



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

July 28, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2025-07-01

Maintenance, Repairs and Auto Parts

Vendor: Duval Ford

(Cost: \$140,000.00 Funding: 45133)

Exempt Public Posting: July 16, 2025 – August 5, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Maintenance, Repairs and Auto Parts / Duval Ford **Cost:** \$140,000.00

Solicitation No: Proprietary **Budgeted, Transferred, or Contingency:** Budgeted

On-Going Maintenance Cost: N/A **Funding Source:** 45133

Attached / Supporting Documents

Exhibit "A" – AC2023-01-01 and Spend Analysis

Exhibit "B" – Proprietary Form and Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Awards Committee approved JAA Award No. AC2023-01-01 to Duval Ford for maintenance, repairs and auto parts to maintain JAA's vehicle fleet. JAA utilizes this award for extensive repairs and parts that its staff are not equipped to perform.

The approved spending authority is approaching depletion. Therefore, this request is to obtain approval to increase the spending authority with Duval Ford through the contract expiration of September 30, 2027, in the amount of \$140,000.00.

RECOMMENDATION:

Engineering & Facilities recommends that JAA Award No. AC2023-01-01 to Duval Ford, for maintenance, repairs, and auto parts, be amended to increase the funding by an additional \$140,000.00 which is necessary to sustain operations through contract expiration of September 30, 2027, resulting in a new total potential not-to-exceed amount of \$315,000.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, VP Engineering & Facilities
Signature:	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight
Sr. Mgr. Airside Facilities

Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar
Contract Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2025-07-02

Electrical Switchgear and Substation Maintenance and Repair Services

Vendor: Suncoast Industrial Testing Services, Inc.

(Cost: \$1,008,645.36.00 Funding: 45133.77280 and 45133.77420)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Electrical Switchgear and Substation Maintenance and Repair Services / Suncoast Industrial Testing Services, Inc.	Cost: \$1,008,645.36
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Solicitation No: ITB No. 25-23-45133	Budgeted, Transferred, or Contingency: Budgeted
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On-Going Maintenance Cost: N/A	Funding Source: 45133.77280 45133.77420
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Attached / Supporting Documents

Exhibit "A" – Scope of Work, Bid Tabulation, and SPIS
Exhibit "B" – Suncoast Industrial Testing, Inc. Bid

BACKGROUND:

The Jacksonville Aviation Authority (JAA) utilizes a contract for preventative maintenance service, inspections, testing and repairs for JAA's Electrical Switchgears and Substation.

Procurement issued Invitation to Bid (ITB) No. 25-23-45133 on June 12, 2025, for electrical switchgear and substation maintenance and repair services. On July 15, 2025, two conforming bids were received and Suncoast Industrial Testing Services, Inc. was the lower responsive, responsible bidder.

Bidder	Five-Year Total
Suncoast Industrial Testing Services, Inc.	\$633,645.36
Miller Electric Company	\$1,246,138.05

Engineering & Facilities requests approval for unforeseen repair costs outside the scope of services in the amount of \$75,000.00 for each year of the potential five-year contract, resulting in a total not-to-exceed amount of \$1,008,645.36.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Suncoast Industrial Testing Services, Inc., the lower of two responsive, responsible bidders, for electrical switchgear and substation maintenance, repair and related services in the amount of \$633,645.36, as well as outside of scope but anticipated repair costs of \$375,000.00, for a total potential not-to-exceed award amount of \$1,008,645.36, over a potential five-year contract term. Funds are budgeted within cost centers 45133.77280 and 45133.77420.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, VP of Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight
Sr. Mgr Airside Facilities

Signature and Date

SUBMITTED FOR APPROVAL:

Meghan Miles
Procurement Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2025-07-03

Commercial Landscape Plants and Improvements

Vendor: Pat's Nursery, Inc.

(Cost: \$300,000.00 Funding: 45133.77240)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Commercial Landscape Plants and Improvements / Pat's Nursery, Inc.		Cost: \$300,000.00
Solicitation No: ITB No. 25-25-45133	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45133.77240

Attached / Supporting Documents

Exhibit "A" – Scope of Work, Bid Tabulation, and SPIS
Exhibit "B" – Pat's Nursery, Inc. Bid

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has historically contracted with a designated landscape plant company to successfully achieve landscape improvement directives. Engineering & Facilities purchases materials and services for landscape improvements and maintenance to highly visible and other specified areas on Jacksonville International Airport property, including but not limited to: various surface parking lots; plant beds; main entrance into the airport; terminal parking garage planters; and JAA's Administration Building.

The current contract for landscape improvements is near expiration. As such, Procurement issued Invitation to Bid (ITB) No. 25-25-45133 on May 7, 2025, for commercial landscape plants and improvements. On June 13, 2025, two conforming bids were received and Pat's Nursery Inc., was the lower responsive, responsible bidder.

Bidder	Pricing: Plants and Installation	Pricing: Plants Only
Pat's Nursery Inc.	\$23,235.00	\$15,418.75
Rockaway Garden Center of NE FL Inc. dba Rockaway, Inc.	\$53,500.00	\$34,910.00

The anticipated contract term with Pat's Nursery is for an initial three-year term with an optional two-year renewal. Based on historical spend data and additional areas that will need continuing landscaping services, Engineering & Facilities recommends funding of \$300,000.00 over the potential five-year contract term.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Pat's Nursery, Inc., the lower responsive and responsible bidder to ITB No. 25-25-45133, for commercial landscape plants, improvements and related services, in a total potential not-to-exceed amount of \$300,000.00, based upon a term of three years, with a two-year renewal option. Funds for this award are budgeted within cost center 45133.77240.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones, VP of Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:

Robert Speight
Sr. Manager Airside Facilities

Signature and Date

PROCUREMENT REVIEW:

Meghan Miles
Procurement Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2025-07-04

Cecil Airport Forestry Management Services
Vendor: Florida Department of Agriculture and Consumer Services,
Division of Forestry
(Cost: \$ 185,307.10 Funding: 44202)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cecil Airport Forestry Management Services / Florida Department of Agriculture and Consumer Services, Division of Forestry	Cost: \$185,307.10
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Solicitation No: Exempt	Budgeted, Transferred, Budgeted or Contingency:
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On-Going Maintenance Cost: N/A	Funding Source: 44202
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Attached / Supporting Documents

Exhibit "A" – Resource Management Plan and FY 2025-2026 Budget
Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA), City of Jacksonville (COJ) and the Florida Department of Agriculture and Consumer Services, Division of Forestry (DOF), executed an Intergovernmental Management Agreement in 2000 for the DOF to provide forestry management services at Cecil Airport. Since the execution of the Agreement, JAA, COJ and DOF have continuously operated under the terms and conditions of the Agreement and renewed the Agreement in five (5) year increments through January 11, 2025.

The terms and conditions of the Agreement requires DOF to submit a Resource Management Plan. The current agreement is for the term January 12, 2025 to January 11, 2030 , consistent with the FY 2025-2026 budget pursuant to Exhibits "A" and "B", respectively. The annual cost of the agreement is paid by JAA (36%) and COJ (64%). Annually, DOF submits a budget for JAA and COJ approval, which typically reflects an increase for operating expenses.

JAA, COJ and DOF desire to continue the intergovernmental relationship, as it has proven to be mutually beneficial. Therefore, this award is to memorialize the extension of the Agreement with DOF for Cecil Airport forestry management services, in the amount of \$30,352.87 for FY 2025-2026, plus an additional amount of \$154,954.23 for services through FY 2030. The services are exempt from competitive solicitation pursuant to Section 2.05(12) of the Procurement Code, and has been publicly noticed.

RECOMMENDATION:

Cecil Airport and Spaceport recommend a properly noticed award be made to the Florida Department of Agriculture and Consumer Services, Division of Forestry, for forestry management and related services, for the retroactive term January 12, 2025, to January 11, 2030, in a total potential not-to-exceed amount of \$185,307.10. This award is exempt from competition pursuant Section 2.05(12) of JAA's Procurement Code.

January 12, 2025 – January 11, 2026	January 12, 2026 – January 11, 2027	January 12, 2027 – January 11, 2028	January 12, 2028 – January 11, 2029	January 12, 2029 – January 11, 2030
\$30,352.87	\$33,388.16	\$36,726.97	\$40,399.67	\$44,439.43

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Matt Bocchino, Director of Cecil Airport and Spaceport
Signature:	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Sarah Matson
Operations Manager

Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar
Contract Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2025-07-05

**Purchase of Mitigation Credits associated with JAX Taxiway F Project in SJRWMD
Regulatory Basin 4**

Vendor: Longleaf Equity, LLC

(Cost: \$490,000.00 Funding: Capital J2023-14)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase of Mitigation Credits associated with JAX Taxiway F Project in SJRWMD Regulatory Basin 4 / Longleaf Equity, LLC	Cost: \$490,000.00
Solicitation No: JAA-IFB-25-001M (Re-bid)	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Capital J2023-14

Attached / Supporting Documents

Exhibit "A" – Bid Sheet
Exhibit "B" – St. Johns Mitigation Bank Permit & Ledger

BACKGROUND:

On May 28, 2025, Engineering & Facilities released JAA-IFB-25-001M (Re-bid) for the purchase of mitigation credits to offset wetland and species impacts associated with the Taxiway F Rehabilitation and Extension Project (the "Project").

On July 8, 2025, two proposals were received, the results of which are shown in the table below:

Longleaf Equity, LLC	\$175,000.00 per credit
Normandy Mitigation, LLC	\$190,000.00 per credit

Due to the unavailability of credits from the originally selected mitigation bank under solicitation JAA-IFB-25-001M, it required Engineering & Facilities to re-advertise the opportunity for bids. Two proposals were received, with Longleaf Equity, LLC submitting the lower responsive bid. All permitting with the St. Johns River Water Management District (SJRWMD) has been finalized, and it has been confirmed that 2.8 state wetland mitigation credits are required for the Project.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Longleaf Equity, LLC, the lower responsive, responsible bidder in response to JAA-IFB-25-001M (Re-bid), for the purchase of state mitigation credits for JAA's Taxiway F Rehabilitation and Extension Project, in the total not-to-exceed amount of \$490,000.00.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Ashley Shorter, Sr. Manager of Aviation Planning
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Ashley Shorter Sr. Manager of Aviation Planning	_____ Signature and Date
PROCUREMENT REVIEW:	
Kathleen Fisher Director of Procurement	_____ Signature and Date
Devin Reed Chief Compliance Officer	_____ Signature and Date
SUBMITTED FOR APPROVAL:	
Tony Cugno Chief Operating Officer	_____ Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

July 28, 2025

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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2025-07-06

Lease Opportunity for Hangar 67 at Cecil Airport and Spaceport
Vendors: Scientific Research Corporation
(Cost: Revenue Gen. Funding: N/A)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Lease Opportunity for Hangar 67 at Cecil Airport and Spaceport / Scientific Research Corporation **Cost:** Revenue Gen.

Solicitation No: RFI No. 25-06-43101 **Budgeted, Transferred, or Contingency:** N/A

On-Going Maintenance Cost: N/A **Funding Source:** N/A

Attached / Supporting Documents

Exhibit "A" – Scope of Lease, Evaluation Matrix, and SPIS Form
Exhibit "B" – Scientific Research Corporation Statement of Interest

BACKGROUND:

In conjunction with The Boeing Company's new consolidated MRO facility ("Boeing") on the Eastside of Cecil Airport, Boeing vacated Hangar 67 and other facilities located on the Westside at Cecil Airport ("Airport") upon the expiration of the leases in December 2024.

To backfill a vacant hangar formerly occupied by Boeing, Procurement issued Request for Interest (RFI) No. 25-06-43101 on October 17, 2024, for a lease opportunity for Hangar 67. On February 3, 2025, JAA received one conforming submittal from Scientific Research Corporation ("SRC"). The submittal was evaluated and scored in alignment with Procurement's procedures, which resulted in a score of 95.67 out of 100 possible points.

JAA will enter into a direct lease with SRC, an engineering firm headquartered in Atlanta, Georgia, specializes in technology, systems integration, testing, and research and development. As a longstanding industry partner of U.S. Customs and Border Protection ("CBP"), a current Airport tenant, SRC will sublease Hangar 67 to CBP to support the maintenance and repair of aircraft essential to its ongoing mission.

RECOMMENDATION:

Business Development recommends an award be made to Scientific Research Corporation, the sole respondent to RFI No. 25-06-43101, to lease Hangar 67 at Cecil Airport and Spaceport, for an initial term of five years with two five-year renewal options, and a projected initial rent of \$860,201.00 in the first lease year, subject to Board approval.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	N/A
Signature:	<p>I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).</p>

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
<p>Sally McMain Senior Properties Administrator</p>	<p>_____</p> <p style="text-align: center;">Signature and Date</p>
SUBMITTED FOR APPROVAL:	
<p>Samantha Smid Procurement Administrator</p>	<p>_____</p> <p style="text-align: center;">Signature and Date</p>
<p>Kathleen Fisher Director of Procurement</p>	<p>_____</p> <p style="text-align: center;">Signature and Date</p>
SUBMITTED FOR APPROVAL:	
<p>Jay Cunio Chief Development Officer</p>	<p>_____</p> <p style="text-align: center;">Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2025-07-07

Online Marketplace Products and Services

Vendors: Amazon Capital Services, Inc.

(Cost: \$500,000.00 Funding: Various)

Piggyback Public Posting: July 23-30, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Online Marketplace Products and Services / Amazon Capital Services, Inc. **Cost:** \$500,000.00

Solicitation No: Piggyback

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Omnia Partners Contract No. LS4679 documentation

Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has an ongoing need for online marketplace products and related services. The previous piggyback award for these services expired in May of 2025. Procurement conducted market research to obtain information on new cooperative contracts with Amazon. Omnia Partners utilizes multiple cooperative contracts that have been competitively solicited and awarded for products and services, and this request is to add Contract No. LS4679 to the JAA cooperative listing for usage. Each contract has specialty products within their contract catalog to provide goods at discounted pricing, research comparative pricing, access a network of vendors to find discontinued / difficult items to procure locally, utilize next day shipping, and have 24/7 online access.

Pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement has reviewed Omnia Partners Contract No. LS4679, which is favorable, meets JAA's needs and has a contract term through May 5, 2030. As such, Procurement is of the opinion that it is in JAA's best interest to piggyback this contract, which was competitively awarded to Amazon Capital Services, Inc. This award will be a non-exclusive agreement, with Procurement continuing to research these services to secure the best value for JAA.

RECOMMENDATION:

Procurement recommends that JAA utilize Omnia Partners Cooperative Contract No. LS4679 to make a properly noticed award, pursuant to §§ 2.05(A)(12) and/or 3.08 of the Procurement Code, to Amazon Capital Services, Inc., for AWS Marketplace and online services for online marketplace products and services, in a not-to-exceed amount of \$500,000.00, based upon historic spend data, through a contract term of May 5, 2030, This award is available for use by all JAA departments. Funding is budgeted within the requesting departments' cost centers and will be verified and approved via JAA's requisition process.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Various
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Samantha Smid
Procurement Administrator

Signature and Date

PROCUREMENT REVIEW:

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

July 28, 2025

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2025-07-08

Rental Equipment, Products, and Related Services

Vendor: Caterpillar Inc. (authorized agent Ring Power Corporation)

(Cost: \$350,000.00 Funding: Various)

Piggyback Public Posting: July 16-23, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rental Equipment, Products, and Related Services / Caterpillar Inc. (authorized agent Ring Power Corporation) **Cost:** \$350,000.00

Solicitation No: Piggyback

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract #040924-CAT and authorized rental agent Ring Power documentation

Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Airport System has a continual need for industrial equipment and tool rental services.

To ensure the organization has access to the rental equipment and tools it needs, and pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, Procurement reviewed Sourcewell Contract No. 040924-CAT awarded to Caterpillar, Inc. for rental equipment, products and related services from Caterpillar and 70+ other brands. Upon its review, Procurement determined this contract provides access to a large variety of equipment and tools that meet JAA's organizational needs. The contract is active through June 11, 2028, with one annual renewal.

Caterpillar, Inc.'s local dealer under this contract is Ring Power Corporation (Exhibit "A"), which will provide discounted pricing quotes to JAA. Based upon historic spend data across all four airports and the anticipated volume of projects, JAA is requesting a total of \$350,000.00 to be utilized through June 11, 2028 and any exercised renewals.

RECOMMENDATION:

Procurement recommends JAA make a properly noticed award to Caterpillar Inc., through its authorized agent, Ring Power Corporation, utilizing Sourcewell Contract No. 040924-CAT, pursuant to Sections 2.05(A)(12) and/or 3.08 of JAA's Procurement Code, for rental equipment, products and related services, through June 11, 2028, and any exercised renewals available under the utilized contract, in a not-to-exceed amount of \$350,000.00, for use by all JAA departments and various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	-VARIOUS FUNDING-
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Meghan Miles
Procurement Administrator

Signature and Date

PROCUREMENT REVIEW:

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Devin Reed
Chief Compliance Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

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Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2025-07-09

Purchase, Installation, and On-Call Maintenance & Repair of Security Locks
Vendor: Dedge's Lock & Key Shop, Inc.
(Cost: \$75,000.00 Funding: Various)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase, Installation, and On-Call Maintenance & Repair of Security Locks / Dedge's Lock & Key Shop, Inc. **Cost:** \$75,000.00

Solicitation No: ITB No. 25-17-44402

Budgeted, Transferred, or Contingency: Budgeted

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Scope of Services, Bid Form, and Dedge's Lock & Key Shop, Inc. Estimate

Exhibit "B" – Spend Analyses and SPIS

BACKGROUND:

The Jacksonville Aviation Authority (JAA) is in the process of updating the locks at Herlong Recreational Airport and has an ongoing need for maintenance and repair of security locks throughout the JAA Airport System.

On May 29, 2025, Procurement issued Invitation to Bid (ITB) No. 25-17-44402 for the purchase, installation, on-call maintenance and repair of security locks and related services. On June 27, 2025, JAA received one conforming bid and one non-conforming bid from Dedge's Lock & Key Shop, Inc., to upgrade the locks at Herlong Recreational Airport for a fixed price and provide maintenance and repair services of security locks throughout the JAA Airport System on an as-needed basis.

Based on historic spend data, wear and tear, and future growth, Procurement estimates \$75,000.00 for the potential five-year term. This estimate is supported by anticipation of an increase in passenger traffic, airport expansion, and inventory needs to maintain critical operations.

RECOMMENDATION:

Procurement recommends an award be made to Dedge's Lock & Key Shop, Inc., the sole responsible, responsive bidder for ITB No. 25-17-44402, for the purchase, installation, on-call maintenance and repair of security locks and related services, in a total potential not-to-exceed amount of \$75,000.00, based upon an initial three-year term, with a two-year renewal option. Funds are budgeted within various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Various
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Samantha Smid
Procurement Administrator

Signature and Date

SUBMITTED FOR APPROVAL:

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Devin J. Reed
Chief Compliance Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA

July 28, 2025

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Noticed Agenda Item

(Exhibits available upon request)

Item 10: AC2025-07-10

**Motorola Equipment, Parts and Accessories (VHF and UHF) Vendor: Mobile
Communications America, Inc.**

(Cost: \$100,000.00 Funding: Various)

Piggyback Public Posting: July 16-23, 2025

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Motorola Equipment, Parts and Accessories (VHF and UHF) /
Mobile Communications America, Inc. **Cost:** \$100,000.00

Solicitation No: Piggyback

**Budgeted, Transferred, Budgeted
or Contingency:**

On-Going Maintenance Cost: N/A

Funding Source: Various

Attached / Supporting Documents

Exhibit "A" – Sourcewell Contract No. 020624-MCA

Exhibit "B" – Public Notice Posting

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a continuing need to provide radios, peripherals and accessories to communicate and coordinate business.

Due to an expiring cooperative contract, Procurement conducted research, reviewed the purchase of similar parts against vendors and cooperative purchasing sources, and is of the opinion that, pursuant to Sections 2.05(A)(12) and/or 3.08 of the JAA Procurement Code, it is in JAA's best interest to utilize Sourcewell Contract No. 020624-MCA, which was competitively solicited and awarded to Mobile Communications America, Inc. (MCA) for a term through May 3, 2028, with three additional annual renewals. JAA would not exceed five years upon execution of contract. This award will be a non-exclusive agreement, with Procurement continuing to research this commodity to secure the best value for JAA.

Annual expenditures are estimated at \$20,000.00, based on historical spend data.

RECOMMENDATION:

Procurement recommends JAA utilize Sourcewell Contract No. 020624-MCA to make a properly noticed award, pursuant to Sections 2.05(A)(12) and/or 3.08 of the JAA Procurement Code, to Mobile Communications America, Inc., to purchase Motorola equipment, parts and accessories (VHF and UHF) on a non-exclusive basis, in a total potential not-to-exceed amount of \$100,000.00, through May 3, 2028, and annual renewals not to exceed five years.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Various
Signature:	N/A

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Samantha Smid
Procurement Administrator

Signature and Date

SUBMITTED FOR APPROVAL:

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Devin J. Reed
Chief Compliance Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):



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Noticed Agenda Item

(Exhibits available upon request)

Item 11: AC2025-07-11

Interior Seal of Non-Operating Water Tower

Vendor: Viking Painting, LLC

(Cost: \$116,300.00 Funding: 45133)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Interior Seal of Non-Operating Water Tower / Viking Painting, LLC		Cost: \$116,300.00
Solicitation No: ITB No. 25-26-45133	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45133

Attached / Supporting Documents

Exhibit "A" – Scope of Services, Bid Tabulation, and SPIS
Exhibit "B" – Viking Painting, LLC Bid Form

BACKGROUND:

The Jacksonville Aviation Authority (JAA) has a non-operational water tower located at Jacksonville International Airport (JIA). The tower serves to house various equipment and antennas for operation. To prevent additional corrosion and degradation of the interior of the water tower, the tower needs remediation for the wet and dry areas, including the replacement of the fall prevention track system.

Procurement issued Invitation to Bid (ITB) No. 25-26-45133 on June 24, 2025, for the interior seal of the water tower. On July 18, 2025, three conforming bids and one non-conforming bid were received, and Viking Painting, LLC was the lowest responsive, responsible bidder.

Bidder	Pricing: Total Lump Sum Bid
Viking Painting, LLC	\$116,300.00
Razorback, LLC	\$197,000.00
TMI Coatings, LLC	\$246,000.00

As part of JAA's due diligence, the interior portion of the water tower has been tested for lead content. The lead findings report is forthcoming, and this award is contingent upon the report displaying favorable findings on lead content.

RECOMMENDATION:

Engineering & Facilities recommends an award be made to Viking Painting, LLC, the lowest responsive and responsible bidder to ITB No. 25-26-45133, for the interior seal of JIA's non-operating water tower, in a total potential not-to-exceed amount of \$116,300.00. Funds for this award are budgeted within cost center 45133.77240.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, VP of Engineering and Facilities
Signature:	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Robert Speight
Sr. Manager Airside Facilities

Signature and Date

PROCUREMENT REVIEW:

Meghan Miles
Procurement Administrator

Signature and Date

Kathleen Fisher
Director of Procurement

Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: July 28, 2025

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (*if over \$1,000,000.00, Board approval or ratification must be made pursuant to Sec 332.0075(3)(b), Florida Statutes*):