommends JAA Award No. AC2020-05-03, awarded to Warden Construction for facility maintenance services, be further amended to: (i) ratify \$109,335.07 due to a scrivener’s error; and (ii) increase the awarded funding by \$316,029.59 for use through contract expiration of June 15, 2025, resulting in a new potential total not-to-exceed amount of \$1,600,000.00.**





AC2025-01-11

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
<b>Title:</b>	Various
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Marilyn V. Fryar  
Contract Administrator

Signed by: Marilyn V. Fryar  
Signed at: 2025-01-23 19:35:24 +00:00  
Reason: Witnessing Marilyn V. Fryar


*Marilyn V. Fryar* 

\_\_\_\_\_  
Signature and Date

**PROCUREMENT REVIEW:**

LeNedda Esquivel  
Director of Procurement

Signed by: LeNedda Esquivel  
Signed at: 2025-01-23 19:39:31 +00:00  
Reason: Witnessing LeNedda Esquivel


*LeNedda Esquivel* 

\_\_\_\_\_  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer

Signed by: Devin Reed  
Signed at: 2025-01-23 20:23:01 +00:00  
Reason: Witnessing Devin Reed

*Devin Reed* 

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: January 27, 2025 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

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# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

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## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 12: AC2025-01-12**

**Employee Coaching & Training  
Vendor: Livingston Consulting Group  
(Cost: \$61,951.00 Funding: Various)  
Exempt Public Posting: January 7-14, 2025**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Employee Coaching & Training / Livingston Consulting Group	<b>Cost:</b> \$61,951.00
<b>Solicitation No:</b> Exempt	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Various

**Attached / Supporting Documents**

**Exhibit "A"** – Contract Spend Analysis and Updated Public Posting Notices

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) publicly posted an informal award to Livingston Consulting Group for employee coaching and training. Multiple departments are utilizing these services to prepare employees for promotion, effectiveness in management, and succession planning. The informal award did not require Awards Committee approval. Therefore, this request is to obtain approval to increase the spending authority with Livingston Consulting Group for use by all departments.

Procurement is of the opinion it is in JAA’s best interest to procure employee coaching and training from Livingston Consulting Group. These services are exempt from competitive solicitation pursuant to Section 2.05 (A)(5)(8) of the Procurement Code, in accordance to which Procurement has posted a public notice.

**RECOMMENDATION:**

**Procurement recommends JAA’s informal award to Livingston Consulting Group for employee coaching and training, pursuant to Section 2.05 (A)(5)(8), be amended to increase the not-to-exceed amount by an additional \$61,951.00, through June 13, 2026, as indicated by the proper public notice, resulting in a new potential not-to-exceed award total of \$86,950.00.**



AC2025-01-12

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	Various
<b>Signature:</b>	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Marilyn V. Fryar  
Contract Administrator

Signed by: Marilyn V. Fryar  
Signed at: 2025-01-23 12:43:28 +00:00  
Reason: Witnessing Marilyn V. Fryar

*Marilyn V. Fryar* \_\_\_\_\_  
Signature and Date

---

**PROCUREMENT REVIEW:**

LeNedda Esquivel  
Director of Procurement

Signed by: LeNedda Esquivel  
Signed at: 2025-01-23 12:55:45 +00:00  
Reason: Witnessing LeNedda Esquivel

*LeNedda Esquivel* \_\_\_\_\_  
Signature and Date

---

**SUBMITTED FOR APPROVAL:**

Devin Reed  
Chief Compliance Officer

Signed by: Devin Reed  
Signed at: 2025-01-23 15:08:32 +00:00  
Reason: Witnessing Devin Reed

*Devin Reed* \_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_ Ayes; \_\_\_ Nays)**

Meeting Date: January 27, 2025 \_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer \_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes):

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# JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

January 27, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

## Noticed Agenda Item

**(Exhibits available upon request)**

**Item 13: AC2025-01-13**

**Oracle System Support  
Vendor: Accenture International LTD  
(Cost: N/A Funding: 24001)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Oracle System Support / Accenture International LTD	<b>Cost:</b> N/A
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 24001

**Attached / Supporting Documents**

- Exhibit "A"** – JAA Awards AC2021-02-10; AC2024-10-10
- Exhibit "B"** – Accenture’s List of Subsidiaries and related documents

**BACKGROUND:**

On October 28, 2024, the Jacksonville Aviation Authority (JAA) approved and issued JAA Award No. AC2024-10-10, to acknowledge the novation and assignment of Navisite by Accenture International LTD (“Accenture”). After the execution of contractual documents to formalize the change in ownership, JAA was notified that, in addition to obtaining products and services from Accenture, products and services would also need to be obtained from Proquire, LLC and various other Accenture subsidiaries listed in attached Exhibit B. As such, to procure the products and services that were originally awarded to Navisite and subsequently awarded to Accenture, JAA desires Awards Committee approval that grants authority to do business with Accenture and its subsidiaries.

This approval will allow listed subsidiaries to be issued purchase orders for various products and services provided by Accenture but invoiced from subsidiaries.

**RECOMMENDATION:**

**Information Technologies recommends JAA Award No. AC2021-02-10, originally awarded to Navisite, LLC and subsequently amended and awarded to Accenture International, LTD for Oracle System Support, be further amended to grant JAA the authority to procure the applicable scope of products and services not only from Accenture International, LTD, but also from Proquire, LLC, and the various other Accenture subsidiaries listed in attached Exhibit B. Procurement will review and verify these subsidiaries against the Excluded Parties List System maintained by the General Services Administration.**



AC2025-01-13

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Title:</b>	N/A
<b>Signature:</b>	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).

<b>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</b>		Signed by: Marilyn V. Fryar Signed at: 2025-01-23 12:42:37 +00:00 Reason: Witnessing Marilyn V. Fryar
Marilyn Fryar Contract Administrator		<i>Marilyn V. Fryar</i> 
		Signature and Date
<b>PROCUREMENT REVIEW:</b>		Signed by: LeNedda Esquivel Signed at: 2025-01-23 12:52:55 +00:00 Reason: Witnessing LeNedda Esquivel
LeNedda Esquivel Director of Procurement		<i>LeNedda Esquivel</i> 
		Signature and Date
		Signed by: Devin Reed Signed at: 2025-01-23 15:14:21 +00:00 Reason: Witnessing Devin Reed
Devin Reed Chief Compliance Officer		<i>Devin Reed</i> 
		Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>		Signed by: Devin Reed Signed at: 2025-01-23 15:14:48 +00:00 Reason: Witnessing Devin Reed
Devin Reed Chief Compliance Officer		<i>Devin Reed</i> 
		Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: January 27, 2025

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY** (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):